



MINUTES

ROCK COUNTY HOUSING AUTHORITY
MONDAY, AUGUST 10, 2015
PLANNING & DEVELOPMENT CONFERENCE ROOM 2ND FLOOR
51 S MAIN ST
JANESVILLE, WI 53545

1. Call to Order

Chair Brian Christianson confirmed that public notice requirements were met and called the meeting to order at 8:35 a.m. Commissioners present: Billy Bob Grahn, Anda O'Connell, and Jackie Wood. Absent: Mary Beaver

Program Administrators: Kathy Kamp (Wisconsin Partnership for Housing Development (WPHD))

Planning & Development Staff present: Cheryl Martin (Recording Secretary).

2. Adoption of Agenda

Commissioners Grahn and O'Connell moved the adoption of the agenda. **ADOPTED.**

3. Minutes of Meeting for July 13, 2015

Commissioners Grahn and O'Connell moved the approval of the July 13, 2015 meeting minutes as presented. **APPROVED as presented.**

4. Program Administration Report - WPHD

Kathy provided a report of the available program funds and the status of applications received to-date.

5. Policies and Procedures Manual for HOME Projects Amendments

The City of Janesville asked for clarification on a few items in the previously submitted Policies and Procedures Manual. WPHD made the clarifications and Kathy Kamp reviewed them with the Committee. She further explained that after the changes are finalized and approved by the Committee, they will be submitted to the City of Janesville. The City has indicated that this is the final element of the monitoring process to be completed and that an official close-out letter should follow shortly after.

Chair Christianson moved the final approval of the Rock County Policies and Procedures Manual for HOME, CDBG, and Lead Hazard Control for the Community Development Home Rehabilitation Program; seconded by Commissioner O'Connell. All in favor – **APPROVED** (Yes – 4, No – 0, Absent – 1)

6. Next Housing Authority Meeting

The next meeting of the Rock County Housing Authority is scheduled for **Monday, September 14, 2015 at 8:30 am**. The meeting will be held in the Planning & Development Agency Conference Room.

7. Citizen Participation, Communications and Announcements

None at this time.

8. Adjournment

Commissioners Grahn and Wood moved to adjourn the committee at 9:25 am;
ADOPTED by acclamation.

Respectfully submitted,

Cheryl Martin, Recording Secretary

NOT OFFICIAL UNTIL APPROVED BY THE ROCK COUNTY HOUSING AUTHORITY