

GENERAL SERVICES COMMITTEE
September 16 2009

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Wednesday, September 16, 2009 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins, Combs, Mawhinney.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Jodi Millis, Purchasing Manager; Al Dransfield, Senior Buyer; Ron Burdick, Airport Director.

Others Present: None.

Approval of Agenda: Supervisor Collins moved approval of the agenda as presented, second by Supervisor Combs. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Combs moved approval of the minutes of September 1, 2009 as presented, second by Supervisor Collins. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances.

HCC Building Complex	\$	31,682.07
Purchasing Inventory		5,940.85
General Services		12,349.08
Glen Oaks Operations		817.44
Juvenile Detention Operations		2,413.12
Communications Center Operations		548.33
Adolescent Services/Guidance		497.34
Jail Capital Improvement		5,544.74
U-Rock Expansion		24,856.80

Supervisor Mawhinney moved approval of the above bills for the General Services Committee, second by Supervisor Combs. ADOPTED.

Purchasing Procedural Endorsements.

Awarding Contract for Catering Services for Rock County Elderly Nutrition Program

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009, that a contract for the Elderly Nutrition Program Food Preparation and Delivery be awarded to Best Events Catering of Janesville, Wisconsin, under the terms and conditions set forth in Request for Proposal #2010-02 at the rate of \$3.45 per meal for 2010, \$3.58 per meal for 2011 and \$3.72 per meal for 2012 with an additional 15% per meal charge for individually packaged meals.”

Supervisor Brill moved the Purchasing Procedural Endorsement for the above resolution, second by Supervisor Collins. ADOPTED.

Awarding Contract for Update of Snow Plow Controls

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2009, that a purchase order be issued to Northland Equipment of Janesville, Wisconsin in the amount of \$20,796.00.

BE IT FURTHER RESOLVED, that payment be made to the vendor upon acceptance by the Airport Director and approval of the Public Works Committee.”

Supervisor Brill moved the Purchasing Procedural Endorsement for the above resolution, second by Supervisor Collins. ADOPTED.

Authorizing Purchase of Vehicle for the K-9 Unit Per State of Wisconsin Contract

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2009, that a Purchase Order be issued to Kayser Automotive Group of Madison, Wisconsin in the amount of \$22,616.00 for the purchase of a 2010 Ford Crown Victoria to be used for the K-9 unit.

BE IT FURTHER RESOLVED, that payment be made to the vendor upon acceptance by the Rock County Sheriff.”

Supervisor Collins moved the Purchasing Procedural Endorsement for the above resolution, second by Supervisor Combs. ADOPTED.

Purchasing Procedural Endorsement and Contract Award. Supervisor Mawhinney moved the Purchasing Procedural Endorsement and Contract Award for the Sewer Abandonment to Haugen Excavating, Oregon, WI, in the amount of \$9,020.00, second by Supervisor Brill. ADOPTED.

UW-Rock County Project.

Update Report. Mr. Leu said he is still working with Findorff to complete the punch list.

He advised the McQuay chiller is up and running. Supervisor Mawhinney asked about the warranty, with Mr. Leu advising he asked for a one-year warranty from the date the chiller was started up.

Mr. Leu said the impeller on the Carrier chiller has been sent to Johnson Controls who will repair it and re-install it at a cost of \$3,000.

Change Orders. None.

Communications and Announcements. Mr. Leu distributed an update report on Rock Haven (attached).

Ms. Millis advised the Public Works resolution regarding the salt shed is being held, so there will not be a General Services meeting prior to the County Board meeting on 9/24/09.

Supervisor Collins said he would like to schedule a joint Public Safety & Justice/General Services Committee meeting on the "Jail Project". The Committee tentatively agreed on Tuesday, September 29th, 4:00 P.M. The PS&J Committee will be polled to determine if this date will work.

Supervisor Combs asked about the buildings at the Farm. Mr. Leu said a resolution will come before the County Board on October 22nd.

Adjournment. Supervisor Collins moved adjournment at 8:36 A.M., second by Supervisor Combs. ADOPTED.

Respectfully submitted,

Linda Milligan
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.