

## HEALTH SERVICES COMMITTEE

September 14, 2016

CALL TO ORDER – Chair Pleasant called the meeting of the Health Services Committee to order at 8:01a.m. in the Rock Haven, Village Commons Class Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Fell and Driscoll

COMMITTEE MEMBERS ABSENT: Supervisor Dowd and Homan

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Donna Clark, Director of Nursing; Dave Froeber, Maintenance; Joanne Foss, Controller

APPROVAL OF AGENDA – Supervisor Fell moved approval of the agenda of September 14, 2016, second by Supervisor Driscoll. ADOPTED

APPROVAL OF MINUTES – August 10, 2016 – Supervisor Fell moved approval of the August 10, 2016 minutes, second by Supervisor Driscoll. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Supervisor Fell thanked Sue Prostko for attending the Long Term Support Meeting and explaining Rock Haven policies and answering questions.

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – Joanne Foss went over the second quarter 2016 financial report.

OLD BUSINESS - None

### NEW BUSINESS

RESIDENT COUNCIL MINUTES – Resident Council Minutes for July provided.

NURSE PRACTITIONER – Rock Haven and Mercy TCC Wound Clinic has collaborated. Jennifer Wimmer a Nurse Practitioner will be coming to Rock Haven weekly to round with our wound nurse Kim Ball.

Sue Prostko is also working with a company to provide a Nurse Practitioner to help Dr. West with rounds and cover on call hours.

RESOLUTION RECOGNIZING WILLIAM MORSE FOR YEARS OF SERVICE TO ROCK HAVEN – Supervisor Driscoll moved approval of resolution recognizing William Morse for years of service to Rock Haven, second by Supervisor Fell. APPROVED.

ELECTRONIC CHARTING SYSTEM DEMONSTRATION – Donna Clark showed the committee some of the functions and reports that can be done in the American Data charting system. Nurses can now do assessments and chart on residents during the medication pass. They no longer have to wait for access to the chart. Staff are starting to like the new system and the capabilities of it. Donna Clark is doing more training with the nurses to answer questions and show them how to simplify some tasks.

CENSUS – Sue Prostko, NHA updated. Report provided.

STAFF EDUCATION – Electronic Charting and Bloodborne Pathogens.

RESIDENT COUNCIL MEETING – The next resident council meeting is September 20, 2016 at 10:15am.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, October 12, 2016 at 8 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisors Driscoll moved to adjourn at 8:51a.m., second by Supervisor Fell. ADOPTED by acclamation.

Respectfully submitted,  
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE