

**ROCK COUNTY BOARD OF HEALTH
WEDNESDAY, JUNE 3, 2015 – 6:00 P.M.
HEALTH DEPARTMENT – 3328 N. U.S. HIGHWAY 51
JANESVILLE, WI 53545**

AGENDA

1. Call to Order
2. Adopt Agenda
3. Approval of Minutes – May 6, 2015
4. Citizen Participation
5. Unfinished Business
6. New Business
 - A. Administrative Division
 - (1) Approval of Bills/Transfer of Funds/Encumbrances
 - (2) Health Department Report
 - B. Environmental Health
 - (1) Pilot Program: Hand Washing
 - C. Public Health Nursing
 - (1) HIV Partner Services Program
7. Communications and Announcements
8. Adjournment

If you are unable to attend the Board of Health meeting, please contact the Rock County Health Department (608.757.5442) or Ms. Kraft at 608. 751.6249. Thank you!

ROCK COUNTY HEALTH DEPARTMENT
LIST OF BILLS FOR 6/3/15 BOARD OF HEALTH MEETING

<u>Account No.</u>	<u>Vendor Name</u>	<u>Item(s) Description</u>	<u>\$ Amount</u>
		<u>FIMR Grant</u>	
31-3031-0000-63110	Daniels Sentry	5/14/15 meeting refreshments	18.16
 <u>Health Dept. Main Budget</u>			
62176	WI State Lab of Hygiene	nitrite water test	27.00
63200	NACCHO	2015 membership renewal	440.00
63500	Control Company	calibration of vaccine storage thermometer	77.00
64000	PaxVax	20 doses oral typhoid vaccine	680.00
	GlaxoSmithKline	adult hep-A and hep-B vaccines	943.00
	Merck	10 doses varicella vaccine	985.81
64010	Culligan	May 2015 deionizer rent	35.00
	Culligan	deionizer tank exchange	140.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
31-3000-0000-62176	LABORATORY	P1500204	05/10/2015	WISCONSIN STATE LABORATORY OF	27.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100.00	0.00	0.00	27.00	73.00
31-3000-0000-63100	OFC SUPP & EXP				
ENC	R1502265	05/08/2015	AMAZON.COM		129.20
ENC	R1502328	05/15/2015	AMAZON.COM		30.12
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,500.00	2,371.83	173.50	159.32	7,795.35
31-3000-0000-63200	PUBL/SUBCR/DUES				
	P1501818	04/13/2015	NATIONAL ASSOCIATION OF COUNTY		440.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,888.00	1,268.00	553.00	440.00	3,627.00
31-3000-0000-63500	R&M SUPPLIES				
	P1501986	05/15/2015	CONTROL COMPANY		77.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	600.00	135.00	0.00	77.00	388.00
31-3000-0000-64000	MEDICAL SUPPLIES				
	P1500192	05/11/2015	GLAXOSMITHKLINE PHARMACEUTICA		943.00
	P1500194	04/14/2015	PAXVAX INC		680.00
	P1500197	04/07/2015	MERCK AND CO INC		985.81
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100,000.00	11,965.99	47,960.86	2,608.81	37,464.34
31-3000-0000-64010	LAB SUPPLIES				
	P1500202	04/06/2015	CULLIGAN WATER CONDITIONING IN		175.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,500.00	5,631.37	0.00	175.00	6,693.63
HEALTH DEPARTMENT PROG TOTAL				3,487.13	
31-3031-0000-63110	ADMIN.EXPENSE				
	P1500198	05/14/2015	DANIELS SENTRY		18.16
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	150,000.00	71,475.72	9,113.00	18.16	69,393.12
FETAL INFANT MORTALITY GRANT PROG TOTAL				18.16	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$3,505.29**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 03 2015**

Dept Head _____

Committee Chair _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 05/14/15 Transfer No. 15-30
 Requested By Public Health Department Marie-Noel Sandoval Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 31-3000-0000-61100 Description: Regular Wages Current Balance: \$1,432,854	4,000	Account #: 31-3000-0000-61108 Description: Seasonal Wages	4,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Salary savings: Sanitarian II position was under-filled as a Sanitarian I position. Additionally, there was a 1 month delay in filling the position.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

The Department of Health would like to fund a 10-week intern position. The intern will be a student from the community who is interested in pursuing a career in public health. Funding an intern is an excellent way to give back to the community. Hiring interns not only helps students in our community get started; it enhances the local workforce as a whole. Interns gain experience, develop skills, make connections, strengthen their resumes, learn about a field, and assess their interest and abilities. In addition to the advantage of an extra sets of hands, new people bring with them novel perspectives, fresh ideas, and specialized strengths and skill sets. These augment the abilities of our workforce.

