

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, JUNE 3, 2014 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – May 6, 2014
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
 - A. Jail Project
 - 1) Update Report
 - B. Rock Haven
 - 1) Update Report
 - C. Report on Courthouse Tower Repair Options
7. Communications, Announcements and Information
8. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1400219	05/07/2014	JF AHERN COMPANY	115.00
		P1400228	05/05/2014	FOUR SEASONS REPAIR INC	149.44
		P1400235	04/30/2014	JANESVILLE ELECTRIC MOTOR CORP	1,008.14
		P1401922	04/28/2014	AMERICAN INDUSTRIAL STEEL AND	85.20
		P1402117	05/13/2014	STATE OF WISCONSIN	300.00
		P1402172	05/20/2014	STATE OF WISCONSIN	200.00
			Budget	YTD Exp	YTD Enc
	112,500.00	89,804.14	2,349.12	1,857.78	18,488.96
18-1815-0000-63500	R&M SUPPLIES	P1400220	05/05/2014	AIRGAS NORTH CENTRAL	95.40
		P1400224	04/30/2014	DEGARMO PLUMBING INC	4,735.62
		P1400226	05/13/2014	FASTENAL COMPANY	3.71
		P1400230	05/13/2014	HARRIS ACE HARDWARE	23.97
		P1400238	04/25/2014	MC MASTER-CARR SUPPLY COMPAN	84.36
		P1400239	05/22/2014	MENARDS	25.94
		P1400240	04/30/2014	NAPA AUTO PARTS	9.04
		P1400241	04/30/2014	PIEPER ELECTRIC INC	700.18
		P1400249	05/21/2014	STAPLES ADVANTAGE	284.64
		P1400251	05/07/2014	WERNER ELECTRIC SUPPLY COMPAN	18.30
		P1401930	05/21/2014	PROFORMA PRINTWORKS	760.00
		P1401982	05/07/2014	BADGER CONTRACTORS RENTAL ANI	37.00
		P1402008	05/07/2014	JOHNSON PLASTICS	49.60
			Budget	YTD Exp	YTD Enc
	46,850.00	9,602.08	5,993.17	6,827.76	24,426.99
HCC BUILDING COMPLEX PROG TOTAL				8,685.54	
18-1851-0000-67200	CAPITAL IMPROV	P1401956	05/20/2014	TRI COR MECHANICAL INC	3,035.00
			Budget	YTD Exp	YTD Enc
	31,594,539.00	30,626,135.92	150,571.97	3,035.00	814,796.11
ROCK HAVEN BUILDING PROJECT PROG TOTAL				3,035.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$11,720.54**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: JUN 03 2014

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1843-0000-67200 ENC	CAPITAL IMPROV	R1402311	05/16/2014	MEAD AND HUNT INC	44,850.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	740,947.00	18,421.26	0.00	44,850.00	677,675.74
U-ROCK EXPANSION PROJECT PROG TOTAL				44,850.00	

I have examined the preceding bills and encumbrances in the total amount of **\$44,850.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
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Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH	P1400541	05/05/2014	UNITED MAILING SERVICES INC	443.69
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	43,993.64	120,000.00	443.69	(164,437.33)
GENERAL FUND PROG TOTAL				443.69	

I have examined the preceding bills and encumbrances in the total amount of **\$443.69**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62160	CLEANING CONTRAC	P1401478	04/25/2014	DIVERSIFIED BUILDING MAINTENAN	1,215.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	193,525.00	62,046.70	118,666.28	1,215.00	11,597.02
18-1810-0000-62205	FUEL OIL	P1400404	01/27/2014	BROWN OIL CO INC	6,580.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	27,624.54	0.00	6,580.00	(32,204.54)
18-1810-0000-62400	R & M SERV	P1400397	04/29/2014	ARAMARK UNIFORM SERVICES INC	372.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	143,619.00	48,704.85	53,838.22	372.64	40,703.29
18-1810-0000-63500	R&M SUPPLIES	P1400394	04/11/2014	AARONS LOCK AND SAFE INC	1,002.63
		P1400402	04/24/2014	BJ ELECTRIC SUPPLY INC	897.51
		P1400407	05/05/2014	DEGARMO PLUMBING INC	693.66
		P1400408	05/07/2014	DE VERE COMPANY INC	435.87
		P1400412	04/24/2014	ENERGETICS INC	309.27
		P1400413	04/29/2014	FASTENAL COMPANY	133.76
		P1400415	04/25/2014	FIRST SUPPLY LLC	212.00
		P1400417	04/22/2014	GRAINGER PARTS	643.33
		P1400423	04/15/2014	HOME DEPOT/GECF	92.67
		P1400424	04/30/2014	ILLINGWORTH KILGUST MECHANICAL	394.00
		P1400425	04/28/2014	JACK AND DICKS FEED AND GARDEN	1,009.40
		P1400426	04/29/2014	JANESVILLE ELECTRIC MOTOR CORP	339.28
		P1400427	04/22/2014	JOHNSON CONTROLS INC	581.90
		P1400470	04/29/2014	K AND W GREENERY INC	177.86
		P1400478	05/16/2014	MENARDS	3.49
		P1400528	04/30/2014	PIEPER ELECTRIC INC	623.23
		P1400534	05/02/2014	R E MICHEL COMPANY	3,042.64
		P1400535	04/25/2014	SGTS INC	830.00
		P1400536	05/02/2014	SHERWIN WILLIAMS	214.20
		P1400539	05/16/2014	SULLIVAN SIGNS INC	72.00
		P1400998	04/24/2014	GORDIE BOUCHER FORD LINCOLN ME	1,375.00
		P1401457	04/02/2014	PUR CHEM LLC	294.00
		P1401855	05/02/2014	GRAYBAR INC	3,761.84
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	95,074.10	23,108.92	17,139.54	94,677.44
GENERAL SERVICES PROG TOTAL				25,307.18	

