

GENERAL SERVICES COMMITTEE
September 20, 2011

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, September 20, 2011 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez, Assistant to County Administrator; Commander Erik Chellevoid.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Brill moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Mawhinney had a correction to page 2, Landscaping, it should read "Mr. Leu said the grass is taking..." Supervisor Mawhinney moved approval of the minutes of September 6, 2011 with this change, second by Supervisor Heidenreich. ADOPTED as amended.

Transfers and Appropriations. None.

Bills/Encumbrances

HCC Building Complex	\$	49,056.63
Purchasing Inventory		6,105.30
General Services		7,535.40
Glen Oaks Operations		39.97
Juvenile Detention Center Operations		674.21
Communications Center Operations		1,262.70
Adolescent Services/Guidance		756.16
Jail Capital Improvement		2,690.88
U-Rock Expansion		2,499.00
Jail/HCC Complex		1,665.00
Rock Haven Project		69.76

Pre-Approved Encumbrance Amendments

Tri-North Builders	\$	12,842.39
Tri-North Builders		134,235.88

Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Combs. ADOPTED.

Updates.

Jail Project

Update Report Mr. Higgs reported they are prepping the west parking lot this week; the fire alarm at Pinehurst is about 95% complete, the glass installation is in progress in the jail pods; the duct pressure testing has passed; the smoke barrier issues have been resolved; the ceilings are framed; the drywall and plaster work will be started this week; the cleaning for the duct work bids are due this week.

Change Orders Mr. Higgs went over the Program Request for the Change Order:

Program Request #032 (COR#116R) pertaining to the emergency repairs for the fire alarm system for a cost of \$7,499.94. (COR#120) pertaining to room K102 electrical for a cost of \$1,404.46. (COR#121) pertaining to occupancy sensors and switches for a cost of \$875.96. (COR#123) pertaining to removing existing water lines to facilitate demolition for a cost of \$733.77. (COR#124) pertaining to replace existing shower controls and associated plumbing for a cost of \$839.11. (COR#127) pertaining to light fixtures incorrectly specified for the project for a cost of \$1,905.02. For a total cost of \$15,340.65.

Supervisor Brill moved approval of Program Request #032 in the amount of \$15,340.65, second by Supervisor Combs. ADOPTED.

Rock Haven

Update Report Mr. Higgs reported the kick off meeting last week went well. They discussed the various meetings that will be needed throughout the project; a contract was issued and it is with Corporation Counsel. He received the site plan from C.G. Schmidt and is going over it; Private Lines is on site this week to locate lines; one contractor is in question on whether they want to use them as they are financially unstable; and there may be some potential savings possible, which he will be meeting on.

Chair Owens asked if he would be using the same tracking system as used on the Jail Project. Mr. Higgs replied they are.

Mr. Higgs informed the Committee the ground breaking will be at 10:00 A.M. on September 29th.

Supervisor Heidenreich asked if they could get a copy of the contractors list from C.G. Schmidt. Mr. Higgs he would get the list for them after it is put together.

Resolution

Approving Lightning Protection Study for Health Care Center – Jail Complex

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011, does hereby approve contracting with the Academy Service Group to perform a lightning protection study for the Jail/HCC complex (excluding the Communications Center) in the amount of \$11,192 with funds to come from available Jail/Health Care Center Complex Capital Projects Account resources.”

Supervisor Heidenreich moved approval of the resolution, second by Supervisor Combs. ADOPTED.

Committee Approval.

Purchase of 2012 Calendars

Supervisor Brill moved approval to purchase the 2012 calendars, second by Supervisor Mawhinney. ADOPTED.

Communications and Announcements. Supervisor Brill asked if the windows are still under warranty and showed that the weather seals between the panes of glass is detaching on the fifth floor windows and possibly other floors in the Courthouse. Mr. Leu said there is a 10-year warranty.

Supervisor Mawhinney asked if the Committee would be able to tour the Jail addition now that it is complete. Char Owens asked to have this put on the next agenda to vote on November 8th or 22nd.

Chair Owens suggested touring the Juvenile Detention Center after the first of the year as there have been a great many changes made there.

Adjournment. Supervisor Brill moved adjournment at 8:39 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.