



# ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

*Airport - Highways - Parks*

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Public Works Committee Minutes  
May 23, 2017 – 8:00 a.m.  
Southern Wisconsin Regional Airport  
Voyager Room  
1716 W. Airport Rd.  
Janesville, WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Arnold, Driscoll, Fox and Richard

Committee Members Absent. None

<u>Staff Members:</u>	Duane Jorgenson	Interim Public Works Director
	Ron Burdick	Airport Director
	J. Russell Podzilni	County Board Chair
	Josh Smith	County Administrator
	James Otterstein	Economic Development Manager
	Jeffrey Kuglitsch	Rock County Corporation Counsel
	Cynthia Hevel	Airport Specialist

<u>Others Present:</u>	James Dillavou	SC Aviation
	Bob Logan	Janesville Jet Center/King Capital
	Alex Smith	Airport Tenant
	Bonnie Oleson	WJJO
	Randy Hawke	WJJO
	Lindsay Bishop	WJJO
	Dan Morrison	SC Aviation

Approval of Agenda. Supervisors Arnold and Driscoll moved today's Agenda as amended.  
MOTION CARRIED.

Citizen Participation, Communications and Announcements. Supervisor Bussie asked if anyone had attended the ATC open house. Mr. Jorgenson stated that he had attended. The open house was discussed briefly. Supervisor also asked Mr. Burdick if he had an updated six-year plan as the list she has is a year old. Mr. Burdick explained that six-year plans are done in even numbered years and that we will not do an updated plan until 2018 but that he would give her an update on the status of the project list from last year's plan.

Resolution – Confirmation of Appointment of Public Works Director. Supervisors Fox and Arnold moved the Resolution to the floor. Mr. Jorgenson was congratulated on his appointment to the position. MOTION CARRIED.

## **AIRPORT BUSINESS**

Consider Approval of Facility Use Contract with Sonic Boom. Mr. Burdick explained that this is the same contract as last year with the addition of two paragraphs that do not change the intent of the agreement. Mr. Burdick asked the staff of WJJO to give the Committee an update on the event.

Corporation Counsel Jeff Kuglitsch arrived at 8:05 a.m.

Randy Hawke, Bonnie Oleson and Lindsay Bishop from WJJO introduced themselves. Mr. Hawke discussed this year's event and stated that the lineup would be announced next week Tuesday. Based on information he received from the area hotels it appears that the event is becoming event driven versus line up driven and this is a very good thing. He stated that last year's event was the first two day event and that it was a learning experience for WJJO. Day of event ticket prices may have been too costly and they may have lost up to \$50,000 from ticket and t-shirt scalpers. They have developed a really good working relationship with the City of Janesville and Rock County Sheriff's Office and also with the airport's tenants. They will do the shuttle again this year to help minimize the traffic issue. Supervisor Bussie asked if they also notify the State Police and Mr. Hawke replied that their point of contact for law enforcement is Rock County and they notify anyone necessary. Supervisor Richard stated that he appreciated the relationship with Rock County and the revenue the event brings in. Supervisors Richard and Fox moved the Contract. MOTION CARRIED.

Consider Request from Illinois Army National Guard to Use the Airport for Refueling Operations on June 4<sup>th</sup> and 23<sup>rd</sup>, 2017. Supervisors Arnold and Fox moved the request. Mr. Burdick explained that the Illinois Army National Guard has used the airport several times in the past. Discussion regarding the request took place. REQUEST APPROVED.

