



CANDIDATE INFORMATION

(2020 Election Cycle)



Compiled on 11/1/2019
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1. REGISTERING AS A CANDIDATE

A. Filing Officers

Every person seeking public office should register with the appropriate filing officer as soon as the person decides to become a candidate.

OFFICE	FILING OFFICER
School Board	School District Clerk
City Offices	City Clerk
Town Offices	Town Clerk
Village Offices	Village Clerk
County Offices Multi-Jurisdictional Judge	County Clerk
Congressional Offices	Registers with the FEC
State Offices: Legislative Offices (Senate/Assembly) District Attorney State Superintendent of Public Instruction Justice of the Supreme Court Court of Appeals Judge Circuit Court Judge	Wisconsin Elections Commission

B. Campaign Finance Registration Statement (Form CF-1)

A Campaign Finance Registration Statement (Form CF-1) must be filed with the appropriate filing officer as soon as the candidate forms the intent to run for office; prior to receiving or spending any funds beyond those needed to open a bank account; and prior to the deadline for filing Nomination Papers.

The Campaign Finance Registration Statement requires the candidate's name, address, telephone number and party designation when running for a partisan office. The Statement also requires the campaign treasurer's information, principal officers of a campaign committee (if one is formed) and depository information.

Both the candidate and the treasurer, if the candidate has a treasurer, must sign the statement. If the candidate is serving as their own treasurer, the candidate only needs to sign the statement as the candidate. Any change in information from the original Statement must be reported within ten (10) days following the change.

C. Declaration of Candidacy (EL-162)

A Declaration of Candidacy (EL-162) must be filed no later than the latest time provided for filing Nomination Papers. An amended Declaration of Candidacy form must be filed when any information or changes occur after the original form is filed and before the candidate assumes office or is nominated or defeated. This form must be sworn to and signed in the presence of a notary public or other person authorized to administer oaths, such as a county or municipal clerk. See Wis. Stat. § 8.21(2). School Board candidates must use form EL-162SD.

D. Penalty for Not Filing a Registration Statement

Failure to file the original Campaign Finance Registration Statement (CF-1) and the Declaration of Candidacy (EL-162) by the deadline for filing Nomination Papers prevents a candidate's name from appearing on the ballot. If a required statement or amendment is not filed on time, the registrant may be subject to a fine.

**** All forms can be found at <http://elections.wi.gov/forms/candidates> or <http://ethics.wi.gov/Pages/CampaignFinance/Forms.aspx> ****

If you do not have Internet access, any of the above listed filing officers would be happy to assist you with the necessary forms.

2. CAMPAIGN FINANCES

A. Campaign Finance Overview

All candidates should become knowledgeable about the campaign finance laws by reading the [Campaign Finance Overview – Local Candidates Committees Manual](#), or review the Wisconsin Ethics Commission’s website: ethics.wi.gov. The information required to be listed on a Campaign Finance Report (**CF-2NA for no activity or ETHCF-2L for reporting activity**) discloses the financial activity of the registrant's campaign. The law requires disclosure of campaign income, disbursements and incurred obligations.

A candidate may file for an exemption when the candidate does not anticipate accepting contributions, making disbursements or incurring obligations in an aggregate

amount in excess of \$2,000 in a calendar year. If a candidate files for an exemption (per calendar year) from filing financial reports by checking the box on the Campaign Finance Registration Statement (CF-1), ***the candidate is not precluded from keeping good financial records of all debts, obligations or contributions received from the beginning.*** In the event that the candidate goes over \$2,000, he/she must amend the Campaign Finance Registration Statement (CF-1) and begin filing Campaign Finance Reports for all debts, all obligations and all contributions received from the beginning of the candidate's campaign.

If you have any questions, contact your filing officer (County Clerk, Municipal Clerk or the Wisconsin Ethics Commissions). Information is also available at:

<http://ethics.wi.gov>.

B. Campaign Depository Account

Except as provided in § 11.0202(1)(b), each candidate shall designate one (1) campaign depository account within ten (10) business days after the candidate receives his or her first contribution and before the candidate makes or authorizes any disbursement on behalf of his or her candidacy.

It is recommended that the account be a checking account that is separate from your personal checking account. However, the account could be a savings account if a negotiable instrument can record the withdrawals.

C. Campaign Treasurer

The candidate may appoint himself/herself or any other elector as campaign treasurer. The candidate may remove a campaign treasurer at any time and designate a successor. An amended Campaign Finance Registration Statement (CF-1) must be filed with the filing officer within ten (10) days of the change. If there is an interim period, the candidate shall be deemed his or her own campaign treasurer.

The candidate bears the responsibility for the accuracy of each Campaign Finance Report for purposes of civil liability, whether or not the candidate certifies it personally.

D. Exemption from Filing Campaign Finance Reports

Most candidates for county and municipal offices will be eligible for an exemption from filing Campaign Finance Reports under the provisions of state statutes. Candidates and committees are eligible for this exemption if the candidate or committee does not anticipate accepting contributions, making disbursements or incurring obligations in an aggregate amount of more than \$2,000 in a calendar year (January – December). The candidate/committee must sign and date the request for exemption on the Campaign

Finance Registration Statement (CF-1) or exemption reversion (ETHCF-14) to claim the campaign finance reporting exemption. To maintain the report filing exemption, the CF-1 or the ETHCF-14 must be completed and filed yearly.

E. Campaign Finance Reports

All registrants must file Campaign Finance Reports, unless a registrant has affirmed that he/she is eligible for exemption on the CF-1. Committees must continue to file periodic reports until termination of their registration. These reports must be filed with the appropriate local filing officer when due. The reports may be submitted electronically via email, fax, mail or other authorized format. The reports must be received by the filing officer on or before the date the report is due.

If a candidate receives no contributions and makes no disbursements during the reporting period, he/she may file a Campaign Finance Report-Statement of No Activity (CF-2NA). This form should be used only when there has been no financial activity and the cash balance is unchanged during that reporting period.

Candidates continue to file reports until the candidate/committee terminates or the candidate is eligible for an exemption. No person shall prepare or submit a false report or statement to a filing officer.

