

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, JULY 15, 2014 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – July 1, 2014
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Approval to Include Bidder's Qualification Statement in the Pinehurst Waterproofing Project RFP
7. Authorization to Retain KJWW Engineering for Courthouse Boiler/Breeching Design Services
(Will be provided at the meeting)
8. Resolution
 - A. Retaining Engineering Design Services Relating to Replacement of the Sewage Grinder/Lift Station Serving the Jail and Youth Services Center (Will be provided at the meeting)
9. Semi Annual Report
10. Updates
 - A. Rock Haven
 - 1) Update Report
 - B. Parking Structure Project
 - 1) Update
 - 2) Change Orders
 - C. Courthouse Windows Project
 - 1) Update
 - D. Courthouse Planters
 - 1) Update
11. Communications, Announcements and Information
12. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62160	CLEANING CONTRAC	P1401478	06/25/2014	DIVERSIFIED BUILDING MAINTENAN	1,215.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	193,525.00	94,544.60	90,214.22	1,215.00	7,551.18
18-1810-0000-62400	R & M SERV	P1400397	06/24/2014	ARAMARK UNIFORM SERVICES INC	182.28
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	143,619.00	56,618.55	47,271.03	182.28	39,547.14
18-1810-0000-62461	ELEVATOR	P1400526	06/25/2014	OTIS ELEVATOR COMPANY	1,464.82
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	46,000.00	20,937.52	16,263.29	1,464.82	7,334.37
18-1810-0000-63500	R&M SUPPLIES				
		P1400401	06/10/2014	BELOIT FIRE PROTECTION COMPANY	938.80
		P1400402	06/16/2014	BJ ELECTRIC SUPPLY INC	362.07
		P1400408	06/25/2014	DE VERE COMPANY INC	647.05
		P1400412	06/30/2014	ENERGETICS INC	31.90
		P1400415	06/25/2014	FIRST SUPPLY LLC	510.30
		P1400417	06/17/2014	GRAINGER PARTS	293.92
		P1400419	06/13/2014	HARRIS ACE HARDWARE	196.00
		P1400424	06/13/2014	ILLINGWORTH KILGUST MECHANICAL	281.00
		P1400425	06/26/2014	JACK AND DICKS FEED AND GARDEN	504.70
		P1400473	06/24/2014	LP TREE SERVICE	2,145.00
		P1400535	06/21/2014	SGTS INC	58.77
		P1400536	06/23/2014	SHERWIN WILLIAMS	438.71
		P1401457	05/20/2014	PUR CHEM LLC	358.00
		P1401505	06/24/2014	JOHNSON CONTROLS INC	9,962.00
		P1402447	06/25/2014	GORDIE BOUCHER FORD LINCOLN ME	391.38
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	138,589.44	109,110.56	17,119.60	(34,819.60)
GENERAL SERVICES PROG TOTAL					19,981.70
18-1811-0000-62400	R & M SERV	P1400397	06/24/2014	ARAMARK UNIFORM SERVICES INC	13.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,167.00	1,148.59	783.98	13.98	36,220.45
18-1811-0000-63500	R&M SUPPLIES				
		P1400412	06/25/2014	ENERGETICS INC	(7.90)
		P1400478	06/19/2014	MENARDS	10.56

