

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, APRIL 7, 2015 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – March 17, 2015
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Resolutions
 - A. Amending the 2015 budget to Create 1.0 FTE Maintenance Worker IV for Job Center
 - B. Retaining Engineering Firm to Prepare Plans and Specifications to Replace Five Air-Handlers at UW-Rock County
 - C. Authorizing Purchase of Floor Coverings for the Health Department
 - D. Retaining Engineering Firm to Prepare Plans and Specifications for Lightning Protection Upgrades at Various County Buildings
7. Approval to Purchase Water Softener Mineral Tank Replacement from Addie Water Systems, Inc.
8. Approval to Hire RH Batterman for Design Services Relating to Parking Lot Reconstruction at the Health Care Center
9. Approval of Change Order – Jail Shower Rehab Project
10. Update
 - A. Courthouse Security Project – Discussion, Options, Next Steps
11. Communications, Announcements and Information
12. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62400	R & M SERV	P1500462	03/10/2015	ARAMARK UNIFORM SERVICES INC	285.13
		P1501387	02/28/2015	ADVANCED DISPOSAL SERVICES	320.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	133,000.00	24,336.99	74,369.97	605.13	33,687.91
18-1810-0000-62461	ELEVATOR	P1500507	03/20/2015	OTIS ELEVATOR COMPANY	1,424.92
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	55,000.00	12,813.00	24,440.00	1,424.92	16,322.08
18-1810-0000-63104	PRNT & DUPLICATI	P1501473	03/17/2015	PRINTERS PARTS STORE	63.87
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,000.00	652.19	5,022.02	63.87	23,261.92
18-1810-0000-63200	PUBL/SUBCR/DUES	P1501341	02/25/2015	JANESVILLE GAZETTE INC	299.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	400.00	0.00	0.00	299.00	101.00
18-1810-0000-63500	R&M SUPPLIES	P1500465	03/05/2015	BELOIT FIRE PROTECTION COMPANY	87.00
		P1500466	02/19/2015	BJ ELECTRIC SUPPLY INC	5.27
		P1500491	03/06/2015	HARRIS ACE HARDWARE	156.85
		P1500492	02/20/2015	HOME DEPOT/GECF	38.76
		P1500494	03/12/2015	JACK AND DICKS FEED AND GARDEN	504.70
		P1500496	02/26/2015	JANESVILLE WINSUPPLY COMPANY	142.00
		P1500503	03/04/2015	MC MASTER-CARR SUPPLY COMPANY	614.88
		P1500504	03/09/2015	MENARDS	39.64
		P1500506	03/12/2015	NAPA AUTO PARTS	26.58
		P1500511	03/20/2015	PUR CHEM LLC	4,184.00
		P1500515	03/10/2015	SHERWIN WILLIAMS	1,706.30
		P1500517	03/12/2015	SGTS INC	830.00
		P1500519	03/04/2015	STAPLES ADVANTAGE	854.90
			Budget	YTD Exp	YTD Enc
	234,759.00	34,985.43	(7,120.43)	9,190.88	197,703.12
GENERAL SERVICES PROG TOTAL				11,583.80	
18-1811-0000-62400	R & M SERV	P1500462	03/10/2015	ARAMARK UNIFORM SERVICES INC	49.32
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,500.00	446.00	1,286.69	49.32	37,717.99
18-1811-0000-63500	R&M SUPPLIES				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500464	03/11/2015	BATTERIES PLUS INC	79.50
		P1500465	03/05/2015	BELOIT FIRE PROTECTION COMPANY	43.50
		P1500504	03/09/2015	MENARDS	14.21
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	2,361.49	(1,162.16)	137.21	18,663.46
GLEN OAKS FACILITY OPERATION PROG TOTAL					186.53
18-1812-0000-62400	R & M SERV				
		P1500462	03/10/2015	ARAMARK UNIFORM SERVICES INC	59.49
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	81,422.00	15,788.75	5,680.77	59.49	59,892.99
18-1812-0000-63500	R&M SUPPLIES				
		P1500503	03/17/2015	MC MASTER-CARR SUPPLY COMPANY	98.91
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	2,681.54	(1,169.96)	98.91	20,389.51
YOUTH SERVICES CENTER PROG TOTAL					158.40
18-1816-0000-63500	R&M SUPPLIES				
		P1500496	03/11/2015	JANESVILLE WINSUPPLY COMPANY	154.73
		P1500509	02/28/2015	PIEPER ELECTRIC INC	660.00
		P1500519	03/17/2015	STAPLES ADVANTAGE	106.95
		P1501311	03/15/2015	MASTERS BUILDING SOLUTIONS	570.19
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	3,773.58	(1,439.78)	1,491.87	16,174.33
COMMUNICATIONS CTR.OPERATION PROG TOTAL					1,491.87
18-1817-0000-63500	R&M SUPPLIES				
		P1500466	03/02/2015	BJ ELECTRIC SUPPLY INC	32.76
		P1500476	03/13/2015	ENERGETICS INC	38.67
		P1500489	03/06/2015	GRAINGER	207.60
		P1500491	03/11/2015	HARRIS ACE HARDWARE	28.73
		P1500504	03/12/2015	MENARDS	7.77
		P1500506	03/12/2015	NAPA AUTO PARTS	4.36
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	1,833.66	(366.30)	319.89	17,712.75
DIVERSION PROG/ASC PROG TOTAL					319.89
18-1837-0000-63500	R&M SUPPLIES				
		P1500469	03/24/2015	CONGRESS GLASS INC	489.20
		P1500487	03/03/2015	FERGUSON ENTERPRISES INC.	2,516.49
		P1500491	02/27/2015	HARRIS ACE HARDWARE	9.88

