

## HEALTH SERVICES COMMITTEE

November 1, 2011

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Fizzell, Fox, Beaver

COMMITTEE MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Sherry Gunderson, Rock Haven Administrator; David Sudmeier, Controller; David Hayes, Food Service Manager.

OTHERS PRESENT: Jim Haseman, Volunteer Ombudsman

CALL TO ORDER/APPROVAL OF AGENDA - Chair Bussie called the meeting of the Rock County Health Services Committee to order at 3:00 p.m. in the Rock Haven Classroom. Supervisors Fox and Fizzell moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES - October 4, 2011 - Supervisors Fizzell and Fox moved approval of the minutes of October 4, 2011. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS - None

BILLS - Supervisors Fox and Beaver moved to pay the bills totaling \$16,726.41. Chair Bussie inquired about the overdraft for Centrad Healthcare. Mr. Sudmeier said the encumbrance for Gulf South will be reduced since we are purchasing more from Centrad and less from Gulf South. The bills were ADOPTED as presented.

BUDGET TRANSFERS - None.

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES - Supervisors Fizzell and Fox moved to approve the encumbrance for Kwik Trip. Supervisor Fizzell asked what is purchased from Kwik Trip. Ms. Gunderson said they always have the best deal on bananas. The encumbrance was ADOPTED as presented.

### OLD BUSINESS

Rock Haven Replacement Facility Update - Ms. Gunderson distributed copies of the Samuels Groups' summaries from the October 18 and November 1 General Services meetings. The Rock Haven project is on target. The contractors list has also been updated.

CG Schmidt is working well with Eppstein Uhen and has come up with several ideas for reducing project costs. One suggestion is to change the brand of windows. The team will evaluate this suggestion. Chair Bussie reminded Ms. Gunderson that a Health Services Committee meeting can always be called whenever problems arise that need immediate attention.

2012 Recommended Budget - Ms. Gunderson budgeted for the same FTE as in 2011. She was also able to reduce Rock Haven's tax levy request once again.

## NEW BUSINESS

Election of Vice Chair - Chair Bussie stated that County Board Chair Podzilni has received Supervisor Johnson's resignation from the Rock County Board of Supervisors. Chair Podzilni is working to find a replacement. Chair Bussie called for nominations for Vice Chair of the Health Services Committee. Supervisor Fox nominated Supervisor Fizzell. Supervisor Beaver seconded the nomination. Chair Bussie called for any other nominations. Hearing none, Supervisor Fizzell was unanimously elected the new Vice Chair.

Resolution Recognizing Janice Hellpap for Service to Rock Haven - Supervisors Fizzell and Beaver moved to recognize Ms. Hellpap for 21 years, 4 months of service to Rock Haven. ADOPTED.

Resolution Recognizing Nancy Terrill for Service to RCHCC/Rock Haven - Supervisors Fox and Beaver moved to recognize Ms. Terrill for 40years, 7 months of service to Rock County Health Care Center/Rock Haven. ADOPTED.

Resolution Recognizing Thomas Berner for Service to RCHCC/Rock Haven - Supervisors Fox and Fizzell moved to recognize Mr. Berner for 33 years, 1 month of service to Rock County Health Care Center/Rock Haven. ADOPTED.

Complaint Survey - October 25, 2011 - State surveyors arrived on October 25 to conduct a complaint survey in response to a couple of self-reports made by Rock Haven. The final State of Deficiencies will be sent to the facility within the next week.

## REPORTS

Census - The census is 127.

Activity Report - The Senior Management Team continues to work on the United Way campaign and planning the Holiday Brunch for employees on December 9 from 6:45 a.m. to 10:30 a.m. in the Rock Haven Social Room. There are also three retirement parties planned for December 2, 9 and January 6. Ms.

Gunderson is working on revising the Administrative Work Rules so they coincide with the Personnel Ordinance changes.

Resident Council - The next Resident Council meeting is scheduled for November 11. Resident Deb Durfee was elected President at last month's council meeting.

Conferences - Ms. Gunderson summarized the meetings/conferences staff would be attending.

Finance - Mr. Sudmeier distributed his third quarter report. Figures are on target through September. The good news is private pay revenue is above budget.

NEXT MEETING DATE - The next regular meeting is scheduled for Tuesday, December 6, at 3:00 p.m. in the Rock Haven Classroom.

ADJOURNMENT - Supervisors Fox and Fizzell moved to adjourn the meeting. ADOPTED. The meeting adjourned at 3:32 p.m.

Respectfully submitted,  
Terri Fena

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE