

GENERAL SERVICES COMMITTEE
June 19, 2012

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, June 19, 2012 in Conference Room N-1, Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Nash, and ex-officio member Supervisor Sandra Kraft.

Committee Members Absent: Supervisors Collins and Heidenreich.

Staff Members Present: Rob Leu, General Services Director; Sherry Gunderson, Nursing Home Director; Jodi Millis, Purchasing Manager; Al Dransfield, Senior Buyer; Mickey Crittenden, IT Director.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Brill moved approval of the agenda as presented, second by Supervisor Nash. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Brill moved approval of the minutes of June 5, 2012 as presented, second by Supervisor Nash. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

Purchasing Inventory	\$ 287.00
General Services	3,948.48
Glen Oaks Operations	345.57
Juvenile Detention Operations	34.32
Adolescent Services/ Guidance	615.46
Jail Capital Improvement	1,612.70
Rock Haven Project	330,901.82
HCC Building Complex	3,283.28
Rock Haven Project	12,331.00
Rock Haven Project	12,331.00*

Pre-Approved Encumbrance Amendments None.

Chair Owens asked about page 9 and 10 of the bills, with Ms. Millis replying one is a duplicate. Supervisor Brill moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee except page 10, second by Supervisor Nash. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs reported there are a couple minor punch list items with Tri North, which they are working to resolve.

Chair Owens asked if the site lighting issue and Pod painting has been taken care of. Mr. Higgs said bids are due in today for both projects.

Change Orders Mr. Higgs said there are none at this time.

Rock Haven

Update Report Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said safety continues to be very good; the site is dry; erosion control continues to be monitored; Sam's Well Drilling has one truck on site and has drilled 185 wells to date; and storm water is being installed.

Progress/Planned Activities: Mr. Higgs reported on the following:

N1 – mechanical rough-ins continue; working on the sheetrock on the lower portions of the walls; working on finish drywall; and are insulating the mechanicals.

N2 – mechanical rough-ins continue; they are insulating mechanicals; installing hat channel for the sheetrock; and are in the process of installing the DAFS (Direct Applied Finish System).

N3 – mechanical rough-ins continue; installing door frames and drywall backing; installing flashing for masonry; installing standing seam roofs; and are installing the DAFS.

N4 – mechanical rough-ins continue; they are installing drywall to the upper portions of the walls and lids; insulating the installing the air vapor barrier; and installing the standing seam roofing.

Commons – mechanical rough-ins continue; roofing the flat and sloped roofs; putting in lateral truss bracing, backing, and blocking; and installing the DAFS and masonry.

Courtyards 1 & 2 – they are installing stone sub-base.

Courtyards 3 & 4 – they are completing the exterior finishes.

Change Orders Mr. Higgs said there are none at this time.

Chair Owens asked about the money for the Azek trim painting. Mr. Higgs said he has asked CG Schmidt to go out for bid and the lowest bid was just under \$110,000, but the bid included caulking for about \$12,000 and this should have been in the original bid, so he is working with CG Schmidt on this.

Mr. Higgs said the pond will be about 15 feet deep when they are done.

Mr. Higgs informed the Committee he received a \$28,000 deduction on the geo thermal vault the prior day.

Resolutions.

Authorizing Purchase of Broyhill Nouvelle China Cabinets for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Phoenix Textile, O’Fallon, MO for \$12,038 for the purchase of eight Broyhill Novell China Cabinets.”

Supervisor Brill moved approval of the resolution, second by Supervisor Nash.
ADOPTED.

Authorizing Purchase of Resident Room Furniture for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Direct Supply of Milwaukee, WI for a total of \$87,810.56 for the purchase of 128 chest of drawers and 256 bedside stands.”

Supervisor Brill moved approval of the resolution, second by Supervisor Nash.
ADOPTED.

Authorizing Purchase of Adjustable Dining Tables for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to CJ & Associates, New Berlin, WI for 32 adjustable Surface Works dining tables for a total cost of \$18,053.67.”

Supervisor Brill moved approval of the resolution, second by Supervisor Nash.
ADOPTED.

Authorizing Purchase of Two NuStep Recumbent Cross-Trainers for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to NuStep, Inc. for a total of \$12,331 for two NuStep recumbent cross-trainers.”

Supervisor Brill moved approval of the resolution, second by Supervisor Nash.
ADOPTED.

Authorizing Purchase of Weiland Couches, Loveseats and Side Chairs for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Henricksen for the purchase of 8 sofas, 40 side chairs and 14 loveseats for a total cost of \$67,364.06.”

Supervisor Brill moved approval of the resolution, second by Supervisor Nash.
ADOPTED.

Authorizing Purchase of Duracare Model AC031D Dining Chairs for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Phoenix Textile for the purchase of 96 chairs for a total cost of \$19,680.96.”

Supervisor Brill moved approval of the resolution, second by Supervisor Nash.
ADOPTED.

Awarding Contract to Upgrade the Power Feed to the Data Center at the Health Care Center Building

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012, that a contract to upgrade the power feed to the Data Center at the Health Care Center building be awarded to the low bidder, Carroll Electric of Janesville in the amount of \$16,400.00.”

Supervisor Brill moved approval of the resolution, second by Supervisor Nash.
ADOPTED.

Awarding Contract for Replacement Front Entrance Door at the Sheriff's Office

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012, that a contract for replacement of the front doors into the Sheriff’s Office be awarded to the low bidder, Quality Door and Hardware of WI Rapids, in the amount of \$16,516.00.”

Supervisor Brill moved approval of the resolution, second by Supervisor Nash. ADOPTED.

Authorizing Purchase of Plate Shelves for Rock Haven. Ms. Gunderson said these shelves will go in each of the resident’s rooms for pictures, knick knacks, etc.

Supervisor Brill moved approval to purchase the Plate Shelves from TJ Enterprises, second by Supervisor Nash. ADOPTED.

Authorizing Purchase of Janibell Waste Containers for Rock Haven. Ms. Gunderson said these are waste containers with flip tops, odor control, and biodegradable bags for the disposal of items such as Depends.

Supervisor Brill moved approval to purchase the Janibell waste containers from Sinclair Worldwide, Inc., second by Supervisor Nash. ADOPTED.

Authorizing Purchase of 2 Collins Salon Stations for Rock Haven. Ms. Gunderson said these are the work areas for the beauticians use to go with the adjustable sinks, which were donated.

Supervisor Brill moved approval to purchase the 2 Collins Salon Stations from Wholesale Salon, Minnetonka, MN, second by Supervisor Nash. ADOPTED.

Communications, Announcements and Information. None.

Adjournment. Supervisor Brill moved adjournment at 8:30 A.M., second by Supervisor Nash. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.