

GENERAL SERVICES COMMITTEE
November 3, 2009

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, November 3, 2009 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins, Combs, Mawhinney.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Jodi Millis, Purchasing Manager; Dara Mosley, Public Safety Systems Manager; Carl Varga, Courthouse Facilities Supervisor (8:10A.M.).

Others Present: Kevin Graham, Structural Technician, Arnold and O'Sheridan (8:20 A.M.).

Approval of Agenda: Supervisor Collins moved approval of the agenda as presented, second by Supervisor Combs. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of October 20, 2009 as presented, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations. None.

Bills.

HCC Building Complex	\$ 8,438.09
Purchasing Inventory	11,992.96
General Services	10,355.48
Glen Oaks Operations	324.86
Juvenile Detention Operations	312.96
Communications Center Operations	200.40
Adolescent Services/Guidance	229.98
Jail Capital Improvement	238.84
Jail Expansion	371,387.00

Pre-Approved Encumbrance Amendments.

Sherman Sanitation Services, LLC	\$ 125.00
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Supervisor Mawhinney moved approval of the above Bills and Pre-Approved Encumbrance Amendments for the General Services Committee, second by Supervisor Collins. ADOPTED.

Purchasing Procedural Endorsements.

Establishing Paper Product Vendors for Rock Haven

Supervisor Collins moved the Purchasing Procedural Endorsement for the purchase of paper products for Rock Haven, second by Supervisor Combs. ADOPTED.

Authorizing Purchase of Furniture Per State of Wisconsin Contract for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2009, that a Purchase Order be issued as follows:

\$23,708.00 to Weiland Furniture for the purchase of this furniture.”

Supervisor Brill moved the Purchasing Procedural Endorsement for the above resolution, second by Supervisor Mawhinney. ADOPTED.

Authorizing Purchase of Hardware for BadgerTraCS Project

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2009 that a Purchase Order be issued to CDWG in an amount not to exceed a total of \$48,000 for the purchase of printing hardware and mounts for the Law Enforcement agencies within Rock County.”

Supervisor Collins moved the Purchasing Procedural Endorsement for the above resolution, second by Supervisor Mawhinney. ADOPTED.

Inmate Monitoring Services

Supervisor Collins moved the Purchasing Procedural Endorsement for the Inmate Monitoring Services to BI Inc., second by Supervisor Combs. ADOPTED.

Purchasing Procedural Endorsement and Contract Award

Authorizing Purchase of Carpeting for Health Care Center Building.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board duly assembled this ____ day of _____, 2009 that a Purchase Order be issued to Halverson Carpet Center Inc. of Janesville in the amount of \$11,928.00 for carpet replacement at the Health Care Center Building.

BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of the General Services Committee.”

Supervisor Combs moved the Purchasing Procedural Endorsement and Contract Award for the above resolution, second by Supervisor Mawhinney. ADOPTED.

UW-Rock County Project.

Update Report. Mr. Leu said they are still working on the final issues and have a meeting set up for Wednesday, but he doesn't know if Findorff will have everything ready to go

over. In regards to the landscaping, Findorff has submitted the results from another soil test. There has been no action on the landscape punchlist. Mr. Leu has asked for a cost of all the items on the punchlist in the event the decision is made to contract with another contractor to complete the work next spring. Approximately \$140,000 remains on the total project.

Mr. Leu said the sewer televising was done yesterday morning so they should have more information at the next meeting.

Chair Owens asked Mr. Leu for a cost estimate on the landscaping. Mr. Leu said he would try to come up with as accurate of an estimate as he is able to.

Change Orders. None.

Communications and Announcements. Supervisor Brill said some of the other County buildings have some small potholes in the parking lots and asked if these could be taken care of while they are still small. Mr. Leu said he will have this looked into.

Chair Owens said there are some upcoming programs with the Aviation Hall of Fame; a reenactment of the flight of Arthur P. Warner on Wednesday at 9 A.M. at Morgan School; and on Thursday, to meet at Beloit Inn and then walk to Beloit College for a program on Arthur P. Warner.

Report on Courthouse Parking Lots – Arnold & O’Sheridan. Mr. Leu introduced Carl Varga and Kevin Graham.

Mr. Graham said both decks are similar pre-cast double T structures. The main problem is the deterioration of the caulking and subsequent deterioration of the stainless steel connector flanges. He recommends re-caulking both decks entirely and, as part of the re-caulking process, to inspect the connector flanges and welding for problems and have an anti-corrosion put on them before being re-caulked.

Supervisor Brill asked how long before they would need to be replaced, with Mr. Graham replying they are not at the point they need to be replaced yet, if the maintenance is kept up they should last quite a few years.

Supervisor Combs asked if the yearly maintenance is being done, with Mr. Leu and Mr. Varga replying it is. Mr. Leu added they are at the point beyond regular maintenance.

Supervisor Combs asked about the priority list included in the document and if items 1 through 15 need to be done at the same time? Mr. Graham replied they do not need to be done at the same time, but he would recommend the caulking be done first. Chair Owens requested Mr. Leu come up with a priority list for each year. Supervisor Brill added that it is important to stick to this list.

Supervisors Brill and Mawhinney left at 9:13 A.M.

Parking Ramp Walk-Through Chair Owens said they can eliminate this item as the Committee felt the report was very thorough and it was important for Mr. Leu and Mr. Graham to work together on getting the list completed at this time.

Chair Owens said the next meeting will be on November 17 at 8:00 A.M.

Adjournment. Supervisor Collins moved adjournment at 9:15 A.M., second by Supervisor Combs. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.