

ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, April 1, 2015 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – March 4, 2015
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds/Encumbrances
 - (2) Health Department Report
 - (3) Resolution: *Confirmation of Appointment of Health Officer*
 - (4) Resolution: *Support Legislation to Secure State Funding for Local Health Departments to Conduct Communicable Disease Control Activities*
 - B. Environmental Health
 - (1) Merging State Department of Health Services and Department of Agriculture Programs – The impact on Local Program Agents
 - C. Public Health Nursing
 - (1) HMO Medical Homes Initiative
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, please contact the Rock County Health Department (608.757.5442) or Ms. Kraft at 608.751.6249. Thank you!

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 4/1/15 BOARD OF HEALTH MEETING

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
<u>Prescription Drug Collection Grant</u>			
31-3002-0000-64900	Grainger	10 of 30 gallon fiberboard drums	436.10
<u>FIMR Grant</u>			
31-3031-0000-63110	Blackhawk Technical College	meeting room rent for 4 meeting dates in 2015 @ \$25.00 each	100.00
<u>Health Dept. Main Budget</u>			
62119	Office Pro	shredding of confidential documents	17.76
	Janesville Animal Medical Center	3 rabies specimens preparation & packed for shipping	150.00
	Polar Refrigeration	service for vaccine storage units at both health dept. offices	225.00
63100	Petty Cash	11" x 17" poster stock for radon posters (x 20)	31.60
63101	Petty Cash	20 postage stamps @ \$0.49 each	9.80
64000	School Health	2 digital floor scales	111.66
	McKesson	carrying case for digital infant scale	134.89
	McKesson	digital infant scale	307.23
	PaxVax	30 doses oral typhoid vaccine	1,020.00
64010	Grainger	disposable stir bars for laboratory	30.48
	Culligan	Deionizer rent for March 2015	35.00
	North Central Labs	chemicals, plastic beakers & pipet tips for laboratory	294.28
	IDEXX	2 boxes colisure for laboratory	3,593.16
64200	Adam Elmer	reimburse for workshop fee for POWTS/Soil Tester license	15.00
	Matthew Wesson	reimburse for workshop fee for POWTS/Soil Tester license	15.00
	Rick Wietersen	reimburse for workshop fee for POWTS/Soil Tester license	15.00
	ECHO	Diversity Workshop fee for Faith Olson	30.00
	Immunization Action Coalition	2 Immunization Techniques dvds	34.00
	Health Care Educ. & Training	conference registrations for Alanna Gumise & Faith Olson	120.00
64203	March of Dimes	Preterm Labor wallet cards, English & Spanish	61.95

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
64308	Petty Cash	get well card for Board of Health member	1.99
65103	WI Health Care Liability Insur.	Liability insurance for 4/20/15 – 4/20/16	7,985.00
64604	POC Network	Medicare Part B claim transaction fees February 2015	6.00
64900	Enviro Sciences/ Alpha Energy	200 short term radon test kits	1,225.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
31-3000-0000-62119	OTHER SERVICES	P1500193	03/02/2015	OFFICE PRO	17.76	
		P1500205	03/01/2015	JANESVILLE ANIMAL MEDICAL CENT	150.00	
		P1501383	03/09/2015	POLAR RERIGERATION AND HEATING	225.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	245.05	1,200.00	392.76	1,162.19	
31-3000-0000-63100 ENC	OFC SUPP & EXP	R1501585	03/10/2015	AMAZON.COM	92.96	
		P1500200	02/27/2015	ROCK COUNTY PUBLIC HEALTH DEPT	31.60	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		10,500.00	884.97	0.00	124.56	9,490.47
31-3000-0000-63101	POSTAGE	P1500200	03/03/2015	ROCK COUNTY PUBLIC HEALTH DEPT	9.80	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		12,000.00	1,419.54	2,300.62	9.80	8,270.04
31-3000-0000-63500	R&M SUPPLIES	P1501343	03/21/2015	CONTROL COMPANY	135.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		600.00	0.00	0.00	135.00	465.00
31-3000-0000-64000 ENC	MEDICAL SUPPLIES	R1501635	03/12/2015	AMAZON.COM	32.66	
		P1500194	02/12/2015	PAXVAX INC	1,020.00	
		P1500196	02/12/2015	MC KESSON MEDICAL SURGICAL COR	442.12	
		P1501237	02/25/2015	SCHOOL HEALTH CORPORATION	111.66	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
100,000.00	5,067.28	50,845.73	1,606.44	42,480.55		
31-3000-0000-64010	LAB SUPPLIES	P1500191	02/25/2015	GRAINGER	30.48	
		P1500195	03/02/2015	NORTH CENTRAL LABORATORIES OF	294.28	
		P1500202	02/25/2015	CULLIGAN WATER CONDITIONING IN	35.00	
		P1501263	02/25/2015	IDEXX LABORATORIES INC	3,593.16	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
12,500.00	550.00	0.00	3,952.92	7,997.08		
31-3000-0000-64200	TRAINING EXP		02/20/2015	WIETERSEN,RICK	15.00	
			02/20/2015	WESSON,MATTHEW	15.00	
			02/20/2015	ELMER,ADAM	15.00	
		P1501160	02/16/2015	IMMUNIZATION ACTION COALITION	34.00	
		P1501335	03/03/2015	ECHO INC	30.00	
		P1501402	03/03/2015	HEALTH CARE EDUCATION AND TRAI	120.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	958.00	4,392.00	229.00	3,421.00
31-3000-0000-64203	EDUC MAT & SUPPL				
		P1501145	02/24/2015	MARCH OF DIMES	61.95
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	68.95	0.00	61.95	1,869.10
31-3000-0000-64308	REC SUPPL & EXP				
		P1500200	01/13/2015	ROCK COUNTY PUBLIC HEALTH DEPT	1.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200.00	0.00	0.00	1.99	198.01
31-3000-0000-64604	PROGRAM EXPENSE				
		P1500208	02/27/2015	POC NETWORK TECHNOLOGIES INC	6.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	106.00	0.00	6.00	1,388.00
31-3000-0000-64900	OTHER SUPPL/EXP				
		P1501348	02/20/2015	ENVIRO SCIENCES ALPHA ENERGY I	1,225.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	0.00	0.00	1,225.00	275.00
31-3000-0000-65103	PUBLIC LIABILITY				
		P1501244	02/16/2015	WISCONSIN HEALTH CARE LIABILT	7,985.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,793.00	4,276.92	0.00	7,985.00	(1,468.92)
HEALTH DEPARTMENT PROG TOTAL					15,730.42
31-3002-0000-64900	OTHER SUPPL/EXP				
		P1500191	03/06/2015	GRAINGER	436.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	0.00	0.00	436.10	6,563.90
PRESCRIPTION DRUG COLLECTION PROG TOTAL					436.10
31-3031-0000-63110	ADMIN.EXPENSE				
		P1501322	03/02/2015	BLACKHAWK TECHNICAL COLLEGE	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	150,000.00	61,703.74	10,870.00	100.00	77,326.26
FETAL INFANT MORTALITY GRANT PROG TOTAL					100.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$16,266.52**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 01 2015**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Amy Spoden, Acting HR Director
DRAFTED BY

Board of Health
SUBMITTED BY

March 17, 2015
DATE DRAFTED

**CONFIRMATION OF APPOINTMENT OF
HEALTH OFFICER**

- 1 **WHEREAS**, the current Health Officer, Karen Cain will be retiring on April 10, 2015; and,
- 2
- 3 **WHEREAS**, the County has conducted a recruitment effort to fill the job of Health Officer; and,
- 4
- 5 **WHEREAS**, the candidates were screened with the most qualified being interviewed; and,
- 6
- 7 **WHEREAS**, the County Administrator has appointed Marie-Noel Sandoval, who has been recommended by
- 8 the Board of Health.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this
- 11 _____ day of _____, 2015, confirms the appointment of Marie-Noel Sandoval, as Health Officer in
- 12 accordance with the attached conditions of employment.

Respectfully Submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Greg Addie

Dr. Keith Konkol

Dr. Dean Peterson, DVM

Eric Grsens RPh

Judith Wage

Connie Winter, DDS

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni
J. Russell Podzilni, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Eva Arnold
Eva Arnold

Henry Brill
Henry Brill

Betty Jo Bussie
Betty Jo Bussie

Absent
Mary Mawhinney

Louis S. Peer
Louis Peer

Alan Sweeney
Alan Sweeney

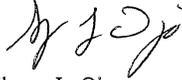
Terry Thomas
Terry Thomas

CONFIRMATION OF APPOINTMENT OF HEALTH OFFICER

Page 2

FISCAL NOTE:

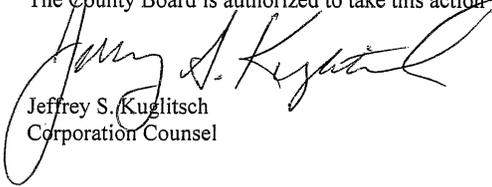
Sufficient funds are available in the 2015 Health Department budget for the cost of this position.



Sherry L. Oja
Finance Director

LEGAL NOTE:

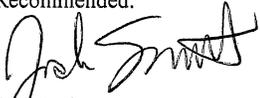
The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

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COUNTY OF ROCK, WISCONSIN

Employment Services Agreement

THIS AGREEMENT, made and entered into by and between the County of Rock (hereinafter referred to as "EMPLOYER") and Marie-Noel Sandoval (hereinafter, "EMPLOYEE"),

WITNESSETH:

WHEREAS EMPLOYER whose address is c/o County Administrator, 51 South Main Street, Janesville, WI 53545, desires to obtain the services of Marie-Noel Sandoval to serve as Health Officer,

WHEREAS EMPLOYEE, whose current address is W181 Hillendale Drive, Oconomowoc, WI, 53066 is able and willing to serve as Health Officer;

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, EMPLOYER and EMPLOYEE do agree as follows:

1. **CONDITIONS OF EMPLOYMENT; GENERAL PROVISIONS.** Employment of EMPLOYEE is subject to the general supervision and shall be conducted pursuant to the orders, advice and direction of the County Administrator and be governed by the terms and conditions of Chapter 18 of the Rock County Ordinance, except as to the terms and conditions that are herein modified. Employment is further subject to EMPLOYEE's compliance with and implementation of policies established from time to time by EMPLOYER in the exercise of its lawful authority. EMPLOYEE shall perform such other duties as are customarily performed by one holding the same or similar positions in other governmental organizations or businesses which provide similar services. EMPLOYER reserves to the County Administrator the right to require EMPLOYEE to render such other and unrelated services and duties as may be assigned from time to time by the County Administrator.

2. **DUTIES OF EMPLOYEE; GENERAL PROVISIONS.** EMPLOYEE agrees to perform lawfully, faithfully, industriously, competently, dutifully and to the best of EMPLOYEE's ability, all of the duties that may be required of EMPLOYEE pursuant to the express or implied terms of this agreement, to the level of satisfaction that the County Administrator may reasonably require.

3. **DUTIES OF EMPLOYEE; JOB DESCRIPTION.** The duties of EMPLOYEE shall include but not be limited to those expressly stated or implied in the job description for the position, as may be revised from time to time by EMPLOYER as circumstances change, and as set forth in applicable state statutes. This paragraph is further subject to the right of assignment reserved to the County Administrator, as set forth in paragraph 1 hereof.

4. **DUTIES OF EMPLOYEE; OFFICIAL ACTS OF COUNTY BOARD.** The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in the ordinances, resolutions or motions of EMPLOYER's county board or any of its committees acting within the scope of their lawful authority.

5. **DUTIES OF EMPLOYEE; DIRECTIVES OF COUNTY ADMINISTRATOR.** The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in orders, directives, or rules of the County Administrator.

53 6. TERM OF AGREEMENT. The term of this agreement shall be a period of 1 year,
54 commencing at 8:00 a.m., Monday, April 13, 2015, and expiring as of Midnight, April 13, 2016,
55 unless earlier terminated under other provisions of this agreement or by operation of law.
56

57 7. NONRENEWAL OF AGREEMENT. At its expiration this agreement shall not be considered
58 renewed unless extended in writing by mutual agreement of the parties. If it is the County
59 Administrator's intention not to renew this agreement, the County Administrator will attempt to give
60 EMPLOYEE three (3) months advance written notice of the intent not to renew this agreement,
61 provided, however, that failure to give such notice shall create no obligation on EMPLOYER to
62 continue EMPLOYEE's employment beyond the expiration date of this agreement. The County
63 Administrator may extend EMPLOYEE's employment on a month-to-month basis for a period not to
64 exceed 3 months, pending renewal of this agreement.
65

66 8. EMPLOYEE'S RESPONSIBILITIES; ETHICAL CONSIDERATIONS. EMPLOYEE shall at
67 all times observe and comply with all ethical obligations imposed or required by constitution, statute,
68 ordinance or other provision of law and shall at all times conduct EMPLOYEE's personal affairs in
69 such a manner as to avoid a conflict of interest or appearance of conflict and in accordance with the
70 duties and responsibilities of public officials. During normal work hours EMPLOYEE shall at all times
71 devote all of EMPLOYEE's time, attention, knowledge and skills solely to the interests of the
72 EMPLOYER, and EMPLOYEE shall never use EMPLOYEE's position or confidential information
73 gained in such work position for EMPLOYEE's personal gain, either directly or indirectly.
74

75 9. EMPLOYEE'S RESPONSIBILITIES; CONFIDENTIAL INFORMATION. EMPLOYEE shall
76 not at any time or in any manner, either during the term of this agreement or thereafter, either directly
77 or indirectly divulge, disclose or communicate to any person any confidential information gained in
78 the performance of EMPLOYEE's duties except as otherwise required or compelled by law.
79

80 10. EMPLOYEE'S RESPONSIBILITIES; EXCLUSIVE EMPLOYMENT. EMPLOYEE agrees to
81 remain in the exclusive employ of EMPLOYER throughout the term of this agreement. The term
82 "exclusive employ" shall not be construed to prohibit occasional teaching, writing or consulting which
83 is performed on EMPLOYEE's time off and which does not affect EMPLOYEE's job performance,
84 subject to prior approval of the County Administrator.
85

86 11. HOURS OF WORK. The usual and customary hours of business of EMPLOYER are from
87 8:00 a.m. to 5:00 p.m., Monday through Friday, however, as a managerial employee, EMPLOYEE
88 shall have as a condition of employment a job to perform and shall work such hours as are
89 necessary to accomplish the tasks assigned to EMPLOYEE.
90

91 12. EVALUATION AND GOALS. At least annually, the County Administrator or his or her
92 designee shall meet with EMPLOYEE to discuss job performance and to define goals and objectives
93 for both EMPLOYEE and EMPLOYER.
94

95 13. EMPLOYEE'S DUTIES; LIMITED CONTRACTING AUTHORITY. EMPLOYEE shall not
96 have the right to make contracts or commitments for or on behalf of EMPLOYER except as expressly
97 authorized in advance by statute, ordinance, or express written consent of EMPLOYER.
98

99 14. COMPENSATION OF EMPLOYEE; BASE COMPENSATION. EMPLOYER shall pay
100 EMPLOYEE, and EMPLOYEE shall accept from EMPLOYER in payment for EMPLOYEE's services,
101 direct compensation at a rate provided for in the Unilateral Pay Plan for the position occupied by the
102 EMPLOYEE.
103

104 15. COMPENSATION OF EMPLOYEE; COMPENSATION FOR EXPENSES. EMPLOYER
105 shall reimburse EMPLOYEE for all necessary expenses incurred in the service of EMPLOYER, in
106 accordance with Rock County ordinances and regulations on reimbursement of expenses, provided
107 that EMPLOYEE complies with all applicable provisions of law and Rock County ordinances and
108 procedures prior to incurring or claiming reimbursement for such expenses. It is expressly

109 understood that prior approval of the County Administrator is required for attendance at conferences
110 held outside of Wisconsin and that attendance is further subject to the rules, regulations and
111 ordinances applicable to managerial employees employed by the EMPLOYER.
112

113 16. COMPENSATION OF EMPLOYEE; FRINGE BENEFITS. Except as otherwise set forth in
114 this agreement, and in addition to the monetary compensation set forth above EMPLOYEE shall
115 receive fringe benefits as are enumerated from time to time in resolutions and general ordinances of
116 EMPLOYER, on the same terms as these are made available to non-represented managerial and
117 professional employees of EMPLOYER.
118

119 17. VACATION. EMPLOYEE shall receive twenty (20) days of vacation commencing with
120 date of hire, April 13, 2015. Carry-over of unused vacation shall be allowed under such conditions
121 as are contained in the Rock County Personnel Policy.
122

123 18. COMPENSATION OF EMPLOYEE; TREATMENT OF DIRECT COMPENSATION FOR
124 TAX PURPOSES. The direct financial compensation paid EMPLOYEE under this Agreement shall
125 be treated as wages for federal and state tax purposes and for purposes of allowing EMPLOYEE to
126 participate in the Wisconsin retirement system. EMPLOYEE recognizes that EMPLOYER will
127 withhold taxes, Social Security and the like from direct compensation. EMPLOYEE shall be allowed
128 to participate in EMPLOYER's deferred compensation program(s) and Section 125 Flexible
129 Spending Account, at EMPLOYEE's option and to the extent permitted by law.
130

131 19. TERMINATION OF AGREEMENT BY EMPLOYEE; NOTICE REQUIRED FOR
132 RESIGNATION. This agreement may be terminated by EMPLOYEE on 30-days' written notice to
133 the County Administrator. Any such notice, once accepted by the County Administrator, may not be
134 withdrawn or rescinded. The fact that the County Administrator has asked EMPLOYEE for
135 EMPLOYEE's resignation shall not invalidate any such resignation once tendered to, and accepted
136 by, the County Administrator. Accrued but unused vacation and holiday time shall be paid out to
137 EMPLOYEE upon resignation, provided sufficient notice as required above is received.
138

139 20. TERMINATION OF AGREEMENT BY EMPLOYER; EMPLOYER'S RIGHT TO
140 TERMINATE AT WILL. This agreement may be terminated, or any obligation of EMPLOYER under
141 this agreement may be suspended, by the County Administrator at any time during its term, in the
142 sole discretion of the County Administrator. EMPLOYEE shall be deemed to be an at-will employee
143 of EMPLOYER who shall have no remedy or recourse in the event of disciplinary action, up to and
144 including discharge.
145

146 21. TERMINATION OF AGREEMENT BY EMPLOYER; DISCIPLINARY ACTION;
147 PROCEDURE FOR DISCIPLINARY ACTION. All disciplinary action shall originate from the County
148 Administrator and be accomplished by the County Administrator.
149

150 22. EMPLOYER TO INDEMNIFY AND DEFEND EMPLOYEE FOR OFFICIAL ACTS.
151 EMPLOYER shall indemnify, defend and hold harmless EMPLOYEE, in accordance with the
152 requirements of s. 895.46, Wis. Stats. EMPLOYER reserves the right to compromise or settle any
153 such litigation in any fashion deemed advantageous to EMPLOYER, regardless of whether
154 EMPLOYEE consents thereto.
155

156 23. CONSTRUCTION OF AGREEMENT; NO ASSIGNMENT. EMPLOYEE shall not assign or
157 transfer any interest or obligation in this Agreement, whether by assignment or novation. It is
158 expressly understood EMPLOYER will not consent to any assignment of EMPLOYEE's duties and
159 obligations.
160

161 24. CONSTRUCTION OF AGREEMENT; SEVERABILITY. All parts of this agreement are
162 severable from all other parts and invalidity of any part shall not operate to invalidate any other part.
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25. CONSTRUCTION OF AGREEMENT; WISCONSIN LAW CONTROLS. It is expressly understood and agreed that in the event of any dispute between the parties, arising under this agreement, Wisconsin law shall control to the extent that it is not superseded by any applicable federal law.

26. CONSTRUCTION OF AGREEMENT; ENTIRE AGREEMENT. This Agreement constitutes the entire agreement of the parties and supersedes any and all negotiations of the parties relating to the subject matter hereof. Any prior employment agreement between the parties, together with any extension or renewal of such agreement, is likewise terminated and superseded by this Agreement. All of EMPLOYEE's rights, of any nature whatsoever, arising from, by or under any prior employment agreement between the parties are hereby compromised in their entirety.

IN WITNESS WHEREOF, EMPLOYER and EMPLOYEE have executed this agreement effective as of the day and date by which EMPLOYER's authorized representative and EMPLOYEE have affixed their respective signatures, as indicated below.

FOR EMPLOYER:

Date: _____

Josh Smith, Rock County Administrator

BY EMPLOYEE:

Date: _____

Marie-Noel Sandoval, Health Officer

WITNESS:

Date: _____

March 17, 2015

Marie-Noel Sandoval
W181 Hillendale Drive
Oconomowoc WI 53066

Dear Marie-Noel:

This will confirm our verbal offer of the Health Officer position with the Rock County Health Department. This appointment is based on the following terms of employment:

-Date of Employment: April 13, 2015 (contingent upon the Rock County Board of Supervisors approval of your appointment).

-Salary: \$40.07 per hour

-Benefits: All benefits as outlined in the Rock County Personnel Ordinance and Rock County Administrative Policy and Procedures for the Health Officer position with the exception of vacation. As discussed, the County Administrator is providing four (4) weeks which is included in the Employment Services Agreement

-Probationary Period: One (1) year ending April 12, 2016

-Computer Orientation: At 8:15am on **April 13, 2015**, report to the Health Care Center Ground Floor training room for computer orientation. This will take approximately 1 hour.

-Human Resources/Payroll Processing: At 9:30am on **April 13, 2015**, you will be sent to the Rock County Human Resource Office located at the Rock County Court House to complete processing.. Please bring the enclosed papers with you to processing. (This processing may take a couple of hours to complete.) Please bring a letter stating that you are accepting the above stated position with the listed terms of employment.

-Verification of Employability: Verification of Employability is required by Federal Law. This will be checked by Human Resources **April 13, 2015**. Common forms include: Picture I.D. or Driver's License AND Social Security Card or Passport. It is important that you have both forms of identification. You cannot start work unless this authorization is completed.

Direct Deposit: All employees are required to do direct deposit. Please bring the enclosed form with you to processing. A voided check, deposit slip, or copy of a savings account statement must be attached to the form.

Retirement: We will need a copy of your social security card in order for you to be signed up for the retirement benefits. Please bring this along with you to processing. In order to qualify for Wisconsin Retirement Benefits, you must work for at least one full year and be expected to work at least 1,200 hours a year. The contribution rate for January 1, 2015 is 6.8% and has the potential for adjustments. If you have any questions on this matter, please contact me.

General Orientation: After Human Resource Processing, you will meet with the County Administrator.

Please feel free to call me if you have any questions. I hope you enjoy your new position with Rock County.

Sincerely,

Amy Spoden
Acting Human Resource Director

cc: Josh Smith
Personnel File

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Karen Cain
INITIATED BY



Karen Cain
DRAFTED BY

Board of Health
SUBMITTED BY

April 1, 2015
DATE DRAFTED

**Support Legislation to Secure State Funding for Local Health Departments to
Conduct Communicable Disease Control Activities**

1 **WHEREAS**, Wisconsin has no dedicated, stable federal and state funding sources for communicable
2 disease control and prevention efforts; and,
3

4 **WHEREAS**, a strong public health infrastructure is paramount to the health of all citizens; and,
5

6 **WHEREAS**, emerging and existing communicable diseases threaten health security, economies, and
7 quality of life for all; and,
8

9 **WHEREAS**, communicable diseases such as ebola, H1N1, measles, HIV and AIDS, tuberculosis,
10 influenza, measles, syphilis, gonorrhea, rabies, hepatitis, norovirus, polio, and pertussis can threaten the
11 lives and well-being of Wisconsin residents; and,
12

13 **WHEREAS**, emerging and re-emerging threats such as ebola, H1N1, SARS, and measles threaten
14 personal and community safety and require substantial resources to contain; and,
15

16 **WHEREAS**, Wisconsin local health department communicable disease programs protect residents by
17 investigating and controlling communicable diseases, collecting data, educating the community about
18 prevention and the importance of immunizations, and caring for those affected by these diseases; and,
19

20 **WHEREAS**, public health departments have been successful in controlling communicable diseases
21 through case reporting and involvement of public health staff in referral of exposed persons for screening
22 and prevention services; and,
23

24 **WHEREAS**, evidence in the scientific literature indicates that partner notification services are not
25 adequately assured in the absence of specific public health staff involvement.
26

27 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
28 this _____ day of _____, 2015 does hereby Support Legislation to Secure State Funding
29 for Local Health Departments to Conduct Communicable Disease Control Activities.

Support Legislation to Secure State Funding for Local Health Departments To Conduct Communicable Disease Control Activities

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Respectfully submitted,

BOARD OF HEALTH

Sandra Kraft, Chair

Louis Peer, Vice Chair

Richard Bostwick

Greg Addie

Dr. Dean Peterson, DVM

Dr. Connie Winter, DDS

Dr. Keith Konkol, MD

Judy Wade, WHNP

Eric Gresens, R.PH

FISCAL NOTE:

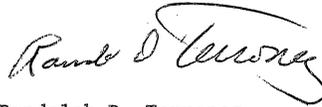
No fiscal impact in and of itself.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

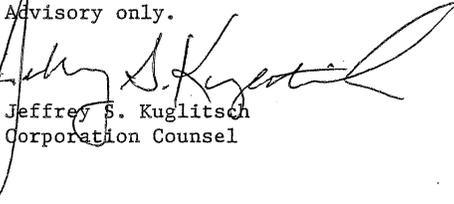
Recommended.



Randolph D. Terronez
Acting County Administrator

LEGAL NOTE:

Advisory only.



Jeffrey S. Kuglitsch
Corporation Counsel

ROCK COUNTY HEALTH DEPARTMENT

North Office

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February "Healthful Hint" Monthly Health News Column

Keep Your Mouth Healthy

Keeping your mouth healthy is an essential part of maintaining optimal health. According to Healthy People 2020, "Oral health is central to an individual's overall health and well-being. Oral conditions and diseases, which range from cavities to oral cancer, cause pain and disability for millions of Americans each year. In the United States between 2007 and 2012, the proportion of children, adolescents, and adults age 2 and older who visited the dentist in the past year declined from 44.5% to 42.1%, moving away from the HP 2020 target of 49%."

Here are some interesting facts about dental health:

- Teeth are the hardest substance in the human body.
- 90% of life threatening diseases have some sort of oral symptoms.
- Tooth decay is the 2nd most common disease in the U.S. after the common cold.
- Plaque builds up on teeth in only 20 minutes after eating.
- There are over 100 million bacteria in 1 drop of saliva.
- The average human produces 25,000 quarts of saliva in a lifetime. That is enough to fill two swimming pools.
- If you don't floss, you will miss cleaning 35% of your tooth surfaces.
- The earliest toothbrush was made in China around 1600 B.C. It was a simple chewing stick.
- Over 5,000 years ago Egyptians created a form of toothpaste made from a mixture of salt, pepper and mint. People also used ash, crushed bones and burnt eggshells for a cleaning agent.
- The Mayans were an advanced civilization that cut out parts of their teeth and set in place gemstones to make their mouths interesting.

According to the American Dental Association, it is important to keep a healthy dental routine.

For a healthy mouth:

- Brush your teeth twice daily for two minutes with a soft bristle toothbrush.
- Replace your toothbrush every 3-4 months or sooner if bristles get frayed.
- Use an American Dental Association (ADA)-accepted fluoride toothpaste.
- At a 45° angle (at your gums), gently brush back and forth in short strokes.

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- Brush the outer and inner surfaces of teeth and all chewing surfaces.
- Don't forget to brush your tongue to remove bacteria and keep breath fresh.
- Floss daily to remove food stuck between teeth.
- Visit your dentist regularly for professional cleanings and oral exams.
- Eat a healthy and balanced diet.
- Limit drinks with high acidic levels which causes teeth to decay.

If you have concerns about your teeth or oral health it is important to visit a dentist right away. Waiting too long can lead to more serious problems. Preventative dental care will keep your smile looking its best!

Alison Chouinard is the Health Educator for the Rock County Health Department. If you would like to ask Alison a health-related question to be answered in a future column, e-mail her at chouinar@co.rock.wi.us. The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.

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Data sources:

<http://www.allendentistry.com/blog/did-you-know-interesting-dental-facts/>

<http://www.allendentistry.com/blog/did-you-know-interesting-dental-facts/>

<http://www.mouthhealthy.org/en/az-topics/b/brushing-your-teeth>

<http://www.rwjf.org/en/research-publications/find-rwjf-research/2009/04/the-costs-of-dental-care-and-the-impact-of-dental-insurance-coverage.html>

<http://content.govdelivery.com/accounts/USOPHSODPHPHF/bulletins/f210e4>