



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
Fax: 608/757-5374

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, September 11, 2013 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of August 28, 2013 *
4. Citizen Participation
5. Praise and Recognition – Fast Feet For Families
6. Approval of Contracts, Transfers, and/or Encumbrances * – Ms. Mooren
7. Approval of Bills * – Mr. Zuehlke
8. Report on Preliminary Budget and Budget Initiatives – Ms. Klyve
9. Director's Report *
10. Committee Requests for Future Agenda Items
11. Next Meeting: Wednesday **September 25, 2013** at **4:30 p.m.** at the **Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.**
12. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

05530903

Rock County HSD

COMMITTEE APPROVAL REPORT

09/05/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3602-0000-63100 2 36-3602-0000	OFC SUPP & EXP		09/04/2013	ROCK COUNTY HUMAN SERVICES DEP		5.00
OVERHEAD	Budget 85,282.00		YTD Exp 43,351.97	YTD Enc 6,376.33	Pending 5.00	Closing Balance 35,548.70
36-3603-0000-64908 3 36-3603-3001 36-3603-3018	CONTRIBUTIONS		09/04/2013 09/04/2013	ROCK COUNTY HUMAN SERVICES DEP ROCK COUNTY HUMAN SERVICES DEP		34.99 100.00
SPECIAL HSD	Budget 8,000.00		YTD Exp 3,651.67	YTD Enc 0.00	Pending 134.99	Closing Balance 4,213.34
36-3646-0000-64200 18 36-3646-0000	TRAINING EXP		09/04/2013	ROCK COUNTY HUMAN SERVICES DEP		140.00
JUVENILE JUSTICE	Budget 4,140.00		YTD Exp 1,572.74	YTD Enc 670.00	Pending 140.00	Closing Balance 1,757.26
36-3713-0000-64604 49 36-3713-2014	PROGRAM EXPENSE		09/04/2013	ROCK COUNTY HUMAN SERVICES DEP		20.00
SHELTER PLUS	Budget 14,134.00		YTD Exp 9,680.27	YTD Enc 0.00	Pending 20.00	Closing Balance 4,433.73

I have examined the preceding bills and encumbrances in the total amount of **\$299.99**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 Committee Chair _____

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Rock County HSD

COMMITTEE APPROVAL REPORT

09/05/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3624-0000-64604	PROGRAM EXPENSE					
10 36-3624-3604			09/04/2013	KMART CORP #4255	96.75	
36-3624-3604			09/04/2013	ALLIANT ENERGY	25.69	
36-3624-3604			09/04/2013	TOOK,JEFFREY J	150.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
INTERIM ASSIST	35,000.00		19,970.42	0.00	272.44	14,757.14

I have examined the preceding bills and encumbrances in the total amount of **\$272.44**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

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Rock County HSD

COMMITTEE APPROVAL REPORT

09/04/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3602-0000-62400 36-3602-0000	R & M SERV	P1300590	08/27/2013	PITNEY BOWES INC	1,500.00
2 OVERHEAD	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	28,800.00	9,751.96	1,500.00	1,500.00	16,048.04
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP	P1302826	08/14/2013	JIMMY JOHNS	47.49
3 SPECIAL HSD	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	492.05	0.00	47.49	460.48
36-3603-0000-64908 36-3603-3011 36-3603-3020	CONTRIBUTIONS	P1302806	08/20/2013 08/22/2013	SCHROEDER, JANET LEE COTTINGTON, AMY	263.74 75.00
3 SPECIAL HSD	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	3,447.92	0.00	338.74	4,213.34
36-3604-0000-64604 36-3604-0000	PROGRAM EXPENSE	P1300593	07/31/2013	REDWOOD TOXICOLOGY LABORATORY	6.27
4 ECONOMIC SUPPORT	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	1,467.22	6.27	6.27	520.24
36-3634-0000-62176 36-3634-0000	LABORATORY	P1300593	07/31/2013	REDWOOD TOXICOLOGY LABORATORY	300.11
11 CPS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	2,028.47	300.11	300.11	1,371.31
36-3634-0000-63300 36-3634-0000 36-3634-0000	TRAVEL		08/19/2013 08/23/2013	KLAPHEKE, ELIZABETH MICKLEVITZ, CHRISTINA	178.54 54.52
11 CPS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	165,000.00	106,149.96	0.00	233.06	58,616.98
36-3634-0000-64200 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000 36-3634-0000	TRAINING EXP	P1302206 P1302225 P1302590 P1302591 P1302715	08/16/2013 08/16/2013 08/16/2013 08/16/2013 08/16/2013	UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO UNIVERSITY OF WISCONSIN MADISO	20.00 20.00 30.00 20.00 40.00
11 CPS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,096.00	8,981.00	880.00	130.00	8,105.00
36-3634-0000-64604 36-3634-1731 36-3634-1803 36-3634-1814 36-3634-1814	PROGRAM EXPENSE		08/26/2013 08/13/2013 08/07/2013 07/31/2013	ZASTOUPIL, ANNA EAU CLAIRE COUNTY TREASURER JANESVILLE GAZETTE INC JOURNAL SENTINEL INC	19.89 175.00 112.92 247.72
11 CPS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	95,922.00	32,097.60	26,376.20	555.53	36,892.67

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3637-0000-64200	TRAINING EXP					
36-3637-0000		P1302843	08/22/2013	HOLIDAY INN HOTEL AND CONVENTI	280.00	
36-3637-0000		P1302884	08/19/2013	PREVENT CHILD ABUSE AMERICA	1,500.00	
36-3637-0000		P1302885	08/20/2013	UNIVERSITY OF WISCONSIN EXTENS	50.00	
36-3637-0000		P1302888	08/27/2013	KALAHARI RESORT CONVENTION CEN	700.00	
12						
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
HOME VISITATION	0.00		822.60	560.00	2,530.00	(3,912.60)
36-3637-0000-64604	PROGRAM EXPENSE					
36-3637-0000		P1302886	08/27/2013	JANESVILLE TRANSIT SYSTEM	6,594.00	
36-3637-0000		P1302887	08/27/2013	BELOIT TRANSIT SYSTEM	3,919.00	
12						
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
HOME VISITATION	5,650.00		1,954.00	0.00	10,513.00	(6,817.00)
36-3638-0000-64604	PROGRAM EXPENSE					
36-3638-2900		P1300591	08/09/2013	RAWHIDE BOYS RANCH*	297.60	
36-3638-2900		P1300599	08/09/2013	TOMORROWS CHILDREN*	724.74	
36-3638-2900		P1302614	08/09/2013	NORRIS ADOLESCENT CENTER	879.78	
36-3638-2900		P1302615	08/09/2013	NORTHWEST PASSAGE	82.46	
36-3638-2900		P1302616	08/09/2013	CLINICARE CORPORATION*	372.40	
36-3638-2900		P1302617	08/09/2013	ST AEMILIAN LAKESIDE	1,165.08	
36-3638-2900		P1302618	08/09/2013	ST ROSE RESIDENCE	1,293.76	
36-3638-2900		P1302619	08/09/2013	OCONOMOWOC DEVELOPMENTAL	7.13	
13						
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
CPS SUB CARE	3,818,021.00		1,775,605.19	4,822.95	4,822.95	2,032,769.91
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-2570		P1300595	08/12/2013	SENTRY FOOD STORE	327.10	
36-3641-5013		P1302889	08/16/2013	SMALL WONDERS LEARNING CENTER	928.90	
15						
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
BRIGHTER FUTURES	294,864.00		167,275.80	74,444.27	1,256.00	51,887.93
36-3646-0000-62119	OTHER SERVICES					
36-3646-3041		P1300708	08/26/2013	COMMUNITY CARE RESOURCES INC	1,595.00	
36-3646-5009		P1302883	08/06/2013	FFT LLC	1,114.04	
36-3646-5015		P1300927	07/31/2013	FOUNDATIONS COUNSELING CENTER	7,232.84	
18						
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	222,830.00		97,577.33	32,399.34	9,941.88	82,911.45
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1300593	07/31/2013	REDWOOD TOXICOLOGY LABORATORY	79.00	
18						
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	3,600.00		1,703.55	79.00	79.00	1,738.45
36-3646-0000-64200	TRAINING EXP					
36-3646-0000		P1302754	08/16/2013	UNIVERSITY OF WISCONSIN MADISO	80.00	
18						
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	4,140.00		1,632.74	670.00	80.00	1,757.26

