

**ROCK COUNTY BOARD OF HEALTH**  
**WEDNESDAY, OCTOBER 2, 2013 – 6:00 P.M.**  
**HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51**  
**JANESVILLE, WI 53545**  
**(ACROSS FROM SPORTSMAN'S PARK)**

**AGENDA**

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – September 4, 2013
4. Citizen Participation
5. Unfinished Business
6. New Business
  - A. Administrative Division
    - (1) Approval of Bills/Transfer of Funds/encumbrances
    - (2) Health Department Report
    - (3) Resolution to support child death review legislation
    - (4) Change of Date for November Board of Health Meeting
  - B. Public Health Nursing
    - (1) 2013-2014 influenza preparations and services
  - C. Environmental Health
    - (1) CDC Risk Factors and Food Safety
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5442) or Ms. Kraft at (608) 751-6249. Thank you.

**ROCK COUNTY HEALTH DEPARTMENT**  
**LIST OF BILLS FOR 10/2/13 BOARD OF HEALTH MEETING**

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
<u>STI Prevention Grant</u>			
31-3017-0000- 63110	Daniels Sentry Kalahari	refreshments for 9/10/13 coalition meeting 2 rooms for 2 nights each for WI Prevention Conference	27.63 280.00
<u>Community Transformation Grant</u>			
31-3161-0000- 63110	Jodi Martin Arlene Matthys Donna Burns Bonnie Davis Kim Govert-Meris Kari Peterson Kathy Woodworth Lisa Messer Katie Schroeder Laura Kerecman Drytac Monique Hooker Milton School Dist. Community Action	reimb. Mileage for Culinary Training 9/9/13 reimb. CHES Credential renewal reimb. 2 rooms lodging for Culinary Training 9/9/13 foam overlay blanket & trimount for hot press professional fee & mileage for Culinary Training 9/9/13 pool equipment (pace clocks, safety ropes, water noodles, etc) installation of 2 new water systems	5.65 5.65 6.78 6.78 8.48 15.82 15.82 28.25 55.00 238.00 419.21 1,187.58 1,649.62 2,730.00
62119	Janesville Animal Medical Center	3 rabies specimen preparations	75.00
63100	Daniels Sentry	Bd of Health meeting refreshments 9/4/13	22.15
63200	Nat'l Environ. Health Assn	bedbug handbook: complete guide to bedbugs & their control	76.00
64000	Menards McKesson GlaxoSmithKline	plastic totes, zipper bags, stacking baskets for satellite clinics 1" safety glide needles, sharps disposal containers, etc. adult hepatitis-A, hepatitis-B and twinrix vaccines	49.82 498.76 3,542.40
64010	Culligan IDEXX	September 2013 deionizer rent quanticult kit for laboratory	35.00 178.70
64200	Holiday Inn Stevens Point Wheaton Francis./ St. Joseph IL Chapter Amer. Acad.Pediatrics	8/19/13 lodging for Janet Zoellner 3 registrations for Pediatric Progress conference 5/20/13 2 registrations for CDC Conference on 10/10-10/11/13	70.00 375.00 410.00
64904	Menards	padlock with cable	4.99

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-46900	REFD PR/YRS EXP		08/20/2013	MC KESSON MEDICAL SURGICAL COR	(414.00)
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	12,356.48	0.00	(414.00)	(11,942.48)
<b>GENERAL FUND PROG TOTAL</b>					<b>(414.00)</b>

