



Agriculture & Extension Education Committee

Wednesday, March 11, 2020 – 7:00 p.m.

UW Extension

Conference Room

3506 N. Highway 51, Building A, Janesville, WI 53545

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from February 12, 2020
4. Citizen Participation, Communication and Announcements

UW-Extension:

5. Review of Extension Bills
6. Extension Program Update
 - a.) Community Youth Development

Fairgrounds:

7. Fairgrounds
 - a.) Farm Bureau Building – Discussion
 - b.) Fairgrounds Masterplan City Approval – Updates
 - c.) Grandstands - Discussion
 - d.) Fairgrounds Maintenance Bills - Review
8. Fair Board Report
9. Comments from the Committee
10. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Agriculture & Education Committee
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Agriculture & Extension Education Committee
Wednesday, February 12, 2020
UW Extension
Conference Room
3506 N. Highway 51, Building A, Janesville, WI 53545

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Sweeney, Supervisor Davis, Supervisor Aegerter, Supervisor Lokrantz

Committee Members Absent:

None

Staff Members Present:

Chrissy Wen, Tara Hanley, Dave Froeber, Brent Sutherland

Others Present:

1. Call to Order: Chair Bostwick called the meeting to order at 7:00 p.m.
2. Adoption of Agenda: Supervisor Aegerter moved approval of the agenda for February 12, 2020 second by Supervisor Lokrantz. ADOPTED
3. Approval of Minutes from January 8, 2020: Supervisor Davis moved to approve January 8, 2020 minutes, second by Supervisor Aegerter. ADOPTED.
4. Citizen Participation, Communication and Announcements
None

Extension:

5. Review of Payments
Reviewed

6. Extension Program Update

Ms. Wen asked the committee how they would like program updates presented to them (frequency, format, etc.). Discussion ensued. The committee would like to see programs updates twice a year in presentation/handout format. Supervisor Davis requested a 4-H update soon.

7. Update – Health & Well-Being Educator Position

Ms. Wen stated final interviews for the Health & Well-Being Educator will be February 19th. She hopes for a mid-March start date.

Fairgrounds:

8. Fairgrounds Maintenance & Contracts

Contracts and maintenance reviewed. Mr. Foeber noted the tile floor was torn up and they are accepting bids for the epoxy. He stated the new maintenance person, Bruce Stone, was getting acclimated to the Fairgrounds. Mr. Sutherland stated Recap workers will be helping out with maintenance as well in the future.

The county master electrician was at the fairgrounds recently to look at a different power supply for fair time that will not trip the breakers.

9. Fairgrounds

Mr. Sutherland is still working with the Farm Bureau to get their final building design.

Mr. Sutherland met with the Fair Board last night and had a good discussion regarding fairgrounds security.

The fairgrounds rental calendar is now on the website and they are working on being able to accept payments online.

10. Fair Board Report

No Report

11. Comments from the Committee

None

12. Adjournment

Supervisor Aegerter moved to adjourn at 7:35 p.m., second by Supervisor Sweeney. ADOPTED

Tara Hanley
Rock County UW Extension Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
56-5600-0000-63100	Office&Misc Exp	P1900116	02/20/2020	US BANK	LOGO TABLECLOTH FOR OUTREACH	415.73
UW-Extension PROG TOTAL						415.73
56-5605-0000-64604	Program Expense	P1902880	02/27/2020	BROWN AND BIGELOW INC	SHIPPING	2,152.64
UW-Extension Education PROG TOTAL						2,152.64
56-5625-0000-63400	Operating Supply	P1900111	02/06/2020	DELONG CO INC,THE	FARM FERTILIZER	1,706.88
		P1900116	02/20/2020	US BANK	FARM LOCK REPAIR KIT	91.10
Farm-General Fund PROG TOTAL						1,797.98

I have reviewed the preceding payments in the total amount of **\$4,366.35**

Date: _____ Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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REPORT COMPLETE!

Report Total: 4,366.35

For Job Numbers: 2006049, 2012705, 2017476

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF FEBRUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
56-5600-0000-63100	Office&Misc Exp	P2000667	02/20/2020	US BANK	PYD PROG SUPPLIES AMZN	95.25
56-5600-0000-63200	Pubs/Subs/Dues	P2000815	02/06/2020	WAE4 HYDP	2020 WAE4-HYDP VANDER VEEN	115.00
56-5600-0000-63300	Travel		02/20/2020	VANDER VEEN,LAURA B	JAN TRAVEL VANDERVEEN	45.71
			02/20/2020	CONWAY,ERIN F	JAN TRAVEL CONWAY	265.08
UW-Extension PROG TOTAL						521.04
56-5605-0000-64604	Program Expense	P2000667	02/20/2020	US BANK	AGRONOMY UPDATE ROOM AND FOOD	844.81
UW-Extension Education PROG TOTAL						844.81
56-5625-0000-63400	Operating Supply	P2000667	02/20/2020	US BANK	FARM FUEL	101.08
Farm-General Fund PROG TOTAL						101.08

I have reviewed the preceding payments in the total amount of **\$1,466.93**

Date: _____ Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF FEBRUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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REPORT COMPLETE!

Report Total: 1,466.93

For Job Numbers: 2006056, 2012703

Rock County - Production

Transaction Details

from 2/1/2020 to 2/29/2020

Account Number 1818280000-44802	Org Key Title Fairgrounds	Object Desc. Rent Revenue
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Date	Reference	Sb	Misc.	Description	Amount
02/10/2020	9999GN00154862	2020	JE	RENTAL	-100.00
02/17/2020	9999GN00154950	2020	JE	RENTAL	-300.00

Object 44802 Total:

Object Total:	-400.00
Net EN:	0.00
Object Total with EN:	-400.00

Account Number 1818280000-44807	Org Key Title Fairgrounds	Object Desc. Tower Rental
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Date	Reference	Sb	Misc.	Description	Amount
02/18/2020	9999GN00154960	2020	JE	FEB TOWER RENT	-827.20

Object 44807 Total:

Object Total:	-827.20
Net EN:	0.00
Object Total with EN:	-827.20

Account Number 1818280000-62201	Org Key Title Fairgrounds	Object Desc. Electric
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Date	Reference	Sb	Misc.	Description	Amount
02/05/2020	4555800000-0120	2020	OH	ALLIANT ENERGY/ 12/23-01/24	1,908.36

Object 62201 Total:

Object Total:	1,908.36
Net EN:	0.00
Object Total with EN:	1,908.36

Account Number 1818280000-62203	Org Key Title Fairgrounds	Object Desc. Natural Gas
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Date	Reference	Sb	Misc.	Description	Amount
02/05/2020	4555800000-0120	2020	OH	ALLIANT ENERGY/ 12/23-01/24	950.83

Object 62203 Total:

Object Total:	950.83
Net EN:	0.00
Object Total with EN:	950.83

Account Number 1818280000-62400	Org Key Title Fairgrounds	Object Desc. Repair & Maintenance Services
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Date	Reference	Sb	Misc.	Description	Amount
02/04/2020	0975633011920	2020	OH	CHARTER COMMUNI MONTHLY FEES	142.30
02/24/2020	5763257-2766-6	2020	OH	WASTE MANAGEMEN TRASH	148.10

**Rock County - Production
Transaction Details**
from 2/1/2020 to 2/29/2020

Object 62400 Total:

Object Total: 290.40
Net EN: 0.00
Object Total with EN: 290.40

Account Number
1818280000-63500

Org Key Title
Fairgrounds

Object Desc.
Repair & Maintenance Supplies

Date	Reference	Sb	Misc.	Description	Amount
02/04/2020	18A15542-5573	2020	OH	AMERICAN INDUST SQUARE STEEL T	116.76
02/04/2020	18A15542-5573	2020	OH	AMERICAN INDUST STEEL CUT TO O	199.75
02/04/2020	532962347	2020	OH	HOME DEPOT PRO, TOWELS &	373.32
02/04/2020	55182	2020	OH	MENARDS REPAIR & MAINT	88.63
02/04/2020	55320	2020	OH	MENARDS REPAIR & MAINT	15.37
02/04/2020	S4063937-001	2020	OH	BJ ELECTRIC SUP SUPPLIES FOR F	44.22
02/10/2020	S4063937-002	2020	OH	BJ ELECTRIC SUP SUPPLIES FOR F	37.92
02/11/2020	5659	2020	OH	AMERICAN INDUST STEEL TUBING A	48.05
02/25/2020	1462	2020	OH	AMERICAN INDUST ANGLED STEEL F	96.40
02/25/2020	56624	2020	OH	MENARDS PWR STEERING/BRK	7.36
02/25/2020	56688	2020	OH	MENARDS REPAIR & MAINT SUPPLIE	58.58
02/25/2020	56716	2020	OH	MENARDS REPAIR & MAINT SUPPLIE	17.65

Object 63500 Total:

Object Total: 1,104.01
Net EN: 0.00
Object Total with EN: 1,104.01

Org Key 1818280000 Total:

Total DR Transactions: 4,253.60
Total CR Transactions: 1,227.20
Net (DR - CR): 3,026.40

Total Key EN: 0.00