

# Rock County Facilities Master Plan Interim Presentation

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**Venture**Architects  
*Justice Planning and Design*

212 North 25<sup>th</sup> Street | Milwaukee, Wisconsin 53233  
414.271.3359 | [www.ventarch.com](http://www.ventarch.com)



# Master Plan - Scope of Work

- Overview
  - Building Program Functionality
    - Existing Floor Plans
    - Department Interviews
    - Department Space Programs
    - Department Space and Functional Needs
  - Recommendations
    - “Big Picture” Recommendations
    - Capital Budget Support

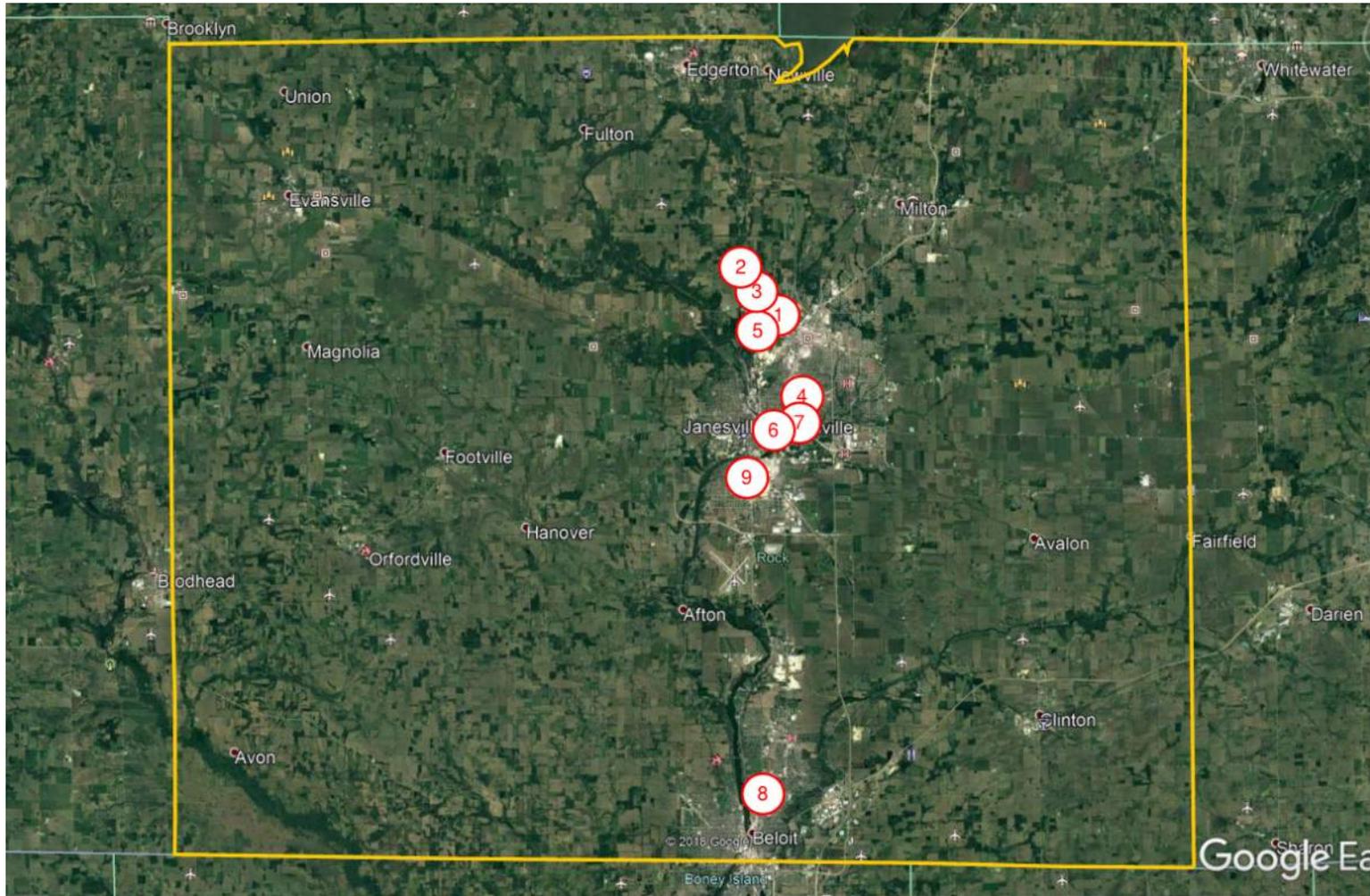


## Master Plan – Study Goals

- Plan for the Future (5 to 10 years)
- Address
  - Functional Inefficiencies
  - Space Inadequacies
  - Safety & Security
- Establish a Set of Steps (phases) for the future



# Building Locations



**1. Health Care Center, 2. Sheriff Administration, 3. Communication 911, 4. Rock County Fairgrounds, 5. Tri-County South Building, 6. Franklin Street, 7. Court Street, 8. Eclipse Center, 9. Job Center**



# Building Program Functionality



# Rock County Departments/Divisions/Programs

## Sheriff's Office

- Administration
- Jail

## Human Services

- Administration
- Aging and Disability Resource Center
  - Adult Protective Services
- Behavioral Health - Administration
- Behavioral Health – Crisis
- Behavioral Health – Comprehensive Community Services
- Behavioral Health – Outpatient Clinics
- Behavioral Health – Children Long Term Support
- Children, Youth and Family
- Economic Support Services

## General Government

- Information Technology
- Medical Examiner
- 911 Communications Center
- Public Health
- Council on Aging

## General - Other

- Fairgrounds



# Sheriff

- Sheriff Administration





## Sheriff's Office @ Pinehurst

### Administration

1. Snake of a building - 300'
  - People are distant from one another
  - Good cardio as a result
  - Generally two floors
2. Some space increases
3. Vehicular
4. **Evidentiary**



## Sheriff's Office @ Pinehurst

### Evidence

- FIVE different evidence storage areas in LEC
- To transfer evidence from basement to processing area, evidence has to pass through jail; Security issue and potential Chain of Custody breach.
- **Consolidate and make contemporary**



## Sheriff Options

- Overview
  - Need more 'Basement' space
    - Evidence
    - Lockers and fitness
    - Operations
  - Vehicles
  - Officing - pretty good
    - Distances [poor]
    - Sizes [not bad]
    - Location [modest]
    - Shuffle the deck [space planning solution]
  - If Huber is out, building is large enough



# Corrections

- Rock County Jail





# Corrections

- Rock County Jail
  - Considerations
    1. Construct outdoor recreation enclosures adjacent to the housing pods.
    2. Consider replacing the 1929 Building with new Dormitory Housing and Support Spaces
    3. Future Housing Needs
      - When the Jail Population is running steady above 80% of the Design Capacity new housing should be considered.
      - The housing Master Plan should be reviewed and housing of the correct classification and number of cells added.
      - Consideration for Special Needs Housing should be a high priority as this is the fastest growing population nationwide.



# Corrections

- Rock County Jail



- Future Core Projects

1. Remodel Medical Cell Areas to Core Space
2. Laundry – Increase Capacity
3. Loading Dock – Staging – Bulk Storage
4. Video Visitation, Video Conferencing, Video Court
  - Review current systems and locations to make best use of Officer movement time and unescorted inmate movement



# Human Services - Divisions / Programs

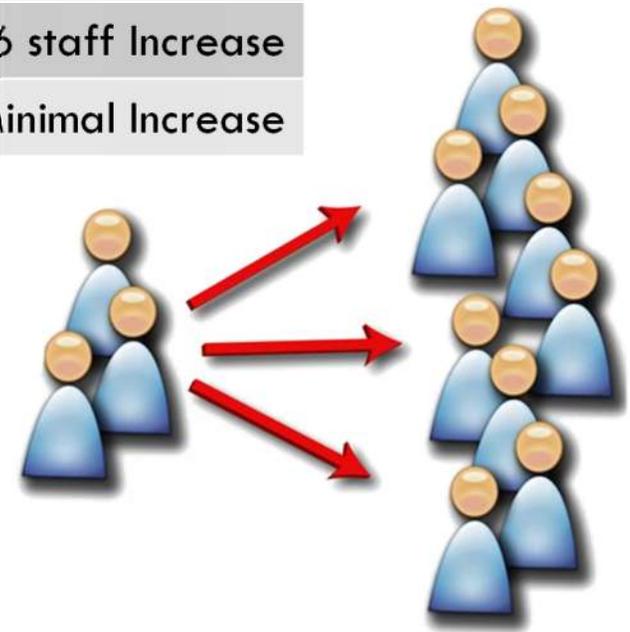
- Administration
- ADRC (Aging and Disability Resource Center)
  - Adult Protective Services
- Behavioral Health
  - Crisis
  - Comprehensive Community Service (CCS)
  - Children's Long Term Support (CLTS)
  - Community Support Programs (CSP)
  - Outpatient Clinics – Franklin Street, Court Street
- Children, Youth & Family
- Economic Support Services



## Human Services – Anticipated Growth Next 5 to 10 Years

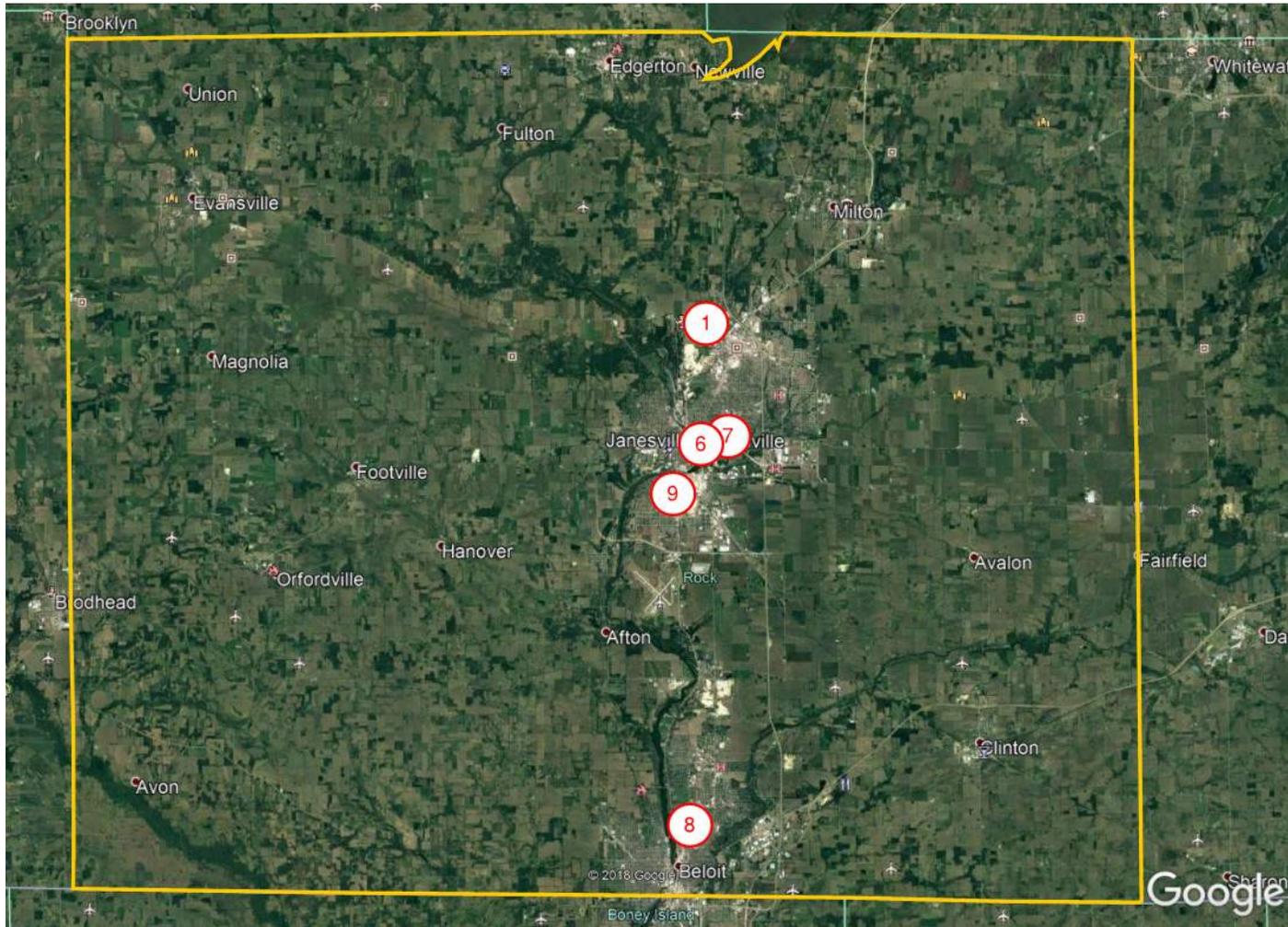
Division/Group	Increase
Administration	Minimal Increase
Behavioral Health Services - CCS	Potentially from 30 to 120 (3-4 times current)
Behavioral Health Services - CSP	Plus 10 staff Increase
ADRC	Minimal Increase
Economic Support	Plus 6 staff Increase
Children, Youth and Family	Minimal Increase

- *Most growth in BH Comprehensive Community Service*
- *Some growth in BH Community Support Program (location TBD, some could be in Beloit)*
- *Other growth is in CYF, PSG (contracted staff – Professional Services Group) not staff positions – anticipating 16*





# Human Services - Locations



**1. HCC, 6. Franklin Street, 7. Court Street, 8. Eclipse Center, 9. Job Center**



## Human Services – Health Care Center

- Overview

- 46 Year old building (constructed in 1972)
- Original use was hospital occupancy
- Footprint does not lend itself to efficient office space
  - A fully remodeled building would not improve the footprint
- Recommended Improvements (Angus Young 2017 Study)
  - Roofing system
  - Windows
  - Replace original Electrical System
  - Replace branch panelboards
  - Upgrade existing lighting
  - Replace fire alarm system





## Human Services – Health Care Center

- Other Considerations
  - Workspace Standards Applied to most HSD groups in Space Program
    - Director 10'x15' Private Office 150sf
    - Division Manager 10'x15' Private Office 150sf
    - Program Manager 10'x12' Private Office 120sf
    - Supervisor 10'x10' Private Office 100sf
    - Executive Administrative Assistant 8'x8' Open Office Workstation 64sf
    - Most Workspaces 6'x8' Open Office Workstation 48sf
    - Benching or Touch-down Space 6'x6' Open Office Workstation 36sf
  - Most staff occupies significantly more space than necessary at HCC
  - Security and Confidentiality compromised with clients/customers meeting staff in their current offices



## Human Services – Health Care Center

- Location with respect to County Users
  - Considered remote
    - Not central to Rock County
    - Typical County Users located South of HCC
    - Downtown potential
    - Job Center area (Southern Janesville) preferred



## Human Services – Health Care Center



## Human Services – Health Care Center



## Human Services – Health Care Center



## Human Services – Job Center

- Overview
  - 54 Year old building (constructed in 1964)
  - Original use was Retail (K Mart)
  - Footprint lends itself to efficient office space
  - Location ideal with respect to central part of Rock County
  - Adequate Parking





## Human Services – Job Center

- Occupants

- ADRC
- BH CCS
- ESS
- Other Programs (not County) Leasing space
  - W2 (Wisconsin Works) and FSC (Forward Services Corp) could add staff, potentially 6
  - FSET (FoodShare Employment and Training)
  - DVR (Division of Vocational Rehabilitation)
  - Blackhawk Tech Community Solutions
  - Job Services



## Human Services – Job Center





## Human Services – Job Center

- Functional Relationship Notes
  - ESS and CCS have functional connection (Medicaid eligibility)
  - ESS and ADRC have functional connection (Family Care)
  - ESS works with W2 and FSET staff
  - CCS has functional connection to DVR (Mutual Clients)
- Planning Notes
  - Mostly windowless workspace – very little natural light
  - 10'x10' Open Office Workstations obsolete
  - “Room K” large multi-purpose, used by many groups
  - Recommend adding windows or skylights, inboard built spaces, 6'x8' Open Office Workstation typical



## Human Services – Job Center

- Aging and Disability Resource Center (ADRC)
  - Needs accessible parking, easy access for elderly and disabled customers
  - A fair amount of walk-in traffic; no particular pattern



## Human Services – Job Center

- Behavioral Health – Comprehensive Community Services (CCS)
  - Anticipate large increase in services
  - Could grow by 3-4 times; program indicates 54 additional staff (4 offices, 50 open office workstations)
  - Ideally located with balance of Behavioral Health groups; located at Job Center because space was available



## Human Services – Job Center

- Economic Support Services (ESS)
  - Provide Call Center Model for Workspace Design
  - Incorporate “Drive-thru” document transaction
  - Incorporate after-hours drop box for documents
  - Preference for location is Southern part of Janesville
  - ESS is part of a Seven-County Consortium
  - Technology can improve efficiency



## Human Services – Franklin Street



- Behavioral Health
  1. Outpatient Counseling Center
  2. Downtown Janesville



## Human Services – Franklin Street

- Behavioral Health
  1. Counseling Center function can locate with other BH groups
  2. Counseling Staff requires Private Offices
  3. Two waiting areas preferred; could share waiting with Crisis Intervention





## Human Services – Court Street



### OWI Treatment

1. Adjacency to Courthouse is important



## Human Services – Court Street

- OWI Treatment
  1. Users have specific needs; separate high risk (criminal) from low risk (non-criminal)
  2. If there is opportunity to remodel spaces could be more consistent and accessibility could be addressed





## Human Services – Eclipse Center, Beloit



- Confirm Behavioral Health presence in Beloit – Federally Qualified Health Center (FQHC) merge?
- CSP growth dependent on grant dollars; should be split between Janesville and Beloit



## Human Services – Eclipse Center, Beloit



### Occupying Groups

- Behavioral Health
  - CSP
  - Juvenile Justice
- Children, Youth & Families
  - Child Protective Services



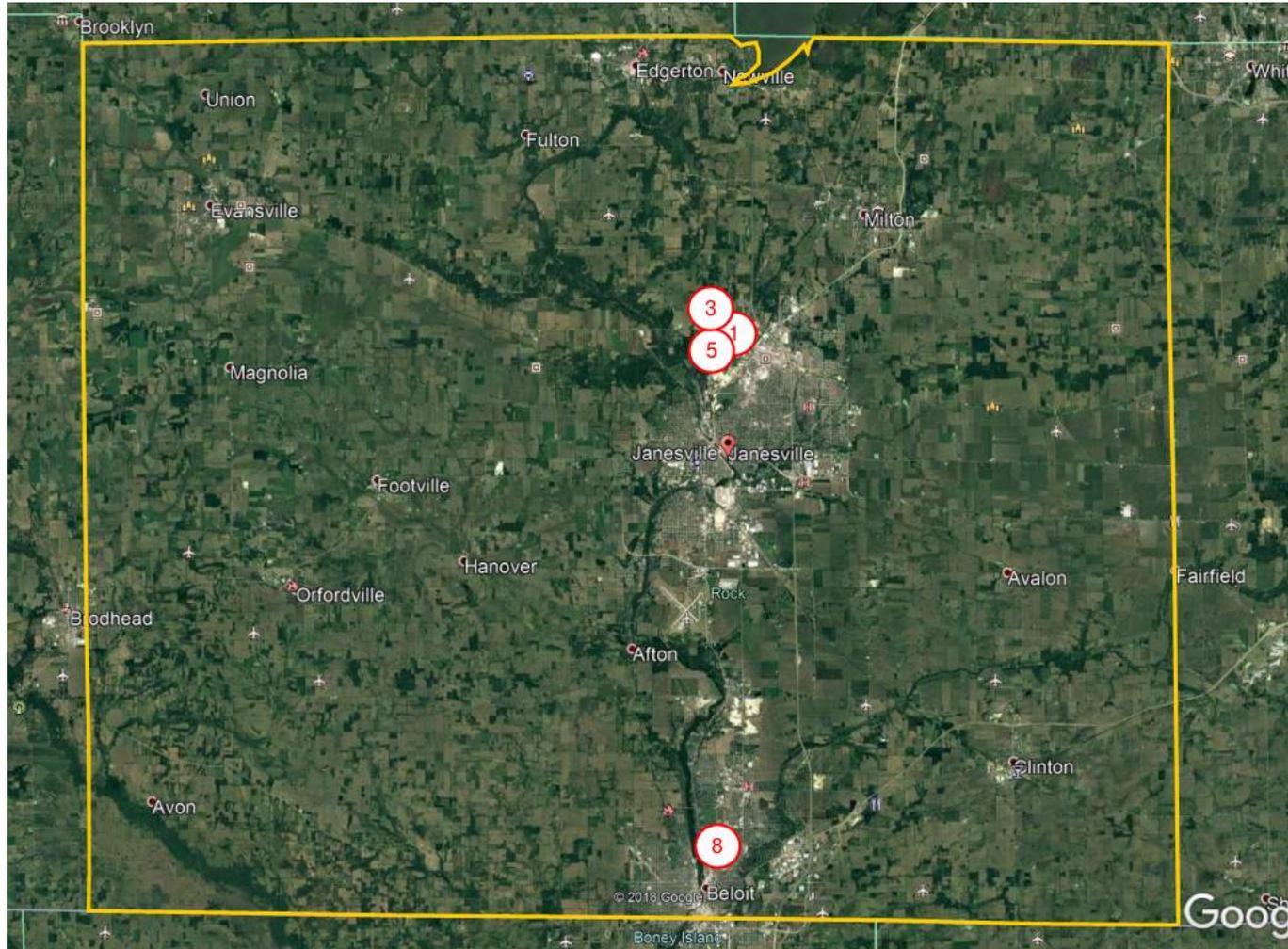
# Human Services Department Options

- Overview

- Combine HCC, Job Center and Franklin Street into New Facility
  - Include Council on Aging from Tri-County South Building?
  - Include Public Health from Tri-County South Building?
- Build for groups only in HCC and Franklin Street
  - New Building
  - Remodel Job Center
- Combine HCC, Job Center, Franklin Street and Janesville Public Health into New Facility
  - Include Council on Aging from Tri-County South Building?
- In each scenario – Court Street and Eclipse Center stay open



# General Government - Locations



**1. Health Care Center, 3. Communication 911, 5. Tri-County South Building, 8. Eclipse Center**



# General Government

- Information Technology
  - Okay space
  - Acceptable location (help desk)
  - Moving base infrastructure
  - Long term @ Comm Center

Health Care Center Janesville

**Health Care Center Janesville**



# General Government

- Medical Examiner
  - No space deficiency
  - Prefer connectivity to the garage space, but more likely associated with Sheriff
  - Fix the hoist

Health Care Center Janesville



Health Care Center Janesville



# General Government



- 911 Communications Center
  - Improve Training room accessibility and size – add north
  - Plan to add an advanced communications workgroup in the future
  - Co-locating with IT makes tech sense - HCC





# General Government



## Public Health - Janesville

- Tri-County South Building
- Original Building Use was Education (Special Needs School)
- Some remodeling has been done in South end for staff workspaces; some offices and walls from existing classrooms remain.
- The layout could be more efficient and have better distribution of natural light.
- Clinic and Lab are located in North end; they are generally adequate for Public Health functions (want more waiting, 12-16 seats). It is open on certain days and by appointment.
- Public Health shares a large Conference Room with Counsel on Aging. That is acceptable to both parties.
- There is no security in the Janesville facility. It should be added.
- Public Health in Beloit and Janesville have similar working relationships with:
  - Health Educators Environmental Staff (Courthouse)
  - Environmental Staff (Downtown Janesville)
  - UW Extension (Downtown Janesville)
  - Council on Aging (Classes)
  - Parks (Mapping)



# General Government



## Public Health - Janesville

- Edgewood College nursing students join in the fall, 10-12 typical. They use “Edgewood Conference Room”.
- Need 4-5 workspaces for Interns
- Moving away from direct care and toward educating and facilitating
- Public Health serves under- insured or not-insured
- Environmental Health
  - Inspect restaurants, hotels etc.
  - Evaluate Water Samples
  - Disease Surveillance
  - Work with ER Physicians (rabies bites)
  - Incident Command with Emergency Management



# General Government



- Public Health - Beloit
  - Eclipse Center Location
  - Public Health in Beloit and Janesville have similar working relationships with:
    - Health Educators Environmental Staff (Courthouse)
    - Environmental Staff (Downtown Beloit)
    - UW Extension (Downtown Beloit)
    - Council on Aging (Classes)
    - Parks (Mapping)



# General Government



- Council on Aging
  - Tri-County South Building
    - Want a more conventional Reception/Waiting Area
    - Need parking space for up to 12 lift-equipped transit busses with charging stations
    - Outdoor storage shed for transit supplies and equipment
    - Shares a large conference room with Public Health
  - Working relationship with ADRC
    - State of Wisconsin wants Aging units to combine with ADRC, target 2019
  - Transit Program has 15 drivers
  - Provides Workshops for county users



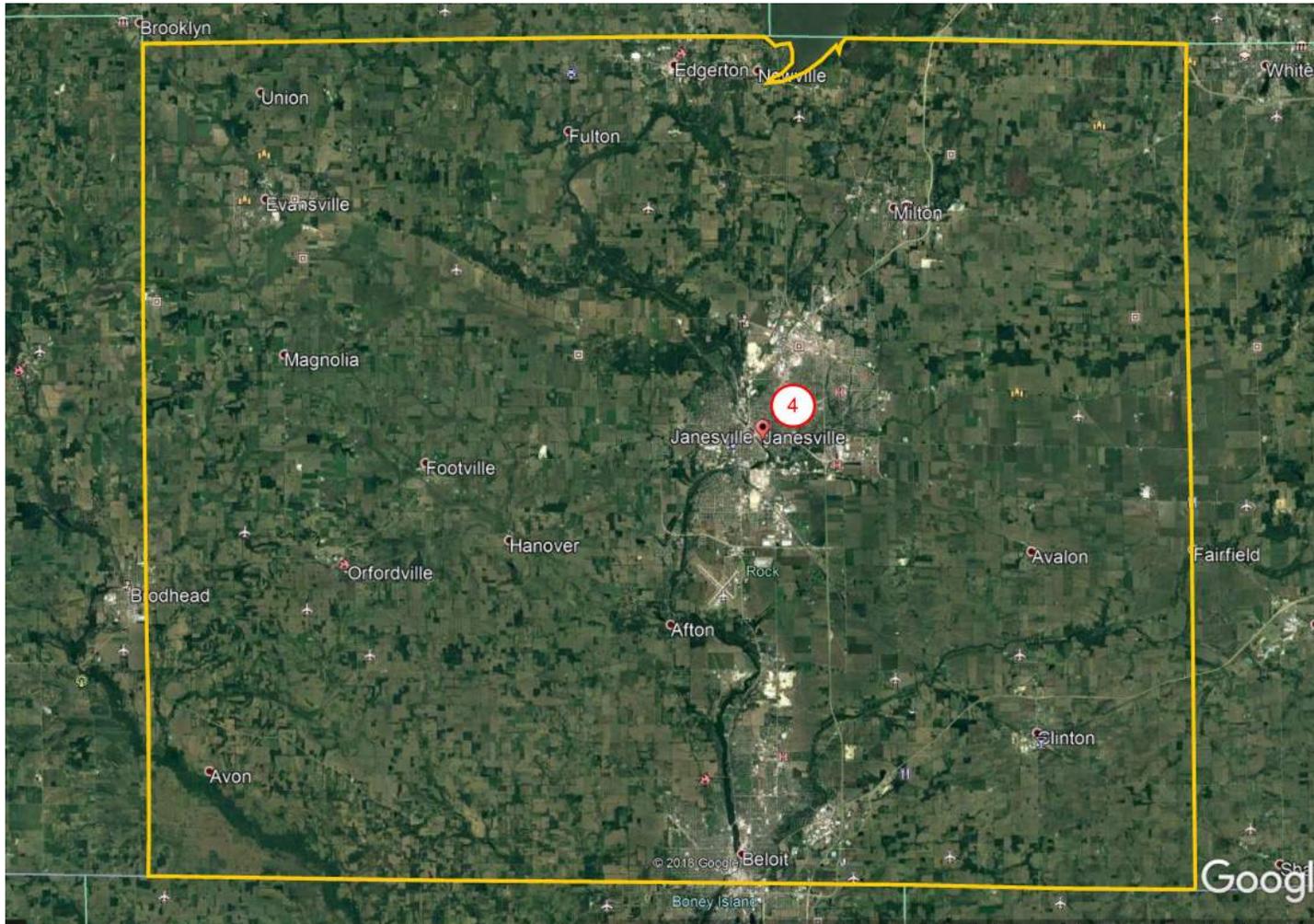
## General Government Options

- Overview
  - Relocate IT
    - Combine with Communications 911
  - Relocate ME
    - Combine with Sheriff Administration?
  - Combine HCC, Job Center, Franklin Street and Janesville Public Health into New Facility
    - Include Council on Aging?

\*Today's Discussion



# Other - Locations



4. Rock County Fairgrounds



# Rock County Fairgrounds



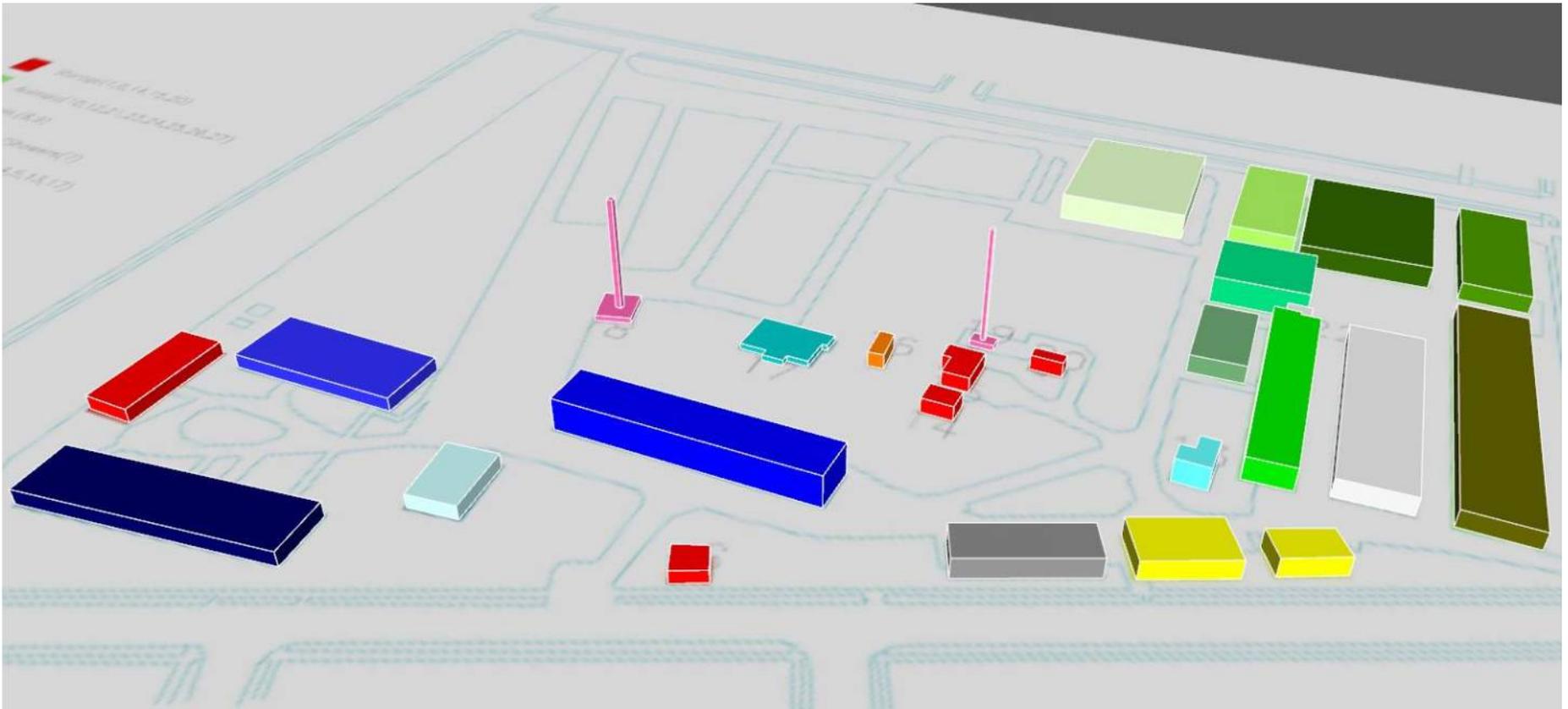
## Vintage

- Parking- not near the buildings is serves, odd width (inefficient)
- Grandstand
- Leasable space
- Maximize usefulness of turf area



