

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, FEBRUARY 15, 2011 – 9:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes --February 1, 2011
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
 - A. Jail Project
 1. Update Report
 2. Change Orders
7. Purchasing Procedural Endorsement and Contract Award
 - A. Amending Jail Project Architect/Engineering Contract Regarding Existing Sally Port (Resolution will be provided at the meeting)
8. Purchasing Procedural Endorsements
 - A. Authorizing Purchase of Three Network Servers
 - B. Authorizing the Purchase of Fuel Tank Monitoring System for Southern Wisconsin Regional Airport and Amending the Public Works Department Budget
9. Communications, Announcements and Information
10. Adjournment

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818420000-67200	CAPITAL IMPROV	427,994.00	54.4%	232,885.85	0.00	195,108.15	
	P1003340-PO# 12/31/10 -VN#050152			ZANDER SOLUTIONS LLC			192,743.20
				CLOSING BALANCE	2,364.95		192,743.20
	CTHS FACILITY			PROG-TOTAL-PO			192,743.20

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$192,743.20 INCURRED BY COURTHOUSE FACILITY IMPROVEMEN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 15 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-63500	R&M SUPPLIES	207,250.00	98.1%	204,617.24	-1,230.30	3,863.06	
	P1000513-PO# 12/31/10 -VN#030781			HOME DEPOT/GECF		11.94	
	P1002895-PO# 12/31/10 -VN#013693			JOHNSON CONTROLS INC		2,500.00	
	P1002897-PO# 12/31/10 -VN#032638			C AND C JOHNSON SWEEPING AND M		630.00	
	P1004066-PO# 12/31/10 -VN#036498			CAPTAIN CLEAN		2,240.00	
*** OVERDRAFT ***	TRANSFER PENDING			CLOSING BALANCE		-1,518.88	5,381.94
	GENERAL SERVICES			PROG-TOTAL-PO			5,381.94

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,381.94 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-63500	R&M SUPPLIES	28,713.00	114.0%	30,638.55	2,096.60	-4,022.15	
	P1003618-PO# 12/31/10 -VN#021331			LP TREE SERVICE		785.00	
*** OVERDRAFT ***	TRANSFER PENDING			CLOSING BALANCE		-4,807.15	785.00
	GLEN OAKS OPER.			PROG-TOTAL-PO		785.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$785.00 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

FEB 15 2011

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-63500	R&M SUPPLIES	18,000.00	116.7%	19,249.89	1,757.18	-3,007.07	
	P1000511-PO# 12/31/10 -VN#018251			HARRIS ACE HARDWARE		31.93	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE	-3,039.00		31.93
	ADOL.SER/GUIDANC			PROG-TOTAL-PO		31.93	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$31.93 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	105,000.00	99.6%	106,691.59	-2,081.86		
	P1000513-PO# 12/31/10 -VN#030781			HOME DEPOT/GECP		5.61	
				CLOSING BALANCE	384.66		5.61
				JAIL.CAP.IMPROV.		5.61	
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5.61 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 15 2011

DATE _____ CHAIR

2011

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN	0.00 100.0%	3,577.85	-8,114.21	4,536.36		
	P1100382-PO# 02/07/11 -VN#028070			OFFICE DEPOT		61.44	
	P1100384-PO# 02/07/11 -VN#039632			OFFICE PRO		2,664.12	
	P1100389-PO# 02/07/11 -VN#048467			STAPLES ADVANTAGE		1,810.92	
				CLOSING BALANCE	-0.12		4,536.48
	BAL.SHEET A/C		PROG-TOTAL-PO				4,536.48

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,536.48 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

FEB 15 2011

DATE _____

CHAIR

Account Number	Name	Yearly Prct Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
181810000-62113	SNOW REMOVAL	4,000.00	7.6%	0.00	-305.98	4,305.98		
	P1100417-PO# 02/07/11 -VN#018346			E AND S SNOWPLOWING			306.00	
				CLOSING BALANCE		3,999.98		306.00
181810000-62400	R & M SERV	132,537.00	70.7%	37,779.60	55,940.33	38,817.07		
	P1100400-PO# 02/07/11 -VN#010938			ARAMARK UNIFORM SERVICES INC			144.48	
ENC	R1101278-PO# 02/01/11 -VN#043710			ROCK DISPOSAL INC			1,933.36	
				CLOSING BALANCE		36,739.23		2,077.84
181810000-63104	PRNT & DUPLICATI	30,000.00	65.5%	8,341.68	11,327.09	10,331.23		
	P1100384-PO# 02/07/11 -VN#039632			OFFICE PRO			2,440.00	
	P1100386-PO# 02/07/11 -VN#010723			PRINTING AND BUSINESS SOLUTION			131.45	
				CLOSING BALANCE		7,759.78		2,571.45
181810000-63500	R&M SUPPLIES	215,000.00	5.2%	6,536.14	4,675.93	203,787.93		
	P1100387-PO# 02/07/11 -VN#046616			WAUPUN CENTRAL WAREHOUSE			1,254.40	
	P1100413-PO# 02/07/11 -VN#012202			DE VERE COMPANY INC			228.84	
	P1100418-PO# 02/07/11 -VN#012507			ENERGETICS INC			620.80	
	P1100420-PO# 02/07/11 -VN#019954			FERGUSON ENTERPRISES INC			521.24	
	P1100421-PO# 02/07/11 -VN#044398			FIRST SUPPLY LLC			9.28	
	P1100424-PO# 02/07/11 -VN#036010			GRAINGER PARTS			91.92	
	P1100426-PO# 02/07/11 -VN#018251			HARRIS ACE HARDWARE			107.89	
	P1100428-PO# 02/07/11 -VN#030781			HOME DEPOT/GEFC			62.64	
	P1100430-PO# 02/07/11 -VN#029890			JACK AND DICKS FEED AND GARDEN			465.50	
				CLOSING BALANCE		200,425.42		3,362.51
	GENERAL SERVICES			PROG-TOTAL-PO			8,317.80	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$8,317.80 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

FEB 15 2011

DATE _____ CHAIR _____

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-62400	R & M SERV	39,500.00	3.5%	219.79	1,200.36	38,079.85	
	P1100400-PO# 02/07/11 -VN#010938			ARAMARK UNIFORM SERVICES INC		19.86	
				CLOSING BALANCE		38,059.99	19.86
1818110000-63500	R&M SUPPLIES	20,000.00	15.4%	59.50	3,036.28	16,904.22	
	P1100460-PO# 02/07/11 -VN#048467			STAPLES ADVANTAGE		514.74	
				CLOSING BALANCE		16,389.48	514.74
	GLEN OAKS OPER.			PROG-TOTAL-PO		534.60	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$534.60 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62113	SNOW REMOVAL	1,000.00	9.7%	0.00	-97.99	1,097.99	
	P1100417-PO# 02/07/11 -VN#018346			E AND S SNOWPLOWING		98.00	
				CLOSING BALANCE	999.99		98.00
1818120000-62400	R & M SERV	73,500.00	14.2%	4,690.23	5,780.22	63,029.55	
	P1100400-PO# 02/07/11 -VN#010938			ARAMARK UNIFORM SERVICES INC		13.56	
				CLOSING BALANCE	63,015.99		13.56
1818120000-63500	R&M SUPPLIES	20,000.00	7.9%	202.81	1,394.84	18,402.35	
	P1100420-PO# 02/07/11 -VN#019954			FERGUSON ENTERPRISES INC		184.03	
	P1100424-PO# 02/07/11 -VN#036010			GRAINGER PARTS		79.07	
	P1100456-PO# 02/07/11 -VN#016104			SHERWIN WILLIAMS		38.79	
	P1100458-PO# 02/07/11 -VN#016376			STATE ELECTRICAL SUPPLY INC		205.98	
	P1100991-PO# 02/07/11 -VN#020525			BOB BARKER COMPANY INC		541.04	
				CLOSING BALANCE	17,353.44		1,048.91
	JUV.DET.OPER.			PROG-TOTAL-PO		1,160.47	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,160.47 INCURRED BY JUV.DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-62113	SNOW REMOVAL	1,000.00 11.0%	0.00	-110.99	1,110.99		
	P1100417-PO# 02/07/11 -VN#018346		E AND S SNOWPLOWING			111.00	
			CLOSING BALANCE		999.99		111.00
	COMM.CTR.OPER.		PROG-TOTAL-PO			111.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$111.00 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 15 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-63500	R&M SUPPLIES	10,000.00	3.3%	22.66	315.77		
	P1100426-PO# 02/07/11 -VN#018251						HARRIS ACE HARDWARE 12.72
	P1100456-PO# 02/07/11 -VN#016104						SHERWIN WILLIAMS 169.38
							CLOSING BALANCE 9,479.47 182.10
	ADOL.SER/GUIDANC						PROG-TOTAL-PO 182.10

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$182.10 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 15 2011

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Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	100,000.00	1.0%	2,361.40	-1,340.33	98,978.93		
	P1100403-PO# 02/07/11 -VN#011198						BELOIT FIRE PROTECTION COMPANY	119.40
	P1100420-PO# 02/07/11 -VN#019954						FERGUSON ENTERPRISES INC	84.95
	P1100445-PO# 02/07/11 -VN#014938						NORTHLAND EQUIPMENT CO INC	13.50
	P1100455-PO# 02/07/11 -VN#025791						SGTS INC	821.56
							CLOSING BALANCE	97,939.52
								1,039.41
	JAIL.CAP.IMPROV.						PROG-TOTAL-PO	1,039.41

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,039.41 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 15 2011 DATE _____ CHAIR

2011 . . .

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62450	GROUNDS IMPR R&M	15,000.00 16.6%	2,500.00	0.02	12,499.98		
	P1100490-PO# 01/31/11 -VN#018346		E AND S SNOWPLOWING			826.00	
			CLOSING BALANCE		11,673.98		826.00
1818159200-62460	BLDG SERV R&M	45,000.00 27.1%	13,337.27	-1,142.13	32,804.86		
	P1100491-PO# 01/31/11 -VN#012507		ENERGETICS INC			37.44	
	P1100510-PO# 01/31/11 -VN#015524		REINDERS INC			101.01	
	P1100882-PO# 02/09/11 -VN#045846		CLASS 1 AIR			626.60	
	P1101090-PO# 01/31/11 -VN#037254		INDUSTRIAL SCIENTIFIC CORP			580.00	
			CLOSING BALANCE		31,459.81		1,345.05
1818159200-62470	BLDG R & M	50,000.00 1.4%	748.57	0.00	49,251.43		
	P1100486-PO# 01/31/11 -VN#050099		BUDGET DRAIN AND SEWER CO			155.00	
	P1100493-PO# 01/31/11 -VN#017559		FIRST SUPPLY MADISON LLC			146.53	
	P1100504-PO# 02/09/11 -VN#050266		MARK'S PLUMBING PARTS			127.84	
	P1100511-PO# 02/09/11 -VN#016104		SHERWIN WILLIAMS			115.47	
	P1100513-PO# 02/09/11 -VN#016376		STATE ELECTRICAL SUPPLY INC			438.25	
	P1100514-PO# 01/31/11 -VN#011891		WERNER ELECTRIC SUPPLY COMPANY			93.77	
			CLOSING BALANCE		48,174.57		1,076.86
1818159200-63109	OTHER SUPP/EXP	45,500.00 12.7%	1,166.36	4,619.88	39,713.76		
	P1100483-PO# 01/31/11 -VN#046075		AIRGAS NORTH CENTRAL			74.03	
	P1100488-PO# 01/31/11 -VN#011824		CITY OF JANESVILLE			119.10	
	P1100492-PO# 01/31/11 -VN#019048		FASTENAL COMPANY			10.35	
	P1100496-PO# 01/31/11 -VN#018251		HARRIS ACE HARDWARE			76.64	
	P1100497-PO# 02/09/11 -VN#030781		HOME DEPOT/GEFC			9.68	
	P1100498-PO# 01/31/11 -VN#040769		HD SUPPLY			47.46	
	P1100499-PO# 01/31/11 -VN#029890		JACK AND DICKS FEED AND GARDEN			253.25	
	P1100503-PO# 02/09/11 -VN#014018		LAND AND WHEELS			16.94	
	P1100505-PO# 01/31/11 -VN#014423		MC MASTER-CARR SUPPLY COMPANY			174.43	
	P1100506-PO# 02/09/11 -VN#030347		NAPA AUTO PARTS			36.42	
			CLOSING BALANCE		38,895.46		818.30
	HCC BLDG.COMPLEX		PROG-TOTAL-PO			4,066.21	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,066.21 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 15 2011

