



MINUTES OF BOARD OF HEALTH MEETING

June 1, 2016

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Garrett, Mr. Gresens, Ms. Wade.

Board of Health Members Absent: Supervisor Bostwick, Dr. Peterson, Dr. Konkol, Dr. Winter

Staff Members Present: Marie-Noel Sandoval – Health Officer; Timothy Banwell – Environmental Health Director; Deborah Erickson – Acting Public Health Nursing Director; Sancee Siebold – Nursing Supervisor South Office; Tim Good – Health Department Intern; and Jessica Riedlinger – Administrative Secretary.

Others Present: None.

Adopt Agenda

Mr. Gresens made a motion to adopt the agenda. Ms. Wade seconded the motion. MOTION APPROVED.

Approval of Minutes – 5/4/16

Ms. Wade made a motion to approve the minutes of the 5/4/16 Board of Health meeting. Supervisor Peer seconded the motion. MOTION APPROVED.

Citizen Participation

None at this time.

New Business

Administrative Division

Review of Payments/Transfer of Funds/Encumbrances

Payments were reviewed. No questions were asked.

Health Department Report

In the News

Elizabethkingia: Ms. Sandoval reported that there has been one additional case of Elizabethkingia discovered in Wisconsin since last month for a total of 61 cases affecting 12 counties. One additional case is under investigation. To date there have been 18 related deaths and one possibly related death. The Public Health Department receives updates every other Wednesday. No source has been found.

Zika: According to Ms. Sandoval there have been two cases of Zika diagnosed in Wisconsin. Both have been associated with travel. There have been people tested in Rock County, but all have been negative. The Rock County Public Health Department is participating in a mosquito surveillance project. Mr. Banwell, with the help of several other Health Department employees, will be placing 20 traps around Rock County. The Board members discussed recent news reports and the possible impact on the Olympics. Supervisor Garrett asked if the Health Department receives information about whether people are traveling to high risk areas. Ms. Erickson replied that we only receive information when a client contacts the Health Department to inquire about travel vaccinations. These travelers are advised to use mosquito precautions and pregnant women are advised against traveling to high risk areas. Mr. Gresens asked if the Zika virus is expected to be around forever. Ms. Sandoval replied that at this point it is not certain. It is still being investigated. Ms. Sandoval announced that Mr. Banwell and Ms. Siebold will be talking about Zika and shigella on WCLO at 3:30 on June 8. Supervisor Peer asked how long the Zika virus has been around. Ms. Sandoval replied that it has been around, but there has been a heightened awareness recently due to higher rates of babies born with microcephaly. Ms. Erickson added that in the past it was difficult to determine if a person was infected with the Zika virus because symptoms are similar to dengue.

Alcohol Use: Ms. Sandoval presented a recent article that ranked the top 20 drunkest cities in America. Of the top 20, 12 of the cities are in Wisconsin. Janesville ranked number 16. Supervisor Garrett asked what the Health Department does with this information. Ms. Sandoval replied that it is part of the planning process to prioritize programs based on data. The Health Department, along with the Community Health Needs Assessment Committee and with the aid of the Community Health Implementation Plan, determines what will have the biggest impact on our community. This information is used to channel the Health Department's energy and resources.

Surveillance

Shigella: Ms. Sandoval announced that no new cases have been reported. This outbreak is considered to be over.

Rabies: Ms. Sandoval reported that a family of four was recently given rabies prophylaxis after handling a baby bat. The bat was not available for testing.

Legionnaires' Disease: According to Ms. Sandoval, there have been three Legionnaires' disease cases reported. Epidemiologic surveillance is being conducted, but no linkages have been found.

Salmonella: Ms. Sandoval reported that there has been one case of salmonella. The case was associated with baby chicks and was part of a bigger outbreak.

Budget

The Public Health Department has a pre-budget meeting scheduled for June 13 at 8:00 am. Ms. Sandoval told the Board members that she will be requesting an Environmental Health Supervisor and a part time Environmental Tech. She also said that she is requesting to rename the Administrative Secretary to Office Manager to better fit the duties of that position. She also told the Board members that she will possibly be requesting some personnel restructuring.

Personnel

Ms. Sandoval announced that the new Community Health Education Coordinator, Kelly Klingensmith, will start on Monday. Public Health Nurse Casey Stubbs resigned and took a new position at Mercy in Infection Control. There is a Public Health Nurse position that has been posted for 1-2 weeks and states that there are 1-2 positions available. The Public Health Department has only received 1-2 applicants so far. Ms. Sandoval also explained that one vacant Public Health Nurse position has been posted to be understaffed with a Health Educator. The Health Department also has two summer interns. Ms. Sandoval introduced Tim Good to the Board members. He will be working on a waterborne illness prevention program, mosquito collection for the Zika surveillance, and compilation of a community organization reference. He will also be shadowing members of the Health Department to gain field experience. The second intern will start next week. She will be assisting with the lab and the mosquito surveillance as well as shadowing Public Health Department employees.

Ms. Sandoval relayed to the Board members that the asthma pilot project starts on June 6. The Health Department still does not have their new tablets from IT. Also, six Public Health Department members represented the Public Health Department on May 18 at a regional Ebola exercise. Some gaps were identified and will be addressed.

Strategic Planning

According to Ms. Sandoval, the supervisors are working to assign staffing hours and dollar amounts to each program identified in the strategic planning process.

2015 Annual Report

Ms. Sandoval presented a Power Point showing the highlights of the 2015 Annual Report:

Milestones & Achievements

- 1,642 private well samples analyzed
- \$3,485 Public Health Emergency Preparedness Conference and Training Scholarship
- 2,375 Healthy Families First home visits
- 4,107 pounds of prescription drugs collected

Rock Stars

- The Rock County Board of Health was awarded the Wisconsin Association of Local Health Departments and Boards 2015 Board of Health of the Year Award.
- Tim Banwell was awarded the Wisconsin Environmental Health Professional of the Year award from the Wisconsin Environmental Health Association.

Community Assessment & Health Improvement

- Priority health need areas
 - Mental health related issues, including substance abuse and inadequate access to treatment
 - Harmful lifestyle choices (e.g. obesity, smoking, and inactivity)
 - Underutilization of dental health services
 - Underutilization of certain preventative health screenings

Strategic Planning

- What it is - explanation
- Where we are now – organizational values
- Where we want to be - vision
- How we get there – mission

Environmental Health

- Town of Fulton one hundred eighty three (183) home owners tested their well water
- Four thousand one hundred seven (4,107) pounds of drugs were collected
- Forty-seven (47) lead hazard risk assessments and twenty (20) healthy homes inspections
- Awarded a grant to explore the nitrate levels in our community's drinking water was awarded
- Implemented a new software program (*HealthSpace*) that will assist in a more thorough inspection process and assessment of inspection results
- Completed one thousand six hundred forty-two (1,642) well water tests: including eight hundred twelve (812) nitrate and eight hundred thirty (830) coliform bacteria.
- Sampled one hundred forty-seven (147) transient non-community wells in Rock County for bacteria, nitrate, and nitrites
- Conducted nine hundred one (901) field visits, six hundred thirty (630) telephone consultations, and one hundred seventy-eight (178) office visits regarding private well and/or ground water concerns
- Completed forty-one (41) offsite facility plans for the Local Emergency Planning Committee (LEPC)
- Verified compliance status for all four hundred thirty-eight (438) animal bite orders
- Conducted routine inspections at each of the seven hundred thirty-seven (737) licensed full service facilities, forty-three (43) school lunchrooms, and forty-two (42) temporary food operations at special events in Rock County.
- Completed routine inspections at thirty (33) public lodging facilities
- 50/53 objectives achieved (94%)

Public Health Nursing

- Conducted 2,375 home visits to families in the Healthy Families First program
- Partnerships with many agencies and coalitions
- Made 2,375 home visits to families in the Healthy Families First program
- Performed 707 ASQ developmental screenings on infants, toddlers, 100 were given support or referrals to address concerns or lags in development that were identified by the screening
- Chaired the Rock County Child Death Review Team (CDRT) to analyze the deaths of all individuals age 25 and younger in Rock County and look for prevention strategies, targeted outreach to the Hispanic population about car seats was one of the strategies
- Chaired the Fetal Infant Mortality Review (FIMR) Team to continue efforts aimed at the reduction of health disparities in birth outcomes in Rock County.
- Provided leadership of African American Service Advisory Team (AASAT) which provides cultural insights to the findings of the FIMR team.
- Provided 650 hours of contracted school nursing services to the school districts of Edgerton, Orfordville-Parkview, and St. Paul Lutheran.
- Followed up on over 1400 clients for investigation of communicable illnesses and contacts to those with active illness.
- Collaborated with Mercy HMO initiative to improve birth outcomes
- Collaborated with many other agencies and coalitions such as Headstart and Early Headstart, Youth to Youth, Breastfeeding Coalition, Long Term Support, Council on Aging,
- Taught two "Stepping On" classes in partnership with the Council on Aging to elders to prevent injury from falls
- 12/22 objectives achieved (54%)

Community Health Education

- Presented the CHNA and CHIP were presented to the community during a “*State of Rock County Health*” breakfast
- Expanded Community partnerships to improve the health of Rock County
- “Teens for Vaccines” campaign initiated by our summer intern
- “Farm to School - School Garden” project at Edgerton Elementary
- Formation of an asthma coalition.
- Formed Rock N’ Wellness committee to provide programming to increase the health and well-being of Rock County Employees and their families
- Authored a monthly “Healthful Hint” news columns for traditional media outlets,
- Authored a quarterly Immunization Newsletters for health care providers
- Authored a quarterly Food Program Newsletters for food establishments
- Expanded postings our Facebook page and our website
- Posted health messages on our traditional signboard displays
- 3/3 Objectives achieved (100%)

Preparedness

- Fulfilled contract grant deliverables and capabilities for Budget Year 2015-2016 focusing on: Fatality Management, Mass Care, Medical Surge and Volunteer Management for local public health emergency preparedness.
- Participated in trainings and exercises with Rock County Emergency Management, Rock County Human Services, local fire and police, four local hospitals (Mercy Health System, St. Mary’s Janesville Hospital, Beloit Health System and Edgerton Hospital and Health Services), Rock County Public Works, Rock County Medical Examiner and funeral directors and chaplains as well as with local and regional emergency preparedness affiliates from the South Central Health Care Coalition (SCHCC) and the Wisconsin Emergency Assistance Volunteer Registry (WEAVR).
- Conducted two separate mass vaccination clinics for school-aged children were conducted in partnership with the Janesville School District (Wilson Elementary School and Franklin Middle School) and Edgewood School of Nursing.
- Homeland Security Exercise and Evaluation Program (HSEEP) After Action Reports and Improvement Plans (AAR/IP) for WI-DHS were developed from the mass clinics.
- Represented Rock County Public Health on various coalitions and committee, including: *Wisconsin Emergency Active Volunteer Registry* (WEAVR) [administrator], *Voluntary Organizations Active in Disasters* (VOAD) [member], *South Central Health Care Coalition* (SCHCC) [member], *Hazard Vulnerability Assessment Committee* (HVA) [facilitator], *MHTC Emergency Operations Committee* (Mercy) [member] and *Rock County Mass Fatality Planning Committee* [facilitator].
- 3/3 objectives achieved (100%)

Financial Summary

- Increase in revenue by \$47,424 (5%)
- Decrease in expenses by \$60,185 (1.9%)
- Decrease in County share by \$107,609 (4.6%)

Supervisor Peer asked if there will be a decrease in Preparedness funding. Ms. Sandoval responded that the Public Health Department expects a potential 10% decrease. Mr. Gresens asked if the revenue and expenses are broken down by objective. Ms. Sandoval responded that it is part of the strategic planning process.

Communications and Announcements

None at this time.

Adjournment

Ms. Wade made a motion to adjourn the meeting. Mr. Gresens seconded the motion. MOTION APPROVED.
Meeting adjourned at 6:50 p.m.

Respectfully submitted,

Jessica Riedlinger, Recorder

Not Official Until Approved by the Board of Health