

Agriculture & Education Committee  
UW-Extension  
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Agriculture & Education Committee  
**NOTE: TIME AND LOCATION CHANGE**  
Wednesday, November 8, 2017, 6:30 p.m.  
Rock County Courthouse  
Jury Deliberation Room, 4<sup>th</sup> Floor Courthouse East  
51 S. Main St., Janesville, WI 53545

### Agenda

Committee Members Present:

Supervisor Bostwick, Supervisor Davis, Supervisor Driscoll, Supervisor Hawes, Supervisor Sweeney

Committee Members Absent:

None

Staff Members Present:

Chrissy Wen, Angie Flickinger, Nick Baker, Brian Paul, Shana Leith

Others Present:

County Administrator Josh Smith; Brent Sutherland, Facilities Management Director; Randy Thompson, Fair Board President, Jenna Elliott, Horse & Pony Committee.

1. Call to Order:

Supervisor Bostwick called the meeting called to order at 6:37 p.m.

2. Approval of Agenda:

Supervisor Driscoll moved approval of the agenda of November 8, 2017, second by Supervisor Hawes. ADOPTED

3. Adoption of Minutes:

Supervisor Davis moved approval of the minutes from October 23, 2017, second by Supervisor Hawes. ADOPTED

4. Citizen Participation, Communication and Announcements  
Jenna Elliott, Horse & Pony Committee Chairman, expressed that she wasn't pleased with discussion about not reducing or waiving the fee for their group to use the Craig Center.
  
5. Department Head Update (Angela Flickinger) & Area Director (Chrissy Wen) Update:
  - Flickinger introduced Shana Leith, Interim FoodWise Director
    - ✓ Leith gave a brief report on FoodWise.
  
  - Correspondence from Karl Martin, Dean of Cooperative Extension, regarding Annual contract and Memo of Understanding
    - ✓ Gave update on upcoming changes.
  
  - Discuss 2018 Budget
    - ✓ No discussion
  
  - Staffing Priorities: Youth Development, 4-H Coordinator, Horticulture Educator
    - ✓ Discussed 4-H Coordinator 1<sup>st</sup> than Youth Development Educator
    - ✓ Look into LTE for strategic planning for Youth Development
  
  - nEXT Gen Update: Program Areas, Institute, Center Directors, Departments
    - ✓ Tomorrow the Board of Regents makes decision about UW Merger
  
6. Discussion/possible action of Fairgrounds Manager budget/business oversight
  - ✓ County Administrator Josh Smith discussed the transition of the Fairgrounds to Facilities Management. Relationship between Brian and Facilities will provide better resources & support.
  - ✓ Responsibilities for A&E Committee was discussed and decisions will be made as we move through the transition.
  - ✓ Operations and long-term vision of fairgrounds shared as a concern.
  - ✓ Contract processing will stay with UW-Extension at this time.
  - ✓ Fair long range plan on next agenda.

7. Fairgrounds Maintenance and Contracts

Paul is working on winterizing the fairgrounds.  
Contracts approved as presented.

8. Fair Board Report

Randy Thompson gave his report. In 2017 the 4-H Fair made \$30,000. Fair would like to encourage that the 4-H positions be filled.

9. Review of Payments

Reviewed, Approved

10. Comments from the Committee

None

11. Adjourn:

Supervisor Driscoll moved to adjourn at 8:10 p.m., second by Supervisor Bostwick.  
ADOPTED by acclamation.

Name of Person Who Took the Minutes  
Chrissy Wen & Angie Flickinger

Typed by Sheila JaDoul

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE