



GENERAL SERVICES COMMITTEE
Minutes – December 5, 2017

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, December 5, 2017 in Conference Room N-1, fifth floor, Rock County Courthouse-East.

Committee Members Present: Supervisors Brill, Homan, Yeomans and Zajac.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Richard Greenlee, Corporation Counsel; Jon Furseth, Facilities Superintendent, Courthouse; Dave Froeber, Facilities Superintendent, Rock Haven.

Others Present: Supervisor Podzilni; Brian Zobel, UW Colleges – Southwest; Aaron Rittenhouse, Johnson Controls.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Yeomans moved approval of the minutes of November 21, 2017, second by Supervisor Homan. ADOPTED.

Transfer. None.

Review of Payments. The Committee accepted the report.

Resolution.

Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications for the renovation of the Shelter Care Space to Secured Detention Center Space for Housing the ACTIONS Program at the Youth Services Building

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2017 that a purchase order be issued to Potter Lawson Architects/Engineering firm of Madison, Wisconsin, in the amount of \$36,000 to prepare project plans and specifications to renovate the Shelter Care space at the Youth Services Center.

BE IT FURTHER RESOLVED, that a \$5,000 contingency also be approved to cover any possible unforeseen items.”

Supervisor Homan moved approval of the above resolution, second by Supervisor Zajac.

The Committee discussed the acquisition of the space, the space is currently unsecured, the cost being less than housing at Lincoln Hills, and that the shelter currently holds eight children.

ADOPTED.

Updates.

Capital Projects Mr. Sutherland went over the projects list with the Committee. Mr. Sutherland informed the Committee that the purchase order has been issued for the sidewalk replacement in front of the Courthouse but it looks that the person hired will not get to the job until Spring of 2018 for the same cost.

Health Care Center Closed Files Purging Progress Mr. Sutherland said the overall project is about 13% complete, Alpha section, where they started the project, is the most time consuming area, is about 63% complete.

Jail and Courthouse Building Retro-Commissioning Mr. Sutherland handed out a spreadsheet on the utility cost avoidance and incentive savings and went over it. He said the utility costs will be going down quite a bit at the Courthouse, about \$36,000 annually, and with the incentive savings we should see a total savings of almost \$58,000. The Jail is a 24 hour, 7 days per week facility so the savings are not as great at about \$3,600 annually.

Express Boiler Tune Ups Mr. Sutherland said the information is on the same handout as the Courthouse and Jail (attached) and are for four of the smaller buildings.

Performance Contracting Mr. Sutherland explained this is working with the equipment we have to make it the most energy efficient and is budget neutral. Mr. Rittenhouse added there is still about \$4 million in stimulus money that Rock County could put in for a grant. Mr. Rittenhouse, of Johnson Controls, said he would like to come back in February with some figures and more information on the grant.

Courthouse Mural Mr. Smith said the agreement with Forward Janesville was for five years and has expired. He asked the Committee if they would like a new contract or if they would like to have the mural taken down.

The Committee discussed the having pride in keeping the mural, that the present one is becoming faded and may need replacement, and if the funds from Forward Janesville to remove the mural could be put in an escrow account to be used in the future.

Mr. Smith and Mr. Sutherland said they would look into getting these questions answered and come back to the Committee.

Communications, Announcements and Information. The Committee asked to have the election of a new Vice Chair put on the next agenda.

Adjournment. Supervisor Yeomans moved adjournment at 8:58 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

EBTU	Utility Cost Avoidance	Incentive Savings
Diversion (Counseling Center)	-	\$ 1,620.00
Health Services (Dept.)	-	\$ 1,620.00
Youth Center (on campus)	-	\$ 1,590.00
911 Center	-	\$ 1,844.00

Note: Requirements of utility cost avoidance are not included in the express building tune up. The program is intended for quick adjustment to capitalize on easily implemented energy savings measures. Energy savings are anticipated to exceed focus incentives.

RCX	Utility Cost Avoidance (Annual)	Incentive Savings (Total)	Total Savings (First Year)
Rock County Court House	\$ 36,667.00	\$ 21,185.68	\$ 57,852.68
Rock County Jail	\$ 2,258.00	\$ 1,335.24	\$ 3,593.24