Campaign Finance Reporting Periods

County Offices – **County Clerk, Register of Deeds and Treasurer**

Campaign Finance Report	Filing Deadline	Reporting Period	Primary/Election Date
2019 July Continuing	July 15, 2019	1/1/2019 thru 6/30/2019	N/A
2020 January Continuing	January 15, 2020	7/1/2019 thru 12/31/2019	N/A
2020 July Continuing	July 15, 2020	1/1/2020 thru 6/30/2020	N/A
2020 Fall Pre-Primary	August 3, 2020	7/1/2020 thru 7/27/2020	August 11, 2020
2020 September	September 22, 2020	7/28/2020 thru 8/31/2020	N/A
2020 Fall Pre-Election	October 26, 2020	9/1/2020 thru 10/19/2020	November 3, 2020
2021 January Continuing	January 15, 2021	10/20/2020 thru 12/31/2020	N/A

County Offices – County Board Supervisors

Campaign Finance Report	Filing Deadline	Reporting Period	Primary/Election Date
2019 July Continuing	July 15, 2019	1/1/2019 thru 6/30/2019	N/A
2020 January Continuing	January 15, 2020	7/1/2019 thru 12/31/2019	N/A
2020 Spring Pre-Primary	February 10, 2020	1/1/2020 thru 2/3/2020	February 18, 2020
2020 Spring Pre-Election	March 30, 2020	2/4/2020 thru 3/23/2020	April 7, 2020
2020 July Continuing	July 15, 2020	3/24/2020 thru 6/30/2020	N/A
2021 January Continuing	January 15, 2021	7/1/2020 thru 12/31/2020	N/A

County Offices – Sheriff and Clerk of Circuit Court

Campaign Finance Report	Filing Deadline	Reporting Period	Primary/Election Date
2019 July Continuing	July 15, 2019	1/1/2019 thru 6/30/2019	N/A
2020 January Continuing	January 15, 2020	7/1/2019 thru 12/31/2019	N/A
2020 July Continuing	July 15, 2020	1/1/2020 thru 6/30/2020	N/A
2020 September	September 22, 2020	7/1/2020 thru 8/31/2020	N/A
2021 January Continuing	January 15, 2021	09/01/2020 thru 12/31/2020	N/A

Multi-Jurisdictional Judge (Only if running for office in 2020)

Campaign Finance Report	Filing Deadline	Reporting Period	Primary/Election Date
2020 January Continuing	January 15, 2020	7/1/2019 thru 12/31/2019	N/A
2020 Spring Pre-Primary	February 10, 2020	1/1/2020 thru 2/3/2020	February 18, 2020
2020 Spring Pre-Election	March 30, 2020	2/4/2020 thru 3/23/2020	April 7, 2020
2020 July Continuing	July 15, 2020	3/24/2020 thru 6/30/2020	N/A
2021 January Continuing	January 15, 2021	7/1/2020 thru 12/31/2020	N/A

F. Unlawful Political Contributions

Certain contributions are prohibited by Wisconsin law. A candidate’s campaign may not accept the following types of contributions:

1. Anonymous contributions of more than \$10;
2. Cash contributions over \$100;
3. Contributions made from an individual in someone else’s name;
4. Contributions from corporations, labor organizations or federally recognized American Indian Tribes; or
5. Contributions in excess of the limits set by law.

No person may intentionally accept or receive any contribution made in violation of those listed in Ch. 11, Wis. Stats. <http://docs.legis.wisconsin.gov/statutes/statutes/11>

G. Unlawful Political Disbursements and Obligations

No person, committee or group may intentionally receive or accept any item of value, or any promise or pledge thereof, constituting a disbursement made or obligation incurred for political purposes contrary to law.

No person, committee or group may make or authorize a disbursement or the incurrence of an obligation from monies solicited for political purposes for a purpose, which is other than political, except as specifically authorized by law.

H. Limitations on Contributions (Wis. Stat. § 11.1101)

No individual may make any contributions to a candidate for election or nomination to any of the following offices and to any individual or committee acting solely in support of such a candidate or solely in opposition to the candidate's opponent to the extent of more than a total of the amounts specified per candidate.

Campaign Finance: Contribution Limits

Limits for All State and Local Offices

Contribution limitations apply cumulatively to the entire primary and election campaign in which the candidate participates, whether or not there is a contested primary election.

	Individual Contributor	Candidate Committee	Political Action Committee
Governor	\$20,000	\$20,000	\$86,000
Lieutenant Governor	\$20,000	\$20,000	\$26,000
Secretary of State	\$20,000	\$20,000	\$18,000
State Treasurer	\$20,000	\$20,000	\$18,000
Attorney General	\$20,000	\$20,000	\$44,000
Superintendent of Public Instruction	\$20,000	\$20,000	\$18,000
Supreme Court	\$20,000	\$20,000	\$18,000
State Senator	\$2,000	\$2,000	\$2,000
State Assembly Representative	\$1,000	\$1,000	\$1,000
Appeals Judge (Populous Districts)	\$6,000	\$6,000	\$6,000
Appeals Judge (Other Districts)	\$5,000	\$5,000	\$5,000
Circuit Judge (Populous Area)	\$6,000	\$6,000	\$6,000
Circuit Judge (Other Area)	\$2,000	\$2,000	\$2,000
District Attorney (Populous Area)	\$6,000	\$6,000	\$6,000
District Attorney (Other Area)	\$2,000	\$2,000	\$2,000
Local Offices*	<ul style="list-style-type: none"> For districts with a population of 25,000 or fewer, \$500 For districts with a population of 25,001 or greater, \$.02 times the population, up to \$6,000 	<ul style="list-style-type: none"> For districts with a population of 25,000 or fewer, \$500 For districts with a population of 25,001 or greater, \$.02 times the population, up to \$6,000 	<ul style="list-style-type: none"> For districts with a population of 20,000 or fewer, \$400 For districts with a population of 20,001 or greater, \$.02 times the population, up to \$5,000

*The latest federal census or the census information on which the district is based should be used to determine population (§ 11.1101(1)(b)2).

Contributions from Individuals - Candidates for Local Office - the greater of \$500 or 2 cents x number of inhabitants of a jurisdiction or district, according to the latest federal census or the census information on which the district is based, as certified by the appropriate filing officer, but not more than \$6,000.

Rock County's 2019 census figure is 160,444. The total contribution that can be made to a county partisan candidate from an individual is \$3,208. This would apply to a candidate running for a county constitutional office (Clerk of Court, County Clerk, Register of Deeds, Sheriff and Treasurer). The total contribution that can be made to a County Board Supervisor candidate is \$500.

Corporations, Associations, Labor Organizations, & American Indian Tribes

Corporations, associations, labor organizations, and American Indian tribes are prohibited from contributing to candidate committees, political action committees, and primary funds of political party and legislative campaign committees. These entities may contribute to independent expenditure committees and referendum committees in unlimited amounts, and may contribute up to \$12,000 per calendar year to a segregated fund account of a political party committee or a legislative campaign committee.

Political Action Committees and Party Committees

- Political action committees (PACs) may make unlimited contributions to other PACs
- PACs may contribute up to \$12,000 to a political party committee in a calendar year
- Party committees may make unlimited contributions to PACs
- Party committees may make unlimited contributions to other party committees
- Party committees may make unlimited contributions to candidate committees
- Individuals may make unlimited contributions to PACs and party committees

3. NOMINATION PAPERS

Nomination Papers can be obtained from your filing officer or the Wisconsin Elections Commission (WEC) website, <http://elections.wi.gov/>.

There are different versions of Nomination Papers. It is imperative that the correct Nomination Paper form is used as Nomination Paper signatures cannot be accepted by the filing officer if they are not on the correct form. All candidate information at the top of the form must be completed in full before circulating the Nomination Papers. The form may be reproduced in any way, and the candidate's picture and biographical data may be added to the form. No disclaimer or attribution statement is required on Nomination Papers.

****Note:** Nonpartisan Nomination Papers (EL-169) are for Spring Elections. Partisan Nomination Papers (EL-168) are for Fall Elections. **Before circulating Nomination Papers, make sure that you have the correct form.**

Each candidate has the responsibility to assure that his/her Nomination Papers are prepared, circulated, signed and filed in compliance with statutory requirements.

A constitutional amendment took effect on November 5, 1996, barring certain individuals from running for an elected office. The constitutional amendment deals with two different types of crimes:

1. Any person convicted of a felony in any federal or state court in the United States is barred from running for state or local office in Wisconsin, unless that person has been pardoned.
2. Misdemeanor convictions involving a violation of public trust. A misdemeanor involving a violation of public trust has not been defined by state law or by the courts.

A statement to this effect is on the Declaration of Candidacy. The candidate must swear to the fact that he/she has never been convicted of a felony or a misdemeanor involving violation of public trust, or if convicted, has been pardoned.

Some villages and towns use a caucus to nominate candidates. The date for the caucus is set between December 1st and January 1st. The caucus is held between January 2nd and January 21st. Candidates nominated at the caucus do not file Nomination Papers for a nonpartisan office, but must file a Declaration of Candidacy form and a Campaign Finance Registration Statement with the municipal clerk within five (5) days after receiving written notification of nomination.

A. Candidate's Name

The candidate's name should be written on the Nomination Paper as it will appear on the ballot. No abbreviations or titles are permitted. A nickname must be a familiar or shortened version of the proper name and must be a substitute for the candidate's legal name.

Example: Robert or Bob are acceptable -- NOT Bubba or Bo

B. Candidate's Residence

If a candidate's municipality of residence is different than the candidate's mailing address (PO Box address), both must be given. The candidate's municipality of residence should indicate if it is a town, village or city. Please note: postal addresses do not follow municipal boundaries.

C. Date of Election

Insert the date of the election, not the date of the Primary, on the Nomination Papers.

D. Name of Office

The name of the office must be listed along with any branch, district or seat number that clearly identifies the office the candidate is seeking.

E. Name of Jurisdiction

The Nomination Papers must also identify the municipality or jurisdiction in which the signing electors are qualified to vote, as it relates to the office sought by the candidate. A candidate must live in the district to which they seek office.

Example:	Rock County Clerk	Rock County
	Janesville City Council	City of Janesville
	County Supervisor #16	City of Beloit Wards 5-7
	Milton Town Board Supervisor	Town of Milton

***Note: Candidates running in the fall must state their political party or statement of principle.*

F. Signatures of Electors/Printed Name of Electors

Only qualified electors of the jurisdiction or district that the candidate seeks to represent may sign the Nomination Papers.

Each elector signing a Nomination Paper must legibly print their name. Each elector must provide their *residential* address, including any street, fire or rural route number, box number (not PO Box number) and street or road name. The municipality of residence *must* be listed for each signing qualified elector and must clearly identify the town, village or city where the elector’s voting residence is located. A municipality used for mailing purposes, when different than municipality of residence, is not sufficient. The date the elector signed the Nomination Paper, including month, day *and* year, is required.

A husband may not sign for his wife or vice versa. A married woman may sign “Mrs. John Brown” or “Mary Brown.”

Ditto marks can only be accepted if they follow legitimate information from the row above for the columns of Residential Address, Municipality of Residence and Date of Signing.

Only one (1) signature per person for the each office is valid. For instance, County races, such as Sheriff, allow only a “Vote for One.” An elector would only sign the Nominations

Papers of one (1) individual running for Sheriff. Where an elector is entitled to vote for more than one candidate for the same office, a person may sign the Nomination Papers of as many candidates for the same office as the person is entitled to vote for at the election. For instance, in a School Board or City Council race, the ballot may state "Vote for not more than three." The elector would then be able to sign the Nominations Papers for three (3) candidates running for School Board or City Council.

A signature shall NOT be counted if:

- * The address of the signer is missing or incomplete, or the address is outside the district. If residency can be determined by the information provided on the Nomination Paper, the signature will be counted.
- * The *complete* date of the signing is missing. It will not be counted unless there is a valid date above and below the signature.
- * The address listed is a PO Box. A Post Office Box number does not state where the party lives.
- * The date of the signature is outside the circulation period or after the date of the certification of the circulator.

No signatures shall be counted if:

- * The circulator did not sign or if the circulator did not properly complete all the required information in the certification.

G. Signature of Circulator

Before circulating any Nomination Papers, the circulator should carefully read the language of the Certification of Circulator.

Each Nomination Paper must be personally presented to each signer by the circulator. The Nomination Paper may not be left unattended on business counters or posted on a bulletin board.

The circulator's complete address (including municipality of residence) must be listed. The circulator must sign and date the certification.

The circulator (other than the candidate) is not required to be a resident of the jurisdiction/district that the candidate is running for.

The circulator should always review each Nomination Paper to make sure all sections have been completed as correctly as possible prior to turning them into the correct filing officer. The circulator may add or amend any known missing or illegible residential

address information, municipality of residence or dates of signing before the papers are filed with the filing officer.

H. **Filing Deadline**

The *original* Nomination Papers must be in the physical custody of the appropriate filing officer by 5:00 p.m. on the day of the filing deadline. **NO EXCEPTIONS WILL BE MADE.** Nomination Papers that are mailed and are postmarked on the filing deadline are not sufficient. Nomination Papers by fax or email are not acceptable since the filing office must receive the original by the filing deadline.

Spring Election - Nomination Papers may be circulated beginning December 1st of the year prior to the Spring Election. Nomination Papers must be filed to the appropriate filing officer not later than 5:00 p.m. on the first Tuesday in January prior to the Spring Election.

***Circulate starting December 1, 2019.

***File with clerk on or before Tuesday, January 7, 2020.

Fall General Election - Nomination Papers may be circulated beginning April 15th prior to the Fall General Election. Nomination Papers must be filed to the appropriate filing officer not later than 5:00 p.m. on June 1st prior to the Fall General Election.

***Circulate starting Wednesday, April 15, 2020.

***File with clerk on or before Monday, June 1, 2020.

Special Elections have different filing deadlines. Check with your filing officer. See page three (3) to determine proper filing officers.

In order for a candidate's name to be placed on the ballot, the candidate must file a Campaign Finance Registration Statement (CF-1), a Declaration of Candidacy (EL-162) and Nomination Papers (EL-168-Partisan) or (EL-169-Nonpartisan) containing the appropriate number of signatures for the office sought no later than the filing deadline.

Candidates for judicial, legislative, or state office (i.e., District Attorney) and municipal judge must also file a Statement of Economic Interests with the Wisconsin Ethics Commission by the 3rd business day after the filing deadline. There are other provisions, so please check with the Wisconsin Ethics Commission.

***Note:* Some other governmental bodies now require ethics statements.

If any one of these required forms is not filed by the deadline, the candidate's name will NOT be placed on the ballot.

I. Number of Signatures Needed – most common offices

School Board

School District	100-200
School District (with no territory within a 1st/2nd class city)	20-100

City Offices

Citywide Offices	200-400
2nd & 3rd Class Cities - Alderperson elected at large	100-200
Alderperson with Districts	20-40
Village & Town Offices	20-100

County Offices

Constitutional Officers	500-1000
County Supervisor	100-200
**By resolution of the County Board, only 50 signatures are needed in Rock County.	
Multi-jurisdictional Judge	20-100

State Offices

State Senator.....	400-800
Representative to the Assembly.....	200-400
District Attorney (pop. over 100,000).....	500-1000
Supreme Court Justice	2000-4000
Court of Appeals Judge	1000-2000
Circuit Court Judge.....	200-400
Statewide Office.....	2000-4000

Federal Offices

U.S. Senator.....	2000-4000
Representative in Congress	1000-2000

J. Challenging Nomination Papers

Nomination Papers for any candidate may be challenged within three (3) business days following the deadline for filing the Nomination Papers. The challenge must contain a sworn statement and supporting evidence establishing an insufficiency in a candidate's Nomination Papers and must be filed with the proper filing officer. It is up to the challenger to prove the insufficiency of the Nomination Papers.

4. CAMPAIGN ADVERTISING

A. Disclaimer

State law requires that all political advertising used in a campaign must carry a disclaimer (information identifying its source). The disclaimer must state which campaign committee or individual candidate is actually paying for, or assuming responsibility for, the ad/sign/item. Disclaimers must be readable and legible. Certain small items are exempt from having a disclaimer such as a key chain, emery board, etc.

Example of a disclaimer: "Paid for by Friends for Mary Smith" or "Paid for by Friends of Mary Smith, Michael Jones, Treasurer."

B. Signs

Signs may be placed on private property with the owner's permission.

Check with the local jurisdiction on the placing of political signs. Some municipalities have ordinances and some do not.

Signs may remain up after the primary election if the candidate remains on the ballot for the General Election. Wisconsin law prohibits the placement of signs on any rural or urban portion of the state highway system right-of-way, which is at least fifty (50) feet off the center of the road or beyond the property owner's fence. As a general rule, highway right-of-way in rural areas extends to beyond both the shoulders and ditches to any adjoining fence line.

***Refer to DOT Administrative Rule 201.16.

PLEASE CHECK WITH YOUR LOCAL JURISDICTION

State law provides:

- * Signs cannot exceed 32 square feet in size.
- * Signs cannot contain flashing lights or moving parts or in any other way fail to conform to Wis. Stat. § 84.30 – Regulation of outdoor advertising.
- * Signs cannot be erected adjacent to an interstate highway or freeway or in a location where it constitutes a traffic hazard.
- * Renters of residential property may exercise the same right as the owners to place a sign upon the property in any area of the property occupied exclusively by the renter. (The terms of a lease or other agreement under which residential property is occupied shall control in determining whether property is occupied exclusively by a renter.) Wis. Stat. § 12.04(5)(a).

Signs cannot be:

- * Placed on public property within 100 feet of any entrance to a building containing a polling place on Election Day. (This includes a car with a car top carrier with a campaign message on Election Day.) Bumper stickers are excluded.
- * On roadways or driveways on public property.
- * On public property. (This includes the terrace between the sidewalk and the street, or on or in any government buildings.)
- * Obstructing a window, door, fire escape, ventilation shaft or other area that is required by an applicable building code to remain unobstructed.

Cities, villages and towns may have an ordinance regarding the placement of signs. It would be best to check with the municipal clerk before putting up your signs. Wis. Stat. § 12.04(4).

If a sign is on private property and the owners want it removed, it can be removed:

- * By the property owner.
- * By the municipal or county clerk.
- * By the candidate.
- * By a law enforcement officer.
- * By the election inspectors in your ward.

If someone places a sign on your property, unknown to you or without your permission, you can remove it.

C. Campaign Literature

A disclaimer must be listed on all political literature. When distributing literature, do not leave any item in the mailbox since it is illegal to do so. Fasten literature down in some manner such as attaching to a doorknob, placing under a doormat or between two doors.

A bulk mailing permit can be obtained from the Post Office to help reduce the cost of your mailing. However, this permit can only be used when mailing 200 or more identical pieces at the same time. There is a charge for the permit.

5. ELECTION DATES

2020

Spring

Primary: **Tuesday, February 18, 2020**

Spring Election: **Tuesday, April 7, 2020**

Fall

Fall Primary: **Tuesday, August 11, 2020**

Fall Election: **Tuesday, November 3, 2020**

6. TERMS OF OFFICE

Office

Term

School Board Member	3 Years
Town Chair	2 Years
Town Supervisor	2 Years
Village Official	2 Years
Aldersperson	2 Years
City Council	2 Years
City Mayor	2 Years
County Supervisor	2 Years (2020)
Clerk of Circuit Court	4 Years (2022)
County Sheriff	4 Years (2022)
County Clerk	4 Years (2020)
County Register of Deeds	4 Years (2020)
County Treasurer	4 Years (2020)
Multi-jurisdictional Judge	2 or 4 years
Circuit Court Judge	6 Years
Court of Appeals Judge	6 years
Supreme Court Justice	10 years
District Attorney (state office)	4 Years (2020)
State Senator	4 Years
Representative to the Assembly	2 Years
Representative in Congress	2 Years
U.S. Senator	6 Years

7. SOME PROHIBITED ELECTIONS PRACTICES

- A. No election official may engage in electioneering on Election Day.
- B. No person may engage in electioneering during polling hours on Election Day on public property within 100 feet of an entrance to any building containing a polling place.
- C. No person may knowingly make or publish, or cause to be made or published, a false representation pertaining to a candidate, which is intended or tends to sway voters at an election.
- D. No person may, by himself or through an agent, make use of or threaten to make use of force, violence or restraint in order to induce or compel any person to vote or refrain from voting at an election; or, by abduction, duress or any fraudulent device or contrivance, impede or prevent the free exercise of the franchise at an election; or by his acts compel, induce or prevail upon an elector either to give or refrain from giving his vote at any election for or against a particular candidate or referendum.
- E. No person may offer, give, lend or promise to give or lend, or endeavor to procure, anything of value, or any office or employment, or any privilege or immunity to, or for, any elector, or to or for any other person, in order to induce any elector to:
 - 1. Go to or refrain from going to the polls.
 - 2. Vote or refrain from voting.
 - 3. Vote or refrain from voting for or against a particular person.
 - 4. Vote or refrain from voting for or against a particular referendum.
 - 5. Or because an elector has done any of the above.

No person may receive, agree or contract to receive, or accept any money, gift, loan, valuable consideration, office or employment for himself or for any other person, in consideration that he or any elector will so act or has so acted.

No person may advance, pay or cause to be paid any money to or for the use of any person with the intent that such money or any part thereof will be used to bribe electors at any election.

This section does not prohibit any person from using his/her own vehicle to transport electors to or from the polls without charge.

8. WHO TO CONTACT WHEN YOU HAVE ELECTION QUESTIONS

FEDERAL INFORMATION

Federal Election Commission
1050 First Street, NE
Washington, DC 20463
(800) 424-9530
<http://www.fec.gov>

Military & Overseas Voting
Federal Voting Assistance Program
Department of Defense
480 Mark Center Dr, Suite 05 E22
Alexandria, VA 22350-5000
1-800-438-VOTE(8683)
<http://www.fvap.gov>

U.S. Election Assistance Commission
1335 East West Highway, Suite 4300
Silver Spring, MD 20910
866-747-1471 (toll free)
FAX: 301-734-3108
<http://www.eac.gov>

Voting Section
Civil Rights Division
U. S. Department of Justice
Room 7254- NWB
950 Pennsylvania Ave, N.W.
Washington, DC 20530
800-253-3931
Email: voting.section@usdoj.gov
<http://www.usdoj.gov>

STATE AND LOCAL INFORMATION

Wisconsin Election Commission
212 E. Washington Ave, 3rd Fl.
PO BOX 7984
Madison, WI 53707-7984
608-266-8005 FAX (608)267-0500
<http://elections.wi.gov>

Wisconsin Ethics Commission
101 E Wilson St, Suite 127
PO BOX 7125
Madison, WI 53707
(608)266-8123 FAX (608)264-9319
<http://ethics.wi.gov>

Rock County Clerk
Lisa Tollefson
Rock County Courthouse
51 S Main St
Janesville WI 53545
608-757-5660
Lisa.Tollefson@co.rock.wi.us
<http://www.co.rock.wi.us/countyclerk>

9. APPENDIX

The appendix contains the following forms:

Campaign Finance Registration Statement (CF-1)

Declaration of Candidacy (EL-162)

Campaign Finance Exemption Reverification (ETHCF-14)

Campaign Finance Report-Statement of No Activity (CF-2NA)

Local Campaign Finance Report (CF-2L)

Termination Request (CF-13)

Nomination Paper for Partisan Office (EL-168)

Nomination Paper for Nonpartisan Office (EL-169)

Campaign Finance Registration Statement (CF-1)



CAMPAIGN FINANCE REGISTRATION STATEMENT
STATE OF WISCONSIN

Note: An amended registration statement must be filed within

1. Is this an Amendment? No Yes

SECTION A: GENERAL INFORMATION

A1. Candidate Committee/Committee/Conduit Name

A4. Phone

A6. City

A7. State

A8. Zip

If you spend or receive funds, you must designate a depository institution.

Check "No" if this is your first filing. Check "Yes" if you have previously filed but are changing any of your information.

Depository Institution Information

A9. Institution Name

A10. Street Address

A11. City

A12. State

A13. Zip

Treasurer/Administrator Information

A14. Name

A15. Email

A16. Phone

A17. Mailing Address

A18. City

As a candidate, if you do not appoint someone as your treasurer, then you will be considered your own treasurer.

Other Officers (Optional)
Independent and local non-partisan candidates: Indicate by an asterisk () which officers are also candidates.*

A21. Name

A22. Title

A23. Email

A25. Name

A26. Title

A27. Email

A28. Phone

Claiming you are eligible for exemption from making disbursements of \$2,000 does not mean that you do not need to keep records. ALL CANDIDATES should take great care to keep and record all receipts, in-kind gifts and expenses. Exemption came to be recertified yearly using form ETCHEF -14.

A29. Exemption Affirmation

Yes, this registrant is eligible for exemption

No, this registrant is not eligible for exemption

SECTION B: CANDIDATE INFORMATION

B2. Political Party

B3. Election Date

Candidate Information

B4. Name

B5. Email

B6. Phone

B7. Mailing Address

B8. City

B9. State

B10. Zip

Second Candidate Committee
An individual who holds a state or local elective office may establish a second candidate committee to pursue another state or local office.

B11. Is this your only registered candidate committee in Wisconsin?

Yes, this is my only candidate committee in Wisconsin

No, this is my second candidate committee in Wisconsin

B12. Other Office Held or Sought (include District/Branch) Only complete B12 if you responded "No" to B11.

SECTION C: RECALL COMMITTEES

C1. Name of Official Subject to Recall

C2. Office of Official Subject to Recall

C3. Support Oppose

C3. Support Oppose



CAMPAIGN FINANCE REGISTRATION STATEMENT
STATE OF WISCONSIN

Note: An amended registration statement must be filed within 10 days of any changes in information.

SECTION D: PAC, IEC, AND CONDUITS			
D1. Sponsoring Organization		D2. Email	
D4. Mailing Address		D3. Phone	
D5. City		D6. State	D7. Zip
SECTION E: POLITICAL PARTY & COMMITTEES		POLITICAL PARTY & COMMITTEES	
E1. Political Party (Name candidates appear under on a ballot)		Does the Committee have a Segregated Fund? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Segregated Fund Depository Institution Information (if applicable)			
E3. Institution Name	E4. Street	E6. State	E7. Zip
SECTION F: REFERENDA COMMITTEES			
F1. Nature of Referendum (if applicable)		F2. <input type="checkbox"/> Support <input type="checkbox"/> Oppose	
SECTION G: CERTIFICATION			
Accurate Information <i>I certify that I am an authorized representative of the registrant and that to my knowledge all of the information contained within this registration is true, correct, and complete.</i>			
Timely Amendments <i>I am aware of the requirement to amend this registration statement with the information required to be included within, as well as the requirement to register within 10 days of meeting the requirements to register.</i>			
Records Retention <i>I further acknowledge the requirement to maintain the records of the registrant in an organized and legible manner for three years from the date of the most recent election in which this registrant participated.</i>			
Ongoing Compliance <i>This registrant shall continue to maintain its registration and comply with all applicable reporting requirements under Chapter 11 of Wisconsin Statutes.</i>			
Treasurer/Administrator			
G1. Printed Name	G2. Signature	G3. Date	
Candidate (if applicable)			
G4. Printed Name	G5. Signature	G6. Date	

This section is left blank if you are a candidate. This section is for use ONLY by Political Action Committees, Political Party Committees and Political Groups.

All candidates must complete this section.

Declaration of Candidacy (EL-162)

Check "No" if this is your first filing. Check "Yes" if you have previously filed but are changing any of your information.

Declaration of Candidacy

(See instructions for preparation on back)

Is this an amendment?

Yes (if you have already filed a DOC for this election)

No (if this is the first DOC you have filed for this election)

I, _____, being duly sworn, state that
Candidate's name

I am a candidate for the office of _____
Official name of office - Include district, branch or seat number

representing _____
If partisan election, name of political party or statement of principle - five words or less (Candidates for nonpartisan office may leave blank.)

and I meet or will meet at the time I assume office the applicable age, citizenship, residency and voting qualification requirements, if any, prescribed by the constitutions and laws of the United States and the State of Wisconsin, and that I will otherwise qualify for office, if nominated and elected.

I have not been convicted of a felony in any court within the United States for which I have not been pardoned.¹

My present address, including my municipality of residence for voting purposes is:

<small>House or fire no.</small>	<small>Street Name</small>	<small>Mailing Municipality and State</small>	<small>Zip code</small>	<small>Town of <input type="checkbox"/></small>	<small>Village of <input type="checkbox"/></small>
				<small>City of <input type="checkbox"/></small>	<small>Municipality of Residence for Voting</small>

My name as I wish it to appear on the official ballot is as follows:

(Any combination of first name, middle name or initials with surname. A nickname may replace a legal name.)

STATE OF WISCONSIN }
County of _____ } ss. _____
(County where oath administered)

Subscribed and sworn to before me this _____ day of _____
(Signature of person authorized to administer oaths)

Notary Public or other official _____
(Official title, if not a notary)

If Notary Public: My commission expires _____ or is permanent.

Do not sign this form until you are in front of a Notary Public or other person authorized to administer oaths.

The information on this form is required by Wis. Stat. § 8.21, Art. XIII, Sec. 3, Wis. Const., and must be filed with the filing officer in order to have a candidate's name placed on the ballot. Wis. Stats. §§ 8.05 (1)(j), 8.10 (5), 8.15 (4)(b), 8.20 (6), 120.06 (6)(b), 887.01.

EL-162 | Rev. 2018-04 | Wisconsin Elections Commission, P.O. Box 7984, Madison, WI 53707-7984
608-266-8005 | web: elections.wi.gov | email: elections@wi.gov

¹ A 1996 constitutional amendment bars any candidate convicted of a misdemeanor which violates the public trust from running for or holding a public office. However, the legislature has not defined which misdemeanors violate the public trust. A candidate convicted of any misdemeanor is not barred from running for or holding a public office until the legislature defines which misdemeanors apply.

Campaign Finance Exemption Reverification Form (ETHCF-14)

+++ EXEMPTION FROM FILING CAMPAIGN FINANCE REPORTS §11.0104 Wis. Stats. +++		
<input type="checkbox"/> This registrant is eligible for exemption. This registrant will not accept contributions, make disbursements or incur obligations in an aggregate amount of more than \$2,000 in a calendar year. I am aware that per statute §11.0104(2), <u>exempt status is effective only for the calendar year it is granted, and must be renewed each year</u> if the committee wishes to remain exempt from filing reports.		
<input type="checkbox"/> This registrant is no longer eligible to claim exemption.		
_____ Signature of Candidate or Treasurer		_____ Date
_____ Committee Name	_____ Calendar Year of Exemption	_____ ETHID# (if necessary)

Exemption From Filing Campaign Finance Reports

All committees must file campaign finance reports, unless they check the box to claim exemption and remain within those limits.

