

**MINUTES OF BOARD OF HEALTH MEETING**  
**July 7, 2010**

Meeting was called to order by Chair Kraft at 6:00 p.m.

Board of Health Members Present: Chair Kraft, Supervisor Peer, Supervisor Bostwick (left at 7 p.m.), Supervisor Thompson, Dr. Peterson, Ms. Wade, and Mr. Rooney.

Board of Health Members Absent: Dr. Best and Dr. Winter.

Staff Members Present: Karen Cain – Health Officer; Janet Zoellner – Nursing Director; Tim Banwell – Environmental Health Director; and Geri Waugh – Account Clerk.

Others Present: None at this time.

**Adopt Agenda**

Chair Kraft stated that item 6.A.5 for the Resolution to Support and Promote Eco-Friendly Practices needs to be moved up on the agenda to item 5, as Supervisor Bostwick needs to take the resolution to the Land Conservation Committee meeting to be held later this evening.

Supervisor Bostwick made a motion to adopt the agenda as amended. Ms. Wade seconded the motion.  
MOTION APPROVED.

**Approval of Minutes 6/2/10**

Supervisor Peer made a motion to approve the minutes of the 6/2/10 Board of Health meeting. Ms. Wade seconded the motion. MOTION APPROVED.

**Citizen Participation**

No citizen participation at this time.

Chair Kraft welcomed Supervisor Thompson as the newest member of the Board of Health.

Chair Kraft also mentioned that on 6/28/10, Karen Cain, Tim Banwell, and Janet Zoellner did a presentation for the Finance Committee on the Rock County Health Department's 2011 budget. Chair Kraft commended them on their presentation.

**Resolution – Support and Promote Eco-Friendly Practices**

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010 does hereby support and promote eco-friendly practices in the county which preserve or improve the quality of water and soil for future generations, and affirm the work of these departments, and the county board requests annual progress reports by these departments on activities that preserve and protect soil and water quality.

Dr. Peterson asked where the funding is coming from for farmland preservation. Supervisor Bostwick stated Rock County Land Conservation Department received \$995,000 from the \$1.8 million awarded to Rock County by the American Transmission Company (ATC). Part of these funds will be used for farmland preservation.

Supervisor Bostwick also stated that the farmland preservation program is a voluntary program, but once farmland has been entered into the program, it must remain in the program and cannot be removed from the program.

Supervisor Bostwick made a motion to approve the resolution. Ms. Wade seconded the motion. MOTION APPROVED.

### **Unfinished Business**

None at this time.

### **New Business**

#### **Administrative Division**

#### **Approval of Bills/Transfer of Funds**

Supervisor Thompson asked if interpreters used by the health department need certification? Ms. Cain stated they do not have to be certified, but they are trained by the health department on HIPAA , confidentiality, and privacy issues.

Chair Kraft asked why the paper shredder for the Beloit office cost \$1,874.00. Ms. Cain stated it is a heavy-duty shredder, therefore making it more expensive.

Ms. Wade made a motion to approve the bills for the month of June in the amount of \$8,138.03; bills for the PHER Emergency Response Grant in the amount of \$10,654.43; bills for the Healthy Homes Grant in the amount of \$629.04, and bills for the State Flood Grant in the amount of \$95.00. Supervisor Peer seconded the motion. MOTION APPROVED.

There are no transfers of funds at this time.

#### **Health Department Report**

Rock County Directory: Ms. Cain distributed a copy of the newest Rock County directory to the non-county board supervisor members of the Board of Health. Members of the Board of Health who are county board supervisors had already received a copy at the county board meeting.

NACCHO Conference: Ms. Cain stated she will be attending the National Association of City and County Health Officials (NACCHO) conference in Memphis, TN next week from 7/13-7/16. As H1N1 will be discussed at the conference, the health department will be billing Karen's hours to the PHER Grant. Health care reform will also be a major topic at the conference.

FEMA Flood Dollars: Ms. Cain stated that the health department was informed there was still some FEMA dollars left from the 2008 flood, and the health department could submit time spent on flood activities during regular work hours. The time spent on the flood needs to be documented. Tim Banwell reviewed the Environmental Health staff's time program and was able to apply for \$38,000 for staff time spent. Hopefully, the health department will receive at least a portion of these dollars.

Contaminated wells: Ms. Cain reported that a cluster of homes in a rural Beloit subdivision have private wells that are contaminated with E.coli. The contamination was discovered through water testing being done as part of the health department's State Flood Grant. The health department contacted WDNR concerning the

contamination. The bedrock in this area of Rock County is fractured. The source of the contamination may possibly be leaking mound septic system piping. The State Lab of Hygiene and WDNR have been assisting the health department with the sampling of the water from these homes. The health department hopes to find out in the next week what the contamination source is.

SHOW Program: Ms. Cain stated that the 'Survey of Health of Wisconsin' (SHOW) is a grant funded program through the University of Wisconsin School of Medicine and Public Health. Their van will be in Rock County during June & July and they will be surveying citizens concerning their health. The health department supports this program.

Walking path: Ms. Cain reported that the Land Conservation Department will be developing a walking path at the Rock County health care complex (including the health department). They will be removing weeds and brush to clear the area for the walking path. Supervisor Bostwick stated that invasive weeds and trees will be removed, and the area will be replanted to restore it to an oak savanna.

Appeals for Denial of Sanitary Permit: Ms. Cain stated that the health department will be meeting with Paul Benjamin, the Planning Department director, in the near future to discuss changing the policy concerning the appeal process for the denial of a sanitary permit to make the process less time-consuming and costly for the citizens involved.

Rx drug Roundup: Ms. Cain stated the health department has met with the City of Milton concerning their pilot program for a year-round drug collection. The City of Milton's target date for this program is late July. The health department will assist them with start-up costs and advertising for the program.

Ms. Cain also stated that legislation has been introduced in Congress to have the Drug Enforcement Agency (DEA) lessen their restrictions on the disposal of prescription drugs. Wisconsin Representative Tammy Baldwin is on the committee reviewing the legislation. Ms. Cain asked the Board members if she should draft a letter to Tammy Baldwin in support of this legislation. After some discussion, the Board members agreed that Ms. Cain should draft a letter to Ms. Baldwin and send the letter to the Board members for their review.

#### **Pre-Approved Encumbrance Amendment – Sanofi Pasteur**

Dr. Peterson made a motion to approve the Pre-Approved Encumbrance Amendment for Sanofi Pasteur. Ms. Wade seconded the motion. MOTION APPROVED.

#### **Resolution – Accepting HUD Lead Hazard Reduction Demonstration Grant and Amending the 2010 Rock County Health Department Budget**

**NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2010, does hereby authorize the Rock County Health Department to accept the HUD Lead Hazard Reduction Demonstration Grant in the amount of \$24,000 and amend the 2010 Rock County Health Department budget as follows:

<u>Account/Description</u> <u>Source of Funds</u>	<u>Budget</u> <u>6/14/10</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
31-3014-0000-42100/ Federal Aid	-0-	\$24,000	\$24,000
<u>Use of Funds</u>			
31-3014-0000-63110/ Administrative Expense	-0-	\$24,000	\$24,000

Supervisor Peer made a motion to approve the resolution. Supervisor Thompson seconded the motion.  
MOTION APPROVED.

### **Semi-Annual Report – Attendance at Conventions/Conferences**

For the period of January 1, 2010 through June 30, 2010, there was no Rock County Health Department staff person that attended a training, convention, or conference in which costs exceeded \$1,000.00 per event, per employee, whether in-state or out-of-state.

### **Environmental Health**

#### **Restaurant Owner/Operator Survey on Inspection Report Satisfaction**

Mr. Banwell stated the health department's sanitarians that perform the food facility inspections use tablet computers.

Beginning in November, 2009 surveys were sent to food service facilities after a routine inspection to better understand the quality and impact of the routine inspections. The survey was an opportunity to evaluate the use of the tablet computers. Subsequent to each inspection a survey with a self-addressed envelope is mailed out to each facility. The response rate has been 44%, with 139 surveys returned to the health department.

An important feature of the tablet computer is that a standard, easily readable inspection report is printed out for the establishment operator by the sanitarian at the end of the inspection. A printed inspection report from the tablet computer has been left at the end of the inspection in all but six cases. In one situation, the printer ran out of ink; at other times, the report was finished at the office and either mailed or e-mailed to the establishment. In all but one instance, respondents stated the report was clearly written and easily understood.

The survey asks other questions about inspection procedures. All respondents agreed the inspector demonstrated professional conduct. Reviewing the report at the end of the inspection and leaving a copy with the establishment operator are two important steps. Six respondents commented that the inspector did not review the report with them before they left. Only two of these persons had not received the report from the inspector; in most cases the responsible person had left the facility at the time the report was completed. One facility didn't feel the report was a beneficial tool for their business. One respondent said the question was not applicable to their circumstance. The inspection process was better this time for 42 facilities; the same for 88 facilities; and 9 facilities had no opinion.

Overall the respondents found the inspection reports to be clearly written and a useful tool for managing their facilities. When they were asked about strengths, weaknesses, or suggested improvements, there has been nothing but positive comments about the health department's inspection staff. The inspections are performed in a professional manner, the staff has been helpful, and the facility benefited from the inspection experience.

