



PROPOSAL SUMMARY FORM

PROJECT NUMBER 2014-34
PROJECT NAME LEVEL 5 SHIFT STAFF TREATMENT FOSTER CARE HOME FOR CHILDREN
PROPOSAL DUE DATE APRIL 21, 2014 – 12:00 NOON
DEPARTMENT HUMAN SERVICES

	A HELPING HEART BARNEVELD WI	REM MADISON WI	CATHOLIC CHARITIES MADISON WI
RATER 1	84	88	82
RATER 2	89	90	84
RATER 3	82	79	72
RATER 4	98	70	78
TOTAL	353	327	316
COST 1	\$ 796,199.00	\$ 850,855.77	\$ 870,465.36
COST 2	\$ 787,349.00	\$ 858,400.12	\$ 878,864.36

Proposals were evaluated based on the following criteria:

PROVIDER QUALIFICATIONS – MAXIMUM 20 POINTS

- Agency Qualifications, previous experience in shift-staff, site visit
- Agency Mission Statement, organizational structure
- Key personnel experience and job descriptions for new personnel
- References

STAFFING PLAN AND PROJECT DEVELOPMENT – MAXIMUM 20 POINTS

- Timeline and narrative to develop the home
- Staff recruitment and training
- Staffing plan and backup
- Supervision

OPERATIONAL QUALIFICATIONS – MAXIMUM 40 POINTS

- Track record
- Development of budget
- Orientation and training of staff
- Collaborative service delivery model
- Contact with CLTS case manager as needed; regular meetings with County
- No-fail philosophy
- Monitoring and intervention with school
- Transportation
- Community inclusion
- Day-to-day running of home; implementation of plans
- Flexibility with staffing patterns
- Family contact
- Meeting with County
- Continuity into adulthood

COST PROPOSAL – MAXIMUM 20 POINTS

- Plan 1
- Plan 2

Request for Proposal was advertised in the Janesville Gazette and on the Internet. Six additional agencies were solicited that did not respond.

PREPARED BY: JODI MILLIS
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: A HELPING HEART

SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE