



**LAND CONSERVATION COMMITTEE
WEDNESDAY, JUNE 3, 2009, 7:15 P.M.
LAND CONSERVATION DEPARTMENT - CONFERENCE ROOM
USDA SERVICE CENTER
440 N US HWY 14, JANESVILLE WI**

1. Call Meeting to Order.
2. Approval of Agenda.
3. Approval of Minutes – May 6, 2009.
4. Approval of Bills.
5. Citizen Participation, Communications, and Announcements.
6. Land and Water Resource Management Plan:
 - A) Approval of Cost Share Agreements.
 - B) Status of Land and Water Resource Management Plan.
 - C) Schedule Public Informational Meeting.
7. Resolution - Establishing an Ad Hoc Committee for the Purchase of Development Rights / Purchase of Agricultural Conservation Easements Program.
8. Resolution – Amending the Land Conservation Department and the Planning and Development Agency Budgets for Completion of the Purchase of Development Rights/Purchase of Agricultural Conservation Easements Master Plan.
9. Purchase of Development Rights Program - Program Update.
10. Conservation Reserve Enhancement Program – Approval of 15-Year Agreements for Kenesther LLC and Joel Deckert.
11. Storm Water Management and Construction Site Erosion Control Ordinances: Larson Acres, Inc. Request for Partial Waiver of Permit Fees.
12. Department Update.
13. Review Itinerary for the LCC Summer Tour.
14. Adjourn.

Account Number	Name	Yearly Prort Appropriation	Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/E nc Amount	Total
62000000-63100	OFF SUPP & EXP	1,600.00	58.4%	494.91	439.91	665.18		
	PO901965-PO# 06/01/09 -UN#040000				BEN MEADOWS COMPANY		26.20	
					CLOSING BALANCE	638.98		26.20
6262000000-63200	PUBL/SUBCR/DOES	2,026.00	72.8%	1,475.38	0.00	550.62		
	PO902091-PO# 06/01/09 -UN#048298				STATE OF WISCONSIN		45.87	
					CLOSING BALANCE	504.75		45.87
6262000000-64319	TREE PURCHASE	12,000.00	71.0%	8,523.23	0.00	3,476.77		
	PO902061-PO# 06/01/09 -UN#030395				LAURA'S LAKE NURSERY		87.50	
					CLOSING BALANCE	3,389.27		87.50
	LAND CONSERVATN. PROC-TOTAL-PO						159.57	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$159.57 INCURRED BY LAND CONSERVATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE CON-APPROVAL _____ DEPT-HEAD

JUN 03 2009 DATE _____ CHAIR

Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Tot-1
6262250000-62119	OTHER SERVICES	5,000.00	0.00	0.00	5,000.00		
	PG900165-PO# 06/01/09 -UH#034577			USDA APHIS		1,364.30	
				CLOSING BALANCE	3,635.70		1,364.30
				WILDLIFE DAMAGE		1,364.30	
				PR06-TOTAL-PO			1,364.30

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,364.30 INCURRED BY WILDLIFE DAMAGE/ASSNTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FORGDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUN 03 2009 DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION
COMMITTEE
INITIATED BY _____



THOMAS SWEENEY
DRAFTED BY _____

MAY 13, 2009
DATE DRAFTED _____

LAND CONSERVATION
COMMITTEE
SUBMITTED BY _____

**Establishing an Ad Hoc Committee
for the Purchase of Development Rights /
Purchase of Agricultural Conservation Easements Program**

- 1 **WHEREAS**, the County Board approved Resolution 09-2B-219 which authorized the Land Conservation
- 2 Committee to develop a Purchase of Development Rights(PDR)/Purchase of Agricultural Conservation
- 3 Easements Program (PACE); and,
- 4
- 5 **WHEREAS**, the Land Conservation Committee and PDR Vision Workgroup are at a stage of program
- 6 development that warrants establishing a PDR/PACE Ad Hoc Committee; and,
- 7
- 8 **WHEREAS**, the Land Conservation Committee recommends the term of the PDR/PACE Ad Hoc
- 9 Committee be from August 2009 through December 2011; and,
- 10
- 11 **WHEREAS**, the Land Conservation Committee has identified that the purpose of the Ad Hoc Committee
- 12 is to act in an advisory capacity for the development of a PDR/PACE Master Plan and Draft Ordinance
- 13 for the program.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 16 this _____ day of _____, 2009, approves the creation of the Ad Hoc Committee for the
- 17 period of August 2009 through December 2011 for the sole purpose of developing a PDR Master Plan
- 18 and Draft Ordinance; and,
- 19
- 20 **BE IT FURTHER RESOLVED**, the Chair of the Rock County Board of Supervisors is authorized to
- 21 appoint up to 21 members to serve on the committee for the term of the project, and is authorized to
- 22 appoint the Chair of the committee. Membership of the Committee shall include the following
- 23 representatives; the Chair of the Land Conservation Committee, the Chair of P&D Committee, one
- 24 additional County Board Supervisor; one representative from the Town of Milton, the Town of Fulton,
- 25 the Town of Harmony, the Town of Rock, the Town of La Prairie, the Town of Janesville, the Town of
- 26 Turtle, the Town of Beloit, the City of Milton, the City of Edgerton, the City of Janesville, and the City of
- 27 Beloit; a Realtor's Association, a Builder's Association, a Farm Organization, an Environmental
- 28 Organization, the Rock County Towns Association, and a Member at Large; and,
- 29
- 30 **BE IT FINALLY RESOLVED**, each member appointed will be allowed one alternate member to act in
- 31 his or her capacity if unable to attend a scheduled meeting and shall have the rights and responsibilities as
- 32 members of the Ad Hoc Committee, including the ability to form a quorum and vote. Each alternate
- 33 member shall be appointed by the County Board Chair and confirmed by the County Board of
- 34 Supervisors.