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00		5,272.76	74.69	2.66	14,649.89
GLEN OAKS FACILITY OPERATION PROG TOTAL					16.64	
18-1812-0000-62400	R & M SERV					
		P1400397	06/24/2014	ARAMARK UNIFORM SERVICES INC		16.59
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	86,400.00		6,043.59	6,235.09	16.59	74,104.73
18-1812-0000-63500	R&M SUPPLIES					
		P1400394	06/24/2014	AARONS LOCK AND SAFE INC		26.89
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00		6,115.68	4,344.15	26.89	11,513.28
YOUTH SERVICES CENTER PROG TOTAL					43.48	
18-1816-0000-62400	R & M SERV					
		P1400397	07/01/2014	ARAMARK UNIFORM SERVICES INC		16.59
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	26,000.00		4,647.00	2,306.58	16.59	19,029.83
18-1816-0000-63500	R&M SUPPLIES					
		P1400414	06/19/2014	FERGUSON ENTERPRISES INC		63.50
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00		8,165.99	647.61	63.50	11,122.90
COMMUNICATIONS CTR.OPERATION PROG TOTAL					80.09	
18-1817-0000-62400	R & M SERV					
		P1400397	07/01/2014	ARAMARK UNIFORM SERVICES INC		13.98
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	39,117.00		2,418.40	351.97	13.98	36,332.65
18-1817-0000-63500	R&M SUPPLIES					
		P1400414	06/17/2014	FERGUSON ENTERPRISES INC		127.36
		P1400417	06/19/2014	GRAINGER PARTS		27.68
		P1400419	06/10/2014	HARRIS ACE HARDWARE		35.04
		P1400426	06/27/2014	JANESVILLE ELECTRIC MOTOR CORP		76.00
		P1401457	06/24/2014	PUR CHEM LLC		3,144.00
		P1402386	06/16/2014	A AND A SHEET METAL WORKS INC		85.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00		7,526.01	10,726.86	3,495.08	(4,747.95)
DIVERSION PROG/ASC PROG TOTAL					3,509.06	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
18-1837-0000-63500	R&M SUPPLIES					
		P1400412	06/26/2014	ENERGETICS INC	827.65	
		P1400414	06/19/2014	FERGUSON ENTERPRISES INC	3.98	
		P1400415	06/16/2014	FIRST SUPPLY LLC	97.15	
		P1400417	06/18/2014	GRAINGER PARTS	270.00	
		P1400419	06/18/2014	HARRIS ACE HARDWARE	16.54	
		P1400476	06/16/2014	JANESVILLE WINSUPPLY COMPANY	810.00	
		P1400543	06/16/2014	WERNER ELECTRIC SUPPLY COMPAN	245.41	
		P1402177	06/23/2014	OIL EQUIPMENT CO INC	287.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	108,499.00		34,175.09	25,596.22	2,557.73	46,169.96
JAIL CAPITAL IMPROVEMENTS PROG TOTAL					2,557.73	
18-1842-0000-67200	CAPITAL IMPROV					
		P1201343	05/13/2014	ARNOLD AND O SHERIDAN INC	891.00	
		P1401166	06/09/2014	ARNOLD AND O SHERIDAN INC	792.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	719,521.00		9,945.00	200,241.56	1,683.00	507,651.44
COURTHOUSE FACILITY PROJECT PROG TOTAL					1,683.00	

I have examined the preceding bills and encumbrances in the total amount of **\$27,871.70**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 15 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1402517	06/30/2014	BATTERIES PLUS INC	114.95
		P1402534	06/17/2014	TRANE COMPANY	463.13
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,500.00	93,180.05	1,328.97	578.08	17,412.90
18-1815-0000-63500	R&M SUPPLIES	P1400223	06/30/2014	CITY OF JANESVILLE	44.00
		P1400224	06/19/2014	DEGARMO PLUMBING INC	4,168.02
		P1400239	07/06/2014	MENARDS	6.58
		P1400240	06/30/2014	NAPA AUTO PARTS	8.24
		P1402185	06/25/2014	PROFORMA PRINTWORKS	129.00
		P1402443	05/07/2014	JOHNSON PLASTICS	10.89
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	46,850.00	22,188.83	19,558.23	4,366.73	736.21
18-1815-0000-67161	CA \$5,000/MORE	P1402295	06/26/2014	CERTIFIED REFRIGERATION AND ME	4,935.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,600.00	0.00	15,380.00	4,935.00	2,285.00
HCC BUILDING COMPLEX PROG TOTAL				9,879.81	

I have examined the preceding bills and encumbrances in the total amount of **\$9,879.81**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
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Dept Head _____

Committee Chair _____

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To: Members of the General Services Committee

Fr: Rob Leu, General Services Director

Date: 07/09/2014

Re: Semi-Annual Report – Attendance at Conventions/Conferences

As required by Resolution #6-9A-087, I hereby report the following:

No conventions or conferences were attended by General Services employees during the first six months of 2014.

Thank You

cc: Craig Knutson