



**COUNTY BOARD STAFF COMMITTEE**  
**Minutes – December 11, 2018**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Mawhinney, Bussie, Thomas, Brill, Bostwick, Peer, Sweeney and Yeomans.

**Committee Members Excused:** None.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Annette Mikula, Human Resources Director; Richard Greenlee, Corporation Counsel; Captain Craig Strouse, Sheriff's Office; Bridget Laurent, Deputy Corporation Counsel.

**Others Present:** None.

**Approval of Agenda.** Supervisor Bostwick moved approval of the agenda as presented, second by Supervisor Yeomans. ADOPTED.

**Citizen Participation, Communications and Announcements.** Mr. Smith said he will be leaving at 4:30 P.M. to attend the meeting on the environmental impact of the Casino Project and handed out copies of the comments he will be presenting.

Chair Podzilni said there will be a press release on the Rock County Fairgrounds the Agriculture and Extension Committee will be looking at on Wednesday at their meeting.

**Approval of Minutes – November 27, 2018.** Supervisor Bussie moved approval of the minutes of November 27, 2018 as presented, second by Supervisor Peer. ADOPTED.

**Transfers.** None.

**Review of Payments.** The Committee accepted the reports.

**Resolutions.**

**Recognizing Bonita "Bonnie" VanBlaricom**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_ day of \_\_\_\_\_, 2018 does hereby recognize Bonnie VanBlaricom for her many years of dedicated service and extend their best wishes to her in her future endeavors.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Brill. ADOPTED.

**Recognizing Deputy Todd C. Wecker**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_ day of \_\_\_\_\_, 2018 does hereby recognize Deputy Todd C. Wecker for his over 29 years of faithful service and recommends that a sincere expression of appreciation be given to Deputy Todd C. Wecker along with best wishes for the future.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Bostwick. ADOPTED.

**To Recognize Michael J. Jones**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_ day of \_\_\_\_\_, 2018 does hereby recognize Mike Jones for his 28 years of service and extend best wishes to him in his future endeavors.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Bostwick. ADOPTED.

**To Ratify the 2019 Labor Agreement between Rock County and the Correctional Officers in the Sheriff's Office**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors assembled this \_\_\_ day of \_\_\_\_\_, 2018 does hereby ratify the terms and conditions of the 2019 labor agreement between Rock County and the Correctional Officers Association.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Peer.

Ms. Mikula said this resolution for wage increases is the last, so all increases will be starting at the beginning of the year. She added that this is in line with all the other settlements.

ADOPTED.

**Committee Action and Updates.**

**Proposed Change to the Rock County Administrative Policy (5.20 Inclement Weather, 5.22 Job Posting, 5.31 Overtime, Flex and After Hours Payments, and 5.45 Uniform / Equipment Allowance) and Procedural Manual and Unilateral Pay Grid as a Result of the New Airport Department**

Supervisor Bostwick moved approval of the changes to the policies, second by Supervisor Sweeney.

Ms. Mikula handed out copies of the Employee Designated as "Essential to Operations" During Inclement Weather list with the new changes.

ADOPTED.

**Video Marketing Proposal** Mr. Osborne said, as a follow-up from the last meeting, he spoke with a few counties and their responses were as follows:

Door County – The production value is good, they just renewed their contract for another three years, and staff had helped with the script.

Winnebago County – The video was good quality, it took a bit of staff time, and they had input on the letter going out to the businesses.

Eau Claire County – The City of Eau Claire also went with CGI, and they coordinated with the City so they did not duplicate.

Mr. Osborne said they all mentioned the sales pitch was aggressive and they did receive phone calls and letters regarding this.

The Committee discussed letting businesses know in the letter a call may be coming, talk to Forward Janesville and the various chambers of the project, and ask CGI to tone down the aggressiveness of the calls.

The Committee asked Mr. Osborne to check with the Chambers and report back at the next meeting.

**Update on Town of Beloit Incorporation.** Mr. Osborne said the next meeting of the Incorporation Board is this coming Thursday.

**Executive Session:** Supervisors Bussie and Mawhinney moved to go into Executive Session at 4:32 P.M. per Section 19.85(1)(c), Wis. Stats. – Performance Evaluation – County Administrator. ADOPTED on a roll call vote with the following: Ayes – Supervisors Sweeney, Bostwick, Thomas, Bussie, Brill, Peer, Yeomans, Podzilni and Mawhinney; Absent – None.

Supervisor Sweeney moved to go out of Executive Session at 5:15 P.M., second by Supervisor Bostwick. ADOPTED.

**Adjournment.** Supervisor Bostwick moved adjournment at 5:15 P.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**