



GENERAL SERVICES COMMITTEE
Minutes – June 20, 2017

Call to Order. Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, June 20, 2017 in Conference Room N-1, Fifth floor, Rock County Courthouse-East.

Committee Members Present: Supervisors Brill, Heidenreich, Homan, Yeomans and Zajac.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Management Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Sue Prostko, Nursing Home Administrator; and Brad Heuer, County Surveyor.

Others Present: Brian Zobel, UW Colleges – Southwest; Don Ryan, Chris Suhs, Jackie Wood, Abigail Scieszinski, Courthouse neighbors; Kathy Voskuil.

Approval of Agenda: Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

Citizen Participation. Mr. Sutherland said Mr. Ryan provided a parking study as well as employee walking study with summary to him. Mr. Sutherland forwarded the studies to the committee members via email. Mr. Sutherland thanked Mr. Ryan for his time and effort. Mr. Ryan said he would be happy to answer any questions about the study.

Approval of Minutes. Supervisor Yeomans said the second paragraph on page 2, line 8 should read '300-350 square foot per staff member'. Supervisor Heidenreich moved approval of the minutes of June 6, 2017 as amended, second by Supervisor Yeomans. ADOPTED.

Transfer. None.

Planning Department Presentation on Partnering with Facilities Management on Projects. Mr. Sutherland introduced Bradley Heuer, County Surveyor. As part of the Courthouse Security project, Potter Lawson suggested a site survey. Mr. Sutherland reached out to Mr. Heuer to conduct the survey. Mr. Heuer showed a PowerPoint presentation of how he went about surveying the Courthouse site. Potter Lawson provided a scope document along with a map. Mr. Heuer provided the survey according to the requirements. Mr. Sutherland said by having Mr. Heuer conduct the survey, it saved the County a lot of time and money. Mr. Sutherland and the committee thanked Mr. Heuer. Mr. Heuer said he would get copies of the survey for the committee.

Partnering with Rock Haven on Initiative to Reduce Lighting Costs and Reducing Patient Falls. Mr. Sutherland said as part of Johnson Controls doing the building commissioning, they proposed a grant opportunity for Rock Haven. The grant would allow for installation of LED controlled spectrum lighting to reduce patient falls. They propose to install this lighting in one neighborhood first. The lighting would be

installed in patient rooms and hallways, no common areas. They will collect data before installing in another neighborhood. Future neighborhood installation would be at the cost of the County. There may be some additional funds available through Focus on Energy. Some light fixtures would have to be changed. The grant would cover this. Ms. Prostko has been working with DHS on this lighting. Harvard University has done research on this lighting. Mr. Sutherland passed out the grant proposal to the committee. This item will be put on the Health Services Committee agenda as well. The committee asked how the data will be collected since the new flooring transition pieces are being installed and this will impact patient fall data. Mr. Sutherland said they will smooth the floors first and collect data on patient falls before installing the new lighting.

Discussion and Possible Action on Rock County Space Needs Study. Mr. Sutherland provided an updated page 10 for the committee's books. The committee discussed the square footage/occupied area of the Health Care Center. They discussed Human Services' programming needs. Mr. Sutherland provided a handout of gas and electric charges for the Old Rock Haven building. Supervisor Yeomans had a couple questions about the Space Study. Should we be concerned about the leak in the tunnel attached to the Adolescent Center? Yes. Mr. Sutherland explained the background of the leak to the committee. The committee discussed the non-functional generator and the cost to remove. On page 12, it shows energy usage higher for the newer building. This has to be an error. Mr. Sutherland will look into this. The committee agreed they need to move forward with the demolition of the Old Rock Haven building. Testing has been done and funds have been budgeted for the abatement of asbestos this year. The Medical Examiner's Garage will be done in October (would no longer need coolers in basement of Old Rock Haven building). Due to current budget timing, they will place the demolition of the Old Rock Haven building on their next agenda.

Communications, Announcements and Information. Mr. Sutherland requested committee members bring their building portfolio books into his office or to him to be updated.

Chair Brill reminded the committee about the Community Input Forum, Potential for Student Housing at UW-Rock County being held on Wednesday, June 21, 2017 at 6:30 p.m. at UW-Rock County Campus, Allen Hall.

Reschedule July Meeting Date(s). Chair Brill will communicate with Ms. Bondehagen when the agenda is being developed for the next meeting. Depending on agenda items, he will determine if they want to change the meeting to July 11th or a 5:45 meeting before County Board on July 13th.

Adjournment. Supervisor Zajac moved adjournment at 9:19 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Tracey VanZandt
HR Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.