

GENERAL SERVICES COMMITTEE
Minutes – December 15, 2015

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, December 15, 2015 in Conference Room N-1, Rock County Courthouse East.

Committee Members Present: Supervisors Brill, Brien, Heidenreich, Nash and Zajac.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Jodi Millis, Purchasing Manager.

Others Present: None.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Heidenreich moved approval of the minutes of December 8, 2015 as presented, second by Supervisor Zajac. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances - 2015

HCC Building Complex	\$ 1,226.89
HCC Building Complex	79.02
Purchasing Inventory	124.93
General Services	16.93
Courthouse Facility	14,650.00
HCC Complex	185.80

Bills/Encumbrances - 2016

Postage Meter	\$ 180,000.00
General Services	16,135.76
Glen Oaks Facility Operations	1,600.00
Youth Services Center	5,109.00
Communications Center Operations	1,520.00
Diversion / ASC	802.00
Jail	9,116.00
UW Rock County	9,588.36
Eclipse Center	137,874.00
Job Center	456.00
Jail Capital Improvements	500.52

Pre-Approved Encumbrance Amendments None.

Supervisor Zajac moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Heidenreich. ADOPTED.

Courthouse Tower Contractor Withdrawal and Project Update. Mr. Kuglitsch told the Committee that after further discussion with Mr. Martin he would like to withdraw from the project. The withdrawal was mutually agreed on due to the inability of Mr. Martin to meet all the specifications of the contract. Mr. Martin asked for reimbursement for the DNR permit of approximately \$179 and this was also agreed to provided there was a mutual release of all claims.

Discussion ensued on having a pre-qualification on the next bid, which will be after the first of the year.

Communications, Announcements and Information. Mr. Terronez informed the Committee that WKOW TV felt it would be cost prohibitive to run the cables for a camera on the Courthouse roof. He said they are looking into other possibilities.

Adjournment. Supervisor Brien moved adjournment at 8:14 A.M., second by Supervisor Nash. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.