Consider Approval of Resolution Authorizing Replacement of Medium Intensity Lighting System and Amending the Airport's 2017 Budget. Supervisors Richard and Fox moved the Resolution. Mr. Burdick explained that the Resolution authorizes funding for the taxiway lighting project that has not come through from the federal government and that the project is anticipated to remain low on the priority list for federal funding for some time. The Bureau of Aeronautics has suggested that the project be done with the runway lighting project using state and local funding. The county share is \$300,000 which would be covered with funds that are available from various sources. Mr. Smith said that there have been several conversations regarding this project and doing both projects at the same time makes sense. Using this funding now will leave less money available for projects in 2018. Supervisor Fox asked if the current section of lights that are already LED have been less repair intensive than the incandescent. Mr. Burdick replied yes. Supervisor Richard asked what the payback time is on this and Mr. Burdick said that he will get more information on that question. Supervisor Richard stated that he cannot support a project without more information on the kind of savings that it will provide. Mr. Smith asked Mr. Burdick to

discuss more about how the project is being driven by the Wisconsin Bureau of Aeronautics. Mr. Burdick stated that the main drive is based on the age of the underground cables and break-downs. Everyone is installing LEDs as replacements because of their cost effectiveness. Supervisor Bussie asked when the state funding was available and what could happen if they hold this Resolution over to the next meeting. Mr. Burdick explained that the project is currently out for bid and state Funding will be available on July 1<sup>st</sup>. He stated that if our funding is not available, then the State may pull their funding as well. Supervisor Fox stated that as a user of the airport, he can attest to the difference the LED lighting makes and he will be supporting the project, however he also would like to have some answers to the cost/benefit question. Mr. Dan Morrison asked what the timeline of the project was and Mr. Burdick told him about 60 days.

Supervisor Bussie called for a roll call vote.

Supervisor Driscoll – Yes  
Supervisor Richard – No  
Supervisor Bussie – Yes  
Supervisor Arnold – Yes  
Supervisor Fox – Yes

MOTION CARRIED.

Discussion and Possible Approval of Storm Water Study Results. Mr. Jorgenson explained that the consultant, MSA, worked with the airport and the City of Janesville to determine the most credits available to the airport. The City's new policy goes into effect on July 1, 2017. The entire airport's storm water runoff charges would be \$167,056 without any credits. Initial estimates from the city missed about an acre of impervious surface, and also assumed an across the board 80% credit. After accurately determining the impervious surfaces, and doing soil testing, the airport should be able to apply for credits that will bring the cost to \$55,201. Discussion on how to further reduce the charges and why the policy is being changed took place. What needs to be approved today is approval to apply for credits based on the MSA study. Supervisor's Richard and Bussie so moved.  
MOTION CARRIED.

Consider Approval of FAA Requirement for 2017 Federal Funding –Certifications. Mr. Burdick explained that this is an annual item that needs to be done so that the airport can continue to receive federal funding. The documents have all gone through contract review and been approved. The reason the Agenda was amended is because the Wisconsin Bureau of Aeronautics needs the documents back by May 30<sup>th</sup>. Supervisors Driscoll and Richard moved the documents.  
MOTION CARRIED.

Airport Accounts Receivables. A brief discussion on the report and the cost effectiveness of collection activities took place. It was mentioned that perhaps fees under a certain amount should just be written off once a year; Supervisor Driscoll felt that people would just refuse to pay once word gets around that the airport doesn't pursue collection. Supervisor Fox mentioned that at the airports he flies to, the FBO collects all the fees at the time they fuel the plane. Supervisor Bussie suggested that maybe Mr. Burdick could work something up regarding this matter.

Next Meeting Date. Tuesday, June 27, 2017 at 8:00 a.m.

Executive Session. Supervisors Fox and Richard moved to go into Executive Session at 8:52 a.m. per Section 19.85(1)(e), Wis. Stats. – for the purpose of discussing options for obtaining an operator for the restaurant at the Southern Wisconsin Regional Airport including establishing minimum lease requirements and other bargaining incentives available. Adopted on a roll call vote with the following: Ayes – Supervisors Arnold, Bussie, Driscoll, Fox and Richard. Noes-0.

Supervisor Arnold moved to go out of Executive Session at 9:35 a.m., Supervisor Driscoll seconded the motion. Adopted on a roll call vote with the following: Ayes – Supervisors Arnold, Bussie, Driscoll, Fox and Richard. Noes-0.

Adjournment. Supervisors Richard and Driscoll moved to adjourn at 9:36 a.m. MOTION CARRIED.

Respectfully Submitted,

Cynthia J. Hevel  
Airport Specialist