

**Rock County, Wisconsin**  
51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**  
-Facilities Management  
-Maintenance  
-Duplicating  
-Central Stores

**NOTE:**  
**Location**

**GENERAL SERVICES COMMITTEE**  
**TUESDAY, APRIL 17, 2012 – 8:00 A.M.**  
**FOURTH FLOOR CLASSROOM**  
**ROCK HAVEN**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – April 3, 2012
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
  - A. Jail Project
    - 1) Update Report
    - 2) Change Orders
  - B. Rock Haven
    - 1) Update Report
    - 2) Change Orders
7. Resolution
  - A. Authorizing Purchase of Six Mechanical Lifts and Six Stands for Rock Haven
8. Approval of Donation to City of Beloit Fire Department Regarding Idle Council on Aging Mini Bus
9. Communications, Announcements and Information
10. Tour of Rock Haven Construction Site (Please wear or bring appropriate footwear)
11. Adjournment

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818510000-67200	CAPITAL IMPROV	30,840,000.00	87.8% 8,272,915.60	18,816,094.49	3,750,989.91		
	P1201435-PO# 03/31/12 -VN#015393		GULF SOUTH MEDICAL SUPPLY			548.82	
			CLOSING BALANCE		3,750,441.09		548.82
	ROCK HAVEN PROJ		PROG-TOTAL-PO			548.82	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$548.82 INCURRED BY ROCK HAVEN BUILDING PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

**APR 17 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62460	GROUNDS IMPR R&M	15,000.00 23.2%	6,133.00	-2,646.97	11,513.97		
	P1200217-PO# 03/31/12 -VN#018346		E AND S SNOWPLOWING			597.00	
			CLOSING BALANCE		10,916.97		597.00
1818159200-62460	BLDG SERV R&M	56,000.00 37.4%	20,957.55	0.00	35,042.45		
	P1200218-PO# 04/11/12 -VN#012507		ENERGETICS INC			27.82	
	P1200225-PO# 03/31/12 -VN#040769		HD SUPPLY			475.41	
	P1200229-PO# 04/11/12 -VN#014018		LAND AND WHEELS			446.47	
	P1200237-PO# 03/31/12 -VN#037268		SIMPLEX GRINNELL LP			223.53	
			CLOSING BALANCE		33,869.22		1,173.23
1818159200-62463	FIRE ALARM	19,000.00 72.5%	1,636.00	12,144.04	5,219.96		
	P1201510-PO# 03/31/12 -VN#011617		CALLCARE			115.72	
			CLOSING BALANCE		5,104.24		115.72
1818159200-62470	BLDG R & M	44,215.00 7.7%	3,410.95	0.00	40,804.05		
	P1200216-PO# 03/31/12 -VN#010156		DEGARMO PLUMBING INC			837.56	
	P1200238-PO# 03/31/12 -VN#016376		STATE ELECTRICAL SUPPLY INC			16.80	
			CLOSING BALANCE		39,949.69		854.36
1818159200-63109	OTHER SUPP/EXP	46,000.00 11.7%	4,854.98	547.13	40,597.89		
	P1200209-PO# 03/31/12 -VN#046075		AIRGAS NORTH CENTRAL			88.16	
	P1200223-PO# 04/11/12 -VN#018251		HARRIS ACE HARDWARE			46.71	
	P1200224-PO# 04/11/12 -VN#030781		HOME DEPOT/GEFC			291.52	
	P1200231-PO# 03/31/12 -VN#030347		NAPA AUTO PARTS			55.82	
	P1201469-PO# 03/31/12 -VN#040776		ASSURED LOCKSMITH TRAINING INC			565.76	
			CLOSING BALANCE		39,549.92		1,047.97
1818159200-67171	C.A. -\$1000/MORE	21,000.00 0.0%	0.00	0.00	21,000.00		
	P1201383-PO# 03/31/12 -VN#051870		GIELOWS LAWN AND GARDEN EQUIPM			13,474.65	
			CLOSING BALANCE		7,525.35		13,474.65
1818159200-67172	C.A. \$500-\$999	3,250.00 0.0%	0.00	0.00	3,250.00		
	P1201556-PO# 03/31/12 -VN#026320		FOUR SEASONS SMALL ENGINE REPA			699.99	
			CLOSING BALANCE		2,550.01		699.99

