

**ROCK COUNTY BOARD OF HEALTH**  
**WEDNESDAY, APRIL 06, 2016 – 6:00 P.M.**  
**HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51**  
**JANESVILLE, WI 53545**  
**(ACROSS FROM SPORTSMAN’S PARK)**

**AGENDA**

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – 3/2/16
4. Citizen Participation
5. Unfinished Business
6. New Business
  - A. Administrative Division
    - (1) Approval of Bills/Transfer of Funds/Encumbrances
    - (2) Health Department Report
      - i. In the News
        1. Elizabethkingia outbreak
        2. 2016 County Rankings
      - ii. Surveillance
      - iii. Budget
      - iv. Personnel
      - v. Strategic Planning
      - vi. Other
    - (3) Resolution: Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award and Amending the 2016 Rock County Public Health Department Budget
  - B. Environmental Health
    - (1) Childhood Lead Poisoning in Rock County Update
  - C. Public Health Nursing
    - (1) Stepping On Program
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, **please** contact the Public Health Department (757-5440) or Ms. Kraft at (608) 751-6249. Thank you.

**ROCK COUNTY HEALTH DEPARTMENT**  
**LIST OF BILLS FOR 4/6/16 BOARD OF HEALTH MEETING**

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
62119	Office Pro	document shredding 2/25/16	12.96
	LB Med Waste	sharps & medwaste disposal February 2016	54.90
	Janesville Animal Med.Ctr	rabies specimens preparation February 2016	115.00
63100	Paper Thermometer Co.	10 pks. thermolabels for dishwasher temperature checks	139.00
64000	McKesson	alcohol prep pads, Kleenex, scale covers	114.62
	Merck	10 doses pneumovax 23 vaccine less discount	757.75
	Merck	10 doses shingles vaccine less discount	1,813.74
	GlaxoSmithKline	20 doses each adult hep-A and hep-B vaccines	1,416.40
64010	Culligan	March 2016 deionizer rent	35.00
	North Central Laboratories	nitrate stds & buffer solution for lab	268.80
	Microtech Scientific	5 cases sterile water sample bottles	1,246.79
	North Central Laboratories	Orion solution for nitrates	84.69
64200	Adam Elmer	reimburse workshop fee	20.00
	Matt Wesson	reimburse workshop fee	20.00
	Rick Wietersen	reimburse workshop fee	20.00
	Tim Banwell	reimburse WEHA spring conference registration fee	100.00
64604	POC Network Technologies	January Medicare transaction fees	3.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
31-3000-0000-62119	OTHER SERVICES				
		P1600168	02/25/2016	OFFICE PRO INC	12.96
		P1600179	02/29/2016	JANESVILLE ANIMAL MEDICAL CENT	115.00
		P1600180	02/23/2016	LB MEDWASTE SERVICES	54.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	120.75	0.00	182.86	2,196.39
31-3000-0000-63100	OFC SUPP & EXP				
		P1600941	02/16/2016	PAPER THERMOMETER CO INC	139.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	1,147.97	3,852.03	139.00	2,861.00
31-3000-0000-64000	MEDICAL SUPPLIES				
ENC		R1601456	03/04/2016	SANOFI PASTEUR INC	30,526.56
		P1600167	03/02/2016	GLAXOSMITHKLINE PHARMACEUTICA	1,416.40
		P1600171	02/25/2016	MCKESSON MEDICAL SURGICAL COR	114.62
		P1600172	01/20/2016	MERCK AND CO INC	2,571.49
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,000.00	7,325.21	9,416.65	34,629.07	48,629.07
31-3000-0000-64010	LAB SUPPLIES				
		P1600170	03/09/2016	NORTH CENTRAL LABORATORIES OF	353.49
		P1600176	02/26/2016	CULLIGAN WATER CONDITIONING IN	35.00
		P1601039	02/17/2016	MICROTECH SCIENTIFIC	1,246.79
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,500.00	2,070.31	0.00	1,635.28	9,794.41
31-3000-0000-64200	TRAINING EXP				
			03/07/2016	BANWELL,TIMOTHY	100.00
			02/24/2016	WIETERSEN,RICK	20.00
			02/24/2016	ELMER,ADAM	20.00
			02/24/2016	WESSON,MATTHEW P	20.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	2,146.42	3,975.08	160.00	718.50
31-3000-0000-64604	PROGRAM EXPENSE				
		P1600181	02/29/2016	POC NETWORK TECHNOLOGIES INC	3.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	6.00	0.00	3.00	991.00
<b>HEALTH DEPARTMENT PROG TOTAL</b>				<b>36,749.21</b>	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$36,749.21**  
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
B. Bills under \$10,000 to be paid.  
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 06 2016**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY



Marie-Noel Sandoval  
DRAFTED BY

Board of Health  
SUBMITTED BY

March 29, 2016  
DATE DRAFTED

**Accepting South Central Healthcare Coalition (SCHCC) Micro-grant Award and Amending the 2016 Rock County Public Health Department Budget**

1 WHEREAS, emergency preparedness initiatives and activities play an important role in ensuring the  
 2 health and well-being of our community; and  
 3  
 4 WHEREAS, Rock County Public Health Department was awarded a micro-grant award from the  
 5 South Central Healthcare Coalition (SCHCC) for technology and capability enhancement; and  
 6  
 7 WHEREAS, this is a micro-grant award of \$3000, beginning March 16, 2016 and ending June 30,  
 8 2016; and  
 9  
 10 WHEREAS, this micro-grant award will enhance the Public Health Department’s local public  
 11 preparedness initiatives and activities by providing advanced mobile computer technology and  
 12 capability to streamline preparedness processes, including sharing of information and resources with  
 13 partners, media and the general public.  
 14

15 NOW, THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors duly  
 16 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize the Rock  
 17 County Health Department to accept this micro-grant in the amount of \$3,000 and amend the 2016  
 18 Rock County Public Health Department Budget as follows

	Budget	Increase	Amended
Account/Description	<u>1/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
<b><u>Source of Funds</u></b>			
31-3032-0000-46000			
Other Grants and Contracts	-0-	\$3,000	\$3,000
<b><u>Use of Funds</u></b>			
31-3032-0000-63110			
Administrative Expense	-0-	\$3,000	\$3,000

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Gregg Addie

\_\_\_\_\_  
Dr. Keith Konkol, MD

\_\_\_\_\_  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Judith Wade

\_\_\_\_\_  
Eric Gresens

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair                      Date

FISCAL NOTE:

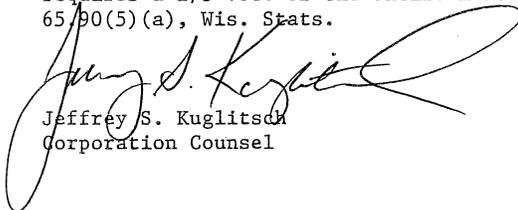
This resolution authorizes the acceptance and expenditure of \$3,000 from the South Central Healthcare Coalition. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

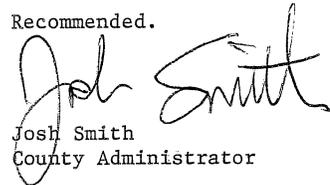
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **Executive Summary**

The Rock County Public Health Department has received funds from the South Central Healthcare Coalition micro-grant program to obtain equipment and supplies to aid in emergency preparedness efforts. We plan to utilize these funds to purchase a Microsoft Surface Pro 4 tablet with accessories, first aid kits, and emergency kits and supplies, vaccination promotional materials, and background checks for current Wisconsin Emergency Assistance Volunteer Registry (WEAVR) members in Rock County.

Our goal is to be more mobile by purchasing a technology device that will allow the emergency preparedness coordinator the ability to go out into the field and connect to Wi-Fi, share information and resources with partners, request volunteers through the on-line WEAVR system, and enhance our media capabilities at meetings, exercises, conferences and real events. This tablet will streamline our preparedness processes.

These funds will equip the Public Health Department with advancing technology for local public preparedness initiatives and activities and will promote sustainability as we will be able to use technology in a variety of platforms, provide educational emergency preparedness tools to clients, provide another layer of security to volunteer management and have our emergency preparedness supplies secured and readily available