FISCAL NOTE:

Sufficient funding is available for transfer. *55-26-15*

ADMINISTRATIVE NOTE:

Recommended *MNO 5/27/15*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

PURCHASE ORDER NUMBER P1500063

PEID 052519

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 5/19/15

DEPARTMENT Public Health

COMMITTEE Board of Health

VENDOR NAME JP Morgan Chase

ACCOUNT NUMBER 31-3000-0000-64200

FUNDS DESCRIPTION Training

AMOUNT OF INCREASE \$ 2,000

INCREASE FROM \$ 5,000 TO \$ 7,000

ACCOUNT BALANCE AVAILABLE \$ 2,876.45 SB 05/19/15

REASON FOR AMENDMENT The department is using the conference credit card more frequently to register for conferences; we need additional funds in this encumbrance for training/conference expenses for the remainder of 2015.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
Chair _____ Date _____
(If over \$10,000)

COUNTY BOARD _____
Resolution # _____ Adoption Date _____
(If over \$10,000)

ROCK COUNTY HEALTH DEPARTMENT

North Office

P.O. Box 1088
Janesville, WI 53547-1088
608-757-5440
608-758-8423 (fax)
www.co.rock.wi.us



South Office

61 Eclipse Center
Beloit, WI 53511
608-364-2010
608-364-2011 (fax)

May "Healthful Hint" Monthly Health News Column *Tick Season is Here*

If you like to spend time out in nature, especially in the state of Wisconsin, you are not alone. Ticks are right there with you. You have a high chance of being exposed to ticks and the diseases they carry. There are two main types of ticks that you may encounter in Rock County. They are deer ticks (also known as the black-legged tick) and the wood (or American dog) tick.

Even though ticks are small (some being the size of a poppy seed), they can do a lot of harm to people. Ticks carry diseases by feeding off of infected animals (small mammals and some birds) and transmit bad bacterium to humans. The white footed mouse is the most common reservoir host that ticks feed off of. Wood/American dog ticks can carry Rocky Mountain Spotted fever, Colorado Tick fever and tularemia. Deer ticks can transmit Lyme disease, anaplasmosis and babesiosis; most frequently in late spring to mid-summer (May – August). Exposure can occur whenever the temperature at ground level is warm enough for ticks to be active.

Lyme disease is known as being one of the most serious tick transmitted diseases. According to the U.S. Centers for Disease Control and Prevention, "Lyme disease is the most commonly reported vector borne illness in the United States." The Wisconsin Department of Health Services states, "Lyme disease is the highest reported tick-borne illness in Wisconsin, but numbers for the other conditions are increasing." In Wisconsin, more than 20,000 cases of Lyme disease have been reported in residents since surveillance began in 1980.

If a tick is on you, your child or pet it is important to identify it and remove it early, within 24-36 hours. This is one of the most important actions to take before a tick engorges itself and is able to transmit the disease. An infected tick must be attached for more than 24 hours to successfully transmit the bacteria that causes Lyme disease to humans. Some early symptoms of Lyme (4-20 days after the bite) can include fever, chills, fatigue, headache, neck stiffness and red, round/elliptical rashes that look like a bulls-eye rash. If left untreated, Lyme causes problems affecting nerves, tingling, arthritis (large joint swelling or pain), memory loss or heart palpitations. It might take weeks or months for symptoms to appear. If any symptoms do occur, it is important to see a medical healthcare provider right away. Lyme disease is easier to treat when first detected. It is treated with oral or injectable antibiotics.

Prevention:

- Avoid high risk areas such as high grass and the edge of woods, and stay on groomed trails.

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- Wear light color, long sleeves and pants tucked into socks in bushy areas.
- Apply insect repellent with DEET (20-30%) or permethrin (0.5%), especially around ankles and belt line.
- After being outdoors, check yourself, children and pets thoroughly for ticks. Ticks tend to hide in the head, scalp, armpits, groin and behind the knees.
- Do not sleep in outdoor clothes. Wash them soon after coming indoors.
- Take a shower to wash off unattached ticks and recheck your body.

Proper tick removal:

- With thin bladed tweezers; grasp tick as close to the skin as possible.
- Pull tick up to gently remove (do not squeeze, puncture or crush the body of the tick).
- Wash area.
- Never use gasoline, kerosene, petroleum jelly, fingernail polish, or matches to kill or drive a tick out once it has been embedded.

Follow these guidelines to help ensure that these tiny critters don't hang around for too long.

Alison Chouinard is the Health Educator for the Rock County Health Department. If you would like to ask Alison a health-related question to be answered in a future column, e-mail her at chouinar@co.rock.wi.us. The Rock County Health Department reserves the right not to answer any questions deemed unsuitable.

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Data Resource:

Centers for Disease Control and Prevention. 4 March 2015. Web. 16 April 2015.
<http://www.cdc.gov/lyme/stats/>

"Don't Get Ticked!" Wisconsin DNR. Environmental Education for Kids. Web. 16 April 2015.
<http://dnr.wi.gov/org/caer/ce/ee/critter/insect/ticked.htm>

Senators Lasee, Kedzie, Olsen, et al. "2011 Senate Joint Resolution 25". Wisconsin State Legislature. 6 May 2011. Web. 17 April 2015.
http://docs.legis.wisconsin.gov/2011/related/proposals/sjr25/_1?up=1

"Tick Borne Infections". Wisconsin Department of Health Services. 26 Jan. 2015. Web. 16 April 2015. <https://www.dhs.wisconsin.gov/tickborne/index.htm>