



GENERAL SERVICES COMMITTEE
Minutes – July 18, 2017

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, July 18, 2017 in Conference Room N-1, Fifth floor, Rock County Courthouse-East.

Committee Members Present: Supervisors Brill, Heidenreich, Homan and Zajac.

Committee Members Absent: Supervisor Yeomans.

Staff Members Present: Brent Sutherland, Facilities Management Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager.

Others Present: Supervisors Owens and Podzilni; Brian Zobel, UW Colleges – Southwest; Susannah Ryan, Jackie Wood, Courthouse neighbors.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

Citizen Participation. Ms. Wood and Ms. Ryan provided copies of the highlights of a parking study they did the weeks of May 8 – 19, 2017. Ms. Wood said the neighbors group is still actively interested in the parking lot improvements and hoped they could work with the County on this. She asked if the report has come back from Potter Lawson. Mr. Sutherland replied he has not yet received it. Ms. Wood asked for a date and time the neighbors would be able to meet with Mr. Smith and Mr. Sutherland. Mr. Sutherland said he would meet with Mr. Smith when he returns the next week.

Approval of Minutes. Supervisor Heidenreich moved approval of the minutes of June 20, 2017 as presented, second by Supervisor Zajac. ADOPTED.

Transfer.

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
18-1812-0000-62200	\$ 5,500	18-1812-0000-62202	\$ 5,500
YSC Utilities		YSC Water	
18-1817-0000-62200	8,500	18-1817-0000-62202	8,500
Diversion Utilities		Diversion Water	
18-1821-0000-63500	10,000	18-1821-0000-62202	10,000
Job Center – R&M Supplies		Job Center Water	
18-1811-0000-62200	10,000	18-1811-0000-62202	10,000
HD/COA Utilities		HD/COA Water	
18-1810-0000-62200	13,000	18-1810-0000-62202	13,000
Courthouse Utilities		Courthouse Water	
18-1821-0000-62113	15,000	18-1821-0000-62200	15,000

Job Center Snow Removal		Job Center Utilities (Electric)	
18-1818-0000-62200	43,000	18-1818-0000-62202	43,000
Jail Utilities		Jail Water	

Supervisor Homan moved approval of the above Transfers for the General Services Committee, second by Supervisor Zajac. ADOPTED.

Review of Payments. The Committee accepted the report.

Resolution.

Requesting State Law Change Allowing Counties the Use of the Design-Build Construction Method and Update the Statutory Bidding Requirements

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 does hereby request that the Rock County Legislators introduce and support legislation authorizing counties to utilize the Design-Build option.

BE IT FURTHER RESOLVED that the legislature take action to update the antiquated project limit in Sec. 59.52(29), Stats., from \$25,000 to \$250,000, and the requirement of a Class I notice be raised for any public work to cost in excess of \$50,000.

BE IT FURTHER RESOLVED that the County Clerk is authorized to send copies of this resolution to the Rock County Legislative Delegation and the Wisconsin Counties Association to elicit support for this requested change in state law.”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Homan.

Mr. Sutherland said Supervisor Owens had originally started this in 2010. At this time, only three states, Delaware, Wisconsin and Wyoming, do not allow the Design-Build Construction method for counties use. He added that school districts in Wisconsin may use the design-build method but counties cannot. Mr. Sutherland said he is in support of this request to change this state law as it would allow counties to have a more competitive bidding process. He said this resolution is also asking to have the statutory limits increased, and that these limits were set about twenty years ago. Ms. Millis agreed the \$5,000 limit is cumbersome and said she would like to keep the amounts in line with the other departments. She added that anything over \$50,000 would require going through the bid process. Ms. Millis said she feels it is important to have a bid process as it helps keep the costs down and this would help make it fair for others to bid. Mr. Sutherland said this is a lobbying resolution. Supervisor Owens went over the background and history of this resolution. Mr. Osborne added that it has mostly been the road repair companies who have been against this. Supervisor Owens added that there is no cost to this resolution, but it could save the taxpayers money.

Supervisor Heidenreich asked, if this would pass, if the county would still be able to make their own policy. Mr. Sutherland replied that they would and that, right now, our policy is in alignment with the state.

ADOPTED.

Discussion on HCC Study. Mr. Sutherland said the Committee had requested a resolution for the demolition of the old Rock Haven building but, as he was writing it, he wondered if they should take the study results to the County Board first. The Committee felt this was a good idea and asked Mr. Sutherland to make a report at the next County Board meeting on August 10.

Mr. Sutherland said the abatement of the old Rock Haven building is scheduled for this year and is currently out for bid.

Project Updates and Change Orders.

Jail Piping Mr. Sutherland said there had been two change order requests: 1) \$4,000 on 18 valves, which he has approved; 2) and \$3,450 for three six inch triple duty valves, which he approved.

Jail Showers Mr. Sutherland said TMI started the first shower and said there was too much moisture in the floor and the County would need to do a moisture test. He hired Halverson to conduct testing on it for \$150. The moisture reading was 99%. The TMI crew could not complete the work until the moisture was 80% or less. Due to TMI costs to leave and come back after the floor was dry required a \$2,000 change order. They would come back as soon as the change order was accepted. There were high overtime costs to the Sheriff's Office for moving the inmates daily so he did not dispute the added charge of the \$2,000 and he approved the first change order. The floor moisture did not get to down to 80%. Tnemec said there is a different product that could be used that was good to 99% moisture. The added cost to switch to that product was \$4,000 for both showers. A second change order was then issued for \$4,000.

Medical Examiner's Garage Mr. Sutherland said there has been two change orders due to the water main, which was live tapped by the City of Janesville, not being an active main as shown on the blueprints. 1) \$2,876 for the extra time the excavator was on site waiting for a resolution and he then had to relocate the sanitary sewer; and 2) \$4,160 for the second water main connection. Mr. Sutherland said there were funds in the appropriate account from the elevator project at the HCC that was going to be completed in 2017, but that project was put on hold and they are using these funds for the change orders.

Roof Projects Mr. Sutherland informed the Committee that we received total credits of \$6,290 for the roof projects.

Community Comprehensive Services Mr. Sutherland said there were issues with the mastic in the flooring and change order #1 was issued for \$2,012; there was a need for more data drops and a request for change order #2 for \$8,427 was needed; there was a contingency of \$6,000 approved by the Committee and County Board for this project and only \$3,987 is left due to the flooring. Mr. Sutherland stated, even though the contingency is short, the project was \$25,000 under budget so the extra funds are available. Mr. Sutherland said he is requesting a change order approval of \$8,427 to Glen Fern Construction.

Supervisor Heidenreich moved approval of the change order for Glen Fern Construction in the amount of \$8,427, second by Supervisor Homan. ADOPTED.

Communications, Announcements and Information. Supervisor Heidenreich said the Eclipse Center had some roof problems and asked if this caused any problems for the County agencies there. Mr. Sutherland said there have been some complaints and he is dealing with Hendricks Group on these issues. He added that we did not have any damage from this.

Mr. Sutherland said the Janesville Courthouse did have some leaking issues from the roof drains not being installed properly. He said the roofing company is coming back to fix the problems. Mr. Sutherland said there have also been some issues with all the rain causing issues with the floor and sanitary drains at the Courthouse.

Mr. Sutherland said there is a fiber box on the outside of the 911 Communications Center and, with all the rain, it has ended up under water. He said the landscaping is being worked on to help address this problem.

Mr. Sutherland said the rain has caused a few more problems that are still being tracked down.

Adjournment. Supervisor Heidenreich moved adjournment at 8:57 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.