



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Parks
Tuesday, May 14, 2019 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of April 9, 2019
4. Citizen Participation, Communications and Announcements
5. Parks Advisory Board Communications
6. **PARKS BUSINESS**
 - a. Discussion and Possible Action – Approve Turtle Community Organization Shopiere Days Celebration Fermented Malt Beverage Permit
 - b. Discussion and Possible Action - Miller Property Naming
 - c. Discussion and Possible Action -- Park Tour – Set Possible Dates and/or Times
 - d. Discussion – Rock Baseball Park
 - e. Parks Manager Report – See Attached
7. Next Parks Meeting Date: Tuesday, June 11, 2019 at 8:00 a.m. at the Department of Public Works.
8. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



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Public Works Committee – Parks Minutes
Tuesday, April 9, 2019 – 8:00 a.m.
Public Works Department- Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Fox, Driscoll, Richard, and Zajac.

Committee Members Absent. None.

<u>Staff Members:</u>	Amy Friend	Community Coordinator
	Duane Jorgenson	Director of Public Works
	John Traynor	Parks Manager

<u>Others Present:</u>	Dean Paynter	Parks Advisory Board
	Tom Presny	Parks Advisory Board
	Kathleen Stumpf	Concerned Citizen
	Curt Sorenson	Concerned Citizen
	Wilbur Mack	Concerned Citizen
	Patrice Gabower	Concerned Citizen
	Jeff Klenz	Town of Harmony - Chair

Approval of Agenda. Supervisors Fox and Zajac moved today's agenda. MOTION CARRIED.

Approval of Minutes of March 12, 2019. Supervisors Fox and Zajac moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements.

Chair Bussie asked the Committee to please let someone know if they weren't able to attend a meeting.

Mr. Jorgenson informed the Committee that the Annual Town meetings are scheduled on Monday, May 6th from 8 -11 a.m. and Tuesday, May 7th from 8:30-11:00 a.m.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Mr. Jorgenson informed the Committee that the DPW Accounting Department has scheduled a training/discussion session with the Towns on Thursday, May 2nd from 9:00 a.m. – 11:00 a.m.

Mr. Jorgenson informed the Committee that the new secretary, Amy Hartley, will start on April 22nd.

Parks Advisory Board Communications. Mr. Paynter informed the Committee that the Friends of Rock County Parks are planning a bike tour on May 11th. The bike tour will include six Rock County Parks. The parks included are Carver-Roehl, Lee, Pelishek-Tiffany Nature Trail, Schollmeyer, Sweet-Allyn, and Turtle Creek.

PARKS BUSINESS

Resolution – Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds. Supervisors Fox and Driscoll moved the Resolution. Mr. Traynor explained the resolution was a requirement for the snowmobile grant that is applied for annually. MOTION CARRIED.

Discussion – Park Lot Expansion at Royce Dallman. Mr. Traynor stated he was bringing this item back to the Committee with an update on the costs. He stated he received an estimate of \$2500 – \$3000 to provide an area for overflow parking. He will move ahead with the project and provide the Committee with the actual cost.

Discussion – Ice Age Park Water Issues. Mr. Traynor stated Supervisor Richard requested this item be added to the Agenda. Mr. Traynor noted the Ice Age Park is flooded. He stated the whole subdivision has water issues. The water is going to the Ice Age Park. He stated there was discussion to dredge the pond at the Ice Age Park. He stated if they dredge the pond, it would take up the entire park. He was unclear why the citizen of the Town of Harmony thought it was a Parks issue. He stated the flooding issue is not a parks issue, but an issue for the Town of Harmony.

Discussion took place on the flooding for the last two years and who should be responsible for the flooding issue. Discussion took place on the Highway's, Town of Harmony, Planning and Development and Land Conservation's responsibility and who should pay for it. Discussion took place about the unusual weather over the last two years which has led to the flooding. Discussion took place on the Town of Harmony's concern over the new subdivision changing the flow of water. Several concerned citizens were troubled with the passing of the buck and no one taking responsibility for the flooding. Mr. Sorenson turned in a petition from the residents of Rolling Hills Estates in Harmony Township about the flooding issue. Mr. Jorgenson stated he would get in touch with the Land Conservation Department and the Planning and Development Department to discuss this issue.

8:50 a.m. Ms. Stumpf, Mr. Sorenson, Mr. Mack, Mr. Klenz, and Ms. Gabower departed.

Discussion – Gibbs Lake Horse Lot Bathroom. Mr. Traynor requested this item be added to the Highway Agenda on April 23rd. The bidding process for the Gibbs Lake Park Vault Toilet Building was not completed in time to be added to today's Parks Agenda. Chair Bussie stated adding one item to the Highway Agenda would be acceptable.

Parks Manger Report. Mr. Traynor provided information on the items listed in his report.

Controlled Burns are in progress – Last week the crews burned at Turtle Creek Parkway and today along with the crew Mr. Traynor and Ms. Friend would be burning at Gibbs Lake Park.

Mower Maintenance & Tree Work - The Parks crew is continuing with the mower maintenance and tree work.

Aldo Leopold Center Prescribed Burn School – Mr. Traynor and Ms. Friend attended the prescribed burn school in Baraboo on Thursday March 28th & Friday, March 29th. They learned burning techniques and safety.

Reinders Mower and Turf Maintenance School - The Parks crew and Mr. Traynor attended.

Status of summer hires - Interviews will be scheduled at the end of the month.

Reservation Process – Rock County Information Technology is working on the program.

Community Coordinator Report. Ms. Friend provided information on the items listed on the Community Coordinator report.

Rock County Parks Facebook Page – The page is being updated regularly with information on events in the Rock County Parks.

Ms. Friend has been attending various meetings for several groups to introduce herself and familiarize herself with the groups.

Rock County Parks Grants Update. Ms. Friend has completed the application for the Snowmobile Grant that is due on April 15th. If the Resolution- Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds is approved, then the application will be submitted. Reimbursement documentation was submitted for Grant CC17-54WD (State Natural Area Restoration for Carver-Roehl Park & Magnolia Bluff Park) and final payment of \$2,117 was received. She is compiling information to submit for reimbursement for Peace Trail Grants SADLP#-17-1277 (\$5,000) & Grant RTP-842-16D (\$45,000).

*Minutes of the Rock County Public Works Committee
April 9, 2019*

Next Meeting Date. The next Parks meeting date will be Tuesday, May 14, 2019 at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisors Fox and Zajac moved to adjourn at 9:05 a.m. MOTION CARRIED.

Respectfully Submitted,

Amy J. Friend
Community Coordinator

ROCK COUNTY PARK AND CONSERVATION DIVISION
REQUIREMENTS AND RESTRICTIONS FOR FERMENTED MALT BEVERAGE
PERMIT

- I. These permits shall only be issued to civic groups for specific events.
- II. Only licensed bartenders shall be used.
- III. All Wisconsin Statutes in relation to the dispensing and consumption of fermented malt beverages shall be strictly enforced.
- IV. A. A uniformed law enforcement officer will be at the specified sales area to conduct any checking of identification to determine age as may be necessary, and will be continually present during operation of the beer sales area.

B. Permittee shall provide for checking and enforcement personnel to insure all these requirements are met.
- V. The Permit shall be valid for a single specified event and can be revoked with no notice if rules and requirements are not met.
- VI. No "carry-in alcoholic beverages" are permitted, only fermented malt beverages sold on site may be possessed or consumed on site.
- VII. Permittee shall furnish a "Certificate of Insurance" naming Rock County as an additional insured. This certificate must be in Rock County's possession prior to the grounds being set up for the event.

An excerpt from Chapter 5 of the Rock County Ordinances, 5.02(16)(a)(b) Intoxicants Prohibited:

"No person shall consume or possess any fermented malt beverage or intoxicating liquor, as defined by 1987 Wisconsin Statutes, sec. 125.02, on any property owned by Rock County, except that portion of the county airport designated by the Public Works Committee. Such possession and consumption of fermented malt beverages on the airport premises shall be subject to all applicable State Statutes and local ordinances including licensing of the restaurant operation by the appropriate municipal authority. The consumption of fermented malt beverages and wine, in all parks, except the 4-H County Fair Grounds, is allowed under a temporary permit issued by the Public Works Committee. The consumption of fermented malt beverages and wine on the 4-H County Fair Grounds is allowed under a temporary permit issued by the Agriculture and Extension Education Committee. Such temporary permits shall be subject to local licensing requirements and such other restrictions as the respective Committees may deem to be in the public interest. The Public Works and Agriculture and Extension Education committees may establish fees for the issuance of the permits referred to in sub (a) above to help defray the costs of park clean up.

PERMIT

TURTLE COMMUNITY ORGANIZATION is hereby authorized to dispense fermented malt beverages at Sweet-Allyn County Park from Friday, June 21, 2019 through Sunday, June 23, 2019 subject to licensing and state and local laws. This Permit is issued by the Rock County Public Works Committee under authority granted in Chapter 5, Subchapter 2, of the Rock County Ordinances.

ROCK COUNTY
PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice-Chair

Brenton Driscoll

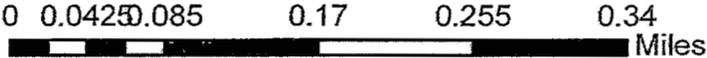
Rick Richard

Jeremy Zajac



Miller, Carol Property, Town of Fulton, Rock County

-  Miller, Carol Property
-  Miller WRP approx. boundary





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Parks Manager Report

May 2019

Parks General

- Mowing has started
- The piers are in except Gibbs Lake
- Tree/Trail Work Continuing – Weather Issues

Royce Dallman

- May 4th incident

Secretary Position

- Update

Summer Staffing

- Status of Summer Hires – Start Dates

Lee Park Logging Contract

- Update – Moving Forward

Ice age Park Update

- Corp Counsel Response

Mike Guiselman Memorial Bench

- Installation progress

Big Hill Park Paving

- Grant Amendment and Approval
- Timeline

Gibbs Lake Bathroom

- Progress

Community Coordinator

- Updating Rock County Parks Facebook.
- Annual Snowmobile Meeting Held on April 8th – Requirement of Snowmobile Grant.
- Worked Controlled Burn with Crew at Gibbs Lake Park.
- Attended Meetings: Friends of Beckman Mill, Friends of Carver Roehl, Friends of Rock County Parks, Rock Trail Coalition and Rock County Chapter Ice Age Trail
- Submitted Application for 2019-2020 Snowmobile Grant Funds with Wisconsin Department of Natural Resources. Requested 214.8 Miles @ 300 = \$64,440 plus asking for 7.15 new miles to avoid using Lake Koshkonong for riders safety and to connect Rock, Dane and Jefferson County.
- Volunteered at Friends of Carver-Roehl East Egg Hunt. Despite the snow and cold, over 3,500 candy filled eggs were hunted by 136 children. Each child was given a treat bag, and families brought a record 208 non-perishable food items to be donated to the Clinton Community Outreach Food Pantry.
- Attended Conflict Management Skills for Women Training
- Attended meeting with Friends of Beckman Mill, Mr. Traynor, and Parks Crew for tour, discuss park maintenance, and volunteers from Blackhawk Technical College clean up.
- Volunteered at Friends of Beckman Mill Opening Day. It was a beautiful day and well attended. Events included tours, corn grinding demonstrations, live music, and a chili cook off. Teddy Roosevelt made a special appearance.
- Attended Mother's Garden celebration at Beckman Mill. The garden was started four years ago by sisters, Lori Mueller, Deb Goodwick and Lisa Carroll after their mother passed away. They created and maintain a beautiful garden at Beckman Mill. The sisters have volunteered to take over and maintain the butterfly/wildflower garden.