



COUNTY BOARD STAFF COMMITTEE
Minutes – May 9, 2017

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Kraft, Arnold, Brill, Mawhinney, Peer, Sweeney and Thomas.

Committee Members Absent: Supervisor Bussie.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Annette Mikula, Human Resources Director; Amy Spoden, Human Resources Manager; Sherry Oja, Finance Director.

Others Present: Supervisor Beaver.

Approval of Agenda. Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Sweeney handed around a copy of the WSOR 2016 Railcar Density map. He said usage is up and if these figures were converted to semi usage it would equal about 10 miles of semi's each day of the year. He also informed the Committee that there is a rail bridge that is collapsing and the cost to replace it is approximately \$1 million. Supervisor Sweeney said there is an offer from WisDOT using the segregated fund, but many of the counties would not be able to come up with the additional \$22,000 for this, so there is no solution at this time.

Approval of Minutes – April 25, 2017. Supervisor Peer moved approval of the minutes of April 25, 2017, second by Supervisor Thomas. ADOPTED.

Transfer. None

Review of Payments. The Committee accepted the report.

Review of 2017 First Quarter Budget. The Committee accepted the report.

Resolutions.

Creating Two Medicolegal Investigator Positions in the Medical Examiner's Department

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 does hereby approve the creation of 2.0 FTE Medicolegal Investigator positions and authorize the Medical Examiner's Department to fill those positions.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Arnold.

Mr. Smith said that as we continue to learn and make changes to the Medical Examiner's Office with increased workload, autopsies, etc. we have not really addressed the staff and the hours they work (paid for 16 hours and available for 24 hours). The impact has been that calls have gone up, staff has been working longer hours, and they are burning out. He said the feeling is that we would be better staffed if we change to 12 hour shifts and get paid for overtime. Checking with different ME offices this seems to be the predominant way this is done. Mr. Smith added that, at this time, we have about a 50% turnover rate.

ADOPTED.

Recognizing Katherine Sowles for Service to Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2017 does hereby recognize Katherine Sowles for her 34 years, 2 months of service and extend their best wishes to her in her future endeavors.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Mawhinney.
ADOPTED.

Recognizing Jose Campos

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors at its regular meeting this _____ day of _____, 2017, directs that a sincere expression of recognition be given to Jose Campos for his twenty-nine years six months of service and expresses to him best wishes for the future.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Mawhinney.
ADOPTED.

Recognizing Michael Wincapaw

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors at its regular meeting this _____ day of _____, 2017, directs that a sincere expression of recognition be given to Michael Wincapaw for his twenty-eight years six months of service and expresses to him best wishes for the future.”

Supervisor Arnold moved approval of the above resolution, second by Supervisor Kraft.
ADOPTED.

Discussion and Possible Action on Rock County Administrative Policy 5.45 – Uniform / Equipment Allowance. Supervisor Thomas moved approval of the \$95 cleaning allowance for the five positions at the Sheriff's Office for a total of \$475 per year, second by Supervisor Peer.

The Committee discussed the need for equitable uniform allowance across departments; it is the County Board's responsibility to ensure all employees are treated equally; make sure funds are used to pay for uniforms; an equitable uniform policy needs to be drafted.

Supervisor Mawhinney moved to postpone to the August 22, 2017 meeting to compile a list of what each departments receives for uniform allowances and cleaning and draft a new uniform

policy, second by Supervisor Kraft. POSTPONED to no later than August 22, 2017.

Discussion and Possible Action on the Wisconsin Municipal Mutual Insurance Company Liability Policy. Mr. Kuglitsch went over briefly what was discussed at the prior meeting and asked if the Committee would like changes made to the rules. He added that WMMIC will accept our comments and make the decision as per our contract with them.

The Committee agreed the amount should be raised to \$10,000 before it comes before them.

Adjournment. Supervisor Arnold moved adjournment at 4:51 P.M., second by Supervisor Brill.
ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.