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1002974 PEID 047863

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME Eppstein Uhen Architects

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Reimbursable - Reproduction Expenses

AMOUNT OF INCREASE \$ 807.05

INCREASE FROM \$239,892.95 TO \$240,700.00

ACCOUNT BALANCE AVAILABLE \$ 717,257 2-9-11 SW

REASON FOR AMENDMENT Unforeseen Reproduction Expenses for Rock Haven Renovation Project. Resolution # 11-1B-268.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT
INITIATED BY



Mickey Crittenden, Director of IT
DRAFTED BY

Finance Committee
SUBMITTED BY

February 7, 2011
DATE DRAFTED

Authorizing Purchase of Three Network Servers

- 1 **WHEREAS**, the improvement and upgrade of the County's network server capacity is an active
- 2 Information Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing servers is a key component for meeting
- 5 the current and future network server requirements associated with the County systems; and,
- 6
- 7 **WHEREAS**, the Information Technology 2011 Budget did specify sufficient funds for the replacement
- 8 of older and under-performing servers; and,
- 9
- 10 **WHEREAS**, the Information Technology Department staff did specify the configuration of this
- 11 network server system; and,
- 12
- 13 **WHEREAS**, the specified server system will be purchased using the pricing and terms of the State of
- 14 Wisconsin Contract #WN33ACA.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 17 this _____ day of _____, 2011 that a Purchase Order for one server be issued to Dell in
- 18 the amount of \$27,999.99.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Philip Owens, Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

Authorizing Purchase of Three Network Servers

Page 2

FISCAL NOTE:

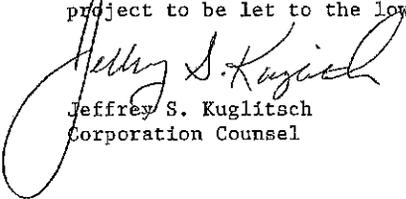
\$437,615 is included in Information Technology's Capital Projects, A/C 07-1444-0000-67171, for upgrading the County's IT System including replacement of network services. This project is funded by funds forwarded from 2010 plus \$405,816 in long term debt proceeds. It is anticipated that the County will issue debt sometime this summer.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Three Servers for the Network Server Upgrade Project

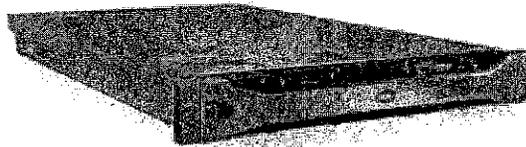
As a Capital Improvement Program project and part of the 2011 budget, this project is a continuing process of upgrading the County's Network Server capacity. The server upgrades are aimed at replacing out-of-support or under-performing file servers, print servers, application servers, and database servers. The purchase and installation of these three servers are a part of the 2011 portion of the capital project intended for these funds. The following describes the three identical servers:

- Dell PowerEdge R710 Rack-Mounted Server (\$9,333.33 ea.), for use as general service, shared and virtual host servers covering multiple County applications and databases in addition to file and print services.
- Total Cost for three servers: \$27,999.99

These three servers are targeted to replace current servers, most of which will either be re-purposed for less demanding uses or sent to auction. Each new server represents a 15x capacity boost compared to the older servers to be replaced, thus providing for future application needs.

These servers will be located in the data center at the Health Care Center. The servers will be network-attached and will use the County's Storage Area Network for primary disk storage. These servers will have a useful life for the County of 5 or more years.

The servers will be purchased directly from Dell Marketing L.P. using the pricing and terms of the State of Wisconsin contract #WN33ACA.



RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Ben Coopman, Public Works Director
DRAFTED BY

Public Works Committee
SUBMITTED BY

January 27, 2011
DATE DRAFTED

**Authorizing the Purchase of Fuel Tank Monitoring System for
Southern Wisconsin Regional Airport and Amending the Public Works Department Budget**

1 WHEREAS, the Wisconsin Department of Commerce requires accurate monitoring of fuel storage tanks;
2 and,
3

4 WHEREAS, the current fuel tank monitoring system at the Southern Wisconsin Regional Airport is
5 currently nonfunctioning and cannot be repaired; and,
6

7 WHEREAS, the Public Works Department prepared the specifications and Rock County Purchasing
8 Division solicited bids from various companies (results attached); and,
9

10 WHEREAS, the Rock County Department of Public Works administrative staff did review the bids
11 and is recommending the lowest qualified bidder.
12

13 NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly
14 assembled this _____ day of _____, 2011, that a contract be awarded to
15 METCO of Hillsboro, Wisconsin, in the total amount of \$13,408.24; and,
16

17 BE IT FURTHER RESOLVED, that the Department of Public Works Budget be amended as shown
18 below:
19

20 Account No.	Budget	Increase/	Amended
21 Description	2011	(Decrease)	Budget
22			
23 <u>Source of Funds:</u>			
24 41-4350-4280-68109	(1,100,000)	(13,409)	(1,113,409)
25 Capitalization of Equipment Purchased			
26 <u>Use of Funds:</u>			
27 41-4350-4280-67110	1,410,000	13,409	1,423,409
28 Capital Equipment			

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee
Kurtis Yankee, Chair

Betty Jo Bussie
Betty Jo Bussie, Vice-Chair

Eva M. Arnold
Eva M. Arnold

David Diestler
David Diestler

Brent Fox
Brent Fox

PURCHASING PROCEDURAL
ENDORSEMENT

Phillip Owens, Jr., Chair

Vote: _____ Date: _____

FINANCE COMMITTEE
ENDORSEMENT

Mary Mawhinney, Chair

Vote _____ Date _____

Authorizing the Purchase of Fuel Tank Monitoring System for Southern Wisconsin Regional Airport and Amending the Public Works Department Budget

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FISCAL NOTE:

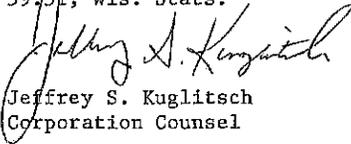
This resolution amends Department of Public Works Highway's Acquisition of Capital Assets cost pool for upgrading the Airport's fuel tank monitoring system. The cost is offset with an allocation account, which means the asset will be depreciated and the cost recovered through depreciation expense charges in future budget years.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

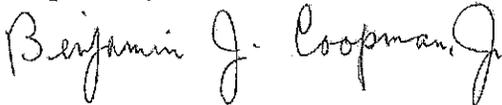
Authorizing the Purchase of Fuel Tank Monitoring System for Southern Wisconsin Regional Airport and Amending the Public Works Department Budget

In 1998, new fuel storage tank construction and monitoring standards were created in Wisconsin. At that time, fuel tank monitoring equipment was installed on a fuel tank at Southern Wisconsin Regional Airport (SWRA). That equipment has been in service continually since that time, but has become inoperable. It cannot be repaired.

The City of Janesville Fire Department, the agency that inspects and monitors tank compliance in the City, has put the County on notice to get the SWRA tank back into compliance. Failure to do so may result in fines or an order to remove the tank.

Public Works Department staff in consort with Purchasing Division staff compiled a specification and solicited bids. This resolution authorizes award of a purchase order for replacement of the tank monitoring equipment. Staff is recommending award to the low bidder, METCO of Hillsboro, Wisconsin in the amount of \$13,408.24. Payment approval will be through the normal County encumbrance process.

Respectfully submitted,



Benjamin J. Coopman, Jr., P.E.
Director of Public Works

BJC/dal



PROJECT: FUEL TANK MONITORING SYSTEM
 PROJECT #: 2011-43
 BID DUE DATE: JANUARY 20, 2011 – 1:30 P.M.
 DEPARTMENT: PUBLIC WORKS DEPARTMENT

	METCO HILLSBORO WI		INTERSTATE PUMP & TANK WAUKESHA WI	
	Tank Monitor	Card Reader	Tank Monitor	Card Reader
MANUFACTURER	OPW		INCON	OPW FMS
MODEL NUMBER	EECO 1500	AFC	EECO 1500	TS750P/SCALD
WARRANTY	1 YEAR		1 YEAR	
EQUIP & INSTALL	\$ 13,808.24		\$ 13,880.00	
EQUIPMENT TRADE IN	- \$ 400.00		- \$ 200.00	
TOTAL COST	\$ 13,408.24		\$ 13,680.00	

	STILES INC ROCKFORD IL		OIL EQUIPMENT CO MADISON WI	
	Tank Monitor	Card Reader	Tank Monitor	Card Reader
MANUFACTURER	FSC	OPW	VEEDER ROOT	OPW FMS
MODEL NUMBER	3000ITOUCH	FUEL MGMT	TLS300	K800 HYBRID
WARRANTY	1 YEAR		1 YEAR	
EQUIP & INSTALL	\$ 16,972.00		\$ 19,754.00	
EQUIPMENT TRADE IN	- \$ 50.00		- \$ 300.00	
TOTAL COST	\$ 16,922.00		\$ 19,454.00	

	WOODWARD PETROLEUM JANESVILLE WI		WALT'S PETROLEUM WEST ALLIS WI	
	Tank Monitor	Card Reader	Tank Monitor	Card Reader
MANUFACTURER	INCON	OPW FMS	INCON	PETROVEND
MODEL NUMBER	T750 P/IS	K800	TS750 P/2	K-800HIT2
WARRANTY	1 YEAR		1 YEAR	
EQUIP & INSTALL	\$ 20,750.00		\$ 21,653.35	
EQUIPMENT TRADE IN	- \$ 500.00		- \$ 500.00	
TOTAL COST	\$ 20,250.00		\$ 20,653.35	

This project was advertised in the Beloit Daily News and on the Internet.
All six vendors solicited submitted Bids.

PREPARED BY: Alan Dranfiele
(SENIOR BUYER)

DEPARTMENT HEAD RECOMMENDATION: Low Bid - Metco

Benjamin J. Cooperman, Jr. 1-28-11
(SIGNATURE) (DATE)

GOVERNING COMMITTEE APPROVAL: Metco of Hillsboro

Kurtis L. Yostice 5-0 2-10-2011
(CHAIR) (VOTE) (DATE)

PURCHASING PROCEDURAL ENDORSEMENT: _____

(CHAIR) (VOTE) (DATE)