

GENERAL SERVICES COMMITTEE
February 16, 2010

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, February 16, 2010 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins, Combs and Mawhinney.

Committee Members Excused: None.

Staff Members Present: Rob Leu, General Services Director; Jodi Millis, Purchasing Manager; Commander Tom Gehl; Captain Erik Chellevoid; Ben Coopman, Public Works Director; Kyle Schultz, Public Works Superintendent; Sherry Gunderson, Nursing Home Administrator; David Sudmeier, Controller; Brent Sutherland, Facilities Superintendent; Mickey Crittenden, Information Technology Director.

Others Present: None.

Approval of Agenda: Supervisor Collins moved approval of the agenda as presented, second by Supervisor Combs. ADOPTED.

Citizen Participation. Supervisor Mawhinney said she thought the parking ramp would be on this agenda, with Ms. Bondehagen replying it will be on the next agenda.

Approval of Minutes. Supervisor Collins moved approval of the minutes of February 2, 2010 as presented, second by Supervisor Mahwinney. ADOPTED.

Transfers and Appropriations. None.

Bills.

2009

General Services	\$ 13,557.85
Glen Oaks Operations	3,886.00
Juvenile Detention Center Operations	498.22
Communications Center Operations	371.00
Adolescence Services/Guidance	41.00
Jail Expansion	3,500.00
U-Rock Expansion	1,756.11

2010

Purchasing Inventory	\$ 18,002.11
General Services	14,859.75
Glen Oaks Operations	449.56
Juvenile Detention Center Operations	1,033.18
Communications Center Operations	290.60
Adolescence Services/Guidance	377.93
Jail Capital Improvement	1,906.67
Jail Expansion	35,233.12
Courthouse Facility	60.00

Jail/HCC Complex	15,565.08
HCC Building Complex	194,037.30

Pre-Approved Encumbrance Amendments.

Sherman Sanitation Services, LLC.	\$ 141.48
Sherman Sanitation Services, LLC.	154.56
Sherman Sanitation Services, LLC.	186.24
Sherman Sanitation Services, LLC.	269.52
Sherman Sanitation Services, LLC.	326.52
Sherman Sanitation Services, LLC.	843.12
Earth Construction LLC.	7,560.00

Supervisor Mawhinney moved approval of the above 2009 and 2010 Bills and the Pre-Approved Encumbrance Amendments for the General Services Committee, second by Supervisor Brill. ADOPTED.

Purchasing Procedural Endorsements.

Request for Authorization to Purchase 50 Budgeted NEC AccuSync 73VX 17” Monitors for the Rock County Communications Center

Supervisor Collins moved the Purchasing Procedural Endorsement for the above request, second by Supervisor Mawhinney. ADOPTED.

Awarding Contract for Salt Shed Roof Replacements at Department of Public Works

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this 25th day of February, 2010 that the Department of Public Works’ budget be amended to authorize re-roofing the Shopiere Road salt shed; and,

BE IT FURTHER RESOLVED that a Purchase Order be issued to Center Construction of Evansville, Wisconsin for \$16,297 and \$5,640 for the Main Shop salt shed and the Shopiere Road salt shed, respectively for a total of \$21,937; and,

BE IT FURTHER RESOLVED that the Director of Public Works is hereby authorized to approve additional work for structural building repairs in connection with these projects, up to fifteen percent (15%) of the value of the contracts, individually or in aggregate.”

Discussed the possibility of putting metal roofs on the salt sheds.

Supervisor Combs moved the Purchasing Procedural Endorsement for the above resolution, second by Supervisor Collins. ADOPTED.

Purchasing Procedural Endorsement and Contract Award.

Awarding Contract for Rock Haven Smoke and Fire Stop Project.

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2010 does hereby award a contract for the Smoke and Fire Stop Program to Superl, Inc., of Lino Lake, Minnesota, in the amount of \$189,000.”

Discussed whether it was necessary to do this at this time or if it could wait and if references were checked on Superl. Mr. Sutherland handed out copies of the summary of Rock Haven smoke penetrations’ work done since December 2004 and went over it.

Supervisor Mawhinney moved the Purchasing Procedural Endorsement and Contract Award for the above resolution contingent upon satisfactory results of the reference checks, second by Supervisor Brill. ADOPTED.

Updates.

Jail Project.

Update Report Commander Gehl said everything is signed for the garage and work is scheduled to begin March 15th. He said he met with Mr. Sleeter regarding the upcoming work on the project and he did not have any concerns about how close the work will be coming to the Communications Center. He said Josh Smith met with Sherry Gunderson about the possibility of Aramark using the Health Care Center kitchen.

Ms. Millis indicated that the bids for Construction Material Testing came in yesterday and that the bids for the Phase I Jail Renovation are due on February 22nd.

Change Orders None.

UW-Rock County Project.

Update Report None.

Change Orders. None.

Communications and Announcements. Supervisor Mawhinney expressed her concern about the five parking stalls in the front lot being unusable due to the piles of snow in them.

Chair Owens said he would like to have “Tour of the Juvenile Detention Center” on the March 16th agenda.

Adjournment. Supervisor Combs moved adjournment at 9:04 A.M., second by Supervisor Collins. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.