

## HEALTH SERVICES COMMITTEE

March 12, 2014

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Beaver, Grahn and Fell

STAFF MEMBERS PRESENT: Sue Prostko, Nursing Home Administrator; Dave Sudmeier, Controller

OTHERS PRESENT: Jim Haseman, Volunteer Ombudsman

CALL TO ORDER/APPROVAL OF AGENDA – Chair Bussie called the meeting of the Rock County Health Services Committee to order at 8:04 a.m. in the Rock Haven Class Room. Supervisors Fell and Beaver moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES – February 12, 2014 – Supervisors Grahn and Fell moved approval of the minutes of February 12, 2014. ADOPTED.

### INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS –

Sue Prostko, NHA gave an update on a survey complaint visit that occurred on February 26, 2014. There were three surveyor's at Rock Haven for eight hours and exited with no sites. The annual survey window is now open as of March 9, 2014.

BILLS – Supervisors Fell and Beaver moved approval of the bills. There is a correction to an account number on the committee approval report on page one. The correct number is 32-8000-9200-63109 and had been corrected already in the accounting department, but a new committee approval report was not printed. ADOPTED with account number corrected.

BUDGET TRANSFERS – Supervisors Beaver and Fell moved approval of the budget transfers. ADOPTED

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

### OLD BUSINESS

Rock Haven Building – Randy Terronez and Doug Keating are working with the contractors and staff to get things fixed that are breaking. There are tiles that are coming up in areas. The automatic faucets are being replaced. Anything that is being fixed or replaced are getting the extended warranty.

NEW BUSINESS

Survey Readiness – The annual survey window is open as of March 9, 2014. The survey binders are being updated to have everything ready for the surveyors when they arrive.

REPORTS

Census – Slightly down from budget due to admissions being on hold during the norovirus outbreak and water leakage. Admissions have been steady and staying almost full.

Family Council – March meeting was canceled due to the norovirus outbreak so as not to expose anyone.

Education – There are several staff educational opportunities to attend for the month.

Resident Council Meeting – Minutes for the February meeting were provided.

Finance – Copies provided for the Rock Haven 4<sup>th</sup> quarter financial results.

Sue Prostko, NHA wanted to give a big thanks and recognize Dave Sudmeier for his many hours he has put in the last month. An employee in his department had been off on leave and he stepped up and did the job of two.

Chair Bussie and the entire committee thanks Dave Sudmeier and all the employees for their hard work and many hours to Rock Haven.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, April 9, 2014 at 8 a.m. in the Rock Haven Class Room in the Village Commons.

ADJOURNMENT – Supervisors Fell and Beaver moved to adjourn the meeting. ADOPTED. The meeting adjourned at 8:43 a.m.

Respectfully submitted,  
Michelle Lynch

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