- o A committee not collecting or spending more than \$2,000 total in a calendar year.
- o Candidate committees and Party Committees must register before collecting or spending any money, but those committees may not have to file reports if they claim exemption.
- o PACs and IECs do not have to register until they collect or spend more than \$2,500 in a calendar year. A PAC or IEC that is already registered, but will have limited activity for a calendar year, may claim exemption and would not have to file reports for that year.
- o A referendum committee that does not collect or spend more than \$10,000 is not required to register.
- o A recall committee that does not collect or spend more than \$2,000 is not required to register. A recall committee does not have to file reports unless it succeeds in forcing a recall election.

If a committee on exempt status exceeds any of the limits listed above:

- o The committee must immediately file an amended ETHCF-1 with the appropriate filing officer, revoking the exempt status.
- o The committee must report all campaign finance activity back to the beginning of the calendar year.

If a committee filed reports for the previous calendar year, and wishes to go on exempt status for the upcoming year, the committee must file a January Continuing report covering all activity through December 31st. Include an updated ETHCF-1 requesting exempt status for the upcoming year.

Renewing Exemption

Statute §11.0104(2) states that exemption is effective only for the calendar year it is granted. If a committee wishes to renew its exempt status, it must file the ETHCF-14 (Exemption Reverification) or a new ETHCF-1 before the closing of the first reporting period for which it would be required to file a report. Candidates on the ballot that calendar year may claim exemption when they first register, or renew their exemption from the previous calendar year, but a candidate on the ballot that calendar year may not claim exemption before the date of her/his election if he/she has not been on exempt status previously. See statute §11.0104(1)(b).

Campaign Finance Report-Statement of No Activity (CF-2NA)



CAMPAIGN FINANCE REPORT—STATEMENT OF NO ACTIVITY
STATE OF WISCONSIN

Note: Use of this form is required by the Ethics Commission for reporting no activity in a campaign finance filing period. Completion of this form is mandatory for committees that file on paper. It is not the Commission’s intention to use any personally identifiable information from this form for any other purpose.

SECTION A: REGISTRANT INFORMATION

A1. Name of Committee/Conduit (in full)			
A2. Committee/Conduit ID Number (if applicable)	A3. Email	A4. Phone	
A5. Mailing Address	A6. City	A7. State	A8. Zip

SECTION B: REPORT INFORMATION

B1. Report Type (Choose One) <input type="checkbox"/> January Continuing <input type="checkbox"/> Spring Pre-Primary <input type="checkbox"/> Fall Pre-Primary <input type="checkbox"/> Special Pre-Primary <input type="checkbox"/> July Continuing <input type="checkbox"/> Spring Pre-Election <input type="checkbox"/> September <input type="checkbox"/> Special Pre-Election <input type="checkbox"/> Fall Pre-Election <input type="checkbox"/> Special Post-Election				B2. Special Election Date (if applicable)
Reporting Period The start date for your campaign finance report should be the day following the end date of your previous campaign finance. Example: If your previous report had a start date of January 1 and an end date of June 30, this report should have a start date of July 1. Review the filing calendar with reporting periods online at: https://Ethics.wi.gov/FilingCalendar		B3. Reporting Period Start Date		
		B4. Reporting Period End Date		
Party and Legislative Campaign Committees Only B5. Is This Report for Your General Fund or Segregated Fund Account? (Choose One) <input type="checkbox"/> General Fund <input type="checkbox"/> Segregated Fund				

SECTION C: LIMITED ACTIVITY REPORTING EXEMPTION (OPTIONAL)

Filing Exemption Registrants that will not accept contributions, make disbursements, or incur obligations in an aggregate amount of more than \$2,000 in a calendar year are eligible for exemption from filing campaign finance reports. Exempt status is effective only for the calendar year in which it is granted. Registrants wishing to remain on exempt status must renew each year. Candidates may not claim exemption in the year of their election before the day they appear on the ballot.	C1. Exemption Request and Affirmation <input type="checkbox"/> Yes, this registrant is eligible for a filing exemption and would like to request an exemption for this calendar year. <input type="checkbox"/> No, this registrant is not requesting exemption
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SECTION D: CERTIFICATION

I certify that the above named registrant has not engaged in any financial transactions during the period covered by this report and that the cash balance remains the same as previously reported. This report fulfills the requirements under Wis. Stat. § 11.0103(3)(d).

Authorized Representative		
D1. Printed Name	D2. Signature	D3. Date

Campaign Finance Report (ETHCF-2L)

* The full version of this form (PDF or Excel) can be found on our website:

<http://www.co.rock.wi.us/countyclerk-election-information#information-for-candidates>

CAMPAIGN FINANCE REPORT LOCAL COMMITTEES OF WISCONSIN		OFFICE USE ONLY
Is This Report an Amendment: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Instructions for completing schedules are on the back of each schedule.		
COMMITTEE IDENTIFICATION		
Name of Committee		
Street Address		
City, State and Zip Code		
Please check if address is different than previously reported, and complete the Campaign Registration Statement in the back of this form. <input type="checkbox"/>		
NAME OF REPORT		
<input type="checkbox"/> January Continuing _____ <input type="checkbox"/> Pre-Primary _____ <input type="checkbox"/> July Continuing _____ <input type="checkbox"/> Spring <input type="checkbox"/> Fall <input type="checkbox"/> Special <input type="checkbox"/> September Continuing _____ <input type="checkbox"/> Pre-Election _____		<input type="checkbox"/> Termination Report also complete Schedule 4
SUMMARY OF RECEIPTS AND DISBURSEMENTS		
	Column A This Period	Column B Calendar Year-To-Date
1. RECEIPTS		
1A. Contributions (Including Loans) from Individuals	\$	\$
1B. Contributions from Committees (Transfers-In)	\$	\$
1C. Other Income and Commercial Loans	\$	\$
TOTAL RECEIPTS (Add totals from 1A, 1B and 1C)	\$	\$
2. DISBURSEMENTS		
2A. Gross Expenditures	\$	\$
2B. Contributions to Committees (Transfers-Out)	\$	\$
TOTAL DISBURSEMENTS (Add totals from 2A and 2B)	\$	\$
CASH SUMMARY		
Cash Balance Beginning of Report	\$	
Total Receipts	\$	
Subtotal	\$	
Total Disbursements	\$	
CASH BALANCE END OF REPORT	\$	
INCURRED OBLIGATIONS (Balance at the Close of This Period-3A)	\$	
LOANS (Balance at the Close of This Period-3B)	\$	
<i>I certify that I have examined this report and to the best of my knowledge and belief it is true, correct and complete.</i>		
Type or Print Name of Candidate or Treasurer	Signature of Candidate or Treasurer	Date:
	Email	Daytime Phone:

NOTE: The information on this form is required by ss. 11.0204, 11.0304, 11.0404, 11.0504, 11.0604, 11.0804, 11.0904, Wis. Stats. Failure to provide the information may subject you to the penalties of ss.11.1400, 11.1401, Wis. Stats.

ETHCF-2L (Rev. 01/16) The Wisconsin Ethics Commission prescribes this form. Completed forms must be filed with your local clerk.

Termination Request (CF-13)

SCHEDULE 4

TERMINATION REQUEST

Complete Committee Name

Ethics ID Number

- A committee may terminate its registration and reporting requirements if the committee will no longer receive contributions, make disbursements or incur obligations, and the cash balance and obligations have been reduced to zero.
- Candidates may not terminate prior to the election in which they are participating.
- Non-candidate committees registered with the state must pay the \$100 filing fee if they have over \$2,500 in total expenses for the calendar year.
- Please read carefully and, if necessary, indicate how residual committee funds have been disposed of or if outstanding loans or obligations have been forgiven. Sign and date the termination request at the bottom of this page.
- If you have any transactions since your last report (other than final distribution of funds, or loan forgiveness), be sure to complete the full finance report. (ETHCF-2)
- Please note: An audit must be completed and all obligations with the Board, including settlement offers, fulfilled before termination can be granted. All records must be maintained until 3 years after the date of an election in which the registrant participates, even if termination is granted. (Per Wis. Stats. 11.0201(4), 11.0301(4), 11.0401(4), 11.0501(4), 11.0601(4), 11.0801(4), 11.0901(4))

DISPOSAL OF RESIDUAL FUNDS
THIS INFORMATION SHOULD ALSO BE INCLUDED ON SCHEDULE 2-A AND/OR 2-B.

Date	Recipient	Amount

LOAN OR DEBT FORGIVENESS
I hereby forgive all personal loans or have assumed responsibility for any and all debts of my campaign committee.

Date	Endorser, Guarantor, or Creditor	Amount

- This is a non-candidate committee registered with the state and the committee made over \$2,500 in disbursements in the last calendar year. I have paid the \$100 filing fee.
- I do not owe the \$100 filing fee.

Signature of Candidate or Treasurer

Date

TERMINATION REQUEST. I hereby request that the committee registration be terminated. I declare that the committee has not incurred any obligations and does not anticipate incurring any. The committee does not anticipate receiving any further contributions or making any disbursements. I further state that the cash balance has been reduced to zero and that all remaining funds have been disposed of in the manner prescribed by law.

NOTE: The information on this form is required by s. 11.0105, Wis. Stats. Failure to provide the information may subject you to the penalties of ss.11.1400, 11.1401, Wis. Stats.

ETHCF-2S (Rev 01/2016)

Form prescribed by the Wisconsin Ethics Commission, P.O. Box 7984, Madison, WI 53707-7984 | Phone: (608) 266-8123 | Fax: 608-264-9319 | Web: <https://cfis.wi.gov> | Email: GABCFTS@wi.gov

Nomination Paper for Nonpartisan Office (EL-169)

NOMINATION PAPER FOR NONPARTISAN OFFICE

Candidate's name (required); no titles may be used.		Candidate's residential address (required) <i>No P.O. box addresses</i> Street, fire, or rural route number; box number (if rural route); and name of street or road		Candidate's municipality for voting purposes (required) <input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City _____ (name of municipality)	
Candidate's mailing address, including municipality for mailing purposes (required if different than residential address or voting municipality)		State (required) WI	Zip code	Type of election (required) <input type="checkbox"/> spring <input type="checkbox"/> special	Election date (required) <i>Do not use primary date.</i> Mo/Day/Year
Title of office (required)		Branch, district or seat number (required if applicable) <input type="checkbox"/> Branch <input type="checkbox"/> District <input type="checkbox"/> Seat		Name of jurisdiction or district in which candidate seeks office (required)	

I, the undersigned, request that the candidate, whose name and residential address are listed above, be placed on the ballot at the election described above as a candidate so that voters will have the opportunity to vote for him or her for the office listed above. I am eligible to vote in the jurisdiction or district in which the candidate named above seeks office. I have not signed the nomination paper of any other candidate for the same office at this election.

The municipality used for mailing purposes, when different than municipality of residence, is not sufficient. The name of the municipality of residence must always be listed.

Signatures of Electors	Printed Name of Electors	Residential Address (No P.O. Box Addresses) Street and Number or Rural Route (Rural address must also include box or fire no.)	Municipality of Residence Check the type and write the name of your municipality for voting purposes.	Date of Signing Mo/Day/Year
1.			<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
2.			<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
3.			<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
4.			<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
5.			<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
6.			<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
7.			<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
8.			<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
9.			<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	
10.			<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City	

CERTIFICATION OF CIRCULATOR

I, _____, (Name of circulator) certify: I reside at _____ (Circulator's residential address - Include number, street, and municipality.)

I further certify I am either a qualified elector of Wisconsin, or a U.S. citizen, age 18 or older who, if I were a resident of this state, would not be disqualified from voting under Wis. Stat. §6.03. I personally circulated this nomination paper and personally obtained each of the signatures on this paper. I know that the signers are electors of the jurisdiction or district the candidate seeks to represent. I know that each person signed the paper with full knowledge of its content on the date indicated opposite his or her name. I know their respective residences given. I intend to support this candidate. I am aware that falsifying this certification is punishable under Wis. Stat. § 12.13(3)(a).

(Date) _____ (Signature of circulator)

Page No. _____