

GENERAL SERVICES COMMITTEE
July 20, 2010

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, July 20, 2010 in the Conference Room at the Rock County Sheriff's Office.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Excused: None.

Staff Members Present: Rob Leu, General Services Director; Phil Boutwell and Randy Terronez, Assistants to the County Administrator; Commander Tom Gehl, Captain Erik Chellevoid; Jeff Kuglitsch, Corporation Counsel.

Others Present: Kevin Higgs, The Samuels Group; Neil Deupree.

Approval of Agenda: Supervisor Mawhinney moved approval of the agenda as presented, second by Supervisor Combs. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Brill moved approval of the minutes of July 6, 2010 as presented, second by Supervisor Combs. ADOPTED.

Transfers and Appropriations.

General Services

FROM

<u>Account #</u>	<u>Amount</u>
18-1810-0000-63104	\$ 5,000
Printing & Duplication	

TO

<u>Account #</u>	<u>Amount</u>
18-1810-0000-62400	\$ 5,000
R&M Services	

Supervisor Mawhinney moved approval of the above transfer for General Services, second by Supervisor Combs. ADOPTED.

Bills/Encumbrances

HCC Building Complex	\$ 2,262.15
Purchasing Inventory	13,319.40
General Services	13,693.26
Glen Oaks Operations	1,510.16
Juvenile Detention Center Operations	125.79
Communications Center Operations	5,257.11
Adolescence Services/Guidance	356.85
Jail Capital Improvement	3,614.55

Courthouse Facility	670.00
U-Rock Expansion	8,319.75
Jail/HCC Complex	300.00
Juvenile Detention Center Capital Improvement	2,000.00
Rock Haven Project	229,400.00

Pre-Approved Encumbrance Amendments. None.

Explanation of Previously Approved Roto Rooter Bill. Mr. Leu said the Roto Rooter bill for UW Rock County Campus was for the science building’s neutralizer wells, to clean the sediment out.

Supervisor Combs moved approval of the above Bills for the General Services Committee, second by Supervisor Mawhinney. ADOPTED.

Update on Statewide Smoking Ban & Review of County’s No-Smoking Ordinance.

Mr. Kuglitsch handed out copies of *The Smoking Ban a Wisconsin Department of Justice Advisory Memorandum on 2009 WI Act 12 (July 2, 2010)* and *Chapter XXIII Miscellaneous Ordinances for the County of Rock*. He referred to 23.04 Rock County Smoking Ordinance and said, for the most part, it prohibits smoking in enclosed spaces. Section 23.04(3)(B) states smoking is allowed “Adjacent to the exterior entrances to the courthouse except within 30 feet of the main west entrance.” The State Smoking Ban IX. Local Authority, Wis. Stat. §101.123(4m) states “The ordinance may not define the term “reasonable distance” or set any specified measured distance as being a “reasonable distance.” Mr. Kuglitsch said he has a call in to see if our “30 feet” could be grandfathered.

The Committee discussed the “reasonable distance” being vague and that it should be spelled out; the smoking ban should include the buildings at the County Fairgrounds; the County ordinance should mirror the state law and they need to know how to enforce it; that per Wis. Stat. §101.123(8)(a) “A person smoking in a place where smoking is prohibited may be required to pay a forfeiture of \$100 to \$250.” and our 23.04(3)(B)(4) states “Any person who willfully violates this ordinance after being advised by an employee of the facility that smoking in the area is prohibited shall forfeit not more than \$20.00.”; and having all properties become tobacco free.

Mr. Leu asked if the lower parking ramps are considered enclosed? Mr. Kuglitsch said, by definition, if there is a roof and two substantial walls it is considered enclosed, so, yes he believes the structure would be considered enclosed.

Supervisor Combs moved to have the signs changed to No Smoking Beyond This Point at the west front entrance to the courthouse, second by Supervisor Heidenreich. ADOPTED.

Chair Owens asked Mr. Kuglitsch and Mr. Boutwell to work together on rewriting the ordinance to mirror the State’s. Mr. Kuglitsch said he would like to talk to the District Attorney too.

Chair Owens asked Ms. Bondehagen to contact Dean Pillard to see if she would like to meet with the Committee at the August 3rd meeting to voice her concerns about students at the UW Rock County Campus.

Resolution.

Reaffirming Rock County's Practice of Pursuing Cost Effective Energy Use and Environmental Stewardship.

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 does hereby Reaffirm Rock County's practice of pursuing cost effective energy use and environmental stewardship; and,

BE IT FURTHER RESOLVED that Rock County will continue to explore whether utilizing more energy efficient building materials and techniques may both save money and result in more environmentally friendly facilities; and,

BE IT FURTHER RESOLVED, that Rock County departments are requested to perform internal reviews of ways to improve their energy efficiency and report back to their governing committees with recommendations for new initiatives and ideas.”

Supervisor Combs moved to approve the above resolution, second by Supervisor Brill.
ADOPTED.

Purchasing Procedural Endorsement.

Motor Pool Budget Purchase Authorization

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, authorizes the purchase through the State Contract of three 2010 Chevrolet Impalas LS 4-Door Sedans for \$51,081 (\$17,027 each) and two Dodge Grand Caravan SE 4-Door Wagons for \$39,340 (\$19,670 each) from Ewald Automotive.

BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt and acceptance by the Public Works Director.”

Supervisor Combs moved Purchasing Procedural Endorsement on the above resolution contingent upon approval by the governing committee, second by Supervisor Brill. ADOPTED.

Semi-Annual Departmental Out-of State Training and Conference Report. The Committee accepted the report from General Services.

Communications and Announcements. Supervisor Brill asked if there was any more information regarding the environmental report for asbestos? Mr. Higgs said the State needs the environmental report before the Sallie Port can be removed. He has contacted PSI and will present this information at the next meeting. Supervisor Brill asked if an environmental report should be done on all the buildings? Mr. Higgs replied that an environmental report should be fairly current so it may be a waste of money to do one now on all the buildings.

Updates.

Jail Project

Update Report Mr. Higgs gave an update on the following:

Use of Site – Mr. Higgs said last Friday the fiber optic line was hit during excavation and disrupted service. They were able to hook into a redundant line for service and that will work until a new line can be put in. The contractor will be filing an insurance claim and having the new line installed at their expense.

Mr. Higgs said there was some flooding in Pinehurst, which they tracked to an abandoned pipe no one knew about. Both ends of the pipe have now been capped.

Progress of Planned Activities – Mr. Higgs said the excavation work has not been as good as he had hoped, but is better than it could have been. They have had to do undercutting anywhere from 4 to 12 feet. He does not feel the cost will go over the \$150,000.

Change Orders Mr. Higgs said there are no change orders at this time but he will have some for the next meeting.

Tour The Committee toured the construction sites and new storage garage from 9:05 A.M. to 9:47 A.M.

Chair Owens thanked Mr. Higgs on keeping the job going so smoothly.

Adjournment. Supervisor Mawhinney moved adjournment at 9:50 A.M., second by Supervisor Combs. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.