



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, May 24, 2017 – 4:30 p.m.
Rock County Health Care Center, 3rd Floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of May 10, 2017 *
4. Citizen Participation, Communications and Announcements
5. Submission of Committee Requests
6. Approval of Contracts and Transfers – Ms. Mooren
7. Resolution Authorizing Two Month Double Fill of Two CPS Case Manager Positions * - Mr. Horozewski
8. Resolution to Recognize May 2017 as Aging Disabilities Resource Center Month *– Ms. Thompson
9. Awarding Contract for Drug Testing Services to Avertest * – Mr. Winkler
10. Review of Budget Process – Mr. Smith, Ms. Luster
11. Director's Report
 - Information about Act 78 CPS Critical Incident Review
 - YSC Shelter Care Update
 - Potential Impact of Federal Health Care Legislation
12. **Next Meeting: Wednesday, June 14, 2017 at 4:30 p.m.** at the **Rock County Health Care Center**, in the 3rd Floor Conference Room, Janesville, Wisconsin.
13. **EXECUTIVE SESSION:** Per Section 19.85(1)(c), Wis. Stats. – Performance Evaluation – Human Services Director
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

Rock County Human Services Contract Review Cover Sheet

Date: 03/29/17

Contract with: My Choice Family Care

Contract Start Date: 01/01/2017 Expiration Date: 12/31/2017

Executive Summary: There are small number of Family Care clients who are currently receiving services from the HSD Community Support Programs, Outpatient Clinics, and sometimes Crisis. My Choice Family Care (MCFC) is one of two Managed Care Organizations (MCO) that clients can choose from. If they choose MCFC and continue to receive services from HSD the MCO will become the payer source for these specific services. HSD will then bill MCFC for the services outlined below at the current MA rate. Also, if a client is admitted to Harper's Place for crisis stabilization MCFC will pay the daily rate of \$350.

Contract Amount: \$

<u>Service</u>	<u>Rate</u>	<u>Notes</u>
Community Support Program	MA Rate	Dependent on professional level
Mental Health Therapy	MA Rate	Dependent on service type
Crisis Service	MA Rate	Dependent on professional level
Harper's Place	\$350/day	

Contract # HSD_2017_0136 New Contract: Yes Amendment/Addendum: No

E-Contract Location: Year: 2017 Program: Family Care Folder Name: _____
(If different from above)

Expenditure/ Revenue Account Numbers:

- 36-3689-0000-45015 Crisis Medical Assistance
- 36-3690-0000-45015 Outpatient Medical Assistance
- 36-3706-0000-45015 CSP Medical Assistance

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # _____

Covered by State Contract? No State Contract # _____

Was a Resolution Required No Resolution # _____

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Lance Horozewski,
CYF Division Manager
DRAFTED BY

May 8, 2017
DATE DRAFTED

Authorizing Two Month Double Fill of Two CPS Case Manager Positions

- 1 **WHEREAS**, the Child Protective Services area of the CYF Division will have 4 case managers leaving
- 2 at the same time; and,
- 3
- 4 **WHEREAS**, two of the case managers are moving to the Behavioral Health Division and taking CCS
- 5 positions; and,
- 6
- 7 **WHEREAS**, the CCS positions cannot be filled until early to middle of July due to the remodel at the
- 8 Job Center; and,
- 9
- 10 **WHEREAS**, due to the unique situation of having two case managers give 60 day notices, and;
- 11
- 12 **WHEREAS**, the Human Services Department requests the County Board allow it to temporarily expand
- 13 the number of budgeted Case Manager positions by authorizing two double fill positions to ensure a
- 14 sufficient level of staffing to manage the workload and ensure child safety; and,
- 15
- 16 **WHEREAS**, the Human Services Department has sufficient funds in the Child Protective Services
- 17 program account due to vacancies to pay for the double fill position.
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 20 assembled this _____ day of _____, 2017 does hereby authorize the temporary double fill of
- 21 two Child Protective Services Case Manager positions, not to exceed two months.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Terry Fell

Terry Thomas

Linda Garrett

Shirley Williams

Karl Dommershausen

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

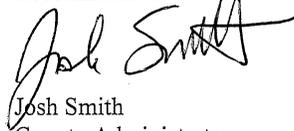
Louis Peer

Alan Sweeney

Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

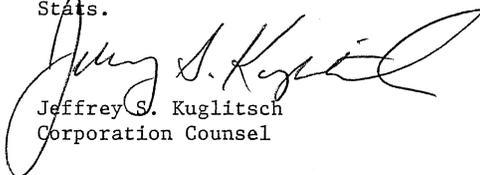
FISCAL NOTE:

This resolution authorizes the temporary double filling of two CPS case manager positions. Funding is available in the 2017 HSD budget for this request due to vacancies.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

The Child Protective Services area of the CYF Division will have 4 case managers leaving at the same time due to resignations. Two of the case managers are moving to the Behavioral Health Division and taking CCS positions. The CCS positions cannot be filled until early to middle of July due to the remodel at the Job Center. As a result, both case managers gave 60-day notices.