## **Public Health Nursing**

### **Public Health Assistance for Facilities Experiencing Outbreaks of Non-Reportable Illness**

Ms. Zoellner did a powerpoint presentation for the Board members on public health nursing's role during an outbreak of MRSA, a non-reportable disease.

#### **Objectives**

- Review the statutory role of local public health in reportable communicable disease
- Briefly examine MRSA disease
- Discuss a recent non-reportable disease (MRSA) outbreak for which the health department provided public health interventions
- Present a few challenges for intervening with institutions that are regulated by others

#### **Methicillin-Resistant Staph Aureus (MRSA)**

- Two kinds
  1. Healthcare Associated (HA-MRSA)
  2. Community Acquired (CA-MRSA)

#### **What is CA-MRSA?**

Community-Acquired, Methicillin-Resistant Staph Aureus

- A type of staphylococcus aureus bacteria
- Resistant to some antibiotics
- Treatable with other antibiotics

#### **Where is CA-MRSA Found?**

- Staph is commonly found in our environment and on the surface of our skin
- People can 'carry' Staph bacteria in their bodies, especially their noses, without being sick
  1. 30% of people are carriers of Staph
  2. 1% of people are carriers of MRSA

#### **A new and different disease**

CA-MRSA was first reported in the 1980's

- Differs from hospital-associated MRSA first reported in the 1960's
- Infects previously healthy individuals
- More likely to cause skin infections

#### **Clinical Manifestations of CA-MRSA**

- Boils or draining pimples
- 'Spider-bites' or 'bug bites'
- Sores that won't heal
- Red areas of skin that may feel warm to the touch
- Abscesses
- Systemic infections (i.e. pneumonia, blood infections) much less common

#### **How is CA-MRSA Transmitted?**

- Direct skin-to-skin contact
  1. Contact with soiled bandages, wound drainage

- Sharing personal items
  1. Linens, towels, razors, bars of soap, clothing
- Athletic equipment (i.e. weight benches)
  1. Warm, moist environment
  2. Athletes with cuts, scratches
- More common in some settings (i.e. households, dorms, sports' teams, daycare)

#### A Local Example

- Local long-term care facility
- No residents ill, but several ill staff members
- Health Department began receiving calls from staff members
- Agencies involved?
  1. Local Public Health
  2. OSHA
  3. WI Division of Health
  4. WI Bureau of Quality Assurance

#### Treatment

- Infection is treatable
- Can CA-MRSA be eliminated?
  1. Recolonization is >50% within 4 months
  2. Not practical to keep testing and treating colonization
  3. Recommendations are not concrete
  4. Prevention is the Key!

#### Guidelines for Preventing CA-MRSA Transmission

- Good hand hygiene is the most effective prevention strategy
  1. Wash hands frequently with non-bar soap
  2. Ensure access to sinks, soaps, and clean towels
  3. Use liquid hand sanitizers when soap & water aren't available or as addition to existing hand hygiene regimens
  4. No sharing of personal items such as towels, razors, lotions, deodorants, etc.
  5. Regularly clean sinks, showers and toilets
  6. Disinfect equipment between users

#### CA-MRSA Transmission – Should Workers be Excluded?

- Case-by-case basis
- If the employee is excluded, when do you reinstate them?
- Assume re-colonization will occur
- Educate the employee

#### 'Sticky Wickets'

- Guidelines changing all the time
- Confidentiality for the employee
- Long-term care is the resident's home
- Many regulatory agencies
- Expectations of local public health

## **Communications and Announcements**

Dr. Peterson asked Mr. Banwell for an update on Kountry Kourt mobile home park. Mr. Banwell stated Plymouth Township revoked Kountry Kourt's township license, so Rock County Health Department therefore cannot renew their license for Kountry Kourt. At this point, the operator hasn't appealed the township's decision. The State Department of Commerce is assisting the township in this matter. Plymouth Township will issue a formal notice to vacate the property to Kountry Kourt; there are still approximately 37 persons living there at this time.

Dr. Peterson also asked Mr. Banwell if the health department has ever considered the display of a restaurant's inspection score at the restaurant. Mr. Banwell stated that the health department has previously met with the local restaurant association concerning this matter, and the restaurant association was not in favor of displaying a restaurant's inspection score. This item will be on the agenda for the next Food Safety Advisory Committee meeting.

## **Adjournment**

Ms. Wade made a motion to adjourn the meeting. Mr. Rooney seconded the motion. MOTION APPROVED. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Geri Waugh, Recorder

Not Official Until Approved by the Board of Health