

COUNTY BOARD STAFF COMMITTEE
Minutes – August 27, 2013

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Kraft, Arnold, Brill, Bussie, Jensen, Mawhinney, Peer and Yankee.

Committee Members Absent: None.

Staff Members Present: Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Dave O’Connell, Human Resources Director; Phil Boutwell, Human Services Deputy Director; Carla Haigh, Economic Support Division Manager.

Others Present: None.

Approval of Agenda. Supervisor Peer moved approval of the agenda as presented, second by Supervisor Arnold. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes. Supervisor Yankee moved approval of the minutes of August 8, 2013 as presented, second by Supervisor Jensen. ADOPTED.

Bills/Encumbrances.

County Board	\$ 1,890.92
Corporation Counsel	479.00
Human Resources	3,670.92
Employee Recognition	57.99

Supervisor Mawhinney moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Bussie. ADOPTED.

Transfer None.

Pre-Approved Encumbrances None.

Resolution.

Recognizing Diana Fraley for Service to Rock Haven

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013 does hereby recognize Diana Fraley for her 24 years of service and extends their best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Diana Fraley.”

Supervisor Bussie moved approval of the above resolution, second by Supervisor Jensen. ADOPTED.

Approval of Administrative Policy and Procedure Manual Changes. Mr. O’Connell explained the proposed change is to 5.31(B) regarding overtime and the need to mandate four (4) hours of overtime each week during the period of August 19, 2013 until March 31, 2014 due to the Affordable Care Act. Mr. O’Connell read the additional verbiage as follows:

“The Economic Support Supervisor and Lead Economic Support Supervisor have traditionally been Unilateral C employees, not eligible for overtime. As of August 19, 2013 the employees they supervise are being required (mandated) to work four (4) hours of overtime every week in order to meet the demands of the Affordable Care Act (ACA). This will require supervisors to be at work before the normal starting time each day, after the normal ending time each day and on weekends. In order to adequately compensate the supervisors and not force them to flex their time or lose it, these supervisors will be paid for their overtime as if they are Unilateral B employees from August 19, 2013 until March 31, 2014. They will not have the ability to bank the time as comp. hours. This Unilateral B overtime provision only applies to overtime the supervisors work in supervising employees mandated to work extra hours to meet ACA demands.”

Mr. Boutwell and Ms. Haigh answered questions regarding the ACA.

Supervisor Kraft moved approval of the rewording of 5.31(B) to allow overtime to the supervisors during this period of time, second by Supervisor Bussie. ADOPTED.

Claim. Mr. Kuglitsch explained this accident occurred November 19, 2010 to an inmate, Daniel Newville, who claims to have slipped in the shower. There were no witnesses to this incident. He broke his nose and claims to have headaches now. The amount he is asking for is \$50,000. Corporation Counsel’s recommendation is denial of the claim. Supervisor Mawhinney moved denial of the claim, second by Supervisor Kraft. ADOPTED.

Supervisor Brill asked if anyone had followed up on the request from Wanda from the Sierra Club for a resolution. Chair Podzilni said he would have Ms. Bondehagen check with Ms. Stottler on this.

Adjournment. Supervisor Arnold moved adjournment at 4:42 P.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.