



AGENCY USE ONLY	
Application Number:	_____
Received By – Date (MM/DD/YYYY):	_____
Town of:	_____
Permit Fee:	_____

ZONING/BUILDING SITE PERMIT APPLICATION FORM

PLEASE COMPLETE THE FIRST TWO PAGES OF THIS FORM

INCLUDE A BUILDING SITE PLAN WHICH CONTAINS ALL INFORMATION AS IDENTIFIED ON PAGE TWO

- Proposed/existing building/accessory building and use is consistent with Town Comprehensive Plan: Yes No
- Lot is located in a Farmland Preservation zoning district certified by the State of Wisconsin: Yes No
- Proposed/existing building/accessory building and use meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district requirement: Yes No
- A Conditional Use Permit (CUP) has been issued for the lot: Yes No Unsure
If you answered **Yes**, identify Permit Number: _____ and proceed to **5**. If you answered **No** or **Unsure**, proceed to **6**:
- Proposed/existing building/accessory building and use meets CUP requirements: Yes No Unsure
- Scope of work as identified in the Building Site Plan consists of: New construction Addition Alteration
of/on a: Building Accessory Building

APPLICANT INFORMATION

7. LANDOWNER OR AUTHORIZED LANDOWNER REPRESENTATIVE

Name:	_____			Telephone:	_____		
Address:	_____	City:	_____	State:	_____	Zip:	_____

8. AGENT (i.e. Builder, Contractor, etc)

Name:	_____			Telephone:	_____		
Address:	_____	City:	_____	State:	_____	Zip:	_____

9. Identify the individual from **7.** or **8.** that will serve as the primary contact: LANDOWNER AGENT

LOT INFORMATION

- Sub-division name: _____ Not applicable 11. Lot number: _____ Not applicable
- Lot location:

Town of	_____	1/4 of	_____	1/4	_____
Section	_____	Tax parcel number (s) -	_____		
- Road/Street name: _____
- Lot area (Square feet or acres): _____
- Lot dimensions (Feet): _____
X _____
- Lot is within/contains a (check all that apply): Floodplain Shoreland Wetland None
- Lot is adjacent to (check all that apply): Local/Town road County highway State highway U.S. highway
- Lot is within the Rock County Airport Overlay Zoning District: Yes No
- A driveway permit has been issued for the lot: Yes No If you answered **Yes**, include a copy.
- A sanitary permit has been issued for the lot: Yes No If you answered **Yes**, include a copy.

APPLICATION SITE PLAN REQUIREMENTS

21. Please include a Building Site Plan, prepared using the Rock County Internet Geographic Information System (www.co.rock.wi.us/planning-gis-maps-data), if possible, and containing all required information, including where applicable:

- | | | |
|---|--|---|
| <input type="checkbox"/> Approximate location and dimension of lot lines | <input type="checkbox"/> Bounding streets | <input type="checkbox"/> Existing Buildings |
| <input type="checkbox"/> Outline of project area | <input type="checkbox"/> Building Setback Lines | <input type="checkbox"/> Driveway Location |
| <input type="checkbox"/> Identification and approximate location of Environmentally Sensitive Areas (e.g. steep slopes, wetlands, hydric soils, cultural resources, productive agricultural soils, woodlands) | <input type="checkbox"/> Floodplain Boundary | <input type="checkbox"/> Rock County Airport Overlay Zoning District Boundary |
| | <input type="checkbox"/> Location of Septic System | <input type="checkbox"/> Location of Well |

FOUNDATION SURVEY REQUIREMENT

Various sections of the Rock County Code of Ordinances require that a survey be completed to document that Ordinance standards are met. This could include, for example, horizontal measurements for property line setbacks or vertical/elevation measurements to determine that the structure is properly flood proofed. If a survey is required, it is the permit applicant's responsibility to hire a private surveyor to complete the work and provide the information to the P&D Agency or other necessary entities. The cost of this survey is not included in the permit fee. A determination of whether a survey is required will be made at the time of application.

APPLICANT STATEMENT AND SIGNATURE

I, as the undersigned, am a landowner applying for a Building Site Permit or am serving as the primary contact for said landowner. I do hereby verify that I have reviewed and completed this application form, and submitted all information as required per this form, and that all information is correct, accurate, and true to the best of my knowledge and belief, with all information accessible to me.

LANDOWNER OR AGENT SIGNATURE: _____

DATE: _____

