

GENERAL SERVICES COMMITTEE
May 18, 2010

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, May 18, 2010 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Excused: None.

Staff Members Present: Rob Leu, General Services Director; Phil Boutwell, Assistant to the County Administrator; Al Dransfield, Senior Buyer; Lori Williams, Parks Director.

Others Present: Kevin Higgs, The Samuels Group.

Approval of Agenda: Supervisor Combs moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Citizen Participation. Chair Owens welcomed Jason Heidenreich to the Committee.

Election of Vice Chair. Supervisor Mawhinney moved the nomination of Supervisor Brill as Vice Chair, second by Supervisor Combs. ADOPTED unanimously.

Set Meeting Day and Time. Supervisor Brill moved to continue holding meetings on the first and third Tuesdays of each month at 8:00 A.M., second by Supervisor Heidenreich. ADOPTED.

Approval of Minutes. Supervisor Mawhinney moved approval of the minutes of May 4, 2010 as presented, second by Supervisor Brill. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

HCC Building Complex	\$ 46,786.81
Purchasing Inventory	13,577.63
General Services	12,341.71
Glen Oaks Operations	909.12
Juvenile Detention Center Operations	460.84
Communications Center Operations	421.00
Adolescence Services/Guidance	33.31
Jail Capital Improvement	8,130.42
Jail Expansion	592.00

Pre-Approved Encumbrance Amendments. None.

Supervisor Mawhinney moved approval of the above Bills for the General Services Committee, second by Supervisor Combs. ADOPTED.

Purchasing Procedural Endorsement.

Awarding Contract for Carver Roehl Park Culvert Project

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2010, issue a Purchase Order to Odling Construction of Delavan, Wisconsin, in the amount of \$67,625 for contract for the base bid to reconstruct the culvert and \$12,920 for alternate #1 to install a third culvert pipe at the entrance to Carver Roehl Park.”

Supervisor Combs moved the Purchasing Procedural Endorsement for the above resolution, second by Supervisor Mawhinney. ADOPTED.

Donation of Trailer to City of Milton/Town of Milton Fire Department. Mr. Boutwell explained this decon trailer was donated to Rock County by the City of Milton. The County used Homeland Security money to renovate the trailer which was then re-deployed to the Milton Fire Department. Because of possible liability with the County being listed as the “owner”, it was decided that this trailer should be “donated” to the City of Milton/Town of Milton Fire Department. They have agreed to accept this donation.

Supervisor Brill moved to approve the donation of this trailer to the City of Milton/Town of Milton Fire Department with the restriction that the County put no more money into it and have no further responsibility, second by Supervisor Combs. ADOPTED.

Updates.

Jail Project.

Update Report Mr. Higgs said the Pinehurst punch list has been completed. Potter Lawson will confirm that the contractor completed the job.

The slab for the Emergency Services Vehicle Storage Building is being poured. The overhead doors and HVAC will be installed next week.

Change Orders Mr. Higgs said three change orders were issued, however, he will not be presenting them to the Committee at this point. Tri North is on site now. They have the permit for Phase I and the site layout is complete. Mr. Higgs said the private utilities have been located for 95% of the site. He is very pleased with the person doing the utility location, as he is very thorough. They will now proceed with getting the service road put in and hope to have it usable by June 1st. Mr. Higgs said the building faces the garden plots, but if it were changed so it faces the road it would lower the asphalt cost. He advised the Building Inspector approved putting siding on the building instead of brick.

UW-Rock County

Update Report Mr. Leu said he has the final soil report and will be sending it to Findorff for them to identify what is right with the landscaping.

Communications and Announcements. Chair Owens asked that “Update on Repair to the Courthouse Parking Ramps” be on the next agenda. He would also like a discussion of “prevailing wage” on a future agenda and asked that Mr. Kuglitsch be invited to attend.

Adjournment. Supervisor Combs moved adjournment at 9:10 A.M., second by Supervisor Mawhinney. ADOPTED.

Respectfully submitted,

Linda Milligan
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.