The ability to manage the workload will be challenged because four experienced case managers have submitted resignations and will move on to new jobs in the next three months. This workload cannot be absorbed without bringing in additional staff resources on a temporary basis.

The HSD requests the County Board authorize the double fill of two CPS Case Manager positions for up to two months. In essence, that action will temporary increase the number of authorized Ongoing Case managers from 19 positions to 21 positions. The goal is to recruit and hire CPS workers who can train and gain experience while two of the case managers remain in their positions.

The County Board took a similar action in 2016 when it authorized a double fill of one CPS Ongoing Case Manager because three experienced workers were going on FMLA at the same time.

There is sufficient funding in the personnel budget to cover the double fill without having to amend the 2017 budget.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Jennifer Thompson
DRAFTED BY

Human Service Board
SUBMITTED BY

May 15, 2017
DATE DRAFTED

**TO RECOGNIZE MAY 2017 AS
AGING AND DISABILITY RESOURCE CENTER MONTH**

1 **WHEREAS**, older adults and people with disabilities desire to live in their communities with
2 dignity and respect and to achieve maximum independence; and,
3

4 **WHEREAS**, older adults and people with disabilities need assistance navigating the multiple
5 funding streams and resources available to them; and,
6

7 **WHEREAS**, the Aging and Disability Resource Center of Rock County is a welcoming and
8 accessible place where individuals can obtain reliable and objective information in a
9 confidential manner and allowed the opportunity to ask questions and speak with staff one-on-
10 one; and,
11

12 **WHEREAS**, the Aging and Disability Resource Center of Rock County also assists
13 individuals to apply for needed public benefits such as Medical Assistance and Family Care;
14 and,
15

16 **WHEREAS**, the Aging and Disability Resource Center of Rock County has helped thousands
17 of individuals since 2013 obtain self-sufficiency and a quality of life we all wish for; and,
18

19 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
20 County, wishes to recognize May 2017 as Aging and Disability Resource Center month.
21

22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
23 duly assembled this _____ day of _____, 2017, does hereby recognize May
24 2017 as Aging and Disability Resource Center month.
25

26 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
27 a copy of this resolution to the Aging and Disability Resource Center of Rock County for their
28 dedication to the well-being and independence of Rock County's older adults and adults with
29 disabilities.

Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers

Kathy Schulz

Karl Dommershausen

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2017-18
 PROPOSAL NAME DRUG TESTING SERVICES
 PROPOSAL DUE DATE OCTOBER 28, 2016 - 12 NOON
 DEPARTMENT HUMAN SERVICES

	AVERTEST RICHMOND VA	SOUTHEASTERN MONITORING ELKHORN WI	PREMIER INTEGRITY RUSSELL SPRINGS KY	MIDWEST MONITORING BURNSVILLE MN	CORDANT FLAGSTAFF AZ	REDWOOD TOXICOLOGY SANTA ROSA CA
RATER 1	90	80	85	65	65	35
RATER 2	85	95	80	85	80	65
RATER 3	70	55	55	30	20	0
TOTAL SCORE	245	230	220	180	165	100

EVALUATION CRITERIA - 100 MAXIMUM

1. Ability to meet requested service needs. **30 POINTS MAXIMUM**
2. Qualifications and experience related to Drug Testing best practices. **30 POINTS MAXIMUM**
3. Costs proposed. **25 POINTS MAXIMUM**
4. General quality and adequacy of response **15 POINTS MAXIMUM**
 - Completeness and thoroughness
 - Responsiveness to terms and conditions of RFP

The top three agencies were invited for interviews and demonstrations on February 2, 2017. The evaluation team ranked Avertest as the top choice based on their Proposal and interview.

Request for Proposals was advertised in the Janesville Gazette and on the Internet. One additional vendor was solicited that did not respond. Two vendors submitted "no bids".

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE