

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, NOVEMBER 6, 2012 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – October 16, 2012
4. Transfers and Appropriations
5. Bills/Encumbrances
6. Pre-Approved Encumbrance Amendments
7. Resolutions
 - A. Authorizing Purchase of CareTracker Software System for Rock Haven
 - B. Approving Additional Contingency Funding for Rock Haven Facility Replacement Project
8. Updates
 - A. Jail Project
 - 1) Update Report
 - 2) Change Orders
 - B. Rock Haven
 - 1) Update Report
 - 2) Change Orders
 - C. Parking Lot Project
 - 1) Update Report
 - 2) Change Orders
9. Authorize Contract for Gas Cards for Sheriff's Office, Council on Aging and General Services
10. Communications, Announcements and Information
11. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-54

Transfer No.

Requested by General Services

Robert Leu

Department

Department Head

10/23/12

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
18-1810-0000-62203	Natural Gas	2,000

TO

ACCOUNT #	DESCRIPTION	AMOUNT
18-1810-0000-64200	Training	2,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *ELK*

REQUIRED APPROVAL:

DATE

COMMITTEE CHAIR

Governing Committee

Finance Committee

File

ROCK COUNTY TRANSFER REQUESTS

12-54

TO: FINANCE DIRECTOR

REQUESTED BY: General Services

Department

Robert Pen
Department Head Signature

DATE: 10/23/12

FROM:	AMOUNT
1) ACCOUNT #: 18-1810-0000/62203 DESCRIPTION: Natural Gas	\$2,000
CURRENT BALANCE: \$11,575 ¹⁰⁻²³⁻¹² 80	
PROVIDED BY THE FINANCE DIRECTOR	
2) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$	
PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$	
PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$	
PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 18-1810-0000/64200 DESCRIPTION: Training	\$2,000
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

Due to the mild winter, our heating costs were down resulting in the account balance.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

This transfer will give us sufficient funds to send two maintenance workers to Johnson Controls School in Milwaukee for training on the DDC (Direct Digital Control) system at the Courthouse. The DDC system operates the heating, ventilating, and air-conditioning at the Courthouse. The training will be November 26, 27 & 28. The cost with hotel will be about \$3,106.00.

RECEIVED OCT 23 2012

Revised: 12/9/10

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-53

Transfer No.

Requested by General Services

Robert Leu

10/17/12

Department

Department Head

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
18-1810-0000-62203	Natural Gas	13,825

ACCOUNT #	DESCRIPTION	AMOUNT
18-1810-0000-67171	Capital Assets \$1,000+	13,825

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

12-53

TO: FINANCE DIRECTOR

REQUESTED BY: General Services

Department


Department Head Signature

DATE: October 17, 2012

	FROM:	AMOUNT
1)	ACCOUNT #: 18-1810-0000/62203 DESCRIPTION: Natural Gas CURRENT BALANCE: \$ 111,575 ⁸⁰ 10-18-12 PROVIDED BY THE FINANCE DIRECTOR	\$13,825.00
2)	ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3)	ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4)	ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

	TO:	AMOUNT
	ACCOUNT #: 18-1810-0000/67171 DESCRIPTION: Capital Assets > \$1,000	\$13,825.00
	ACCOUNT #: DESCRIPTION:	
	ACCOUNT #: DESCRIPTION:	
	ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

Last winter was relatively mild, therefore heating costs were down.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

Funds were requested in the 2013 Budget to purchase a riding lawnmower for use by Trustees at the the Jail. The County Administrator recommended that we use 2012 funds to purchase the mower this year.

RECEIVED OCT 18 2012

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		HCC BLDG.COMPLEX	PROG-TOTAL-PO			3,375.07	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,375.07 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED, THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 06 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62450	GROUNDS IMPR R&M	15,000.00 36.2%	8,970.56	-3,532.34	9,561.78		
	P1203179-PO# 10/31/12 -VN#012143			DALMARAY CONCRETE PRODUCTS INC		495.00	
				CLOSING BALANCE	9,066.78		495.00
1818159200-62460	BLDG SERV R&M	56,000.00 89.5%	49,800.55	355.25	5,844.20		
	P1200218-PO# 10/31/12 -VN#012507			ENERGETICS INC		8.52	
	P1200225-PO# 10/31/12 -VN#040769			HD SUPPLY		46.13	
	P1200227-PO# 10/31/12 -VN#013597			JANESVILLE ELECTRIC MOTOR CORP		714.00	
	P1200228-PO# 10/31/12 -VN#013693			JOHNSON CONTROLS INC		483.70	
	P1201703-PO# 10/31/12 -VN#010464			PORTERS LAWN AND POWER EQUIPME		36.50	
				CLOSING BALANCE	4,555.35		1,288.85
1818159200-62463	FIRE ALARM	19,000.00 88.5%	16,816.32	0.00	2,183.68		
	P1200212-PO# 10/31/12 -VN#018588			BANDT COMMUNICATIONS INC		32.00	
				CLOSING BALANCE	2,151.68		32.00
1818159200-62470	BLDG R & M	44,215.00 28.8%	20,269.25	-7,497.17	31,442.92		
	P1200220-PO# 10/31/12 -VN#017559			FIRST SUPPLY MADISON LLC		272.85	
	P1200236-PO# 10/31/12 -VN#016104			SHERWIN WILLIAMS		300.99	
	P1200238-PO# 10/31/12 -VN#016376			STATE ELECTRICAL SUPPLY INC		127.65	
	P1203330-PO# 10/31/12 -VN#048549			AMERICAN STEEL		38.00	
				CLOSING BALANCE	30,703.43		739.49
1818159200-63109	OTHER SUPP/EXP	46,000.00 23.8%	23,644.99	-12,679.03	35,034.04		
	P1200208-PO# 10/31/12 -VN#018296			AARONS LOCK AND SAFE INC		19.48	
	P1200209-PO# 10/31/12 -VN#046075			AIRGAS NORTH CENTRAL		78.75	
	P1200219-PO# 10/31/12 -VN#019048			FASTENAL COMPANY		194.48	
	P1200223-PO# 10/31/12 -VN#018251			HARRIS ACE HARDWARE		78.92	
	P1200224-PO# 10/31/12 -VN#030781			HOME DEPOT/GECF		169.74	
	P1200230-PO# 10/31/12 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		79.68	
				CLOSING BALANCE	34,412.99		621.05
1818159200-63111	PAPER PRODUCTS	3,500.00 0.0%	896.12	-896.11	3,499.99		
	P1203001-PO# 10/31/12 -VN#048467			STAPLES ADVANTAGE		198.68	
				CLOSING BALANCE	3,301.31		198.68

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	CAPITAL IMPROV	30,840,000.00	93.3% 21,612,747.16	7,164,397.61	2,062,855.23		
	P1201720-PO#	10/31/12	-VN#047574	AMSAN LLC		399.00	
	P1202865-PO#	10/31/12	-VN#015393	GULF SOUTH MEDICAL SUPPLY		1,660.14	
	P1203065-PO#	10/31/12	-VN#048467	STAPLES ADVANTAGE		499.99	
	P1203204-PO#	10/31/12	-VN#014524	MELYX CORPORATION		4,995.00	
	P1203242-PO#	10/31/12	-VN#052323	SPHYNX MEDICAL INC		738.00	
				CLOSING BALANCE	2,054,563.10		8,292.13
	ROCK HAVEN PROJ		PROG-TOTAL-PO			8,292.13	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,292.13 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
NOV 06 2012 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200 ENC	CAPITAL IMPROV R1203460-PO# 10/11/12 -VN#015393	30,840,000.00	93.2% 21,621,241.02	7,129,162.53	2,089,596.45	35,235.08	
				CLOSING BALANCE	2,054,361.37		35,235.08
	ROCK HAVEN PROJ		PROG-TOTAL-PO			35,235.08	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$35,235.08 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

NOV 06 2012

DEPT-HEAD

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	100,000.00	18.6%	77,787.33	-59,182.29	81,394.96	
	P1200303-PO# 11/01/12 -VN#011970			CONNORS SUPPLY INC		310.71	
	P1200309-PO# 11/01/12 -VN#019954			FERGUSON ENTERPRISES INC		355.55	
	P1200310-PO# 11/01/12 -VN#044398			FIRST SUPPLY LLC		22.00	
	P1200313-PO# 11/01/12 -VN#036010			GRAINGER PARTS		94.96	
	P1200320-PO# 11/01/12 -VN#022229			JF AHERN COMPANY		149.20	
	P1200325-PO# 11/01/12 -VN#029662			LD DANIELS AND ASSOCIATES INC		193.31	
	P1201716-PO# 11/01/12 -VN#026360			NIEMAN CENTRAL WISCONSIN ROOFI		350.00	
	P1203217-PO# 11/01/12 -VN#011920			COM TEC SECURITY LLC		660.00	
				CLOSING BALANCE	79,259.23		2,135.73
1818370000-67200	CAPITAL IMPROV	200,491.00	32.6%	25,987.50	39,534.00	134,969.50	
	P1202706-PO# 11/01/12 -VN#052157			BADGER ACOUSTICS INC		7,320.00	
				CLOSING BALANCE	127,649.50		7,320.00
	JAIL.CAP.IMPROV.			PROG-TOTAL-PO		9,455.73	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,455.73 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
 B. BILLS UNDER \$10,000 TO BE PAID.
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES **NOV 06 2012** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-62400	R & M SERV	36,700.00	6.1%	2,265.45	0.00	34,434.55		
	P1200293-PO# 11/01/12 -VN#010938			ARAMARK UNIFORM SERVICES INC			34.65	
				CLOSING BALANCE		34,399.90		34.65
1818170000-63500	R&M SUPPLIES	17,000.00	73.0%	12,424.80	0.00	4,575.20		
	P1200303-PO# 11/01/12 -VN#011970			CONNORS SUPPLY INC			24.12	
	P1200304-PO# 11/01/12 -VN#010156			DEGARMO PLUMBING INC			130.00	
	P1200316-PO# 11/01/12 -VN#030781			HOME DEPOT/GECF			9.11	
	P1200319-PO# 11/01/12 -VN#013597			JANESVILLE ELECTRIC MOTOR CORP			283.50	
	P1200331-PO# 11/01/12 -VN#030347			NAPA AUTO PARTS			47.46	
	P1200344-PO# 11/01/12 -VN#016376			STATE ELECTRICAL SUPPLY INC			66.96	
				CLOSING BALANCE		4,014.05		661.15
	ADOL.SER/GUIDANC			PROG-TOTAL-PO			595.80	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$595.80 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 06 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-62205	FUEL OIL	300.00	0.0%	377.11	-377.10	299.99	
	P1200299-PO# 11/01/12 -VN#018618			BROWN OIL CO INC		158.85	
				CLOSING BALANCE	141.14		158.85
1818160000-62400	R & M SERV	24,000.00	31.1%	7,466.95	0.00	16,533.05	
	P1200293-PO# 11/01/12 -VN#010938			ARAMARK UNIFORM SERVICES INC		64.95	
				CLOSING BALANCE	16,468.10		64.95
1818160000-63500	R&M SUPPLIES	23,660.00	55.4%	13,114.12	0.00	10,545.88	
	P1200304-PO# 11/01/12 -VN#010156			DEGARMO PLUMBING INC		130.00	
	P1200345-PO# 11/01/12 -VN#048467			STAPLES ADVANTAGE		99.05	
				CLOSING BALANCE	10,316.83		229.05
	COMM.CTR.OPER.			PROG-TOTAL-PO		452.85	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$452.85 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

NOV 06 2012

DATE _____

CHAIR

Account Number	Name	Yearly Prncnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-63500	R&M SUPPLIES	28,000.00	72.4%	20,275.53	0.00	7,724.47	
	P1200303-PO#	11/01/12	-VN#011970	CONNORS SUPPLY INC		26.16	
	P1200304-PO#	11/01/12	-VN#010156	DEGARMO PLUMBING INC		130.00	
	P1200323-PO#	11/01/12	-VN#013741	JOHNSTONE SUPPLY		135.76	
	P1200335-PO#	11/01/12	-VN#049330	PIEPER ELECTRIC INC		1,321.27	
	P1200342-PO#	11/01/12	-VN#016104	SHERWIN WILLIAMS		16.89	
	P1200344-PO#	11/01/12	-VN#016376	STATE ELECTRICAL SUPPLY INC		701.83	
				CLOSING BALANCE		5,392.56	2,331.91
		JUV.DET.OPER.		PROG-TOTAL-PO			2,331.91

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,331.91 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 06 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62112	SECURITY	75,000.00 90.3%	49,614.48	18,125.68	7,259.84		
	P1200877-PO# 11/01/12 -VN#048790		MIRION TECHNOLOGIES GDS INC			196.72	
			CLOSING BALANCE		7,063.12		196.72
1818100000-62400	R & M SERV	133,000.00 92.9%	110,585.69	13,024.31	9,390.00		
	P1200293-PO# 11/01/12 -VN#010938		ARAMARK UNIFORM SERVICES INC			149.48	
			CLOSING BALANCE		9,240.52		149.48
1818100000-62461	ELEVATOR	41,000.00 90.3%	39,551.05	-2,505.12	3,954.07		
	P1200333-PO# 11/01/12 -VN#034850		OTIS ELEVATOR COMPANY			506.95	
			CLOSING BALANCE		3,447.12		506.95
1818100000-63500	R&M SUPPLIES	210,000.00 25.8%	149,015.66	-94,820.93	155,805.27		
	P1200297-PO# 11/01/12 -VN#030879		BJ ELECTRIC SUPPLY INC			1,107.05	
	P1200303-PO# 11/01/12 -VN#011970		CONNORS SUPPLY INC			193.76	
	P1200304-PO# 11/01/12 -VN#010156		DEGARMO PLUMBING INC			390.00	
	P1200309-PO# 11/01/12 -VN#019954		FERGUSON ENTERPRISES INC			212.25	
	P1200316-PO# 11/01/12 -VN#030781		HOME DEPOT/GECF			74.16	
	P1200317-PO# 11/01/12 -VN#047242		HOH WATER TECHNOLOGY INC			430.92	
	P1200318-PO# 11/01/12 -VN#029890		JACK AND DICKS FEED AND GARDEN			1,112.40	
	P1200328-PO# 11/01/12 -VN#014423		MC MASTER-CARR SUPPLY COMPANY			522.09	
	P1200331-PO# 11/01/12 -VN#030347		NAPA AUTO PARTS			16.04	
	P1200337-PO# 11/01/12 -VN#015284		POMP'S TIRE SERVICE INC			18.00	
	P1200341-PO# 11/01/12 -VN#025791		SGTS INC			267.54	
	P1200344-PO# 11/01/12 -VN#016376		STATE ELECTRICAL SUPPLY INC			1,178.16	
	P1200345-PO# 11/01/12 -VN#048467		STAPLES ADVANTAGE			922.61	
	P1202916-PO# 11/01/12 -VN#052224		SERVICE MASTER RECOVERY SERVIC			2,053.82	
	P1203023-PO# 11/01/12 -VN#037268		SIMPLEX GRINNELL LP			524.00	
	P1203216-PO# 11/01/12 -VN#029973		BADGERLAND SUPPLY INC			95.00	
	P1203240-PO# 11/01/12 -VN#037268		SIMPLEX GRINNELL LP			539.65	
			CLOSING BALANCE		146,147.82		9,657.45
		GENERAL SERVICES	PROG-TOTAL-PO			10,510.60	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,510.60 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 06 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN	0.00 100.0%	30,764.13	82,621.01	-113,385.14		
	P1202014-PO# 11/01/12 -VN#051998		CHEESEHEAD TONER			19.00	
			CLOSING BALANCE		-113,404.14		19.00
0000000001-17100	POSTAGE METER CH	0.00 100.0%	41,848.27	35,081.29	-76,929.56		
	P1200347-PO# 11/01/12 -VN#044977		UNITED MAILING SERVICES INC			816.68	
			CLOSING BALANCE		-77,746.24		816.68
	BAL.SHEET A/C		PROG-TOTAL-PO			835.68	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$835.68 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 06 2012

DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Diana Arneson
DRAFTED BY

Finance Committee
SUBMITTED BY

October 15, 2012
DATE DRAFTED

Authorizing Purchase of CareTracker Software System for Rock Haven

- 1 **WHEREAS**, the Rock Haven project plan includes the implementation of CareTracker, a computerized
- 2 charting and documentation system; and,
- 3
- 4 **WHEREAS**, Cerner Corporation is the sole source provider of the CareTracker computerized charting
- 5 and documentation system; and,
- 6
- 7 **WHEREAS**, the funding for this system is included in the Rock Haven Construction Project budget
- 8 account number 18-18150000-67200; and,
- 9
- 10 **WHEREAS**, the Information Technology department has reviewed the system specifications and
- 11 confirms the CareTracker system conforms to the networking and security requirements of Rock County.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2012 that a Purchase Order for CareTracker software be issued to
- 15 Cerner Corporation, 140 S. Friendship Dr., New Concord, OH 43762 in the amount of \$37,613.85.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Phil Owens, Chair

Reviewed and approved on a vote of

Henry Brill, Vice Chair

Ivan Collins

Mary Mawhinney, Chair

Jason Heidenreich

Edwin Nash

Authorizing Purchase of CareTracker Software System for Rock Haven

Page 2

FISCAL NOTE:

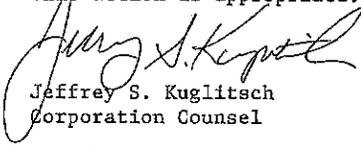
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Gerner Corporation is the sole source provider and, therefore, this action is appropriate.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of the CareTracker Software System for Rock Haven

The purchase of the CareTracker software system for Rock Haven is the first step toward computerized charting for the entire Rock Haven facility. The CareTracker system will allow for an easy, touch screen data entry display that will improve the efficiency of the Rock Haven staff by allowing for electronic documentation of treatment plans and results. Additionally, the CareTracker system will interface with the Melyx system, Rock County's current patient records software, to offer a more comprehensive patient care record.

The following are the system components included in the CareTracker installation:

- 16 Posiflex CECK1501 Kiosks and Appliances for data entry (\$30,115.00);
- On Site Training and Implementation Fees (\$4,200.00).

The following fees will be billed on a quarterly basis:

- Posiflex Hotswap Fee (\$425.00);
- CareTracker Software Maintenance Fee (\$3,456.00)
- Less 15% Commitment Fee* (\$582.15) for a total Quarterly Fee of (\$3298.85).

*Commitment Fee is for an initial term of 5 years

The total implementation cost including the first quarter's maintenance fee is \$37,613.85 and the purchase will be made from Cerner Corporation, a sole source vendor.



140 South Friendship Drive
New Concord, OH 43762
800.338.3681 Tel

October 16, 2012

Ms. Diana Arneson
Information Technology Department
Rock County, WI

Dear Diana,

Cerner CareTracker software is proprietary software solely owned by Cerner Corporation. Licensed Software Support fees for Cerner CareTracker software cover many aspects of support which include enhancements to our proprietary software and therefore only Cerner can provide such support services.

If you have further questions or concerns, please contact us.

Yours truly,

Cerner Corporation



Salesperson: Wendy Edgar
 Preparation Date: 10/15/2012
 Expiration Date: 12/31/2012

Sold To: Rock Haven
 Sherry Gunderson
 3418 N Cty Trk Hwy F
 PO Box 351
 Janesville, WI 53547

Ship To: Rock Haven
 Sherry Gunderson
 3418 N Cty Trk Hwy F
 PO Box 351
 Janesville, WI 53547

Quote #: 0045511 - CareTracker Proposal: 128 Residents / 16 kiosks

Hardware Equipment

Item	Description	List Price	Qty.	Allowance	Extended Price
27120-POSI-0000	Posiflex CECK1501 Kiosk	\$1,795.00	16	0%	\$28,720.00
27620-POSI-0000	Posiflex Appliance	\$1,395.00	1	0%	\$1,395.00

Training and Implementation Services

Item	Description	List Price	Qty.	Allowance	Extended Price
51000-TRAI-0000	Misc. Travel Expenses/Implementation	Varies	1	0%	Billed Later
50400-TRAI-0000	On Site Training	\$1,400.00	2	0%	\$2,800.00
11500-CARE-0000	Implementation Fees	\$1,400.00	1	0%	\$1,400.00

Quarterly Recurring Fees

Item	Description	List Price	Qty.	Allowance	Extended Price
60925-CARE-0000	Posiflex Hotswap Fee/Quarterly	\$25.00	17	0%	\$425.00
95005-SAAS-0000	CareTracker PPD	\$27.00	128	0%	\$3,456.00
Number of Quarters					1
*Commitment allowance					15%
Total Quarterly Fees					\$3,298.85

*By signing this agreement you are committing to an initial term of 5 years for CareTracker. You will be billed on a quarterly basis

Deposit required. Amount varies depending on credit application.
 Payment terms are net 30 with approved credit application.

Total Cost: \$ 337,613.85

To obtain a system schedule for signature, please contact your Client Executive.



RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Randy Terronez
INITIATED BY



Randy Terronez
DRAFTED BY

GENERAL SERVICES
COMMITTEES
SUBMITTED BY

November 1, 2012
DATE DRAFTED

**APPROVING ADDITIONAL CONTINGENCY FUNDING FOR
ROCK HAVEN FACILITY REPLACEMENT PROJECT**

- 1 **WHEREAS**, the County awarded the Rock Haven Facility Replacement Project to C. G. Schmidt, Inc.
- 2 and established contingency funds to cover unforeseen conditions and necessary changes that may arise
- 3 throughout the course of the project as contained in Resolution #11-9A-455; and,
- 4
- 5 **WHEREAS**, two separate contingency funds were established, one to address the soil conditions in the
- 6 amount of \$515,900, and the other to address unforeseen conditions and owner-directed changes in the
- 7 amount of \$773,850; and,
- 8
- 9 **WHEREAS**, various change orders have been approved which resulted in the Contingency balance at
- 10 \$64,574.54; and,
- 11
- 12 **WHEREAS**, the new facility is scheduled for completion in January 2013; and,
- 13
- 14 **WHEREAS**, a pending change order in the amount of \$96,416.44 will result in a need for additional
- 15 funding in the amount of \$31,841.90; and,
- 16
- 17 **WHEREAS**, both contingency accounts have been depleted and the Samuels Group acting as the
- 18 Owner's Representative recommends replenishing the Contingency; and,
- 19
- 20 **WHEREAS**, funding is available from unallocated funds in the Rock Haven Project budget.
- 21
- 22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 23 assembled this _____ day of _____, 2012, does hereby increase the project
- 24 contingency in the amount of \$31,841.90 with funds to come from the unallocated funds in the Rock
- 25 Haven Project budget.
- 26
- 27 **BE IT FINALLY RESOLVED**, that the General Services Committee be delegated the authority to
- 28 approve all change orders for the Rock Haven Facility Replacement Project and report any change
- 29 orders over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meetings.

Respectfully Submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

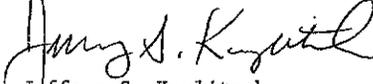
Edwin Nash

APPROVING ADDITIONAL CONTINGENCY FUNDING FOR ROCK HAVEN PROJECT

Page 2

LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.01 & 59.51,
Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

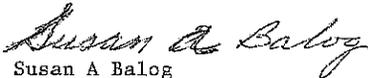
ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

FISCAL NOTE:

This resolution increases the contingency funding allocation for the Rock Haven project. The funding is coming from project funds that are currently unallocated. The resolution does not increase the overall budget for the Rock Haven project.


Susan A Balog
Sr. Accountant/Assistant to Finance Director

EXECUTIVE SUMMARY

In September 2011 the County awarded the Rock Haven Facility Replacement project bid to C.G. Schmidt, Milwaukee, WI in the amount of \$25,685,000 with funding from two separate bonds.

The resolution (#11-9A-455) awarding the project also established two contingency accounts. The Samuels Group suggested having two separate contingency funds to allow for better tracking of change orders, even though both were funded from the same project account. Use of the amounts was made via change order reviewed and approved or modified by the General Services Committee.

The first Contingency in the amount of \$515,900 addressed the soil conditions and a second contingency in the amount of \$773,850 addressed unforeseen conditions (other than soils) and necessary changes that were discovered throughout the course of the project recommended by the project team—including staff from Rock Haven and County Administration—that in their opinion were necessary to improve the project's functionality.

Change orders approved by the General Services Committee have left the Contingency budget at \$64,574.54.

Please note that the project to date has identified \$191,000 in construction credits that have been applied back to the project.

The original project schedule had substantial completion at September 30, 2012 but due in part to coordination issues, substantial completion is now targeted at January 31, 2013.

A Change Order is pending in the amount of \$96,416.44 that requires \$31,841.90 in additional funding.

Funding is available from unallocated funds from the Rock Haven Capital project budget.

Approval of the request will increase the overall project contingency and this action is being requested.

Finally, this resolution continues the previously approved action that delegates authority to approve all change orders on this project to the General Services Committee of the Rock County Board of Supervisors. Current County Board Rules specify that the full County Board approve change orders over \$10,000. However, in certain circumstances, such as those involving unsuitable soils as described above, a delay in approving change orders may have the effect of shutting the project down for a period. Delays of this type could have large cost implications for the overall cost of the project. The flexibility of convening a smaller committee to address change orders would allow the County to respond more quickly to unforeseen conditions and save overall construction costs. There may still exist credits that could be applied back to the project.

Rock County

CHANGE ORDER

No. 00018

51 South Main street
Janesville, WI 53545

Phone: 608,757,5543

TITLE: Program Request # 15

DATE: 8/14/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00007	PCO #115 pertains to a RFI #301 Door Siving Conflict with Stair Stringer. (VOID), modification not required).		1.000		\$0.00	0.00%	\$0.00	\$0.00
00008	PCO #077R2 pertains to duct work modifications required as a result of the mechanical coordination process.		1.000		\$2,763.20	0.00%	\$0.00	\$2,763.20

Unit Cost: (\$11,075.84)
Unit Tax: \$0.00
Total: (\$11,075.84)

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,699,788.97)
The Contract Sum Prior to This Change Order was	\$16,985,211.03
The Contract Sum Will be Decreased	(\$11,075.84)
The New Contract Sum Including This Change Order	\$16,974,135.19
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

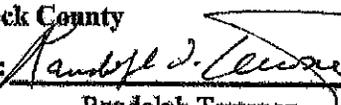
ACCEPTED:

C. G. Schmidt

Rock County

The Samuels Group, Inc.

By: 

By: 

By: Kevin C. Higgs

Jeff Kenley

Randolph Terronez

Kevin C. Higgs

Date: 8/14/2012

Date: 8/14/2012

Date: 8/14/2012

Rock County

CHANGE ORDER

No. 00018

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 15

DATE: 8/14/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

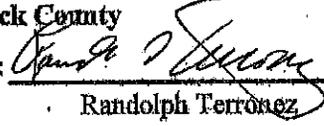
Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	PCO #072R pertains to RFI #232, Add Insulation to Supply Ducts.		1.000		\$19,064.10	0.00%	\$0.00	\$19,064.10
00002	PCO #051 pertains to CB#08 Revised Geothermal Well Field Layout.		1.000		(\$46,274.00)	0.00%	\$0.00	(\$46,274.00)
00003	PCO #061 pertains to CB#06, Loading Dock Revisions For EM Generator.		1.000		\$2,193.86	0.00%	\$0.00	\$2,193.86
00004	PCO #042R3 pertains to RFI #139, Revised Duct Routing.		1.000		\$14,190.00	0.00%	\$0.00	\$14,190.00
00005	PCO #110 pertains to a Substitution Request, Ceramic paint to Epoxy Paint.		1.000		(\$4,000.00)	0.00%	\$0.00	(\$4,000.00)
00006	PCO #112 pertains to a RFI #289 N3 Connector to Compsion OF Fixture.		1.000		\$987.00	0.00%	\$0.00	\$987.00

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,699,788.97)
The Contract Sum Prior to This Change Order was	\$16,985,211.03
The Contract Sum Will be Decreased	(\$11,075.84)
The New Contract Sum Including This Change Order	\$16,974,135.19
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley

Rock County
By: 
Randolph Terronez

The Samuels Group, Inc.
By: _____
Kevin C. Higgs

Date: 8/14/2012

Date: 8/14/2012

Date: 8/14/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE \$ 100,558.76

INCREASE FROM \$ 16,974,135.19 TO \$ 17,074,693.95

ACCOUNT BALANCE AVAILABLE \$ 565,985.77 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #19

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

Rock County

**CHANGE ORDER
No. 00019**

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 17
PROJECT: Rock Haven Health Care Facility
TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

DATE: 8/24/2012
JOB: 6637
CONTRACT NO: 1

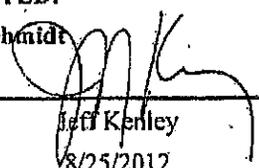
DESCRIPTION OF CHANGE

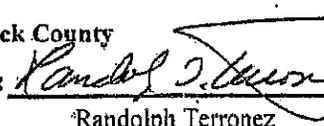
Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103173 and associated contract for Rock County Project # 2011-63).

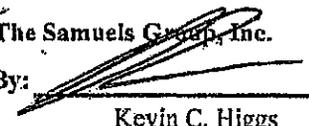
Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
X 00001	PCO #052R pertains to RFI #88- Pipe Louvs- Neighborhood.		1	000	\$3,500.00	0.00%	\$0.00	\$3,500.00
X 00002	PCO #053R pertains to RFI # 149 Power for Sensor Operated Faucets.		1	000	\$18,297.40	0.00%	\$0.00	\$18,297.40
X 00003	PCO # 102R pertains to RFI # 090 Location of Foundation Insulation.		1	000	\$8,596.59	0.00%	\$0.00	\$8,596.59
X 00004	PCO # 113 pertains to RFI # 291 Sodded Holding Room Door Connections.		1	000	\$3,701.50	0.00%	\$0.00	\$3,701.50
X 00005	PCO #114 pertains to RFI # 296 Neighborhood Nurse Coll. Station Lights		1	000	\$5,795.90	0.00%	\$0.00	\$5,795.90
X 00006	PCO #118 pertains to RFI # 299 Common Connector Type "QF" Fixtures		1	000	\$11,674.30	0.00%	\$0.00	\$11,674.30
X 00007	PCO #120 pertains to RFI # 302 Flux Column- South Entry-Village Commons.		1	000	\$278.77	0.00%	\$0.00	\$278.77
X 00008	PCO #122 pertains to RFI # 327 Connector Exterior Light Circuits.		1	000	\$547.80	0.00%	\$0.00	\$547.80

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,710,864.81)
The Contract Sum Prior to This Change Order was	\$16,974,135.19
The Contract Sum Will be Increased	\$100,558.76
The New Contract Sum Including This Change Order	\$17,074,693.95
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley
Date: 8/25/2012

Rock County
By: 
Randolph Terronez
Date: 8/27/2012

The Samuels Group, Inc.
By: 
Kevin C. Higgs
Date: 8/24/2012

Rock County

CHANGE ORDER

No. 00019

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 17
PROJECT: Rock Haven Health Care Facility
TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

DATE: 8/24/2012
JOB: 6637
CONTRACT NO: 1

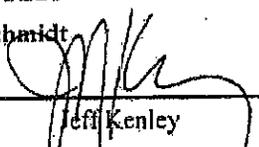
DESCRIPTION OF CHANGE

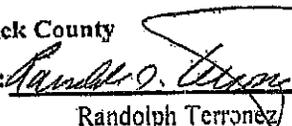
Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00009	PCO #123 pertains to RFI # 330 Fire Alarm Review Comments		1	000	\$16,678.20	0.00%	\$0.00	\$16,678.20
00010	PCO #124 pertains to RFI # 328 Type "OP" Base Detail		1	000	(\$635.00)	0.00%	\$0.00	(\$635.00)
00011	PCO #126 pertains to Construction Bulletin # 19 Revised Location for IT Cabinet		1	000	\$32,123.30	0.00%	\$0.00	\$32,123.30

Unit Cost: \$100,558.76
Unit Tax: \$0.00
Total: \$100,558.76

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,710,864.81)
The Contract Sum Prior to This Change Order was	\$16,974,135.19
The Contract Sum Will be Increased	\$100,558.76
The New Contract Sum Including This Change Order	\$17,074,693.95
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore Is	

ACCEPTED:

By: 
Jeff Kenley
Date: 8/25/2012

Rock County
By: 
Randolph Terronez
Date: 8/27/2012

The Samuels Group, Inc.
By: Kevin C. Higgs
Kevin C. Higgs
Date: 8/24/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE \$ 22,171.50

INCREASE FROM \$ 17,074,693.95 TO \$ 17,096,865.45

ACCOUNT BALANCE AVAILABLE \$ 543,814.27 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #20

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

Rock County

CHANGE ORDER

No. 00020

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: PR # 11 (Resolved PCO's)

DATE: 8/24/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1 03172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
X 00001	PCO #075 pertains to RFI #169, Rated Light Fixture Covers. (Program Request # 11)		1.000		\$10,689.00	0.00%	\$0.00	\$10,689.00
X 00002	PCO #078 pertains to RFI #238 Team 2 Vestibule Cabinet Unit Heater (Program Request # 11)		1.000		\$1,500.00	0.00%	\$0.00	\$1,500.00
X 00003	PCO #079 pertains to RFI #213, Kitchen Exhaust Fan Starters (Program Request # 11)		1.000		\$4,369.20	0.00%	\$0.00	\$4,369.20
X 00004	PCO #080 pertains to RFI #244, A111/C Recovery Wheel (Program Request # 11)		1.000		\$5,613.30	0.00%	\$0.00	\$5,613.30

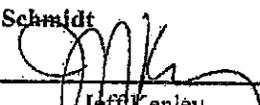
Unit Cost: \$22,171.50

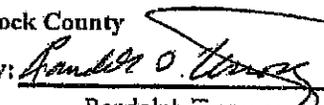
Unit Tax: \$0.00

Total: \$22,171.50

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,610,306.05)
The Contract Sum Prior to This Change Order was	\$17,074,693.95
The Contract Sum Will be Increased	\$22,171.50
The New Contract Sum Including This Change Order	\$17,096,865.45
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley

Rock County
By: 
Randolph Ferronez

The Samuels Group, Inc.
By: Kevin C. Higgs
Kevin C. Higgs

Date: 8/24/2012

Date: 8/27/2012

Date: 8/24/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE \$ 9,298.30

INCREASE FROM \$ 17,096,865.45 TO \$ 17,106,163.75

ACCOUNT BALANCE AVAILABLE \$ 534,515.97 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #21

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

Rock County

CHANGE ORDER

No. 00021

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: PR # 12 (Resolved PCO's)

DATE: 8/24/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P.103172 and associated contract for Rock County Project # 2011-63).

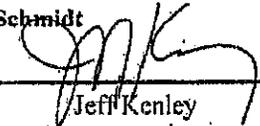
Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	PCO #083 pertains to RFI #070, Electrical Panel BCC1.B.		1.000		\$7,301.80	0.00%	\$0.00	\$7,301.80
00003	PCO #084 pertains to RFI #072, Ductwork VS Panel Room # 031		1.000		\$1,996.50	0.00%	\$0.00	\$1,996.50

Unit Cost: \$9,298.30
Unit Tax: \$0.00
Total: \$9,298.30

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,588,134.55)
The Contract Sum Prior to This Change Order was	\$17,096,865.45
The Contract Sum Will be Increased	\$9,298.30
The New Contract Sum Including This Change Order	\$17,106,163.75
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

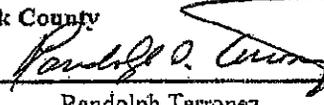
C. G. Schmidt

By: 

Jeff Kenley

Date: 8/24/2012

Rock County

By: 

Randolph Terronez

Date: 8/27/2012

The Samuels Group, Inc.

By: Kevin C. Higgs
7025 W. Main St. Suite 1000
Janesville, WI 53545
Tel: 608.757.5543
Fax: 608.757.5544
Email: kchiggs@samuelsgroup.com

Kevin C. Higgs

Date: 8/24/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE \$ 40,103.04

INCREASE FROM \$ 17,106,163.75 TO \$ 17,146,266.79

ACCOUNT BALANCE AVAILABLE \$ 494,412.93 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #22

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

Rock County

CHANGE ORDER

No. 00022

5 South Main street
Janesville, WI 53543

Phone: 608.757 5543

TITLE: PR # 13 (Resolved PCO's)

DATE: 8/24/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO:

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

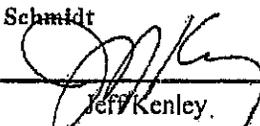
Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
X 00001	PCO #090 pertains to RFI #154 & 10-1 Shear Walls/Thickness of Shear walls		1.000		\$14,980.16	0.00%	\$0.00	\$14,980.16
X 00002	PCO #094 pertains to RFI #271. Kitchen Secor Full Height Walls,		1.000		\$25,122.88	0.00%	\$0.00	\$25,122.88

Unit Cost: \$40,103.04
Unit Tax: \$0.00
Total: \$40,103.04

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,578,836.25)
The Contract Sum Prior to This Change Order was	\$17,106,163.75
The Contract Sum Will be Increased	\$40,103.04
The New Contract Sum Including This Change Order	\$17,146,266.79
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

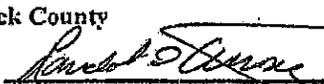
C. G. Schmidt

By: 

Jeff Kenley

Date: 8/24/2012

Rock County

By: 

Randolph Terronez

Date: 8/27/2012

The Samuels Group, Inc.

By: Kevin C. Higgs

Kevin C. Higgs

Date: 8/24/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE \$ 291.50

INCREASE FROM \$ 17,146,266.79 TO \$ 17,146,558.29

ACCOUNT BALANCE AVAILABLE \$ 494,121.43 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #23

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

Rock County

CHANGE ORDER

No. 00023

5' South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: PR # 14 (Resolved PCO's)

DATE: 8/25/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103173 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
* 00001	PCO #097 pertains to RFI #287. CTH 1, 3, 5, 6, Relocation.		3.000		\$291.50	0.00%	\$0.00	\$291.50
Unit Cost:								\$291.50
Unit Tax:								\$0.00
Total:								\$291.50

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,538,733.21)
The Contract Sum Prior to This Change Order was	\$17,146,266.79
The Contract Sum Will be Increased	\$291.50
The New Contract Sum Including This Change Order	\$17,146,558.29
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

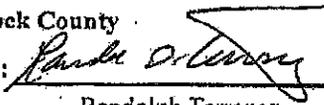
C. G. Schmidt

By: 

Jeff Kenley

Date: 8/25/2012

Rock County

By: 

Randolph Terronez

Date: 8/27/2012

The Samuels Group, Inc.

By: Kevin C. Higgs

Kevin C. Higgs

Date: 8/25/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE \$ 201,080.80

INCREASE FROM \$ 17,146,558.29 TO \$ 17,347,639.09

ACCOUNT BALANCE AVAILABLE \$ 293,040.63 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #24

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
Chair _____ Date _____
(If over \$10,000)

COUNTY BOARD _____
Resolution # _____ Adoption Date _____
(If over \$10,000)

Rock County

CHANGE ORDER
No. 00024

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 16 Soils
PROJECT: Rock Haven Health Care Facility
TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

DATE: 8/25/2012
JOB: 6637
CONTRACT NO: 1

DESCRIPTION OF CHANGE

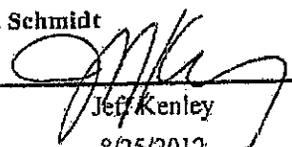
Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO #P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
* 00011	PCO #103R: Increase contract value based on unit pricing for quantities identified in PCO #103R for soil remediation as directed by PSI on site soils technician		1.000		\$28,128.40	0.00%	\$0.00	\$28,128.40
X 00012	PCO #104R: Increase contract value based on unit pricing for quantities identified in PCO #104R for soil remediation as directed by PSI on site soils technician.		1.000		\$65,121.00	0.00%	\$0.00	\$65,121.00
* 00013	PCO #105R: Increase contract value based on unit pricing for quantities identified in PCO #105R for soil remediation as directed by PSI on site soils technician.		1.000		\$22,971.20	0.00%	\$0.00	\$22,971.20
X 00014	PCO #106R: Increase contract value based on unit pricing for quantities identified in PCO #106R for soil remediation as directed by PSI on site soils technician.		1.000		\$32,536.00	0.00%	\$0.00	\$32,536.00

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,538,441.71)
The Contract Sum Prior to This Change Order was	\$17,146,558.29
The Contract Sum Will be Increased	\$201,080.80
The New Contract Sum Including This Change Order	\$17,347,639.09
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

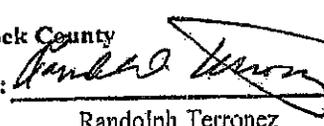
ACCEPTED:

C. G. Schmidt

By: 

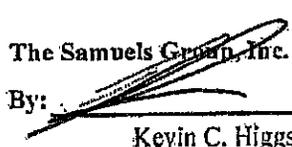
Date: 8/25/2012

Rock County

By: 

Date: 8/27/2012

The Samuels Group, Inc.

By: 

Date: 8/25/2012

Rock County

CHANGE ORDER

No. 00024

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 16 Soils
PROJECT: Rock Haven Health Care Facility
TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

DATE: 8/25/2012
JOB: 6637
CONTRACT NO: 1

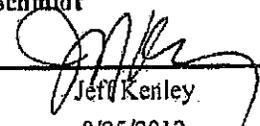
DESCRIPTION OF CHANGE

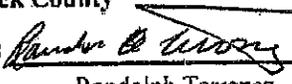
Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00045	PCO #107R. Increase contract value based on unit pricing for quantities identified in PCO #107R for soil remediation as directed by PSI on site soils; technician.		1.000		\$52,324.20	0.00%	\$0.00	\$52,324.20

Unit Cost: \$201,080.80
Unit Tax: \$0.00
Total: \$201,080.80

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,538,441.71)
The Contract Sum Prior to This Change Order was	\$17,146,558.29
The Contract Sum Will be Increased	\$201,080.80
The New Contract Sum Including This Change Order	\$17,347,639.09
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
 By: 
 Jeff Kenley
 Date: 8/25/2012

Rock County
 By: 
 Randolph Terronez
 Date: 8/27/2012

The Samuels Group, Inc.
 By: Kevin C. Higgs
 Kevin C. Higgs
 Date: 8/25/2012

Program Request #20

To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: October 31, 2012

RE: Rock County Project # 2011-63 -Rock Haven Skilled Nursing Facility

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

IOWA

317 6th Avenue
Suite 720
Des Moines, IA 50309
phone 515.232.6443
fax 515.288.0471

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

Change Order Request #127.1

Total Cost; \$ 13,036.37

PCO #127.1 pertains to Construction Bulletin #15, Exterior Modifications. Construction Bulletin #15 alters the exterior finishes at multiple locations, impacting both interior and exterior finishes.

Change Order Request #128

Total Cost; \$ 1,111.00

PCO #128 pertains to Construction Bulletin #18, Exterior Modifications. Construction Bulletin #18 alters the exterior finishes at the loading dock area to incorporate the stucco finish.

Change Order Request #132

Total Cost; \$ 28,261.20

PCO #132 pertains to RFI #372, Electrical Coordination Study. RFI #372 provides direction for the contractor to modify the electrical equipment as required per the coordination study.

Change Order Request # 134

Total Cost; \$ 12,551.00

PCO #134 pertains to RFI #375 Loading Dock Lighting. RFI #375 provides direction to install (4) OF Light fixtures, and (1) type OK pole for Lighting required at the loading dock area.

Change Order Request #135

Total Cost; \$ 3,520.50

PCO #136 pertains to RFI # 386 Commons Group Kitchen Circuits. RFI #386 provides direction to install electrical circuits for the dishwasher and range hood in room #131.

Change Order Request #136

Total Cost; \$ 7,215.57

PCO #136 pertains to RFI #334 Cat walk at Commons Building. RFI #334 directs the contractor to install (3) 32" x 80" Fire Rated doors, frames & hardware at areas where the cat walk crosses rated wall assemblies.



Change Order Request #137**Total Cost; \$ 10,448.90**

PCO #137 pertains to RFI #379 Fire Rated Stenciling.

RFI #379 directs the contractor to provide stenciling of the rated wall partitions. This stenciling is required by the building inspector, at walls that were previously designated as smoke partitions, and are now 1 hour fire rated walls. Stenciling is required every 8' above the ceilings on all rated wall assemblies. (Approximately 6,010' of stenciling) EUA architects have confirmed that they are unable to dispute this issue with the inspector, as the codes are clear on the requirements.

Change Order Request #139**Total Cost; \$ 2,554.20**

PCO #139 pertains to RFI #393 Neighborhood Sprinkler Dry System Pressure Switch.

RFI #393 directs the contractor to add a FA monitor module at each pressure switch interface wiring to the FA system.

Change Order Request #140**Total Cost; \$ 5,327.30**

PCO #140 pertains to RFI #392 Mezzanine FA Duct Detector.

RFI #392 directs the contractor to add an additional duct smoke detector at the secondary inlet. A total of (4) duct smoke detectors and (4) control modules are being added.

Change Order Request #141**Total Cost; \$ 4,911.50**

PCO #141 pertains to RFI #387 AHU's Factory Lights.

RFI #387 directs the contractor to furnish and install lighting circuits to each of the (5) air handlers factory supplied lights.

Change Order Request #142**Total Cost; \$ 4,882.90**

PCO #142 pertains to RFI #384 Indoor Heat Circulation Pumps.

RFI #384 directs the contractor to provide electrical circuits for (10) hot water heat circulation pumps.

Change Order Request #143**Total Cost; \$ 2,596.00**

PCO #143 pertains to RFI #385 Transfer Fans @ Neighborhood Hub Rooms.

RFI #385 directs the contractor to provide electrical circuits to the transfer fans installed in the neighborhood IT Hub rooms.

Total cost for Program Request # 20 = \$ 96,416.44

Wisconsin - 311 Financial Way, Suite 300 - Wausau, WI 54401 ~ p. 715.842.2222 ~ f. 715.848.8088
Iowa - 317 6th Avenue Suite 720 ~ Des Moines, IA 50309 ~ p. 515.288.0467 ~ f. 515.288.0471
313 E 5th Street - Waterloo, IA 50703 ~ p. 319.232.6443 ~ f. 319.233.3191



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2013-03
 PROPOSAL NAME GAS CARDS
 PROPOSAL DUE DATE OCTOBER 1, 2012 – 12:00 NOON
 DEPARTMENT SHERIFF, COUNCIL ON AGING, GENERAL SERVICES

	WRIGHT EXPRESS EXXON MOBIL	KWIK TRIP	WRIGHT EXPRESS UNIVERSAL
RATER 1	95	83	50
RATER 2	100	80	45
RATER 3	60	100	60
RATER 4	97	76	82
RATER 5	93	82	88
RATER 6	58	80	88
RATER 7	90	80	95
TOTAL SCORE	593	581	508
DISCOUNT	.05 / GALLON BASED ON CURRENT USAGE	.05 / GALLON BASED ON CURRENT USAGE	1% OF COST – .03 / GALLON BASED ON CURRENT COST PER GALLON OF GAS

Proposals were evaluated based on the following criteria:

- Understanding of services to be provided. **Maximum 10 points**
- Number and locations of stations. **Maximum 25 points**
- Experience of firm & personnel. **Maximum 15 points**
- Cost Proposal. **Maximum 50 points**

Request for Proposal advertised in the Janesville Gazette and on the Internet. Five additional agencies were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: WRIGHT EXPRESS-EXXON MOBIL

SIGNATURE _____ DATE _____

GOVERNING COMMITTEE APPROVAL: _____
 CHAIR _____ VOTE _____ DATE _____

PURCHASING PROCEDURAL ENDORSEMENT: _____

CHAIR _____ VOTE _____ DATE _____