Respectfully submitted:
LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Eva Arnold

Katie Kuznacic

Ronald Combs

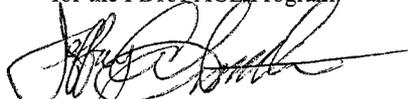
Alan Sweeney

Robert Fizzell

Larry Wiedenfeld

FISCAL NOTE:

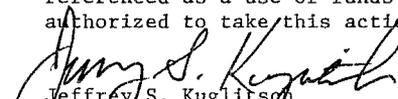
Sufficient funds will be available in the 2009 budget to pay the per meeting allowances and mileage reimbursement upon adoption of the resolution amending Land Conservation's and Planning's budgets for the PDR/PACE Program.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

While Resolution 09-2B-219 officially split the ATC Funds, the PDR program was referenced as a use of funds in the Executive Summary. The County Board is authorized to take this action pursuant to § 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Given the fact the County Board has indicated its intention to move forward to develop a PDR/PACE program this resolution is recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

This resolution requests County Board authorization to establish a Purchase of Development Rights (PDR)/ Purchase of Agricultural Conservation Easements (PACE) Ad Hoc Committee, to allow the County Board Chair to populate it, and appoint a Chair. The Land Conservation Committee, in association with the PDR/PACE Vision Workgroup is in the process of planning and organizing a method for developing a PDR/PACE program for Rock County. As part of this program development, an Ad Hoc Committee, composed of stakeholders, is being proposed to act in an advisory capacity for the development of a Master Plan and Draft Ordinance for this program. Membership on this committee will be limited to a total of 21 individuals representing a cross section of stakeholders, which shall include, three County Board Supervisors, eight Town representatives, four City representatives, four non-governmental organization representatives, one representative representing the Rock County Towns Association, and one member at large. Also, the resolution will allow one alternate member for each member to act in his or her capacity if unable to attend a meeting. The LCD, through utilization of dedicated American Transmission Company funds, will incur all costs associated with the function of this Committee, including, but not limited to per meeting allowances for County Board Supervisors and mileage reimbursement, if requested by all members.

As part of the PDR/PACE Ad Hoc Committees development, the PDR/PACE Vision workgroup, in conjunction with the LCC has developed Vision and Mission statements, which are as follows:

Vision:

Enhance Rock County's quality of life, building consensus toward preserving agricultural land, the agricultural economy, and the County's rural character, while working in cooperation with local units of government to allow for growth in appropriate areas, achieving a regional vision.

Mission:

The specific goal of the Ad Hoc Committee is the development of a Master Plan and Ordinance for the implementation of a Rock County PDR/PACE program. Deliverables shall include, at a minimum, the following elements:

- Outline appropriate processes and procedures for program implementation;
- Develop and support policies regarding a PDR/PACE program for Rock County;
- Develop an acceptable method to rank and prioritize quality agricultural lands and open space for desired preservation;
- Identify areas for intergovernmental cooperation between communities for future growth which supports a shared vision;
- Ensure consistency with State and Federal program requirements; and
- Consider options for securing stable funding sources to support the long-term viability of the program.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION
COMMITTEE/PLANNING
AND DEVELOPEMNT
COMMITTEE
INITIATED BY



THOMAS SWEENEY
and SCOTT HEINIG
DRAFTED BY

MAY 13, 2009
DATE DRAFTED

LAND CONSERVATION
COMMITTEE
SUBMITTED BY

**Amending the Land Conservation Department and
the Planning and Development Agency Budgets for Completion of
the PDR/PACE Master Plan**

1 **WHEREAS**, the County Board approved resolution 09-2B-219 which authorized the Land Conservation
2 Committee to develop a Purchase of Development Rights (PDR) / Purchase of Agricultural Easements
3 Program (PACE); and,
4

5 **WHEREAS**, the Land Conservation and the Planning and Development Committees have agreed that the
6 use of the Planning and Development agency professional staff for the development of a Master Plan for
7 the PDR/PACE program is in the best interest of the County; and,
8

9 **WHEREAS**, the plan development process will commence August 2009 and conclude no latter than
10 December 2011; and,
11

12 **WHEREAS**, the Planning and Development Agency proposes to continue a LTE Planner II position;
13 and,
14

15 **WHEREAS**, the Land Conservation Department and the Planning and Development Agency need to
16 amend their budgets to accommodate these expenditures.
17

18 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
19 this ____ day of _____, 2009, approves the extension of the LTE Planner II position
20 through December 2009; and.
21

22 **BE IT FURTHER RESOLVED**, that the Land Conservation Department budget be amended as
23 follows:
24

A/C DESCRIPTION	BUDGET AT 5/29/09	AMOUNT OF INCREASE	AMENDED BUDGET
<u>Source of Funds:</u>			
62-6350-0000-47000/ PDR/PACE Transfer In	-0-	\$ 47,000	\$ 47,000
<u>Use of Funds:</u>			
62-6350-0000-62119/ PDR/PACE Contracted Services	-0-	\$ 47,000	\$ 47,000

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35 **BE IT FURTHER RESOLVED**, that the Planning and Development Agency's budget be amended as
36 follows:
37

A/C DESCRIPTION	BUDGET AT 5/29/09	AMOUNT OF INCREASE	AMENDED BUDGET
<u>Use of Funds:</u>			
64-6400-0000-61100/ Wages	\$558,847	\$ 8,173	\$567,020
64-6400-0000-61400/ FICA	44,450	625	45,075
64-6400-0000-61510/ Retirement	58,432	850	59,282

46

47 **Amending the Land Conservation Department and the Planning and Development Agency**
48 **Budgets for Completion of the PDR/PACE Master Plan**

49 Page 2

50	64-6400-0000-61610/ Health Insurance	178,424	2,936	181,360
51	64-6400-0000-61620/ Dental Insurance	5,785	102	5,887
52	64-6400-0000-64904/ Sundry Expense	-0-	3,000	3,000
53	64-6400-0000-68000/ Cost Allocations	-0-	(15,686)	(15,686)

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Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Eva Arnold

Katie Kuznacic

Ronald Combs

Alan Sweeney

Robert Fizzell

Larry Wiedenfeld

PLANNING AND DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Mary Mawhinney

Marilynn Jensen

Philip Owens

Terry Thomas

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

James Joiner

Sandra Kraft, Vice Chair

Richard Ott

Eva Arnold

Louis Peer

Betty Jo Bussie

Kurtis Yankee

Marilynn Jensen

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

**Amending the Land Conservation Department and the Planning and Development Agency
Budgets for Completion of the PDR/PACE Master Plan**

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FISCAL NOTE:

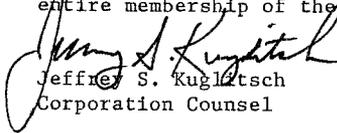
This resolution amends the Planning & Development's 2009 budget to provide the funding for a LTE Planner II position that is scheduled to terminate on November 1, 2009 for the balance of 2009 to assist in the implementation of a PDR/PACE Master Plan. It also amends the Land Conservation's 2009 budget to reimburse Planning & Development for the cost of salaries and benefits for the Planner II position as well as a portion of the salaries and benefits of the Planner III and Planning Director's actual time spent on developing the plan and \$3,000 for miscellaneous costs. These costs will be funded by a transfer from the Land Conservation's ATC Trust Account which has a current balance of \$905,988.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

While Resolution 09-2B-219 officially split the ATC funds, the PDR program was referenced as a use of funds in the Executive Summary. The County Board is authorized to take this action pursuant to § 59.22, Wis. Stats. As an amendment to the adopted 2009 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Given the fact the County Board has indicated its intention to move forward to develop a PDR/PACE program this resolution is recommended.



Craig Kautson
County Administrator

EXECUTIVE SUMMARY

The Land Conservation Committee is in the process of developing a PDR/PACE program for Rock County. As part of this program's development, a master plan must be developed. This document, once approved by the County Board will provide guidance for program implementation into the future.

The Land Conservation Committee has requested that Planning and Development Agency staff develop this plan. As a result of this decision, the Land Conservation Committee is requesting the Land Conservation Department budget be amended to allow for the transferring of money from the American Transmission Corporation balance sheet for staffing and miscellaneous costs. The Planning and Development Agency will cross charge the LCD for services rendered in regard to the actual costs associated with the plan's development and approval process.

Also, the Planning and Development Committee is requesting the extension of a LTE Planner II position to the completion of the Master Plan. If approved, this position will be assigned the task of completing the PDR/PACE Master Plan.