



Amended:
9/5/2017

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, SEPTEMBER 6, 2017 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545
(ACROSS FROM SPORTSMAN'S PARK)

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – 8/2/17
4. Citizen Participation
5. New Business
 - A. Administrative Division
 - (1) Review of Payments
 - (2) Transfer of Funds over \$5,000
 - (3) Vaccine Pricing
 - (4) Health Department Report
 - a. In the News
 - b. Surveillance
 - c. Community Events/Outreach
 - d. Personnel
 - e. Budget
 - f. Training and Conference Attendance Report
 - B. Environmental Health Tracking – Lead in Drinking Water Grant
 - C. Community Outreach
 - D. Resolution: Recognizing Sancee Siebold for Service to Rock County**
6. Communications and Announcements
7. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5440) or Ms. Kraft at (608) 751-6249. Thank you.

Rock County Health Department
List of Bills for 9/6/17 Board of Health Meeting

<u>Account Number</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
Preparedness Grant			
31-3026-0000-63110	Mercyhealth	Respirator Fit Testing	959.00
	Menards	Emergency Preparedness Supply Storage Containers	85.75
	Piggly Wiggly	Gift Cards	300.00
	Willis Towers Watson	CPR / First Aid / AED Training - 6/22/17	432.00
	Medline	Correction to Fix Payment on Invoice 1829625012 - Credit was deducted for an invoice that had never been paid, so we still owed the balance on this invoice. Original Payment was for \$49.75 and the total that should have been paid was \$102.81.)	53.06
Main Budget			
61108	Wisconsin Area Health Education Center	Community Health Internship Support	1,000.00
62119	LB Medwaste Services Inc.	Biowaste Pickup	141.39
	Janesville Animal Medical Center	Sample Prep	225.00
63100	Latino Service Providers Coalition	Latino Community Fair Booth - 8/8/17	30.00
63101	UPS	Shipping Charges for 8/1 - 8/5	12.46
	UPS	Shipping Charges for 7/24 - 7/29	27.26
	UPS	Shipping Charges for 7/10 - 7/22	15.66
	UPS	Shipping Charges for 8/7 - 8/19	19.23
63200	Hometown News	Subscription Renewal (3 Years)	55.00
64000	Janesville Hometown Pharmacy	5 Miscellaneous Prescriptions	406.30
	PaxVax	40 Doses of Oral Typhoid Vaccine	470.00
	Sanofi Pasteur Inc.	30 doses Fluzone	508.83
	McKesson Medical-Surgical	Nursing Supplies	69.46
	McKesson Medical-Surgical	Nursing Supplies	217.80
	GlaxoSmithKline	30 Doses Havrix	1,078.80
	Merck	Debit Memo to Fix Payment on Invoice 7006732426 - Numbers were rearranged at time of payment. (Payment should have been 8516.30 and check was issued for 8156.30)	3.60
	Sanofi Pasteur Inc.	High Dose Fluzone - 100 Doses	5,846.73
		Fluzone Syringes - 100 Doses	
	Sanofi Pasteur Inc.	Credit for Returned (Expired) Fluzone	(6,402.17)
64010	North Central Laboratories	Lab Supplies	489.87
	Hach Company	Lab Supplies	627.57
	Culligan	August 2017 D.I. Rental	35.00
	Culligan	D.I. Regeneration 7/18/17	140.00
	LaMotte Company	Lab Supplies	77.49
	Microtech Scientific	Water Sample Bottles	2,379.07
	Taylor Technologies	Lab Supplies	100.51
64200	Mercyhealth	Nurse CPR Training	350.00
64604	Transact Rx	July 2017 Claim Trx Fee	4.50
HEAR Grant			
31-3060-0000-63110	Daniel's Sentry Foods	July HEAR Meeting Refreshments	105.12
	Daniel's Sentry Foods	June HEAR Meeting Refreshments	48.99

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
31-3000-0000-61108	SEASONAL-REG WAG				
		P1702233	08/10/2017	WISCONSIN AREA HEALTH EDUCATIO	1,000.00
31-3000-0000-62119	OTHER SERVICES				
		P1700206	08/17/2017	JANESVILLE ANIMAL MEDICAL CENT	225.00
		P1700207	08/17/2017	LB MEDWASTE SERVICES	141.39
31-3000-0000-63100	OFC SUPP & EXP				
		P1700215	08/17/2017	JP MORGAN CHASE BANK NA	740.51
		P1702274	08/24/2017	LATINO SERVICE PROVIDERS COALI	30.00
31-3000-0000-63101	POSTAGE				
		P1700214	08/03/2017	UNITED PARCEL SERVICE	74.61
31-3000-0000-63110	ADMIN.EXPENSE				
		P1700200	08/03/2017	DANIELS SENTRY	154.11
31-3000-0000-63200	PUBL/SUBCR/DUES				
		P1702153	08/03/2017	HOMETOWN NEWS LIMITED	55.00
31-3000-0000-64000	MEDICAL SUPPLIES				
		P1700191	08/31/2017	GLAXOSMITHKLINE	1,078.80
		P1700196	08/24/2017	PAXVAX INC	470.00
		P1700198	08/03/2017	MCKESSON MEDICAL SURGICAL	287.26
		P1700199	08/31/2017	MERCK AND CO INC	360.00
		P1700210	08/24/2017	HOMETOWN PHARMACY	406.30
		P1700213	08/17/2017	SANOFI PASTEUR INC	508.83
31-3000-0000-64010	LAB SUPPLIES				
		P1700197	08/24/2017	NORTH CENTRAL LABORATORIES OF	489.87
		P1700203	08/03/2017	CULLIGAN WATER CONDITIONING IN	175.00
		P1702166	08/31/2017	MICROTECH SCIENTIFIC	2,379.07
		P1702168	08/10/2017	HACH COMPANY	627.57
		P1702275	08/24/2017	ENVIRO SCIENCES ALPHA ENERGY I	310.00
		P1702315	08/31/2017	LAMOTTE COMPANY	77.49
		P1702316	08/31/2017	TAYLOR TECHNOLOGIES INC	100.51
31-3000-0000-64200	TRAINING EXP				
		P1700215	08/17/2017	JP MORGAN CHASE BANK NA	(566.42)
		P1702154	08/03/2017	MERCY EMS TRAINING CENTER	350.00
31-3000-0000-64604	PROGRAM EXPENSE				
		P1700208	08/31/2017	POC NETWORK TECHNOLOGIES INC	4.50
31-3000-0000-64904	SUNDRY EXPENSE				
		P1700215	08/17/2017	JP MORGAN CHASE BANK NA	99.76
				HEALTH DEPARTMENT PROG TOTAL	9,579.16
31-3026-0000-63110	ADMIN.EXPENSE				
		P1702152	08/03/2017	WILLIS OF WISCONSIN INC	432.00
		P1702195	08/10/2017	MERCY HEALTH SYSTEM	959.00
				PREPAREDNESS GRANT PROG TOTAL	1,391.00
31-3060-0000-63110	ADMIN.EXPENSE				
		P1702050	08/03/2017	PIGGLY WIGGLY	300.00
				HEAR COMMUNITY ENGAGE PROJ PROG TOTAL	300.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$11,270.16

Date: _____ Dept _____
Committee _____

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 9/1/2017 Transfer No. 17-66
 Requested By Public Health Department Marie-Noel Sandoval Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 31-3026-0000-63110 Description: Admin Exp Current Balance: \$27,155	\$7,908	Account #: 31-3026-0000-67161 Description: Capital Assets \$5000/more	\$7,908
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

We have funds available for transfer from our Preparedness Grant Admin Line into our Preparedness Grant Capital Assets account .

REASON TRANSFER IS NECESSARY - BE SPECIFIC

We recently had two vaccine storage units with temperature excursions resulting in perish of vaccine. Since then, we have been closely monitoring the units and are finding them to be unreliable in maintaining prescribed temperature ranges for vaccine storage, putting us at great risk of further vaccine loss. We recently had another unit fail. It is imperative that we store vaccine under prescribed temperature ranges to assure vaccine viability. We recently requested replacement of two units for our north office. In response to the additional failed unit and the unreliability of the remaining units, it is critical that we replace two units at the south office as well.

FISCAL NOTE:

Sufficient funds available for transfer. *9-1-17*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *9-1-17*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Board of Health
INITIATED BY

Marie-Noel Sandoval
DRAFTED BY



Board of Health
SUBMITTED BY

9/1/2017
DATE DRAFTED

RECOGNIZING SANCEE SIEBOLD FOR SERVICE TO ROCK COUNTY

- 1 **WHEREAS**, Sancee Siebold has dedicated almost 30 years of her career to protecting the health of Rock County
- 2 citizens; and
- 3
- 4 **WHEREAS**, Sancee began her career with Rock County Public Health as a Public Health Nurse on August 1,
- 5 1988; and
- 6
- 7 **WHEREAS**, Sancee filled that role until May 19, 2009 when she accepted the position of Public Health Nurse
- 8 Supervisor, where she diligently served in that role until her retirement on October 1, 2017; and
- 9
- 10 **WHEREAS**, Sancee made countless contributions during her tenure with Rock County Public Health. Along
- 11 with her leadership in Public Health Nursing, she has contributed substantially by participating in a number of
- 12 innovative programs and projects, including initiating the Travel Vaccine Clinic. Her vast knowledge and
- 13 dedication to Public Health has been vital to the Department for many years and her contributions will have a
- 14 positive impact on the health of Rock County for years to come.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled on this
- 17 _____ day of _____ 2017, does hereby thank Sancee Siebold for her dedication and contributions to
- 18 the citizens of Rock County; and
- 19
- 20 **BE IT FURTHER RESOLVED** that a copy of this resolution be presented to Sancee Siebold with the Rock
- 21 County Board of Supervisors' best wishes for her future plans.

Respectfully submitted,

BOARD OF HEALTH

COUNTY BOARD STAFF COMMITTEE

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Sandra Kraft, Vice Chair

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