



**LAND CONSERVATION COMMITTEE  
WEDNESDAY JULY 5, 2017 7:15 P.M.  
LAND CONSERVATION DEPARTMENT  
CONFERENCE ROOM  
440 N US HWY 14  
JANESVILLE WI**

**AGENDA**

1. Call Meeting to Order.
2. Approval of Agenda.
3. Approval of Minutes – June 7, 2017 and June 29, 2017.
4. Citizen Participation, Communications, and Announcements.
5. Review Bills Paid.
6. Review 2017 Second Quarter Expense Report.
7. Semi Annual Report – Attendance at Conventions/Conferences.
8. Land and Water Resource Management Program - Approve Cost Share Agreement(s).
9. Yahara River Basin Adaptive Management Program:
  - A. Service Agreement Amendment.
  - B. Program Update.
10. Purchase of Agricultural Conservation Easements (PACE) Program:
  - A. Potential ATC Funds from the Alliant Energy Riverside Expansion.
  - B. Program Update.
11. Adjourn.

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
62-6200-0000-64200	TRAINING EXP				
		P1701845	06/22/2017	HOTEL MEAD	82.00
62-6200-0000-64319	TREE PURCHASE				
		P1701388	06/15/2017	CABLE TIES UNLIMITED	60.39
62-6200-0000-65321	BLDG/OFC LEASE				
		P1701868	06/22/2017	SILHA LLC,DAN	2,856.24
				<b>LAND CONSERVATION PROG TOTAL</b>	<b>2,998.63</b>
62-6225-0000-63110	ADMIN.EXPENSE				
		P1701814	06/15/2017	BLISS COMMUNICATIONS INC	80.92
		P1701815	06/15/2017	HOMETOWN NEWS LIMITED	38.65
		P1701816	06/15/2017	BELOIT DAILY NEWS	44.04
		P1701869	06/22/2017	EVANSVILLE REVIEW LTD	77.00
				<b>WILDLIFE DAMAGE/ASSMTS. PROG TOTAL</b>	<b>240.61</b>
62-6280-0000-64928	COST SHARING				
		P1701763	06/08/2017	FENRICH FARMS	2,475.20
		P1701820	06/15/2017	Q AND N FARMS LLC	6,542.54
		P1701942	06/29/2017	OLSON,KENNETH AND BARBARA ANN	2,178.40
		P1701943	06/29/2017	PAKES,JAMES AND BERNADETTE	1,996.40
		P1701944	06/29/2017	PFARR,BRENDON AND JESSICA	945.00
				<b>LWC PLAN IMPLEMENTATION GRANT PROG TOTAL</b>	<b>14,137.54</b>
62-6311-0000-63110	ADMIN.EXPENSE				
		P1701779	06/08/2017	BEN MEADOWS COMPANY	77.93
				<b>YAHARA WINS PROG TOTAL</b>	<b>77.93</b>
62-6350-0000-65109	OTHER INS				
		P1701810	06/15/2017	BRABAZON TITLE CO INC	1,099.00
62-6350-0000-67161	CA \$5,000/MORE				
		P1701819	06/22/2017	KRAUS,GARY R	219,375.00
		P1701932	06/29/2017	FRANCIS LIVING TRUST,ALVIN G	118,125.00
				<b>PDR/PACE PROG TOTAL</b>	<b>338,599.00</b>

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF JUNE 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$356,053.71

Date: Dept \_\_\_\_\_

Committee \_\_\_\_\_

**Rock County - Production**  
**Budget to Actual Figures**

Fiscal Year: 2017

As of: 06/30/2017

Budget: RV

Org Key      Title  
626200000    LAND CONSERVATION

Object	Description	Budget	Actual	Encumbrance	Balance
<b>REVENUE</b>					
42200	STATE AID	161,482.00	0.00	0.00	(161,482.00)
44100	FEES	15,000.00	13,860.46	0.00	(1,139.54)
44120	MISC. FEES	100,000.00	24,931.52	0.00	(75,068.48)
47400	TRANSFER IN - FUND BALANCE	17,000.00	0.00	0.00	(17,000.00)
	<b>Total Revenue</b>	<b>293,482.00</b>	<b>38,791.98</b>	<b>0.00</b>	<b>(\$254,690.02)</b>
<b>EXPENSE</b>					
61100	REGULAR WAGES	321,747.00	136,956.08	0.00	184,790.92
61210	OVERTIME WAGES-PRODUCTIVE	350.00	0.00	0.00	350.00
61400	FICA	24,614.00	10,413.68	0.00	14,200.32
61510	RETIREMENT-EMPLOYERS	21,879.00	9,313.08	0.00	12,565.92
61610	HEALTH INSURANCE	102,396.00	46,350.72	0.00	56,045.28
61620	DENTAL INSURANCE	219.00	112.50	0.00	106.50
61630	LIFE INSURANCE	208.00	108.01	0.00	99.99
62210	TELEPHONE	3,800.00	2,165.62	0.00	1,634.38
63100	OFFICE SUPPLIES & EXPENSES	1,200.00	275.45	0.00	924.55
63101	POSTAGE	1,500.00	370.83	0.00	1,129.17
63200	PUBLICATIONS/SUBSCRIPTIONS/DUE	2,052.00	2,145.00	0.00	(93.00)
63300	TRAVEL	10,000.00	3,044.72	0.00	6,955.28
64200	TRAINING EXPENSE	1,550.00	916.00	0.00	634.00
64201	CONVENTION EXPENSE	600.00	420.00	0.00	180.00
64319	TREE PURCHASE	10,000.00	8,881.18	(12.19)	1,131.01
65321	BUILDING/OFFICE LEASE	11,425.00	8,568.72	0.00	2,856.28
67130	TERMINALS AND PC'S	1,050.00	0.00	0.00	1,050.00
68000	COST ALLOCATIONS	(61,709.00)	0.00	0.00	(61,709.00)
	<b>Total Expense</b>	<b>452,881.00</b>	<b>230,041.59</b>	<b>(12.19)</b>	<b>222,851.60</b>
	<b>County Share (Revenue - Expense)</b>	<b>(159,399.00)</b>	<b>(191,249.61)</b>	<b>12.19</b>	<b>31,838.42</b>

**Rock County - Production**  
**Budget to Actual Figures**

Fiscal Year: 2017

As of: 06/30/2017

Budget: RV

Org Key      Title  
6262100000    TREE PLANTING

Object	Description	Budget	Actual	Encumbrance	Balance
<b>REVENUE</b>					
44100	FEES	1,000.00	90.00	0.00	(910.00)
	Total Revenue	<u>1,000.00</u>	<u>90.00</u>	<u>0.00</u>	<u>(\$910.00)</u>
<b>EXPENSE</b>					
64316	TREE PLANTING	1,000.00	116.64	0.00	883.36
	Total Expense	<u>1,000.00</u>	<u>116.64</u>	<u>0.00</u>	<u>883.36</u>
	County Share (Revenue - Expense)	<u>0.00</u>	<u>(26.64)</u>	<u>0.00</u>	<u>26.64</u>

**Rock County - Production  
Budget to Actual Figures**

Fiscal Year: 2017

As of: 06/30/2017

Budget: RV

Org Key            Title  
6262250000       WILDLIFE DAMAGE/ASSMTS.

Object	Description	Budget	Actual	Encumbrance	Balance
<b>REVENUE</b>					
42200	STATE AID	7,500.00	0.00	0.00	(7,500.00)
	Total Revenue	<u>7,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(\$7,500.00)</u>
<b>EXPENSE</b>					
62119	OTHER CONTRACTED SERVICES	5,500.00	1,675.43	0.00	3,824.57
63110	ADMINISTRATION EXPENSE	2,000.00	240.61	0.00	1,759.39
	Total Expense	<u>7,500.00</u>	<u>1,916.04</u>	<u>0.00</u>	<u>5,583.96</u>
	County Share (Revenue - Expense)	<u>0.00</u>	<u>(1,916.04)</u>	<u>0.00</u>	<u>1,916.04</u>

**Rock County - Production  
Budget to Actual Figures**

Fiscal Year: 2017

As of: 06/30/2017

Budget: RV

Org Key      Title  
626280000    LWC PLAN IMPLEMENTATION GRANT

Object	Description	Budget	Actual	Encumbrance	Balance
<b>REVENUE</b>					
42200	STATE AID	150,000.00	0.00	0.00	(150,000.00)
	Total Revenue	150,000.00	0.00	0.00	(\$150,000.00)
<b>EXPENSE</b>					
64928	COST SHARING	150,000.00	44,476.76	0.00	105,523.24
	Total Expense	150,000.00	44,476.76	0.00	105,523.24
	County Share (Revenue - Expense)	0.00	(44,476.76)	0.00	44,476.76

**Rock County - Production**  
**Budget to Actual Figures**

Fiscal Year: 2017

As of: 06/30/2017

Budget: RV

Org Key      Title  
 6263000000    HOUSEHOLD CLEAN SWEEP

Object	Description	Budget	Actual	Encumbrance	Balance
<b>REVENUE</b>					
42200	STATE AID	11,000.00	0.00	0.00	(11,000.00)
46000	CONTRIBUTIONS	5,000.00	1,550.00	0.00	(3,450.00)
47400	TRANSFER IN - FUND BALANCE	33,309.00	0.00	0.00	(33,309.00)
	<b>Total Revenue</b>	<u>49,309.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>(\$47,759.00)</u>
<b>EXPENSE</b>					
62119	OTHER CONTRACTED SERVICES	30,000.00	0.00	0.00	30,000.00
63110	ADMINISTRATION EXPENSE	17,709.00	0.00	0.00	17,709.00
64918	ADVERTISING	1,600.00	0.00	0.00	1,600.00
	<b>Total Expense</b>	<u>49,309.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,309.00</u>
	<b>County Share (Revenue - Expense)</b>	<u>0.00</u>	<u>1,550.00</u>	<u>0.00</u>	<u>(1,550.00)</u>

**Rock County - Production  
Budget to Actual Figures**

Fiscal Year: 2017

As of: 06/30/2017

Budget: RV

Org Key      Title  
6263110000    YAHARA WINS

Object	Description	Budget	Actual	Encumbrance	Balance
<b>REVENUE</b>					
46002	OTHER GRANTS AND CONTRACTS	40,000.00	0.00	0.00	(40,000.00)
	Total Revenue	40,000.00	0.00	0.00	(\$40,000.00)
<b>EXPENSE</b>					
63110	ADMINISTRATION EXPENSE	22,000.00	77.93	0.00	21,922.07
64928	COST SHARING	18,000.00	0.00	0.00	18,000.00
	Total Expense	40,000.00	77.93	0.00	39,922.07
	County Share (Revenue - Expense)	0.00	(77.93)	0.00	77.93

**Rock County - Production**  
**Budget to Actual Figures**

Fiscal Year: 2017

As of: 06/30/2017

Budget: RV

Org Key      Title  
 6263400000    GYPSY MOTH SUPPRESSION

Object	Description	Budget	Actual	Encumbrance	Balance
<b>REVENUE</b>					
42100	FEDERAL AID	2,000.00	0.00	0.00	(2,000.00)
44100	FEES	2,000.00	0.00	0.00	(2,000.00)
46400	FUNDS FORWARDED FROM PRIOR YR	1,000.00	0.00	0.00	(1,000.00)
	<b>Total Revenue</b>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(\$5,000.00)</u>
<b>EXPENSE</b>					
62119	OTHER CONTRACTED SERVICES	2,000.00	0.00	0.00	2,000.00
63110	ADMINISTRATION EXPENSE	3,000.00	0.00	0.00	3,000.00
	<b>Total Expense</b>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
	<b>County Share (Revenue - Expense)</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Rock County - Production  
Budget to Actual Figures**

Fiscal Year: 2017

As of: 06/30/2017

Budget: RV

Org Key      Title  
6263500000    PDR/PACE

Object	Description	Budget	Actual	Encumbrance	Balance
<b>REVENUE</b>					
41500	COUNTY SALES TAX	200,000.00	0.00	0.00	(200,000.00)
42100	FEDERAL AID	400,000.00	0.00	0.00	(400,000.00)
47400	TRANSFER IN - FUND BALANCE	46,000.00	0.00	0.00	(46,000.00)
	<b>Total Revenue</b>	<b>646,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(\$646,000.00)</b>
<b>EXPENSE</b>					
61400	FICA	0.00	23.33	0.00	(23.33)
62101	APPRAISAL FEES	4,000.00	0.00	0.00	4,000.00
63110	ADMINISTRATION EXPENSE	39,000.00	343.45	0.00	38,656.55
65109	OTHER INSURANCE	3,000.00	1,099.00	0.00	1,901.00
67161	CAPITAL ASSETS \$5,000/MORE	600,000.00	337,500.00	0.00	262,500.00
	<b>Total Expense</b>	<b>646,000.00</b>	<b>338,965.78</b>	<b>0.00</b>	<b>307,034.22</b>
	<b>County Share (Revenue - Expense)</b>	<b>0.00</b>	<b>(338,965.78)</b>	<b>0.00</b>	<b>338,965.78</b>

**Rock County - Production  
Budget to Actual Figures**

Fiscal Year: 2017

As of: 06/30/2017

Budget: RV

Org Key            Title  
6263510000      COUNTY CAMPUS RESTORATION

Object	Description	Budget	Actual	Encumbrance	Balance
<b>REVENUE</b>					
46400	FUNDS FORWARDED FROM PRIOR YR	400.00	0.00	0.00	(400.00)
47400	TRANSFER IN - FUND BALANCE	400.00	0.00	0.00	(400.00)
	<b>Total Revenue</b>	<b>800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(\$800.00)</b>
<b>EXPENSE</b>					
64900	OTHER SUPPLIES AND EXPENSE	800.00	500.00	0.00	300.00
	<b>Total Expense</b>	<b>800.00</b>	<b>500.00</b>	<b>0.00</b>	<b>300.00</b>
	<b>County Share (Revenue - Expense)</b>	<b>0.00</b>	<b>(500.00)</b>	<b>0.00</b>	<b>500.00</b>
<hr/>					
	<b>Grand Total Revenue</b>	<b>1,193,091.00</b>	<b>40,431.98</b>	<b>0.00</b>	<b>(1,152,659.02)</b>
	<b>Grand Total Expense</b>	<b>1,352,490.00</b>	<b>616,094.74</b>	<b>(12.19)</b>	<b>736,407.45</b>
	<b>Grand Totals County Share</b>	<b>(159,399.00)</b>	<b>(575,662.76)</b>	<b>12.19</b>	<b>416,251.57</b>

# Memorandum

**To:** Land Conservation Committee/Josh Smith, County Administrator  
**From:** Tom Sweeney, County Conservationist  
**Date:** July 5, 2017  
**Re:** Semi Annual Report – Attendance at Conventions/Conferences

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Per resolution 06-9A-087, each department head is responsible for reporting on a semi annual basis all out of state training conventions or conferences along with associated costs per event, per employee and of all instances of attendance at all training, conventions, and conferences that exceed costs of \$1,000 per event, per employee. This memorandum is for informational purposes.

Please be advised that no Land Conservation Department employee attended an out of state event or any event that exceeded the \$1,000 threshold/event, per employee for the first half of 2017.

## Yahara WINS Executive Committee June 13, 2017 Meeting

### Agenda Item:

Rock County Service Agreement Amendment

### Background:

Yahara WINS signed a Service Agreement with Rock County in April that covers 2017 and 2018. The agreement includes \$40,000 in 2017 and \$50,000 in 2018 which are also included in the approved Yahara WINS budgets. Following this agreement, Rock County began pursuing low-cost phosphorus reduction practices in the Yahara River Watershed and has already identified significant projects and willing land-owners. To accomplish the projects that they have currently identified, Rock County will need \$250,000 to provide 790 pounds per year of phosphorus reduction for 15-years. This includes up to \$50,000 (up to 20%) in staff time and together amounts to approximately \$21/pound of phosphorus reduced.

To facilitate these practices occurring, two items are needed. First, a contract amendment is required and second, sufficient budget is required. Attached is a draft of the Contract Amendment and below is a table showing line items from the approved 2017 Budget that could be adjusted to increase Rock County's portion of the service agreement by \$160,000. Since these phosphorus reductions are long-term, 15-year, projects, they would qualify to be funded from the Operating Reserve and/or be included as General P-Reducing Practices or otherwise accounted for in the 2018 Yahara WINS Budget.

2017 Yahara WINS Budget Category	2017 Budget Amount	Anticipated 2017 Budget Amount Remaining/Unspent
Columbia County	\$40,000	\$40,000
Yahara WINS Grants	\$100,000	\$56,860
General P-Reducing Practices	\$120,000	\$33,825
Yahara WINS Staffing	\$43,500	\$13,400
<b>Subtotal</b>		<b>\$144,085</b>
	<b>Amount Remaining</b>	
<b>Operating Reserve</b>	\$480,000	
<b>2018 Budget Category</b>		
General P-Reducing Practices	\$120,000	

### Options:

1. Move forward with a contract amendment with Rock County to increase the contract to \$250,000 (of which no more than 20% can be used for staff costs). Items considered at the June 13, 2017 Yahara WINS meetings may impact the specific funds available in various budget categories. Therefore, this recommendation allows the Yahara WINS Treasurer to reallocate the remaining funding from the existing Yahara WINS 2017 Budget, the Yahara WINS 2018 Budget and/or the Operating Reserve toward Rock County.
2. Move forward as desired by the Yahara WINS Executive Committee.
3. Do not move forward with this amendment.

### Recommendation:

Pursue Option 1: Rock County has identified practices for 2017 and 2018 that will reduce phosphorus by 792 pounds/year for the next 15-years at a cost of \$21/pound of phosphorus reduced. This is in line with the goals of Yahara WINS. Amending this contract and providing sufficient funding will enable this momentum to continue and water quality benefits to be achieved.

**Amendment 1 to Yahara WINS/Rock County Service Agreement**

Background: After Yahara WINS and Rock County entered their service agreement, Rock County began work and quickly identified significant low-cost phosphorus reduction opportunities (harvestable buffers) and willing participants. With these immediate projects, Rock County believes they can accomplish over 700 pounds of phosphorus reduction for 15-years at a cost of under \$25 per pound. Yahara WINS wishes to have Rock County pursue this work which requires the modification included in this Amendment.

1. This amendment (the "Amendment") is made by Yahara WINS and Rock County, Wisconsin, parties to the agreement dated April 21, 2017 (the "Agreement").

2. The Agreement is amended as follows:

Service Agreement, Section 4:

**4. Compensation for Staff Support and Related Expenses.** Yahara WINS shall reimburse the County for staff time and related expenses associated with this scope of work. The County will submit a quarterly invoice to Yahara WINS which identifies staff hours and costs for each person performing work consistent with this Scope of Work, along with any related expenses. Reimbursement will be made by Yahara WINS following acceptance of the quarterly invoice. Yahara WINS shall make available a maximum of ~~\$22,000.00~~ \$40,000 for aforesaid costs to support these initiatives from April 1, 2017 through ~~March 31, 2018~~ and an additional ~~\$27,500~~ from April 1, 2018 through March 31, 2019.

**Yahara WINS Cost Share Funds:** Yahara WINS shall make available a maximum of \$210,000 ~~18,000~~ available from April 1, 2017 through March 31, 2018 and an additional ~~\$22,500~~ from April 1, 2018 through March 31, 2019 for the installation of phosphorus reducing practices. Cost share funds will be reimbursed on a project specific basis. To be eligible for reimbursement, the practice must be installed and the resulting phosphorus reduction must be verified using SNAP Plus or other models agreed up by Yahara WINS and the County.

3. Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Agreement or any earlier amendment, the terms of this amendment will prevail.

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_