

**Rock County, Wisconsin**

51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**

-Facilities Management  
-Maintenance

**GENERAL SERVICES COMMITTEE  
TUESDAY, NOVEMBER 21, 2017 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – November 7, 2017
4. Transfers
5. Resolutions
  - A. Awarding the Contract for Upgrading the Current Department of Public Works Parking Lot Lighting and Adding Additional Pole Lights
  - B. Approval of Courthouse Security Phase 2 and 3 Building Access, Security Screening and East Parking Structure Options
6. Communications, Announcements and Information
7. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.



# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY



Brent Sutherland –  
Facilities Management Director  
DRAFTED BY

General Services Committee  
SUBMITTED BY

November 15, 2017  
DATE DRAFTED

### Awarding the Contract for Upgrading the Current Department of Public Works Parking Lot Lighting and Adding Additional Pole Lights

1 **WHEREAS**, funds were budgeted in 2017 for upgrading exterior lights at the Public Works facility and  
2 the 2018 budget contains funds to add four (4) additional fixtures and poles at the parking lot at the  
3 same facility; and

4  
5 **WHEREAS**, the current fixtures are metal halide higher energy consuming fixture and will be  
6 replaced with LED low energy consuming fixture; and

7  
8 **WHEREAS**, Focus on Energy incentives will be applied to this project; and

9  
10 **WHEREAS**, specifications were drafted and bids solicited with five qualified contractors responding;  
11 and,

12  
13 **WHEREAS**, Van Brocklin Electric, LLC of Janesville, WI submitted the lowest, most responsive and  
14 responsible bid that met all specifications.

15  
16 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
17 assembled this \_\_\_\_ day of \_\_\_\_\_, 2017 does hereby approve and authorize awarding a  
18 contract in the amount of \$38,600 with Van Brocklin Electric LLC of Janesville WI, for the upgrade,  
19 installation and replacement of the exterior and parking lot lights at the Department of Public Works.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jason Heidenreich, Vice Chair

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Dave Homan

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Jeremy Zajac

Awarding the Contract for Upgrading the Current Department of Public Works Parking Lot Lighting and Adding Additional Pole Lights

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FISCAL NOTE:

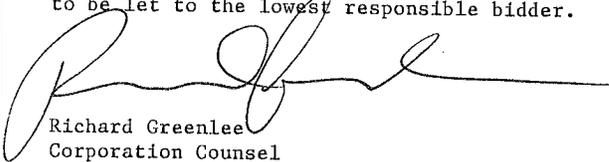
Funds were included in the 2017 budget for the cost of this lighting project.



Sherry Oja  
Finance Director

LEGAL NOTE:

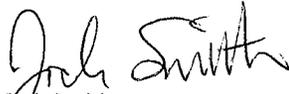
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

***EXECUTIVE SUMMARY***

**AWARDING THE CONTRACT FOR UPGRADING PARKING LOT LIGHTING  
AND ADDING ADDITIONAL POLE LIGHTS AT THE PUBLIC WORKS  
GARAGE IN JANESVILLE**

This project will upgrade current light fixtures and add additional pole lights at the Public Works garage in Janesville. The lights are metal halide higher energy consuming fixtures and will be replaced with new LED low energy consuming fixtures. Bids were solicited for the replacement of these lights with five qualified contractors responding.

The resolution before you approves contracting the lowest, most responsive and responsible bidder, Van Brocklin Electric LLC of Janesville WI, in the amount of \$38,600.00.

Funds were budgeted in 2017 and 2018 for this project.



BID SUMMARY FORM

BID NUMBER 2017-50  
 BID NAME DPW EXTERIOR LIGHTING UPGRADES  
 BID DUE DATE NOVEMBER 13, 2017 - 1:30 P.M.  
 DEPARTMENT FACILITIES MANAGEMENT

	VAN BROCKLIN JANESVILLE WI	MORSE GROUP FREEPORT IL	FOLEY ELECTRIC BELOIT WI	PIEPER ELECTRIC JANESVILLE WI	VINII SOLAR MILWAUKEE WI
BASE BID	\$ 20,400.00	\$ 44,122.00	\$ 19,500.00	\$ 22,456.00	\$ 30,488.00
ALTERNATE #1	\$ 18,200.00	INCLUDED	\$ 24,950.00	\$ 22,100.00	\$ 19,663.00
<b>TOTAL BID</b>	<b>\$ 38,600.00</b>	<b>\$ 44,122.00</b>	<b>\$ 44,450.00</b>	<b>\$ 44,556.00</b>	<b>\$ 50,151.00</b>
ADDENDA	YES	YES	YES	YES	NO
START DATE	1/15/18	1/22/18	1/2/18	3/15/18	12/20/17
COMPLETION	2/2/18	2/9/18	1/16/18	3/30/18	2/23/18

Alternate #1 - New light pole bases, poles, fixtures and circuit extensions.

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Eight additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: C92 Brocklin Electric LLC

*[Signature]*

SIGNATURE \_\_\_\_\_ DATE 11-14-17

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland  
DRAFTED BY

General Services Committee  
SUBMITTED BY

November 14, 2017  
DATE DRAFTED

**Approval of Courthouse Security Phase 2 and 3 Building Access, Security Screening and East Parking Structure Options**

1 **WHEREAS**, the Rock County Board of Supervisors has approved Courthouse Security Phase 1, which  
2 has a completion date of April 2018; and,  
3

4 **WHEREAS**, Courthouse Security Phase 2, Option 3R will include screening all the public in the front,  
5 west entrance and having employees enter with a badge through the back, east entrance; and,  
6

7 **WHEREAS**, Phase 2, Option 3R includes making upgrades to the east parking structure by adding a 4"  
8 concrete overlay which is the lowest cost option over a 25-year timeline; and,  
9

10 **WHEREAS**, Phase 2, Option 3R also includes adding a new stairwell and elevator at the back, east  
11 entrance making that entrance ADA accessible; and,  
12

13 **WHEREAS**, Phase 2, Option 3R also included a new loading dock upgrade, but this option will not be  
14 included at this time; and,  
15

16 **WHEREAS**, Phase 3, which includes adding millwork and separation of public and staff in high-risk  
17 areas, be combined with Phase 2 for cost saving measures.  
18

19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly  
20 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2017, hereby approves Option 3R, excluding the new  
21 loading dock option, for an estimated cost of \$4,550,000, for renovation related to Phase 2 security  
22 improvements at the Courthouse; and,  
23

24 **BE IT FURTHER RESOLVED** that Phase 3 renovations to be completed at the same time as Phase 2  
25 with Phase 3 renovation cost estimated between \$700,000 - \$1,000,000.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jason Heidenreich, Vice Chair

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Bob Yeomans

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Dave Homan

\_\_\_\_\_  
Jeremy Zajac

FISCAL NOTE:

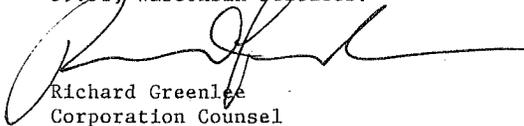
This resolution approves what will be included in Phase 2 and Phase 3 of the Courthouse Security funding. Another resolution will be needed after the bidding process to approve the contract and funding source(s).



Sherry Oja  
Finance Direct

LEGAL NOTE:

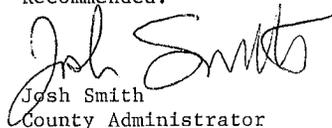
The County Board is authorized to take this action pursuant to section 59.01 and 59.51, Wisconsin Statutes.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

### Approval of Courthouse Security Phase 2 and 3 Building Access, Security Screening and East Parking Structure Options

The resolution before you is approving option 3R, Phase 2 building access and security screening at the Courthouse. Option 3R includes screening all public in the front, west entrance and badging all staff in the back, east entrance. It also includes repairs to the front, west parking structure and security upgrades in the front lobby. This option also includes repairs to the back, east parking structure by adding new stairs and an elevator to make it ADA accessible. Security Phase 3 renovation which includes adding millwork and separation between the public and staff in high risk areas, will be combined and completed with Phase 2 renovations for cost saving measures.

The estimated costs for Phase 2 and 3 construction is up to \$5,550,000 plus engineering cost estimated at \$500,000 for a total project estimate of up to \$6,050,000.

The 2018 budget includes \$500,000 in sales tax for this purpose. Funding sources for the remaining costs will be determined following the results of bidding, but will include future sales tax collections and potentially borrowed funds.