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500492	03/06/2015	HOME DEPOT/GECF	90.22
		P1500503	03/16/2015	MC MASTER-CARR SUPPLY COMPANY	826.06
		P1501395	03/09/2015	HALVERSON CARPET CENTER LTD	58.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,181.00	9,171.23	(932.92)	3,989.85	99,952.84
JAIL CAPITAL IMPROVEMENTS PROG TOTAL				3,989.85	
18-1842-0000-67200	CAPITAL IMPROV				
ENC		R1501642	03/12/2015	GENERAL HEATING AND AIR CONDIT	93,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	779,936.00	30,941.00	126,980.00	93,000.00	529,015.00
COURTHOUSE FACILITY PROJECT PROG TOTAL				93,000.00	
18-1849-0000-67200	CAPITAL IMPROV				
ENC		R1501643	03/12/2015	GENERAL HEATING AND AIR CONDIT	88,900.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	542,814.00	3,180.00	127,736.86	88,900.00	322,997.14
JAIL/HCC COMPLEX PROJECT PROG TOTAL				88,900.00	

I have examined the preceding bills and encumbrances in the total amount of **\$199,630.34**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 07 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1500233	03/19/2015	BANDT COMMUNICATIONS INC	32.00
		P1500239	03/25/2015	ENERGETICS INC	20.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	96,600.00	59,679.46	10,828.80	52.40	25,939.34
18-1815-0000-63500	R&M SUPPLIES	P1500215	03/04/2015	AIRGAS NORTH CENTRAL	279.36
		P1500218	03/10/2015	HD SUPPLY	175.56
		P1500221	03/25/2015	NAPA AUTO PARTS	45.47
		P1500225	03/04/2015	STAPLES ADVANTAGE	1,236.50
		P1500245	03/17/2015	HOME DEPOT/GEFC	54.24
		P1500253	03/16/2015	MENARDS	111.16
		P1501474	03/17/2015	NORTHLAND EQUIPMENT CO INC	42.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	2,143.38	3,838.03	1,944.29	42,074.30
HCC BUILDING COMPLEX PROG TOTAL				1,996.69	

I have examined the preceding bills and encumbrances in the total amount of **\$1,996.69**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 07 2015**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Rob Leu, General Services Director
INITIATED BY



Nick Osborne, Assistant to the
County Administrator
DRAFTED BY

General Services Committee
SUBMITTED BY

March 16, 2015
DATE DRAFTED

**Amending the 2015 Budget to Create 1.0 FTE Maintenance Worker IV for Job
Center**

1 **WHEREAS**, Rock County has occupied the Job Center building as its principle tenant since July 1998;
 2 and,
 3
 4 **WHEREAS**, eight other agencies representing state, non-profit, and technical college interests are also
 5 housed in the Job Center building; and,
 6
 7 **WHEREAS**, Rock County purchased the 63,486 square foot Job Center building on December 23, 2014;
 8 and,
 9
 10 **WHEREAS**, Rock County is now responsible for building maintenance formerly undertaken by the
 11 former owner; and,
 12
 13 **WHEREAS**, Rock County released a request for qualifications to investigate contracting with a private
 14 entity to provide building maintenance and it was determined that no private company was able to provide
 15 services.

16
 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
 18 this _____ day of _____, 2015, does hereby authorize the creation of 1.0 FTE
 19 Maintenance Worker IV to provide building maintenance at the Rock County Job Center; and,
 20

21 **BE IT FURTHER RESOLVED**, that the General Services Department budget for 2015 be amended
 22 as follows:
 23

Account/Description	Budget <u>3/16/15</u>	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
18-1810-0000-68000	(161,520)	(51,186)	(212,706)
Cost Allocations			
<u>Use of Funds</u>			
18-1810-0000-61100	689,328	29,485	718,813
Regular Wages			
18-1810-0000-61400	52,887	2,256	55,143
FICA			
18-1810-0000-61510	47,010	2,005	49,015
Retirement			
18-1810-0000-61610	243,072	17,440	260,512
Health Insurance			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Thomas J. Brien

Jason Heidenreich

Edwin Nash

Jeremy Zajac

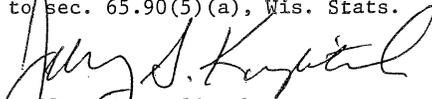
FISCAL NOTE:

This resolution authorizes the creation of and amends the General Services budget for a 1.0 FTE Maintenance Worker IV. The costs of the worker will be cross-charged to the Human Services' Job Center account. Sufficient funds are included in the Human Services budget for the cost of this worker.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

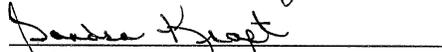
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 4-0


Mary Mawhinney, Chair

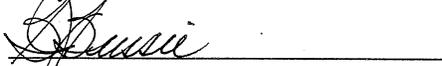
COUNTY BOARD STAFF COMMITTEE


J. Russell Podzilni, Chair

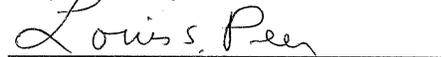

Sandra Kraft, Vice Chair


Eva Arnold


Henry Brill


Betty Jo Bussie

Absent
Mary Mawhinney

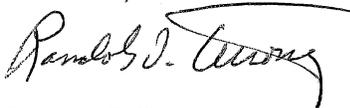

Louis Peer


Alan Sweeney


Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.


Randolph D. Terronez
Acting County Administrator

Executive Summary

Since 1998, Rock County, along with eight non-profit, state, and technical college partners has occupied the 63,486 square foot Job Center building.

In June 2014, Backyard Properties of Rock County LLC purchased the 12 acres and buildings located at 1900 Center Avenue in Janesville from former owner MPI. The new owner gave the County notice that it either could renew the lease at market rate or make an offer to purchase the Job Center building and sufficient land to meet the City's parking ordinance. In July 2014, the Rock County Board passed a resolution to purchase the Job Center property and on December 23, 2014 the sale was finalized.

As part of the 2015 budget process, it was determined that it would be in Rock County's best interest to evaluate options to see whether a private sector company could provide comparable building maintenance services at the Job Center. County staff developed a request for qualifications package and released it on January 22nd, 2015. No company submitted a proposal.

Staff from Rock County Human Services, General Services, and the County Administrator's Office met to discuss possible options. It was determined that hiring a 1.0 FTE Maintenance Worker IV in General Services would guarantee that property building maintenance work is performed properly, ensure sufficient supervision and allow for interchangeability of General Services personnel to cover sick and vacation time. Sufficient funds are budgeted in the Human Services Job Center budget to cover this expense.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

March 23, 2015
DATE DRAFTED

**Retaining Engineering Firm to Prepare Plans and Specifications to Replace Five
Air-Handlers at UW-Rock County**

- 1 **WHEREAS**, the three air-handlers that serve the lower level of Williams Hall, and the two air-handlers
- 2 that serve first and second floors in Andrew's Hall, are 50 years old and original to the buildings; and,
- 3
- 4 **WHEREAS**, maintaining reasonable comfort levels in the areas served by these five air-handlers is no
- 5 longer possible; and,
- 6
- 7 **WHEREAS**, the units do not provide the number of fresh air-exchanges required by today's codes; and,
- 8
- 9 **WHEREAS**, these units have exceeded their useful life, and need to be replaced.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2015, that a contract to prepare plans and
- 13 specifications to replace five air-handlers and related equipment on the UW-Rock Campus, be awarded to
- 14 KJWW Engineering of Madison, WI, in the amount of \$63,750.00; and,
- 15
- 16 **BE IT FURTHER RESOLVED** that a design contingency be established in the amount of \$5,000.00 to
- 17 cover contract specified reimbursable expenses, plus additional services authorized by the General
- 18 Services Committee; and,
- 19
- 20 **BE IT FURTHER RESOLVED** that payments be made to the Firm upon approval of the General
- 21 Services Committee.

Respectfully submitted,

General Services Committee:

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Thomas J. Brien

Edwin Nash

Jeremy Zajac

FISCAL NOTE:

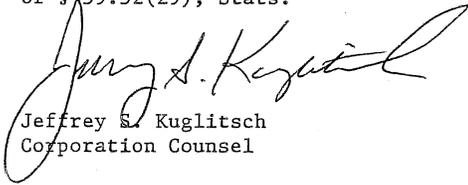
Sufficient funds are available in the UW-Rock Capital Improvement account, A/C 18-1843-0000-67200, for the cost of this project. This project is being funded by Sales Tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

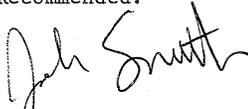
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Retaining Engineering Firm to Prepare Plans and Specifications for Air-Handler Replacement at UW-Rock County

As stated in the resolution there are five Air-Handlers on Campus which are 50 years old, and must be replaced. Air-handling units (AHU) regulate and circulate air, as part of a heating, ventilating, and air-conditioning system (HVAC). Heated, cooled, fresh, recycled, and filtered air, is blown through ductwork in the areas they serve. Additional devices and dampers control the air flow and temperatures.

Prior to bidding, extensive engineering design services are needed. Some of the services and deliverables required are listed below.

- On-site review of existing mechanical and electrical systems, and layouts.
- Create CAD drawings of affected areas.
- Calculate heating and cooling needs for all areas.
- Design to meet the 2009 International Mechanical, and Energy Conservation, Codes.
- Determine equipment specifications, size ductwork, dampers, valves and accessories.
- Prepare detailed drawings and installation requirements.
- Prepare plumbing, drainage, and electrical drawings, plus specifications.
- Review product submittals, respond to questions during construction, and inspect the work in progress.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

March 30, 2015
DATE DRAFTED

Authorizing Purchase of Floor Coverings for the Health Department

- 1 **WHEREAS**, the carpeting in the cubical areas at the Health Department is 20 years old, and needs to be
- 2 replaced; and,
- 3
- 4 **WHEREAS**, funding for this work was included in the 2015 Budget; and,
- 5
- 6 **WHEREAS**, the carpet will be purchased using pricing and terms of the State of Wisconsin Contract
- 7 #11-36020-400.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 10 this _____ day of _____, 2015, that a Purchase Order for flooring replacement in select areas
- 11 at the Health Department, be issued to Halverson Carpet Center, LTD of Janesville in the amount of
- 12 \$18,764.00; and,
- 13
- 14 **BE IT FURTHER RESOLVED** that payment be made to the Vendor upon approval of the General
- 15 Services Committee.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Thomas J. Brien

Edwin Nash

Jeremy Zajac

FISCAL NOTE:

Sufficient funds are available in the Glen Oaks Facility's Capital Improvement account, A/C 18-1811-0000-67200, for the cost of the carpet replacement. This project is being funded by Sales Tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518

Executive Summary

Carpet Replacement at the Health Department

This resolution approves the purchase and installation of new carpet in select areas at the Health Department. The carpet in the targeted areas is 20 years old, and is very worn. The work will be done by Halverson's Carpet of Janesville using State Contract pricing. The cost will be \$18,764.00.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY



Robert Leu
DRAFTED BY

March 20, 2015
DATE DRAFTED

**Retaining Engineering Firm to Prepare Plans and Specifications for Lightning
Protection Upgrades at Various County Buildings**

1 **WHEREAS**, the buildings at the Rock County Complex have been targets of numerous lightning strikes
2 over the years resulting in costly losses and damage to the County's infrastructure, including phone
3 systems, IT networks, electronics, and life safety systems; and,
4

5 **WHEREAS**, in 2009, the County contracted for a lightning protection study for the Communications
6 Center that identified a number of lightning protection measures that were then implemented at the
7 Center; and,
8

9 **WHEREAS**, in 2011 the County contracted for a similar lightning protection study of the remaining
10 buildings at the Complex, and that study identified lightning protection measures needed for those
11 facilities; and,
12

13 **WHEREAS**, the new Rock Haven Nursing Home was struck by lightning in June of 2014, and should be
14 assessed to determine if the building has adequate lightning protection; and,
15

16 **WHEREAS**, proposals were solicited from engineering firms interested in preparing plans and
17 specifications needed for bidding the recommended lightning protection/surge suppression work.
18

19 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
20 this _____ day of _____, 2015, that a contract to prepare plans and specifications to
21 implement lightning protection/surge suppression measures at buildings located at the Rock County
22 Complex, including Rock Haven, including construction administrative services, to KJWW Engineering
23 of Madison, WI, in the amount of \$46,900.00; and,
24

25 **BE IT FURTHER RESOLVED** that a design contingency be established in the amount of \$3,000.00 to
26 cover additional services as authorized by the General Services Committee; and,
27

28 **BE IT FURTHER RESOLVED** that payments be made to the firm upon approval of the General
29 Services Committee.

Retaining Engineering Firm to Prepare Plans and Specifications for Lightning Protection Upgrades at Various County Buildings
Page 2

Respectfully submitted,

General Services Committee:

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Thomas J. Brien

Edwin Nash

Jeremy Zajac

FISCAL NOTE:

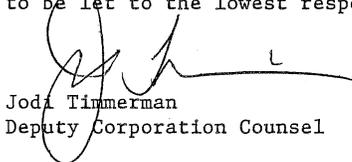
Sufficient funds are available in the Lightning Protection Project's Capital Improvement account, A/C 18-1854-0000-67200, for the cost of this contract. This project is being funded by Sales Tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

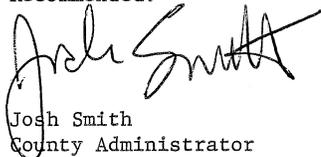
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jodi Timmerman
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Retaining Engineering Firm to Prepare Plans and Specifications for Lightning Protection Upgrades at Various County Buildings

Over the years, countless lightning strikes have occurred at the County Complex. Given our IT infrastructure, and the number of electronic and low voltage systems, lightning strikes, transient voltage, and power surges, can cause significant and costly damage. Lightning is unpredictable, and will bypass a protected building and look for the weakest link in another.

The resolution before you hires KJWW Engineering of Madison to prepare plans and specifications needed to obtain bids for lightning protection and surge suppression work at the Complex. Work at the Communications Center was completed in 2009. The following buildings will be included in this next effort:

Sheriff's Office/Jail
Youth Services Center
Health Care Center
New Rock Haven
Glen Oaks
JCC/Diversion Building

The engineering firm will re-confirm recommendations made in a study commissioned by the County in 2011. Rock Haven was not part of the 2011 Study, but in light of the lightning strike that occurred there in June of 2014, it is recommended that Rock Haven's lightning protection be reviewed at this time.

\$108,500.00 is currently budgeted for lightning protection at the Complex. The cost of engineering design services was underestimated, and because Rock Haven was new construction, it was not included nor funded. The assessment, estimate of cost, and final plan documents will be completed by August, with bidding to follow. Once bids are received, additional funding for implementation may be needed. Decisions can be made at that time on phasing, priorities, and inclusion in the 2016 Budget.



QUALIFICATIONS & COST PROPOSAL SUMMARY FORM

PROJECT NUMBER #2015-14
 PROJECT NAME LIGHTNING PROTECTION ENGINEERING SERVICES
 PROJECT DUE DATE FEBRUARY 26, 2015 – 12:00 NOON
 DEPARTMENT GENERAL SERVICES

	KJWW MADISON WI	ANGUS YOUNG JANESVILLE WI
RATER 1	90	62
RATER 2	100	55
RATER 3	75	35
RATER 4	76	83
RATER 5	100	78
TOTAL SCORE	441	313
DESIGN SERVICES-COMPLEX	21,600.00	46,300.00
ELECTRONIC FILE CONVERSION-COMPLEX	5,500.00	INCLUDED
CONSTRUCTION ADMINISTRATION-COMPLEX	6,400.00	8,000.00
TOTAL COST – ROCK COUNTY COMPLEX	\$ 33,500.00	\$ 54,300.00
STUDY/SURVEY SERVICES – ROCK HAVEN	4,900.00	2,000.00
DESIGN SERVICES – ROCK HAVEN	5,700.00	11,000.00
CONSTRUCTION ADMINISTRATION-ROCK HAVEN	2,800.00	2,500.00
TOTA COST – ROCK HAVEN	\$ 13,400.00	\$ 15,500.00
TOTAL PROJECT COST	\$ 46,900.00	\$ 69,800.00

Request for Qualifications and Cost Proposals was advertised in the Beloit Daily News and on the Internet. Nine additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: KJWW - Total Project

Robert Lew
SIGNATURE

3/23/15
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5515



BID SUMMARY

PROJECT NUMBER 2015-28
PROJECT NAME WATER SOFTENER MINERAL TANK REPLACEMENT
BID DUE DATE MARCH 27, 2015 - 1:30 PM (LOCAL TIME)
DEPARTMENT GENERAL SERVICES

	ADDIE WATER SYSTEMS INC JANESVILLE WI	ABENDROTH WATER CONDITIONING
TOTAL COST	\$ 8,900.00	\$ 8,986.00
START DATE	MAY 5, 2015	APRIL 28, 2015
END DATE	MAY 7, 2015	APRIL 29, 2015

Invitation to Bid was advertised in the Beloit Daily News and on the Internet.
One additional vendor was solicited that did not respond. One vendor submitted a NO Bid on this project.

PREPARED BY: ALAN DRANSFIELD, SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION:

Addie Water Systems

SIGNATURE

Robert J. ...

3/30/15

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

-Facilities Management
-Maintenance
-Duplicating
-Central Stores
(608)757-5518

To: The General Services Committee
Fr: Rob Leu, GS Director
Date: 3/30/15
Re: Retaining Design Services for HCC Front Parking Lot

Motion to act on – Approve the hiring R.H. Batterman and Company Inc. to prepare plans and specifications for the reconstruction of the front parking lot and compactor pad area at the Health Care Center, for \$6,400.00, with a design contingency, not-to-exceed \$2,000.00 to cover maintenance work beyond the projects original scope.

Committee approval is needed to hire R.H. Batterman and Company, Inc. to prepare the plans and specifications for reconstruction of the front parking lot at the Health Care Center. In addition, removal of the concrete compactor pad, and rebuilding of the loading dock area is planned. The cost of these services is \$6,400.00.

If the Committee concurs, I would like to have the Engineer inspect the lot across Cty. F, for needed maintenance, and repair. In addition, the areas paved back in 2012 have gone through three winters, and may need crack filling. We could obtain an alternate bid for this work and decide at that time if we want to proceed or not. Anything we can do to extend the pavement is money well spent. Therefore, I would like approval to create a design contingency, not to exceed \$2,000.00, for additional design services.

As an FYI, a second Purchase Order issued to a geotechnical firm for borings, compaction, and material testing, will be needed. This work could cost between \$2,000 and \$3,000.

The total amount budgeted for the project is \$115,000.00.

Thank You

Phone 608-676-2261
Fax 608-676-4971

JAMES GILBANK
THOMAS GILBANK
GARY GILBANK

GILBANK CONSTRUCTION, INC.

GENERAL CONTRACTORS

Commercial • Industrial • Residential

P.O. BOX 718 • 301 SCOT DRIVE • CLINTON, WISCONSIN 53525-0718

Established 1965

March 13, 2015

Rock County, Wisconsin
51 South Main St.
Janesville, WI 53545

Attn: Carl Varga
Re: Change Order Request -- E-Unit Shower Remodeling Project

Carl,

This change order request is for removing some deteriorated masonry and concrete around the perimeter of the shower and patching with epoxy filler. After removal of the floor tile and base we dried the floor and discovered that there was some deterioration of the concrete and masonry that was not anticipated in the bidding scope do to moisture penetration over the years. In order for the new installation to be sound and warranted this loose mortar and concrete around the perimeter had to be ground out and filled with epoxy filler. We had to use the more expensive epoxy filler in order to get proper cure and keep the project on schedule.

Total Cost \$1,000

I am not sure if the next unit will require the same work. We will not know until after removals. Do you need any other information regarding this request?
Please let me know if you have any questions.

Sincerely,

Gary Gilbank