18-1811-0000-62400	R & M SERV	P1400397	04/29/2014	ARAMARK UNIFORM SERVICES INC	54.60
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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,167.00	904.40	904.00	54.60	36,304.00
18-1811-0000-63500	R&M SUPPLIES				
	P1400402	04/28/2014	BJ ELECTRIC SUPPLY INC	196.02	
	P1400408	05/07/2014	DE VERE COMPANY INC	125.04	
	P1400412	04/29/2014	ENERGETICS INC	27.56	
	P1400538	05/01/2014	STAPLES ADVANTAGE	297.68	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	2,673.54	1,620.03	646.30	15,060.13
GLEN OAKS FACILITY OPERATION PROG TOTAL				700.90	
18-1812-0000-62400	R & M SERV				
	P1400397	04/29/2014	ARAMARK UNIFORM SERVICES INC	119.12	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	86,400.00	5,701.29	6,375.50	119.12	74,204.09
18-1812-0000-63500	R&M SUPPLIES				
	P1400402	05/09/2014	BJ ELECTRIC SUPPLY INC	172.74	
	P1400417	04/28/2014	GRAINGER PARTS	47.39	
	P1400423	05/09/2014	HOME DEPOT/GECF	139.00	
	P1400477	05/13/2014	MC MASTER-CARR SUPPLY COMPANY	32.47	
	P1400534	04/30/2014	R E MICHEL COMPANY	177.88	
	P1400536	05/01/2014	SHERWIN WILLIAMS	67.18	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	3,885.98	1,224.85	636.66	16,252.51
YOUTH SERVICES CENTER PROG TOTAL				755.78	
18-1816-0000-63500	R&M SUPPLIES				
	P1400477	05/06/2014	MC MASTER-CARR SUPPLY COMPANY	84.50	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	7,612.09	584.11	84.50	11,719.30
COMMUNICATIONS CTR.OPERATION PROG TOTAL				84.50	
18-1817-0000-63500	R&M SUPPLIES				
	P1400417	05/07/2014	GRAINGER PARTS	205.20	
	P1400469	04/28/2014	JOHNSTONE SUPPLY	262.96	
	P1400477	05/05/2014	MC MASTER-CARR SUPPLY COMPANY	48.04	
	P1400534	05/01/2014	R E MICHEL COMPANY	236.64	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00	3,328.02	1,444.99	752.84	11,474.15

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
DIVERSION PROG/ASC PROG TOTAL					752.84
18-1837-0000-63500	R&M SUPPLIES				
		P1400394	04/15/2014	AARONS LOCK AND SAFE INC	210.20
		P1400402	05/05/2014	BJ ELECTRIC SUPPLY INC	370.14
		P1400412	05/08/2014	ENERGETICS INC	36.66
		P1400413	05/06/2014	FASTENAL COMPANY	827.28
		P1400414	04/29/2014	FERGUSON ENTERPRISES INC	2,779.83
		P1400415	05/01/2014	FIRST SUPPLY LLC	1,192.50
		P1400421	04/29/2014	HOBART SALES AND SERVICE	237.32
		P1400477	05/09/2014	MC MASTER-CARR SUPPLY COMPANY	653.32
		P1400533	04/23/2014	REINDERS INC	14.35
		P1400539	04/07/2014	SULLIVAN SIGNS INC	38.00
		P1401784	04/08/2014	GORDIE BOUCHER FORD LINCOLN ME	478.15
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	108,499.00	18,236.83	7,558.99	6,837.75	75,865.43
JAIL CAPITAL IMPROVEMENTS PROG TOTAL					6,837.75

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$34,438.95**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

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