



DEVELOPMENTAL DISABILITIES BOARD MEETING

WEDNESDAY, OCTOBER 28, 2015 – 6:00 P.M.

**Rock County Health Care Center
1st floor Lobby, Admin. Conference Room
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL
3. ADOPTION OF AGENDA
4. APPROVAL OF MINUTES – (October 14, 2015)
5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS
6. UNFINISHED BUSINESS
 - A. ONGOING REVIEW / UPDATE OF CY16 PROPOSED BUDGET
7. NEW BUSINESS
 - A. BILLS
 - B. CONTRACTS / ADDENDUMS
 - C. ENCUMBRANCES
 - D. LINE ITEM TRANSFERS
 - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)
 - F. ROCK COUNTY TRANSITION TO FAMILY CARE
8. DIRECTOR'S REPORT
 - A. DEPARTMENT UPDATES
 - B. BUDGET UPDATES
 - C. RESIDENTIAL PLACEMENTS
 - D. CONSUMER UPDATES
 - E. PROVIDERS' CONCERNS
9. CORRESPONDENCE
10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION
11. ADJOURN

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
33-3310-0000-62601	PURCH OF CARE	P1500071	10/06/2015	ARC WISCONSIN	9,293.25
		P1501755	10/01/2015	CESA 2	9,376.91
		P1501999	09/30/2015	KANDU INDUSTRIES INC	1,638.12
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,206,927.00	1,027,070.06	281,569.92	20,308.28	(122,021.26)
33-3310-0000-62602	OTHER CARE	P1500086	09/30/2015	DUNGARVIN WISCONSIN LLC	2,465.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	48,500.00	30,578.67	7,893.50	2,465.70	7,562.13
33-3310-0000-62604	NURSING HM-CIP1B	P1500070	10/02/2015	ARC EAU CLAIRE	179.16
		P1500072	09/01/2015	AZURA HARBOR HOLDINGS LLC	4,546.40
		P1500073	10/01/2015	BERGMAN,MATT AND ANDREA	3,960.00
		P1500074	10/01/2015	BLISS,LISA	2,342.74
		P1500076	10/01/2015	BUTCHART,JOHN AND KAREN	1,980.00
		P1500078	10/01/2015	CATHOLIC CHARITIES INC	1,870.72
		P1500080	10/01/2015	CLARK,HOLLY	1,880.00
		P1500082	10/01/2015	CRAMER,WILLIAM R	1,666.85
		P1500083	10/01/2015	CROOKSHANKS,SANDY	1,980.00
		P1500084	10/01/2015	CUNNINGHAM,LORI D	2,000.00
		P1500085	10/01/2015	DAHL AFH,MARIE AND ROBERT	4,693.01
		P1500086	09/30/2015	DUNGARVIN WISCONSIN LLC	165,777.34
		P1500089	10/01/2015	FIEGE,JASON	2,084.33
		P1500090	10/01/2015	GOIA,GABRIEL AND DENISA	7,218.88
		P1500092	10/01/2015	HAAG,MICHAEL A	1,830.00
		P1500093	10/01/2015	HACKETT,JOHN AND ROXANNE	4,307.11
		P1500095	10/01/2015	HARTLEY,BRUCE	2,929.00
		P1500097	09/28/2015	HOMECARE PHARMACY LLC	229.50
		P1500098	10/01/2015	HOTTENSTEIN,PAM	2,080.00
		P1500099	10/01/2015	HUSCHKA,LLOYD OR GLORIA	1,442.97
		P1500101	10/01/2015	HAMM,PATRICK AND BRENDA	1,098.14
		P1500102	09/30/2015	JANESVILLE MEALS ON WHEELS	102.20
		P1500104	10/01/2015	KERR,RENA	4,442.34
P1500105	10/01/2015	KIMBERLEY,SYLVIA M	80.00		
P1500106	10/01/2015	KONTNY,GARY	1,389.50		
P1500108	10/01/2015	LANGREHR,DAVID AND SHERYL	3,960.00		
P1500109	10/01/2015	LUDEKING,SARAH	1,677.50		
P1500113	10/01/2015	NEFF,ANN	9,620.70		
P1500115	09/30/2015	NORTHWOODS INC OF WI	749.42		
P1500118	09/30/2015	OPPORTUNITIES INC	14,182.56		
P1500119	10/01/2015	OSBORNE,LEAH R	3,759.70		
P1500120	10/01/2015	OSHEL,JIM AND RHONDA	2,210.00		
P1500121	10/01/2015	PAINE,FRAN	1,151.39		
P1500123	10/01/2015	PEREZ,GINA OR JORGE	2,210.00		

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500124	10/01/2015	PORTALSKI,DIANE	1,784.00
		P1500126	10/01/2015	RABE,DOUGLAS AND SHIRLEY	5,679.26
		P1500128	10/01/2015	REFLECTIONS ADULT DAY CARE LLC	1,185.13
		P1500129	10/01/2015	REIN,BRAD AND AUDREAH	3,717.88
		P1500133	10/01/2015	RIZER AFH,GAIL	5,660.00
		P1500135	10/01/2015	ROCK COUNTY DEVELOPMENTAL DIS	1,912.00
		P1500137	10/01/2015	ROZINEK, LYN	4,459.50
		P1500139	10/01/2015	SCHULTZ AFH,JOHN AND NANCY	1,380.00
		P1500146	10/01/2015	SMITH,LINDA	1,880.00
		P1500146	05/01/2015	ST COLETTA OF WISCONSIN	8,071.49
		P1500149	10/01/2015	TILTON,AL AND SUE	2,532.34
		P1500152	10/01/2015	WE CARE TRANSPORTATION	1,144.98
		P1500153	10/01/2015	WELTER,RALPH AND SUE	5,080.00
		P1500155	10/01/2015	ZIRBEL,SHIRLEY	1,245.00
		P1501397	10/01/2015	PACHECO,JESSICA	1,580.00
		P1502092	10/01/2015	HARTIN,BILL AND DIANA	1,145.00
		P1502148	10/01/2015	LEWIS AFH,JERNINE	1,931.46
		P1502335	10/01/2015	BENDER AFH,SAMANTHA	1,680.00
		P1503284	10/01/2015	101 MOBILITY	316.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,157,424.00	19,503,952.01	4,914,587.30	314,016.48	424,868.21
33-3310-0000-62607	FOSTER CARE				
		P1500135	10/01/2015	ROCK COUNTY DEVELOPMENTAL DIS	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,040.00	14,382.32	0.00	80.00	2,577.68
33-3310-0000-62620	COMM.INTEG.-1A				
		P1500078	10/01/2015	CATHOLIC CHARITIES INC	89.46
		P1500081	10/01/2015	CORNERSTONE FOUNDATION	3,840.20
		P1500086	09/30/2015	DUNGARVIN WISCONSIN LLC	16,804.10
		P1500094	10/01/2015	HART,TAMMIE	4,790.00
		P1500096	10/05/2015	HODAN COMMUNITY SERVICES INC	2,054.40
		P1500122	10/01/2015	PARAGON COMMUNITY SERVICES LL	1,680.00
		P1500126	10/01/2015	RABE,DOUGLAS AND SHIRLEY	2,404.90
		P1500135	10/01/2015	ROCK COUNTY DEVELOPMENTAL DIS	240.00
		P1500142	10/01/2015	SHAW,LAMONA	5,156.98
		P1500150	10/06/2015	UNIFIED COMMUNITY SERVICES	37.58
		P1500151	09/30/2015	VIP SERVICES INC	489.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,806,908.00	2,815,404.58	953,540.18	37,586.80	376.44
33-3310-0000-62627	BT-WAIVER				
		P1500086	09/30/2015	DUNGARVIN WISCONSIN LLC	5,050.40
		P1500110	09/30/2015	MADISON AREA REHABILITATION CE	1,665.56
		P1500135	10/01/2015	ROCK COUNTY DEVELOPMENTAL DIS	250.00
		P1501615	10/01/2015	ROOT,VINCENT	3,338.90

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1503033	10/06/2015	ABILITIES INC	4,734.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	699,461.00	452,047.27	135,391.12	15,038.86	96,983.75
33-3310-0000-63100	OFC SUPP & EXP				
		P1500116	09/28/2015	OFFICE PRO	10.46
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,200.00	1,319.11	0.00	10.46	870.43
33-3310-0000-63101	POSTAGE				
		P1500135	10/06/2015	ROCK COUNTY DEVELOPMENTAL DIS	98.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,800.00	1,013.32	0.00	98.00	688.68
DEVELOPMENTAL DISABLITY BOARD PROG TOTAL				389,604.58	

I have examined the preceding bills and encumbrances in the total amount of **\$389,604.58**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **OCT 28 2015**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1502534

PEID 053996

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 10/22/15

DEPARTMENT Developmental Disabilities Board

COMMITTEE Developmental Disabilities Board

VENDOR NAME PALS Pinnacle Assisted Living Services, LLC

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP 1B

AMOUNT OF INCREASE \$ 111,716.00

INCREASE FROM \$ 334,914.00 TO \$ 446,630.00

ACCOUNT BALANCE AVAILABLE \$ 424,868.02 SB 10/22/15

REASON FOR AMENDMENT One new client moving into residential services

APPROVALS

GOVERNING COMMITTEE
Chair _____ Date _____

FINANCE COMMITTEE
(If over \$10,000)
Chair _____ Date _____

COUNTY BOARD
(If over \$10,000)
Resolution # _____ Adoption Date _____