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	HCC BLDG.COMPLEX		PROG-TOTAL-PO			17,962.92	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$17,962.92 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**APR 17 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62400	R & M SERV	133,000.00	92.2%	54,202.62	68,467.65	10,329.73		
	P1200293-PO# 04/05/12 -VN#010938				ARAMARK UNIFORM SERVICES INC		67.81	
					CLOSING BALANCE	10,261.92		67.81
1818100000-63500	R&M SUPPLIES	210,000.00	19.9%	38,714.06	3,114.22	168,171.72		
	P1200296-PO# 04/05/12 -VN#011198				BELOIT FIRE PROTECTION COMPANY		43.50	
	P1200303-PO# 04/05/12 -VN#011970				CONNORS SUPPLY INC		394.70	
	P1200308-PO# 04/05/12 -VN#019048				FASTENAL COMPANY		86.67	
	P1200313-PO# 04/05/12 -VN#036010				GRAINGER PARTS		132.40	
	P1200314-PO# 04/05/12 -VN#018251				HARRIS ACE HARDWARE		33.40	
	P1200317-PO# 04/05/12 -VN#047242				HOH WATER TECHNOLOGY INC		3,915.45	
	P1200318-PO# 04/05/12 -VN#029890				JACK AND DICKS FEED AND GARDEN		465.50	
	P1200320-PO# 04/05/12 -VN#022229				JF AHERN COMPANY		1,340.00	
	P1200323-PO# 04/05/12 -VN#013741				JOHNSTONE SUPPLY		5,005.94	
	P1200329-PO# 04/05/12 -VN#014534				MENARDS		7.94	
	P1200337-PO# 04/05/12 -VN#015284				POMP'S TIRE SERVICE INC		10.00	
	P1200342-PO# 04/05/12 -VN#016104				SHERWIN WILLIAMS		386.31	
	P1200344-PO# 04/05/12 -VN#016376				STATE ELECTRICAL SUPPLY INC		-111.90	
	P1201255-PO# 04/05/12 -VN#036830				CORNER STONE CONSTRUCTION INC		4,380.00	
	P1201347-PO# 04/05/12 -VN#051583				SAFETY MANAGEMENT AND TRAINING		450.00	
	P1201439-PO# 04/05/12 -VN#011891				WERNER ELECTRIC SUPPLY COMPANY		168.80	
	P1201474-PO# 04/05/12 -VN#027050				FULL COMPASS SYSTEMS LTD		340.14	
					CLOSING BALANCE	151,122.87		17,048.85
	GENERAL SERVICES			PROG-TOTAL-PO				17,116.66

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$17,116.66 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_

APR 17 2012

DATE \_\_\_\_\_

CHAIR \_\_\_\_\_

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Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-62400	R & M SERV	38,000.00	4.0%	503.41	1,027.80	36,468.79		
	P1200293-PO# 04/05/12 -VN#010938				ARAMARK UNIFORM SERVICES INC		9.45	
				CLOSING BALANCE		36,459.34		9.45
1818110000-63500	R&M SUPPLIES	22,000.00	4.0%	3,088.18	-2,200.66	21,112.48		
	P1200314-PO# 04/05/12 -VN#018251				HARRIS ACE HARDWARE		3.49	
	P1200316-PO# 04/05/12 -VN#030781				HOME DEPOT/GEFC		3.34	
	P1200329-PO# 04/05/12 -VN#014534				MENARDS		72.16	
				CLOSING BALANCE		21,033.49		78.99
	GLEN OAKS OPER.			PROG-TOTAL-PO			88.44	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$88.44 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

APR 17 2012

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	76,500.00 14.0%	3,579.36	7,186.53	65,734.11		
	P1200293-PO# 04/05/12 -VN#010938			ARAMARK UNIFORM SERVICES INC		6.78	
			CLOSING BALANCE		65,727.33		6.78
1818120000-63500	R&M SUPPLIES	28,000.00 19.3%	5,414.49	0.00	22,585.51		
	P1200314-PO# 04/05/12 -VN#018251			HARRIS ACE HARDWARE		19.96	
	P1200316-PO# 04/05/12 -VN#030781			HOME DEPOT/GEFC		8.97	
	P1200342-PO# 04/05/12 -VN#016104			SHERWIN WILLIAMS		31.29	
	P1200344-PO# 04/05/12 -VN#016376			STATE ELECTRICAL SUPPLY INC		103.20	
			CLOSING BALANCE		22,422.09		163.42
	JUV.DET.OPER.		PROG-TOTAL-PO			170.20	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$170.20 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

**APR 17 2012**

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-62205	FUEL OIL	300.00	0.0%	0.00	0.00	300.00	
	P1200299-PO# 04/05/12 -VN#018618			BROWN OIL CO INC		244.24	
				CLOSING BALANCE	55.76		244.24
1818160000-63500	R&M SUPPLIES	23,660.00	9.4%	2,270.08	-42.59	21,432.51	
	P1200342-PO# 04/05/12 -VN#016104			SHERWIN WILLIAMS		142.45	
	P1201254-PO# 04/05/12 -VN#037131			SEVERIN PAINTING AND DRYWALL		1,720.00	
				CLOSING BALANCE	19,570.06		1,862.45
	COMM.CTR.,OPER.			PROG-TOTAL-PO		2,106.69	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,106.69 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  
A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.  
B. BILLS UNDER \$10,000 TO BE PAID.  
C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_

DEPT-HEAD

APR 17 2012

DATE \_\_\_\_\_

CHAIR

7

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-63500	R&M SUPPLIES	11,000.00	24.9%	1,243.72	1,501.77	8,254.51	
	P1200313-PO# 04/05/12 -VN#036010			GRAINGER PARTS		127.71	
	P1200316-PO# 04/05/12 -VN#030781			HOME DEPOT/GECF		13.75	
				CLOSING BALANCE		8,113.05	141.46
	ADOL.SER/GUIDANC		PROG-TOTAL-PO			141.46	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$141.46 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR., CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

**APR 17 2012**

8

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
181837000-63500	R&M SUPPLIES	100,000.00	21.9%	21,952.84	0.00	78,047.16	
	P1200303-PO# 04/05/12 -VN#011970			CONNORS SUPPLY INC		471.85	
	P1200310-PO# 04/05/12 -VN#044398			FIRST SUPPLY LLC		103.79	
	P1200313-PO# 04/05/12 -VN#036010			GRAINGER PARTS		44.54	
	P1200316-PO# 04/05/12 -VN#030781			HOME DEPOT/GECF		126.15	
	P1200328-PO# 04/05/12 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		36.14	
	P1200334-PO# 04/05/12 -VN#015055			PBBS EQUIPMENT CORPORATION		4,221.45	
	P1200339-PO# 04/05/12 -VN#032520			QUALITY DOOR LLC		112.00	
	P1200344-PO# 04/05/12 -VN#016376			STATE ELECTRICAL SUPPLY INC		782.08	
	P1201439-PO# 04/05/12 -VN#011891			WERNER ELECTRIC SUPPLY COMPANY		120.72	
				CLOSING BALANCE		72,028.44	6,018.72
	JAIL.CAP.IMPROV.		PROG-TOTAL-PO				6,018.72

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,018.72 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**APR 17 2012**

DATE \_\_\_\_\_ CHAIR

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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818490000-67200	CAPITAL IMPROV	9,388,289.78	95.7% 8,734,689.71	252,697.33	400,902.74		
	PI201487-PO# 04/05/12 -VN#036239			NORCON COMMUNICATIONS INC		825.00	
	PI201589-PO# 04/05/12 -VN#018266			SULLIVAN SIGNS INC		510.00	
				CLOSING BALANCE	399,567.74		1,335.00
	JAIL/HCC COMPLEX		PROG-TOTAL-PO			1,335.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,335.00 INCURRED BY JAIL/HCC COMPLEX PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**APR 17 2012**

DATE \_\_\_\_\_ CHAIR

10

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson  
INITIATED BY



Sherry Gunderson  
DRAFTED BY

General Services Committee  
SUBMITTED BY

April 10, 2012  
DATE DRAFTED

### AUTHORIZING PURCHASE OF SIX MECHANICAL LIFTS AND SIX STANDS FOR ROCK HAVEN

- 1 WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,
- 2
- 3 WHEREAS, the facility design creates eight distinctive household further divided into two groups of eight
- 4 private rooms; and,
- 5
- 6 WHEREAS, many residents at Rock Haven must be transferred using mechanical lifts or stands; and,
- 7
- 8 WHEREAS, in order to care for residents, it is essential that every group of eight private rooms be
- 9 equipped with one mechanical lift and one mechanical stand; and,
- 10
- 11 WHEREAS, it is necessary to purchase additional stands and lifts to meet this need; and,
- 12
- 13 WHEREAS, Rock Haven staff have been using EZ Way mechanical lifts and stands for years and are
- 14 pleased with this product; and,
- 15
- 16 WHEREAS, EZ Way is the sole provider of the EZ Lift and EZ Stand products.
- 17
- 18 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
- 19 this \_\_\_ day of \_\_\_\_\_, 2012 does hereby recommend that a Purchase Orders be issued to EZ Way Inc
- 20 of Clarinda, Iowa as follows:
- 21 Four (4) Smart Lifts with Scales and two (2) Smart Lifts without scales for a total of \$26,685.90
- 22 Two (2) Smart Stands with Scales and four (4) Smart Stands without scales for a total of \$29,008.80

Respectfully submitted,

**GENERAL SERVICES COMMITTEE:**

**PURCHASING PROCEDURAL ENDORSEMENT**

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Vote

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Mary Mawhinney

**AUTHORIZING PURCHASE OF SIX EZ LIFTS AND SIX STANDS FOR ROCK HAVEN**

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FISCAL NOTE:

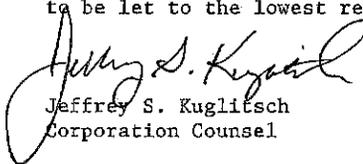
Sufficient funds are available in the Rock Haven Building Project Capital account, A/C 18-1851-0000-67200, for the cost of these purchases.



Sherry Oja  
Finance Director

FISCAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**EXECUTIVE SUMMARY**  
**AUTHORIZING PURCHASE OF SIX EZ LIFTS AND SIX EZ STANDS FOR ROCK HAVEN**

Many of the residents that we care for at Rock Haven have difficulty standing making it necessary to use a mechanical lift or stand for transfers. For years, we have been purchasing our mechanical lifts and stands from EZ Way, Inc. We have been pleased with the equipment and will be able to take all of our current lifts and stands to our new building.

Note: Mechanical lifts are equipped with a hammock type sling to support the resident who cannot bear weight. Mechanical stands are equipped with a belt device that supports the resident who can bear some weight but is at risk to lose his/her balance during transfers.

In order to best meet the needs of Rock Haven residents and staff in our new facility, we have planned for a mechanical stand and a mechanical lift for every group of eight residents. In order to meet that need, we will be purchasing six lifts and six stands.

This purchase includes two stands with scales and four lifts with scales so that every household has one lift scale and one stand scale for residents who are difficult to weigh on traditional scales.

EZ Way, Inc is a sole source provider of the EZ Smart Stand and the EZ Smart Lift.



EZ Way, Inc.  
701 E. Washington St.  
P.O. Box 89 • Clarinda, IA 51632  
800-827-8940 • Fax 712-542-1899  
[www.ezlifts.com](http://www.ezlifts.com)

Monday, January 09, 2012

Rock Haven Nursing Home  
Rock County Health Care Center  
PO Box 920  
Janesville WI 53547

Dear Colleen Marelle,

Thank you for your support in American manufacturing.

When purchasing new EZ Way equipment and accessories, you will find they are only available from our company directly and through your EZ Way representatives, Leisha Stilwell (Territory Sales Manager) and Kathy Larson (Territory Sales Associate) who are both employees of EZ Way, Inc. This is to maintain the most reliability and consistency in quality and safety.

Our soft good products are manufactured and tested to surpass the weight capacities of our lifting equipment, unfortunately other providers may not therefore:

This letter is to confirm that EZ Way Inc is the sole manufacturer of the EZ Way Lifts, Stands, and Accessories. EZ Way accessories are designed for use with EZ Way units and we strongly recommend not using accessories from other vendors with our equipment.

Sincerely,

Jim M. Jones  
National Sales Manager