I have examined the preceding bills and encumbrances in the total amount of **(\$414.00)**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 02 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
31-3000-0000-62119	OTHER SERVICES				
		P1301732	08/27/2013	JANESVILLE ANIMAL MEDICAL CENT	75.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,500.00	1,650.60	359.00	75.00	1,415.40
31-3000-0000-63100	OFC SUPP & EXP				
		P1300306	09/04/2013	DANIELS SENTRY	22.15
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	7,472.85	242.34	22.15	762.66
31-3000-0000-63200	PUBL/SUBCR/DUES				
		P1302575	07/31/2013	NATIONAL ENVIRONMENTAL HEALTH	76.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,100.00	3,154.21	0.00	76.00	1,869.79
31-3000-0000-64000	MEDICAL SUPPLIES				
		P1300301	09/05/2013	MENARDS	49.82
		P1300308	08/23/2013	MC KESSON MEDICAL SURGICAL COF	912.76
		P1300313	08/28/2013	GLAXOSMITHKLINE PHARMACEUTICA	3,542.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,000.00	52,781.78	41,931.78	4,504.98	781.46
31-3000-0000-64010	LAB SUPPLIES				
		P1300302	08/26/2013	CULLIGAN WATER CONDITIONING IN	35.00
		P1302772	08/19/2013	IDEXX LABORATORIES INC	178.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,500.00	9,183.59	35.00	213.70	3,067.71
31-3000-0000-64200	TRAINING EXP				
		P1301796	09/05/2013	WHEATON FRANCISCAN HEALTHCARI	375.00
		P1302787	08/20/2013	HOLIDAY INN HOTEL AND CONVENTI	70.00
		P1302869	08/23/2013	ILLINOIS CHAPTER AMERICAN ACAD	410.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	4,934.22	260.00	855.00	3,950.78
31-3000-0000-64904	SUNDRY EXPENSE				
		P1300301	08/29/2013	MENARDS	4.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,306.00	349.03	4.99	4.99	2,946.99
				<b>HEALTH DEPARTMENT PROG TOTAL</b>	<b>5,751.82</b>
31-3017-0000-63110	ADMIN.EXPENSE				
		P1300306	09/10/2013	DANIELS SENTRY	27.63
		P1302574	09/13/2013	KALAHARI RESORT CONVENTION CEN	140.00
		P1302639	09/13/2013	KALAHARI RESORT CONVENTION CEN	140.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	45,664.00		26,815.81	27.63	307.63	18,512.93
<b>STI PREVENTION GRANT PROG TOTAL</b>					<b>307.63</b>	
31-3161-0000-63110	ADMIN.EXPENSE					
			08/23/2013	SCHROEDER,KATIE		55.00
		P1302994	09/06/2013	COMMUNITY ACTION INC OF ROCK A		2,730.00
		P1302998	09/09/2013	DRYTAC CORP		419.21
		P1303034	09/09/2013	BURNS,DONNA		6.78
		P1303035	09/09/2013	DAVIS,BONNIE		6.78
		P1303036	09/09/2013	GOVERT-MERIS,KIM		8.48
		P1303037	09/09/2013	MATTHYS,ARLENE		5.65
		P1303038	09/09/2013	MARTIN,JODI		5.65
		P1303039	09/09/2013	MESSER,LISA		28.25
		P1303040	09/09/2013	WOODWORTH,KATHLEEN M		15.82
		P1303045	09/09/2013	PETERSON,KARI		15.82
		P1303046	09/10/2013	KERECMAN,LAURA		238.00
		P1303069	09/11/2013	MILTON SCHOOL DISTRICT		1,649.62
		P1303070	09/04/2013	HOOKER,MONIQUE		1,187.58
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	453,500.00		254,901.98	6,256.21	6,372.64	185,969.17
<b>COMMUNITY TRANSFORMATION GRANT PROG TOTAL</b>					<b>6,372.64</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$12,432.09**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 02 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY



Karen Cain, Health Officer  
DRAFTED BY

Board of Health  
SUBMITTED BY

September 24, 2013  
DATE DRAFTED

### To Support Child Death Review Legislation

- 1    **WHEREAS**, many Wisconsin children die each year from preventable deaths; and
- 2
- 3    **WHEREAS**, Wisconsin is one of seven states without comprehensive child death review legislation; and
- 4
- 5    **WHEREAS**, for every one child that dies, significantly more are treated in emergency rooms and
- 6    hospitalized for serious injuries; and
- 7
- 8    **WHEREAS**, local child death review teams provide the opportunity to review the circumstances and
- 9    risk factors surrounding the death of a child, to identify trends and assist in prevention strategies to
- 10   decrease the chances of further deaths or serious injuries; and
- 11
- 12   **WHEREAS**, local child death review teams allow each county to review deaths in a timely manner
- 13   through an established system involving local agencies and community members who are familiar with
- 14   the circumstances surrounding the death; and
- 15
- 16   **WHEREAS**, Wisconsin has 49 teams, covering 51 counties; and
- 17
- 18   **WHEREAS**, Rock County Health Department has a child death review team that would benefit from
- 19   comprehensive legislation; and
- 20
- 21   **WHEREAS**, enabling legislation will affirm the existing child death review practices, ensure the sharing
- 22   of relevant information, and provide for formal recognition of each local death review team.
- 23
- 24   **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
- 25   on this \_\_\_\_\_ day of \_\_\_\_\_, 2013 does hereby support introduction of legislation to
- 26   the Wisconsin State Legislature.

Respectfully submitted,  
  
BOARD OF HEALTH

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Mike Rundle

\_\_\_\_\_  
Vacant

\_\_\_\_\_  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Judith Wade

\_\_\_\_\_  
Eric Gresens

**To Support Child Death Review Legislation**

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COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Marilynn Jensen

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Kurtis L. Yankee

FISCAL NOTE:

No fiscal impact.



Sherry Oja  
Finance Director

LEGAL NOTE:

Advisory only.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Craig Knutson  
County Administrator

## **Resolution to Support Child Death Review Legislation**

### **EXECUTIVE SUMMARY**

The Children's Health Alliance of Wisconsin, the Injury Research Center at the Medical College of Wisconsin, and the Wisconsin Department of Health Services are working to introduce and pass child death review legislation in the upcoming legislative sessions.

The purpose for this legislation is to establish a recognized child death review program for the entire state of Wisconsin that promotes prevention, and resolves barriers confronting local Child Death Review teams.

Child Death Review teams serve to review the circumstances surrounding the death of children 18 years of age and younger. With an understanding of how and why children die, prevention strategies can be implemented to prevent future childhood deaths.

Rock County is one of 49 counties that has a Child Death Review team. This legislation would strengthen the existing team and assist the team with acquiring additional information it cannot currently obtain. Additionally, this legislation confirms that information from Child Death Review meetings is not subject to subpoena or discovery, and creates a penalty for confidentiality breaches by any team member.

## ROCK COUNTY HEALTH DEPARTMENT

### North Office

P.O. Box 1088  
Janesville, WI 53547-1088  
608-757-5440  
608-758-8423 (fax)  
www.co.rock.wi.us



### South Office

61 Eclipse Center  
Beloit, WI 53511  
608-364-2010  
608-364-2011 (fax)

## **“Healthful Hint” Monthly Health News Column**

### *Be Prepared!*

Would you be ready if there was an emergency? An emergency can happen at any time, and the likelihood that you and your family will recover often depends on the planning you do ahead of time. September is National Preparedness Month, so now is a great time to make a plan and take steps to be prepared in the future!

These four basic steps from the Centers for Disease Control and Prevention (CDC) are a great way to start preparing for an emergency:

- 1) **Get a Kit** of emergency supplies
- 2) **Make a Plan** for what you will do in an emergency
- 3) **Be Informed** about what might happen
- 4) **Get Involved** in preparing your community

Another great way to be prepared is to make an emergency kit with basic supplies you might need. Start by checking off items on the list and add to the list as needed:

- Water: 1 gallon per person per day, for at least 3 days, for drinking and sanitation
- Food: at least a 3 day supply of non perishable items
- Pet food, extra water, and supplies for your pet
- Battery-powered radio
- Flashlight
- First aid kit
- Moist towelettes for sanitation
- Manual can opener for food
- Any personal prescription medications

Other tips to consider when preparing for an emergency include:

- Make an emergency contact list
- Watch television and listen to the radio for official instructions
- Have an emergency plan for your pets
- Prepare enough supplies for three days

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- Talk to your children's school and your employer about emergency plans
- Include warm clothes and blankets
- Have your vehicle's gas tank at least ½ full at all times

You never know when disaster could strike. Being prepared ahead of time will only benefit you in the case of an emergency. For more great resources on National Preparedness Month, visit [Ready.gov](http://Ready.gov). You can never be prepared enough!

Katie Schroeder, CHES, is a Health Educator for the Rock County Health Department. If you would like to ask Katie a health-related question to be answered in a future column, e-mail her at [schroede@co.rock.wi.us](mailto:schroede@co.rock.wi.us). The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.