

Rock County, Wisconsin



Airport Board Meeting - Minutes  
Monday, June 15, 2020 at 8:00 a.m.  
Southern Wisconsin Regional Airport Terminal Conference Room  
1716 W. Airport Rd.  
Janesville, WI 53546

Call to Order. Chair Fox called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present. Supervisors Fox, Homan and Richard, Mr. Eric Baker, Mr. Larry Barton, Mr. Dick Cope, Mr. Greg Johnson (via teleconference), Mr. Joe Quint, and Mrs. Katie Reese.

Members Absent. None.

Staff Members: Greg Cullen            Airport Director  
                         Cynthia Hevel        Airport Secretary II  
                         Amy Friend            Rock County Parks Community Coordinator

Others Present:        David Haas    Meisner Aircraft  
   Everett Reese   Elevation Air

Others Present Via Teleconference: William Gempler    Interested Citizen  
   Rick Leyes            Hangar Tenant  
   Jim Freeman         Helicopter Specialties  
   James Dillavou      SC Aviation  
   William Truax        Tenant  
   Josh Gowey            Interested Citizen

Adoption of Agenda. Supervisors Richard and Homan moved the Agenda. MOTION CARRIED.

Approval of Minutes of May 18, 2020. Mr. Cope and Mr. Barton moved the minutes as written. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information. None.

**Consent Calendar**

Transfers. None

Review of Payments. The review for May 2020 was completed.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

### **Updates, Discussion and Possible Action**

Airport Minimum Standards Final Review. Mr. Cullen informed the board that final version of the Airport Minimum Standards was ready to be approved by the Airport Board and sent to the full County Board for approval. Changes that were requested at the last meeting were made and Mr. Cullen went over those changes. Supervisors Richard and Homan moved approval of the final draft. MOTION CARRIED.

Airport Rules and Regulations Final Review. Mr. Cullen stated that the final version of the Rules and Regulations had been discussed some time ago, but they had never been approved by the Airport Board to move on to the County Board for approval. All changes requested by the Board during previous meetings have been made. Mr. Barton and Mr. Quint moved approval of the final draft. MOTION CARRIED.

Airport Storm Water. Mr. Cullen stated that at the last meeting he was tasked with finding out how the airport in Eau Claire was able to be exempt from paying storm water fees on their runways and taxiways. What he found is that the City of Eau Claire's Storm Water Management Plan has specific language that exempts runways and taxiways from paying the fees. Mr. Cullen's recommendation is to approach the City of Janesville and request that they exempt our runways and taxiways from the storm water fees. Mr. Cullen calculates we could save up to 85% of that cost if the exemption were created and has spoken with both the County's Corporation Counsel and County Administrator about this.

Discussion on approaching the City of Janesville to either change the wording in their exemption language to include runways and taxiways or just grant an exemption to the airport took place. The consensus of opinion of the board members was that it needs to be done by Resolution from the County Board.

Mr. Barton made a motion that the Airport Director proceed forthwith in creating a Resolution from the County Board requesting the City of Janesville exempt public use areas of the Southern Wisconsin Regional Airport from paying storm water fees. Supervisor Fox seconded the motion. MOTION CARRIED.

Collateral Assignment of Lease for Helicopter Specialties 4746 S. Columbia Dr. Supervisor Fox requested that this item be combined with:

Collateral Assignment of Lease for Helicopter Specialties 4710 S. Columbia Dr. This is a paperwork change requested by Helicopter Specialties' bank. Last month a Collateral Assignment of Lease was approved that included both buildings. After the meeting, the bank decided to split the buildings out and created one document for each building. Supervisor Richard and Mrs. Reese moved to approve two Collateral Assignment of Leases for Helicopter Specialties. MOTION CARRIED.

Airport Director's Updates. Mr. Cullen told the Board that he had just a few items to talk about, the first was an update on the terminal area forecast that he told the board about several months ago. The National Weather Service is doing some testing this week and next week, and if everything goes well, we will have our own Terminal Area Forecast on July 1<sup>st</sup>.

This week airport maintenance will be working on repainting the white lines on Runway 14/32 so the runway will be closed during the day for most of the week.

On May 23, 2020, the airport took a lightning strike or strikes and three gates were damaged. One of the gates was a new gate that was still under warranty and that gate has been repaired. The other two gates will be an insurance claim and we are still working on getting them repaired.

The airport's 2021 budget request meeting will take place on July 14<sup>th</sup> at 6:00 p.m. via Zoom. Airport Board members are welcome to attend, or Mr. Cullen will give an overview at the Board meeting on July 20<sup>th</sup>.

Supervisor Richard left at 8:29 a.m.

Mr. Cullen stated that he has been working on the derelict aircraft problem. Mr. David Haas has been working with the owner of the Cardinal over on the west side. The new owner of the aircraft is working on getting a title for the aircraft since the previous two owners both died without wills. Once he has proper ownership, he will work on getting it sold. It is currently for sale and has a for sale sign in it. The Aztec on the east side of the airport has actually been moved from one spot to another, but Mr. Cullen has been in contact with the owner weekly, and he is working on getting it moved off the airport.

Committee Requests and Motions. None

Next Meeting Date. The next meeting of the Airport Board will be Monday, July 20, 2020, at 8:00 a.m.

Adjournment. Mr. Quint and Supervisor Homan moved to adjourn at 8:31 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel  
Secretary II