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5016			08/20/2013	GERUE,LEA	96.05	
36-3646-5016		P1300588	07/26/2013	MENARDS	428.17	
36-3646-5016		P1300595	08/28/2013	SENTRY FOOD STORE	261.04	
18	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE	15,950.00		11,087.49	1,824.48	785.26	2,252.77
36-3664-0000-61915	CERT/LIC/OTHER					
36-3664-0000		P1302855	07/31/2013	OCCUPATIONAL HEALTH CENTER	122.00	
26	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	1,870.00		712.00	0.00	122.00	1,036.00
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1300576	08/09/2013	COUNTRY NURSES	506.75	
26	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	20,000.00		10,084.75	506.75	506.75	8,901.75
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1300574	08/23/2013	BOB BARKER COMPANY INC	336.38	
36-3664-0000		P1300577	08/22/2013	DE VERE COMPANY INC	137.64	
36-3664-0000		P1301098	08/21/2013	MOORE MEDICAL CORP	277.46	
36-3664-0000		P1302836	08/22/2013	S AND S WORLDWIDE	139.68	
26	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	32,145.00		22,640.13	18,267.49	891.16	(9,653.78)
36-3664-0000-64200	TRAINING EXP					
36-3664-0000		P1302890	08/27/2013	WISCONSIN JUVENILE DETENTION A	280.00	
26	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES	3,600.00		3,467.00	0.00	280.00	(147.00)
36-3671-0000-64604	PROGRAM EXPENSE					
36-3671-0000		P1302891	08/27/2013	UNIVERSITY OF WISCONSIN LACROS	420.00	
36-3671-0000		P1302908	08/28/2013	WILDERNESS RESORT	140.00	
36-3671-0000		P1302909	08/28/2013	WILDERNESS RESORT	140.00	
30	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
ELDER ABUSE/NEG	40,400.00		12,398.04	494.00	700.00	26,807.96
36-3686-0000-62119	OTHER SERVICES					
36-3686-0000		P1300580	07/31/2013	GENESIS BEHAVIORAL SERVICES IN	957.00	
37	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
DETOX SERVICES	237,108.00		110,891.00	104,511.00	957.00	20,749.00
36-3689-0000-64200	TRAINING EXP					
36-3689-0000		P1302841	08/22/2013	KALAHARI RESORT CONVENTION CEN	140.00	
36-3689-0000		P1302842	08/22/2013	KALAHARI RESORT CONVENTION CEN	140.00	
36-3689-0000		P1302844	08/22/2013	UNIVERSITY OF WISCONSIN STEVEN	640.00	
36-3689-0000		P1302845	08/22/2013	KALAHARI RESORT CONVENTION CEN	140.00	
36-3689-0000		P1302846	08/22/2013	KALAHARI RESORT CONVENTION CEN	140.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
40 CRISIS	Budget 4,050.00		YTD Exp 2,042.97	YTD Enc 0.00	Pending 1,200.00	Closing Balance 807.03
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0000			08/22/2013	COTTINGTON, AMY		35.00
36-3689-0000		P1302921	07/31/2013	COMMUNITY HEALTH SYSTEMS INC		167.72
36-3689-0002			08/16/2013	RED ROAD HOUSE INC		450.00
36-3689-0004			08/20/2013	KEALEY PHARMACY		122.75
36-3689-0004			08/13/2013	HEMOCARE PHARMACY		76.85
40 CRISIS	Budget 210,000.00		YTD Exp 56,745.94	YTD Enc 170,416.00	Pending 852.32	Closing Balance (18,014.26)
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000		P1302926	07/31/2013	COMMUNITY HEALTH SYSTEMS INC		875.00
OUTPATIENT SER	Budget 142,920.00		YTD Exp 65,658.07	YTD Enc 0.00	Pending 875.00	Closing Balance 76,386.93
36-3713-0000-64604	PROGRAM EXPENSE					
36-3713-2013			08/07/2013	ALLIANT ENERGY		56.54
36-3713-2013			08/07/2013	JACK OF TRADES		300.00
41 SHELTER PLUS	Budget 14,134.00		YTD Exp 9,343.73	YTD Enc 0.00	Pending 356.54	Closing Balance 4,433.73
36-3730-0000-62400	R & M SERV					
36-3730-0000		P1300569	08/14/2013	AARONS LOCK AND SAFE INC		55.00
36-3730-0000		P1300588	08/22/2013	MENARDS		15.64
36-3730-0000		P1300600	07/30/2013	TRI COR MECHANICAL INC		212.50
36-3730-0000		P1302918	04/26/2013	BELOIT FIRE PROTECTION COMPANY		48.50
36-3730-0000		P1302919	08/21/2013	SHERWIN WILLIAMS		167.03
55 JOB CENTER	Budget 71,297.00		YTD Exp 36,831.51	YTD Enc 16,344.00	Pending 498.67	Closing Balance 17,622.82

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$40,358.73**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1724			09/01/2013	CADD,PEG	250.00	
36-3634-1803			09/01/2013	LILLY AUTO CARE CENTER	227.33	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	95,922.00		32,175.80	26,376.20	477.33	36,892.67
36-3638-0000-64604	PROGRAM EXPENSE					
36-3638-0000			09/01/2013	LUTHERAN SOCIAL SERVICES HOMME	1,778.00	
36-3638-0000			09/01/2013	STAPLES,ZINA OR STEVEN	2,520.00	
CPS SUB CARE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,818,021.00		1,776,130.14	4,822.95	4,298.00	2,032,769.91
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-0000			09/01/2013	SHOPKO INC #130	198.50	
JUVENILE JUSTICE	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	15,950.00		11,674.25	1,824.48	198.50	2,252.77

I have examined the preceding bills and encumbrances in the total amount of **\$4,973.83**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____
 _____ Committee Chair _____

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**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, September 11, 2013**

HSD MANAGEMENT TEAM MEETING – August 27, 2013
Meeting Cancelled.

HSD MANAGEMENT TEAM MEETING – September 3, 2013

Meeting Cancelled.

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Praise and Recognition**
- **Initial Waiver Packet Policy #0712**
- **Verlo Beds**

INFORMATION ITEMS

HSD Board Agenda
