

GENERAL SERVICES COMMITTEE
October 6, 2009

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, October 6, 2009 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Collins, Combs, Mawhinney, Brill (at 8:09 A.M.).

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Jodi Millis, Purchasing Manager; Ben Coopman, Public Works Director; Lori Williams, Parks Director; Commander Tom Gehl.

Others Present: None.

Approval of Agenda: Supervisor Collins moved approval of the agenda as presented, second by Supervisor Combs. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of September 16, 2009 as presented, second by Supervisor Collins. ADOPTED.

Transfers and Appropriations.

General Services

FROM

<u>Account #</u>	<u>Amount</u>
18-1837-0000-67200 Capital Improvement	\$ 20,000

18-1815-9200-63109 Other Supplies	\$ 3,500
--------------------------------------	----------

TO

<u>Account #</u>	<u>Amount</u>
18-1837-0000-63500 R&M Supplies	\$ 20,000

18-1815-9200-67171 Assets Over \$1,000	\$ 3,500
-------------------------------------------	----------

Supervisor Collins moved approval of the above transfers for General Services, second by Supervisor Mawhinney. ADOPTED.

Bills/Encumbrances.

HCC Building Complex	\$ 7,469.11
Purchasing Inventory/Postage Meter	11,811.99
General Services	14,738.24
Glen Oaks Operations	2,445.39
Juvenile Detention Operations	330.88

Communications Center Operations	1,679.96
Adolescent Services/Guidance	848.44
Jail Capital Improvement	4,489.50
Jail Expansion	210.00
Courthouse Facility	10,627.24
U-Rock Expansion	2,914.42
Jail/HCC Complex	95,423.65

Supervisor Mawhinney moved approval of the above bills for the General Services Committee, second by Supervisor Combs. ADOPTED.

Purchasing Procedural Endorsement and Contract Award

Awarding Construction Contract for Pinehurst Exterior Renovation Project

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors, duly assembled this _____ day of _____, 2009, that a construction contract be awarded to Corporate Contractors of Beloit, WI for repair and renovation of the Pinehurst portion of the Rock County Jail including the Base Bid plus Alternate Bid #1 in the amount of \$50,967.93; and,

BE IT FURTHER RESOLVED that progress payments be made to the contractor upon approval of the General Services Committee.”

Supervisor Collins moved the Purchasing Procedural Endorsement and Contract Award for the above resolution, second by Supervisor Brill. ADOPTED.

Purchasing Procedural Endorsements

Authorizing the Purchase of a Shop Hoist and Amending the DPW Budget.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009 that the Department of Public Works be authorized to purchase the replacement shop hoist from Oil Equipment Company of Madison, Wisconsin for a bid price of \$105,571.55.

BE IT FURTHER RESOLVED that the Department of Public Works budget be amended as follows:

...”

Supervisor Brill moved the Purchasing Procedural Endorsement for the above resolution, second by Supervisor Mawhinney. ADOPTED.

Awarding Contract for Salt Storage Building at Department of Public Works and Amending the Department's Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ that a Purchase Order be issued to Bulk Storage of Beecher, Illinois, in the amount of \$246,980; and,

BE IT FURTHER RESOLVED that the Department of Public Works budget be amended as follows:

...”

Supervisor Collins moved the Purchasing Procedural Endorsement of the above resolution, second by Supervisor Mawhinney. ADOPTED.

Authorizing Award of Contract for Murwin Park Toilet Project

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2009, does hereby authorize that a contract be awarded to CXT Inc. of Spokane, Washington in the amount of \$17,844.07 for the construction of this toilet building.”

Supervisor Brill moved the Purchasing Procedural Endorsement for the above resolution, second by Supervisor Collins. ADOPTED.

Contracted Nursing Services. Supervisor Combs moved the Purchasing Procedural Endorsement for Contracted Nursing Services, second by Supervisor Mawhinney. ADOPTED.

Floor Mat Rental. Supervisor Collins moved the Purchasing Procedural Endorsement for Floor Mat Rental, second by Supervisor Combs. ADOPTED.

Establishing an Oxygen & Trach Supply Vendor. Supervisor Mawhinney moved the Purchasing Procedural Endorsement for Establishing an Oxygen & Trach Supply Vendor, second by Supervisor Brill. ADOPTED.

Summary of 2009 County Auction. Ms. Millis said this was the first time the County Auction was held on a Sunday and she felt it went very well. See attached Summary. Ms. Millis thanked the Public Works employees for their help.

UW-Rock County Project.

Update Report. Mr. Leu said he is having the sewer re-televised. With regard to the landscaping, he requested Findorff give him the value of the punch list items that Saki Design provided.

Change Orders. Mr. Leu explained there is one change order:

PR#138	Concrete Infill	\$9,766
--------	-----------------	---------

Supervisor Combs moved approval of the above Change Order, second by Supervisor Mawhinney. ADOPTED.

Communications and Announcements. Supervisor Brill asked the status of the Alpha Building, with Mr. Leu advising it is totally empty.

Supervisor Brill suggested the Sheriff's boat garage which is scheduled to be torn down instead be moved over to use with the garden plots for storage. There was a brief discussion of how the building could be moved and the need for a new concrete slab.

Supervisor Combs asked about the inspection of the parking ramps. Mr. Leu said he received the report last week and it indicated no structural issues. Supervisor Combs asked that the Committee see the report, then have Arnold & O'Sheridan attend a meeting and do a walk through at that time. Supervisor Combs suggested the November 3rd meeting, as he will be gone for the next meeting on October 20th.

Adjournment. Supervisor Collins moved adjournment at 9:09 A.M., second by Supervisor Combs. ADOPTED.

Respectfully submitted,

Linda Milligan
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.