

**GENERAL SERVICES COMMITTEE**  
**Minutes – September 17, 2013**

**Call to Order.** Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, September 17, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

**Committee Members Present:** Supervisors Owens, Brill, Collins and Heidenreich.

**Committee Members Absent:** Supervisor Nash.

**Staff Members Present:** Rob Leu, General Services Director; Randy Terronez, Assistant to the County Administrator.

**Others Present:** None.

**Approval of Agenda:** Supervisor Collins moved approval of the agenda as presented, second by Supervisor Heidenreich. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Brill moved approval of the minutes of September 9, 2013 as presented, second by Supervisor Collins. ADOPTED.

**Transfers and Appropriations.** None.

**Bills/Encumbrances**

General Services	\$ 12,133.52
Glen Oaks Operations	193.19
Youth Services Center	186.59
Communications Center Operations	175.46
Adolescent Services/Guidance Center	782.46
Jail Capital Improvement	412.62
Jail/HCC Complex	9,795.59
HCC Complex – Maintenance	3,945.33
Rock Haven Building Project	2,072.00

**Pre-Approved Encumbrance Amendments**

Tru Green	\$ 420.00
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Supervisor Collins moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Brill. ADOPTED.

**Updates.**

**Jail Project**

**Update Report** Mr. Terronez said there is nothing new at this time.

**Change Orders** None.

**Rock Haven**

**Update Report** Mr. Terronez said there is nothing new at this time.

**Change Orders** None.

**Status of Jail Roof Replacement Project Bids** Mr. Leu said the low bidder had no experience and all the references they provided were for shingled roofs. He added that Corporation Counsel did not feel we could go with the next lowest bid so the bid specs are being rewritten and we will be going out for bid.

**Update on Courthouse Tower Evaluation** Mr. Leu said Cornerstone Construction will be bringing in a lift to get a better idea of where the moisture is coming in. He added that the brick will have to come off, but they do not know what to use in place of the brick.

**Communications, Announcements and Information.** The Committee discussed what day would work best to review the budget after it is presented at County Board on October 10<sup>th</sup>. The Committee decided on Tuesday, October 22 at 8 A.M.

**Adjournment.** Supervisor Brill moved adjournment at 8:16 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**