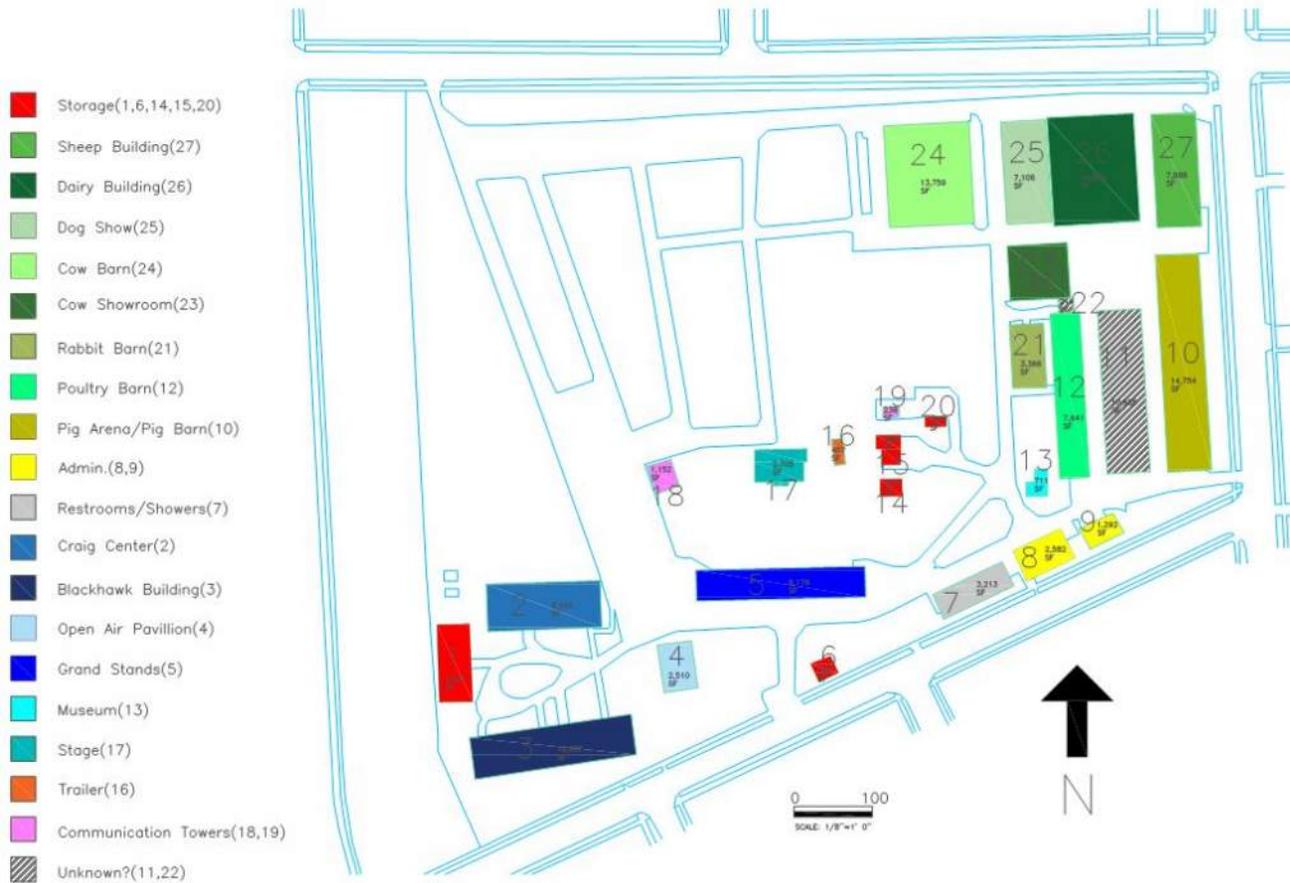


# Rock County Fairgrounds





# Rock County Fairgrounds - Existing







# Rock County Fairgrounds – Brian’s idea

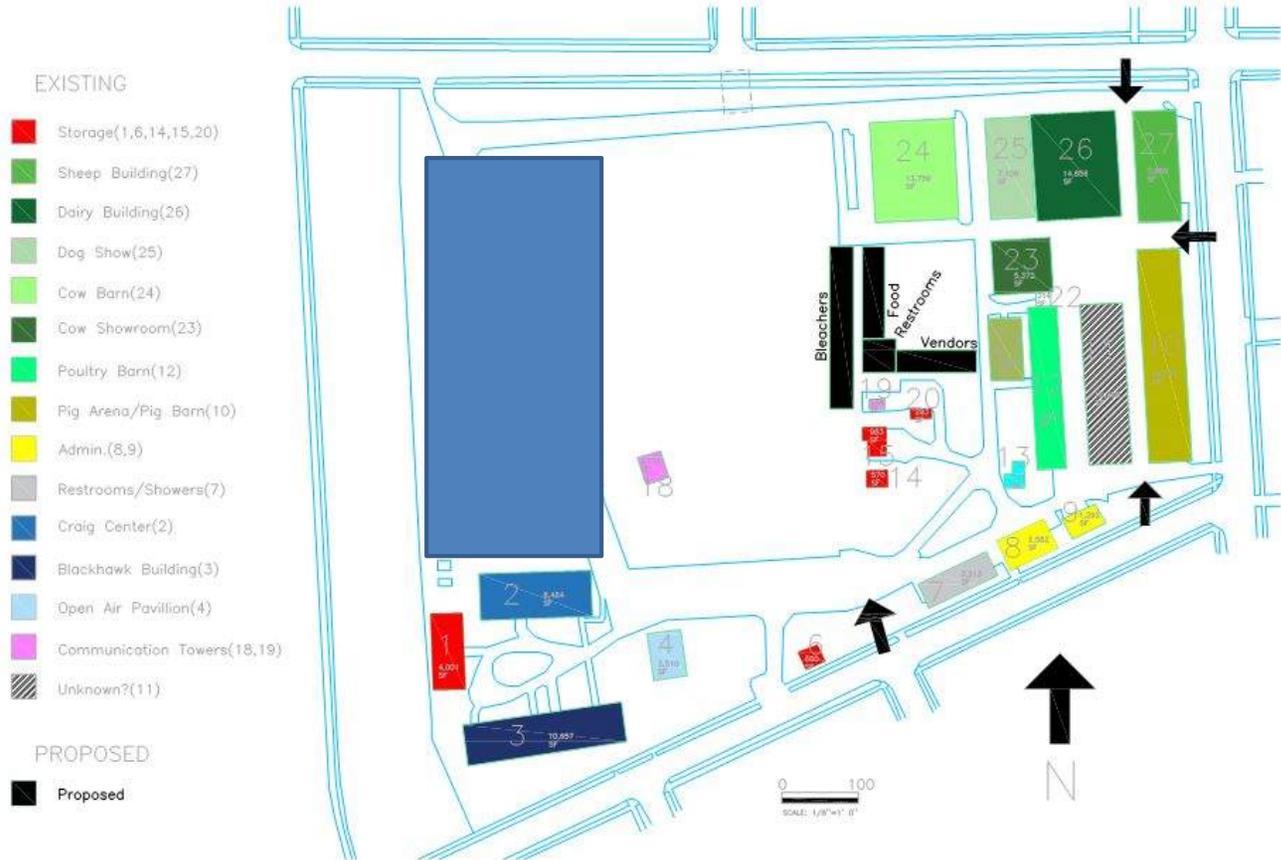
## • Issues

- 1. Craig Center  
Poultry/Rabbit demo, *all season*
- 2. Toilets - *Permanent* and  
compliment leasable
- 3. Food Vendors –  
food trucks, transitional  
temporary *and Farm Bureau*
- 4. Grandstand -  
demolish stage and existing
- 5. Parking
- 6. Additional  
Pavilion
- 7. Athletics –  
Midway/Shows



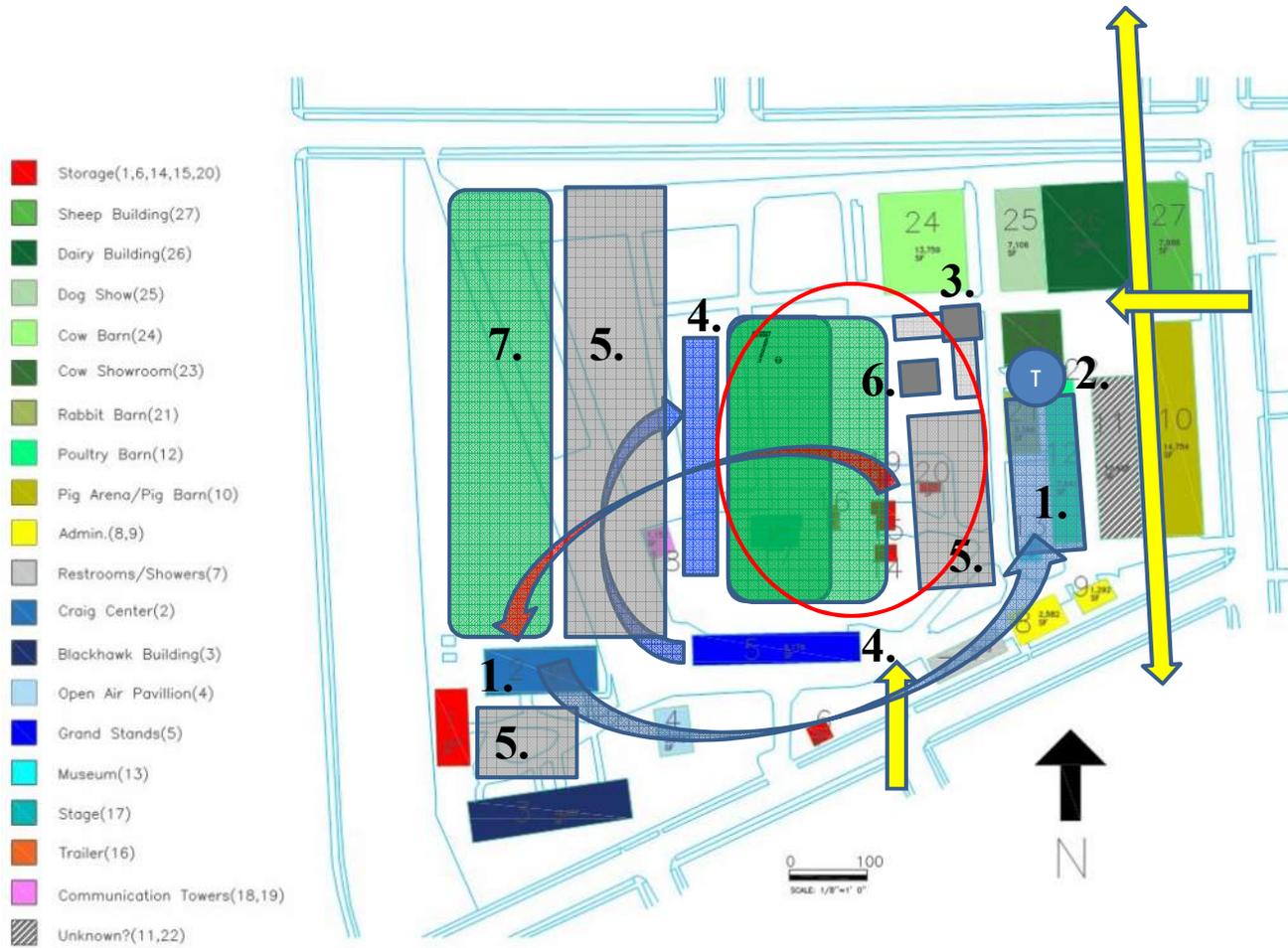


# Rock County Fairgrounds – Tweaked Idea





# Rock County Fairgrounds – Tweaked idea



## • Issues

1. Craig Center  
Poultry/Rabbit demo, *all season, parking move other storage to old Craig Center*
2. Toilets - *Permanent* and compliment leasable
3. Food Vendors – food trucks, transitional temporary *and Farm Bureau*
4. Grandstand - demolish stage and existing
5. Parking - *Transitional Fair vendors (additional food or other)*
6. Additional Pavillion
7. Athletics – Midway/Shows - *Reorient vendors and pavilion, Comfort Station?*



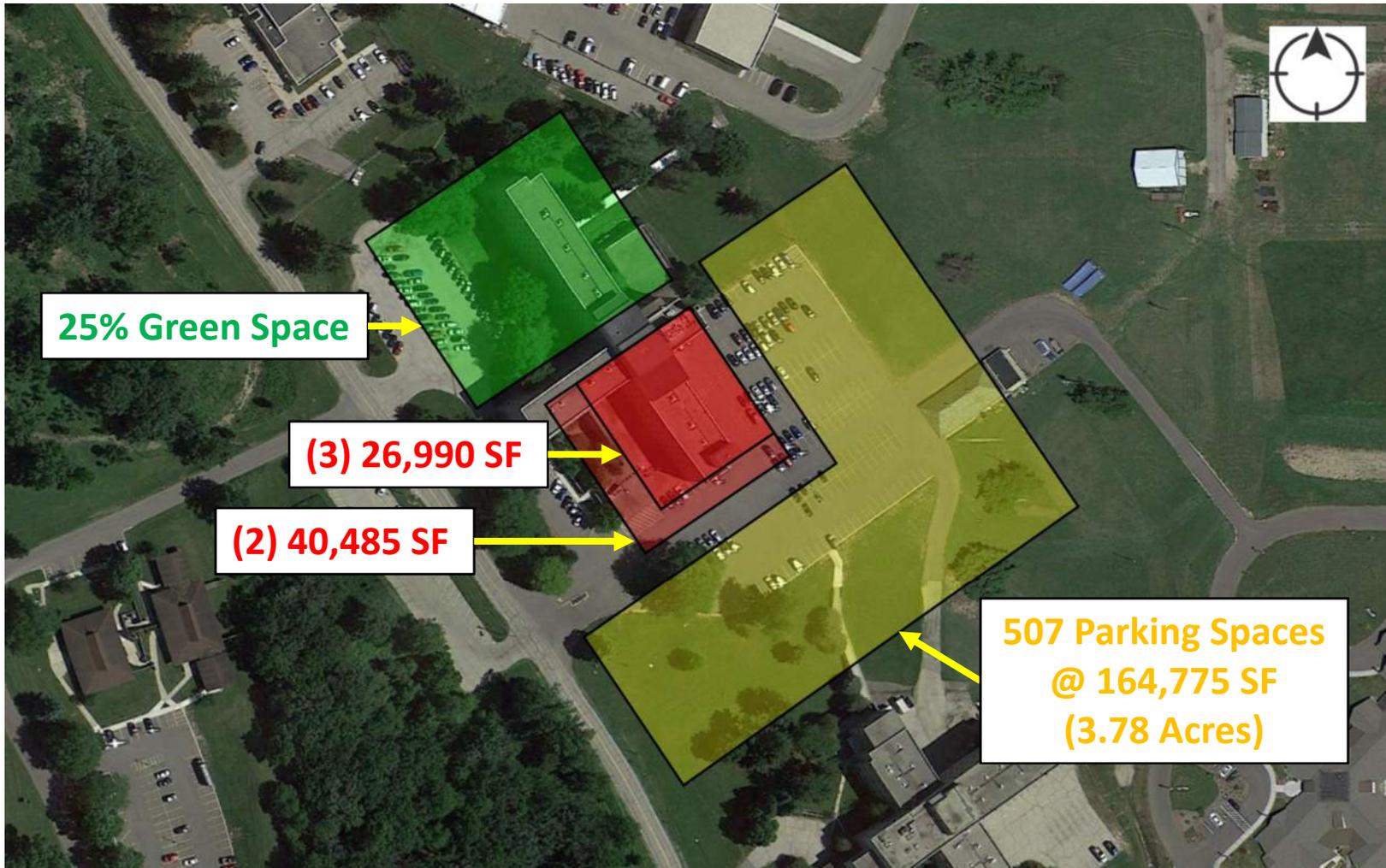
## Recommendations - Goals

- Plan for the Future (5 to 10 years)
- Address
  - Functional Inefficiencies
  - Space Inadequacies
  - Safety & Security
- Establish a Set of Steps (phases) for the future
  - Review with Staff
  - Establish Cost
  - Schedule County Board
  - Print/Review Draft Final
  - Print/Review Final
  - Presentation





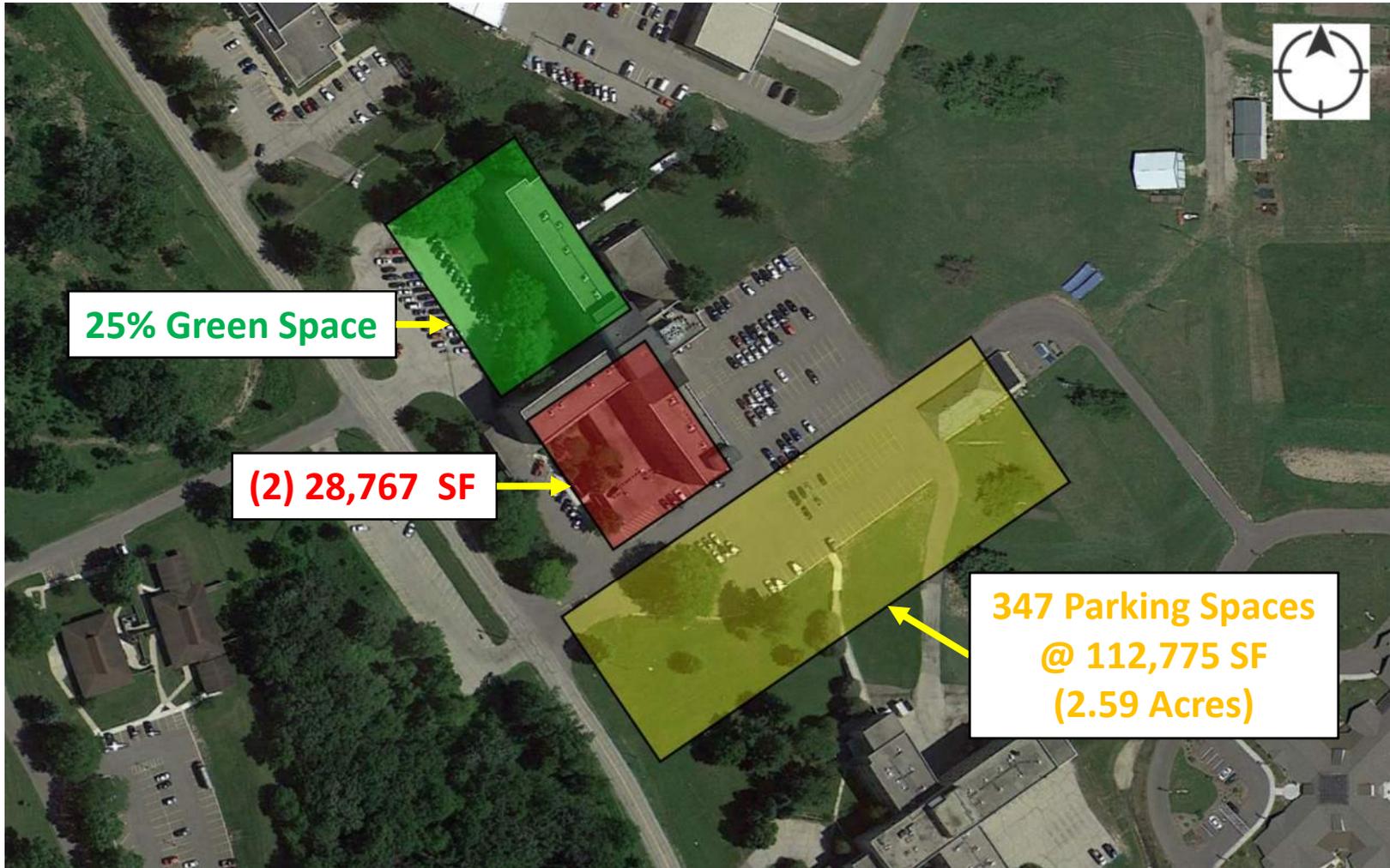
# Option A: Combine all HSD groups currently in HCC, Job Center and Franklin Street = 80,971 SF



1 Acre = 43,560 SF



# Option B: Combine all HSD groups currently in HCC and Franklin Street (ESS, ADRC, and CCS Stay at Job Center = 57,534 SF)



1 Acre = 43,560 SF



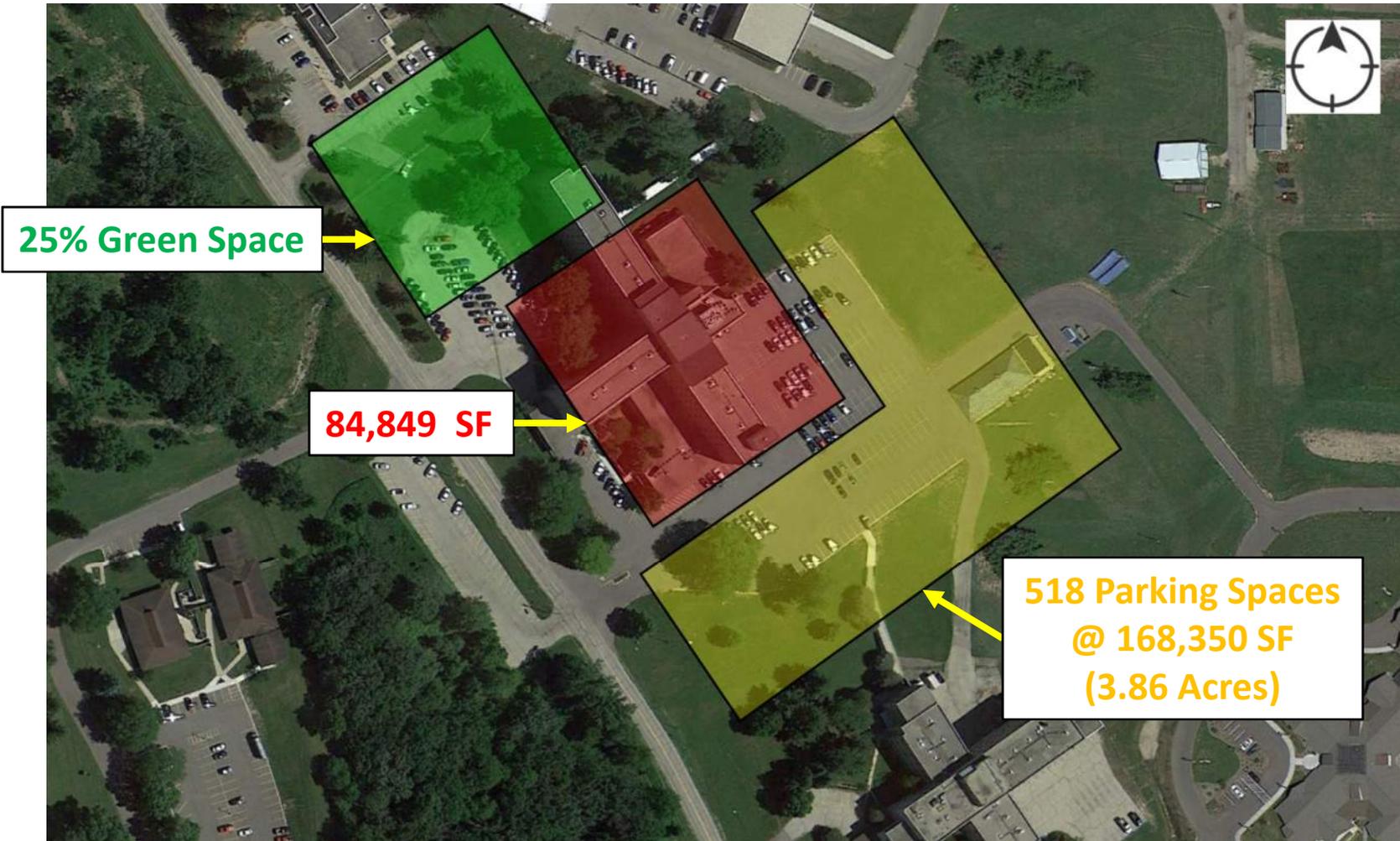
# Option C: Remodel Job Center Building (For ESS, ADRC, CCS and other agencies) = 60,500 SF



1 Acre = 43,560 SF



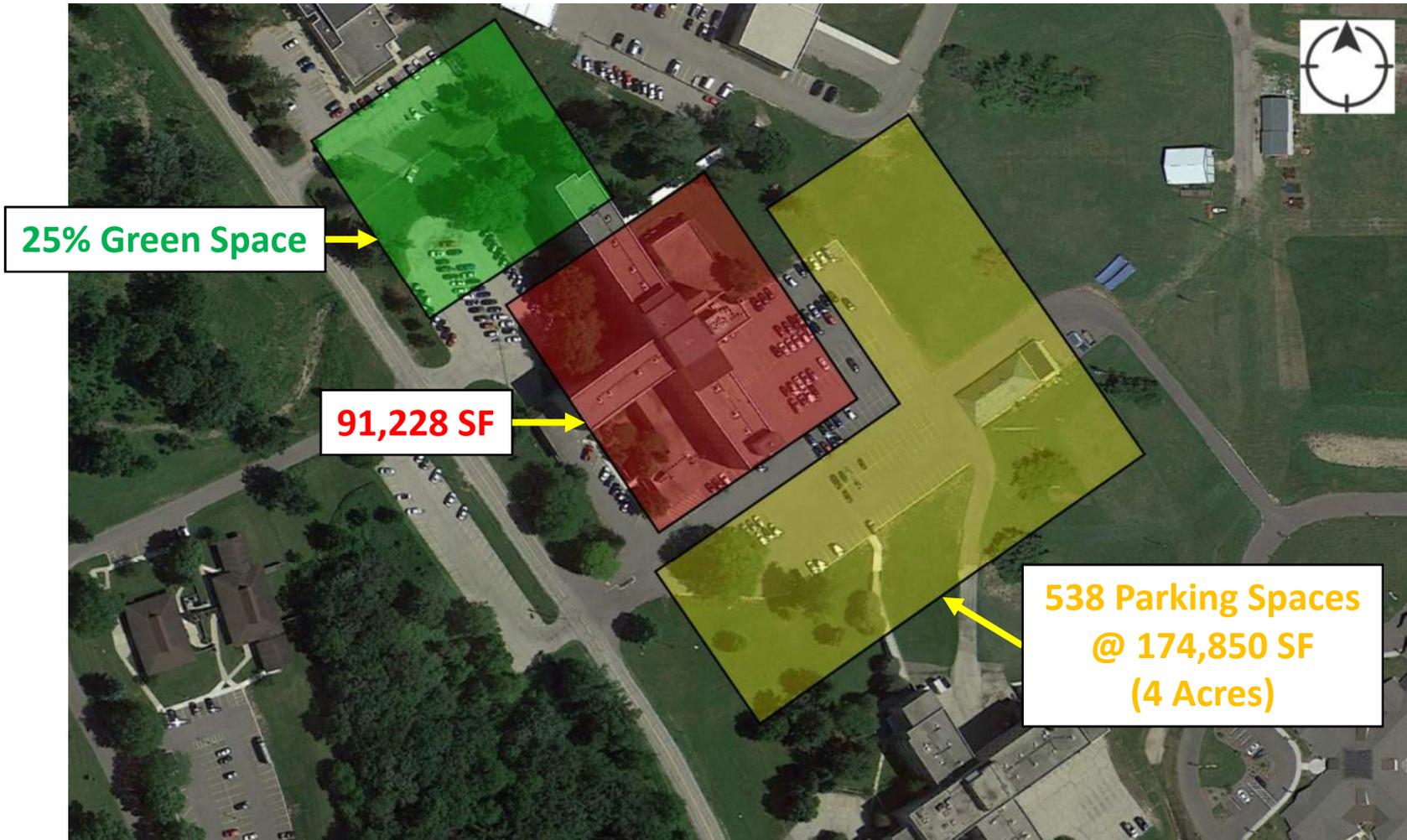
**Option D:** Combine all HSD groups currently in HCC, Job Center and Franklin Street, (plus Council on Aging from Tri County S. Building). Public Health Stays at Tri County S. Building ) = 84,849 SF



1 Acre = 43,560 SF



**Option E:** Combine all HSD groups currently in HCC, Job Center and Franklin Street, (plus Public Health from Tri County S. Building).  
Council on Aging Stays at Tri County S. Building) = 91,228 SF



1 Acre = 43,560 SF



# Option F: Combine all HSD groups currently in HCC, Job Center and Franklin Street (plus Public Health from Tri County S Building, and Council on Aging from Tri County S. Building) = 95,106 SF



1 Acre = 43,560 SF



# Open Discussion

