



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, JULY 21, 2015 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

**Amended
7/20/15**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – May 19, 2015
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6.
 - A. Bills/Encumbrances
 - B. Pre-Approved Encumbrance Amendments
7. Resolution
 - A. **Amending the 2015 Council on Aging Budget to Adjust Title III, Mobility Manager and Lighten Up! Allocations**
8. Department Reports
 - A. Mobility Manager Position Update – Joyce Lubben
 - B. ~~National Association of CVSOs Conference – John Solis~~
 - C. ~~Staff Training and Accreditation – John Solis~~
 - D. ~~Rock Prairie Presbyterian Annual Patriotic Concert – John Solis~~
8. Committee Requests and Motions
 - A. Discussion on Future Meeting Site Visits
 - B. Ideas for Future Discussion
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv. Date	Vendor Name	Inv/Enc Amt
30-3900-0000-63300	TRAVEL	P1502096	06/04/2015	HOLIDAY INN EXPRESS	99.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	187.70	0.00	99.99	712.31
SENIOR CITIZEN PROGRAM PROG TOTAL				99.99	
30-3901-0000-62614	PURCHASED SERV.	P1502469	06/30/2015	WAHLS APPLIANCE INC	739.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	2,198.07	2,220.40	739.00	2,842.53
30-3901-0000-64200	TRAINING EXP	P1502475	06/29/2015	UNIVERSITY OF WISCONSIN STEVEN	125.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	700.00	0.00	479.00	125.00	96.00
30-3901-0000-64203	EDUC MAT & SUPPL	P1502095	06/05/2015	STAPLES ADVANTAGE	55.12
		P1502180	06/01/2015	BELOIT SENIOR FAIR COMMITTEE	60.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	1,564.15	1,360.32	115.12	1,960.41
TITLE III-B PROG TOTAL				979.12	
30-3903-0000-62625	OUTREACH SERVICE	P1502300	04/30/2015	ROSS,CINDY	27.03
		P1502470	03/07/2015	JURGEN JONES,MARY	34.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,503.00	838.14	0.00	61.63	1,603.23
30-3903-0000-63200	PUBL/SUBCR/DUES	P1502301	05/22/2015	NUTRITION ACTION	15.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	160.00	20.00	0.00	15.00	125.00
30-3903-0000-64124	CONSUMABLE SUPPL	P1500939	07/01/2015	DE VERE COMPANY INC	110.42
		P1502363	06/09/2015	HOPPER,BARB	8.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	3,834.52	3,156.62	119.41	(1,110.55)
NUTRITION PROGRAM PROG TOTAL				196.04	
30-3905-0000-62410	R & M-VEHICLES	P1500402	06/18/2015	POMPS TIRE SERVICE INC	824.18

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	52,400.00	24,380.49	20,914.78	824.18	6,280.55
ELDERLY & HANDCAPPED TRANSP PROG TOTAL				824.18	
30-3908-0000-62625	OUTREACH SERVICE				
		P1502420	06/19/2015	WISCONSIN INSTITUTE FOR HEALTH	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,244.00	4,571.23	1,948.91	150.00	1,573.86
TITLE III-D PROG TOTAL				150.00	
30-3915-0000-64200	TRAINING EXP				
		P1502179	06/02/2015	GWAAR	30.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	952.43	380.02	30.00	1,637.55
30-3915-0000-64616	CLIENT REL COSTS				
		P1500396	06/15/2015	ALTERNATIVE HOMECARE INC	360.00
		P1500399	05/31/2015	HOME INSTEAD SENIOR CARE	300.23
		P1501338	06/27/2015	WALSH,JEANNE	100.00
		P1502299	06/01/2015	SMITH,BONNIE	60.00
		P1502472	06/23/2015	HOWE,MATTHEW	390.00
		P1502477	06/25/2015	WARD,WINNIE M	360.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,358.00	7,204.88	0.00	1,570.23	10,582.89
TITLE III-E FAM CAREGIVER SUPP PROG TOTAL				1,600.23	
30-3921-0000-64200	TRAINING EXP				
		P1501350	06/26/2015	CHULA VISTA	140.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200.00	75.00	83.00	140.00	(93.00)
BENEFIT SPECIALIST GRANT PROG TOTAL				140.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$3,989.56**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 21 2015**

Dept Head _____

Committee Chair _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

June 16, 2015
DATE DRAFTED

**AMENDING THE 2015 COUNCIL ON AGING BUDGET TO ADJUST TITLE III, MOBILITY
MANAGER AND LIGHTEN UP! ALLOCATIONS**

1 **WHEREAS**, The Council on Aging receives Older Americans Act Title III and Mobility Manager funds
2 that are estimated in the budget preparation process; and,
3
4 **WHEREAS**, the most recent 2015 allocations have been received from the Greater Wisconsin Agency on
5 Aging Resources and the Wisconsin Department of Transportation; and,
6
7 **WHEREAS**, the Council on Aging has received a one-year extension of the Lighten Up! Grant.
8
9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
10 this day of _____ day of _____, 2015 does hereby amend the Adopted 2015 Rock County
11 Council on Aging budget as follows:
12

<u>Account/Description</u>	<u>Budget at 06/01/2015</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-B (Supportive Services)</u>			
<u>Source of Funds</u>			
30-3901-0000-42100 Federal Aid	125,676	329	126,005
<u>Use of Funds</u>			
30-3901-0000-63200 Publications	125	329	454
<u>Title III-C-1 (Congregate Meals)</u>			
<u>Source of Funds</u>			
30-3903-0000-42100 Federal Aid	265,135	240	265,375
30-3903-0000-42102 NSIP	35,907	(594)	35,313
<u>Use of Funds</u>			
30-3903-0000-62105 Contracted Food Services	98,163	(354)	97,809
<u>Title III-C-2 (Home Delivered Meals)</u>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Aid	98,236	259	98,495
<u>Use of Funds</u>			
30-3904-0000-64907 Volunteer Related Expense	2,596	259	2,855
<u>Title III-E (National Family Caregiver Support Program)</u>			
<u>Source of Funds</u>			
30-3915-0000-42100 Federal Aid	59,000	(317)	58,683
<u>Use of Funds</u>			
30-3915-0000-64615 Client Related Costs	19,358	(317)	19,041

AMENDING THE 2015 COUNCIL ON AGING BUDGET TO ADJUST TITLE III, MOBILITY
MANAGEMENT AND LIGHTEN UP! ALLOCATIONS

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<u>Account/Description</u>	<u>Budget at 06/01/2015</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Mobility Manager Grant			
Source of Funds			
30-3916-0000-47000	0	19,304	19,304
Transfer In			
30-3916-0000-42100	96,392	(19,304)	77,088
Federal Aid			
Lighten Up! Grant			
Source of Funds			
30-3932-0000-46002	0	16,403	16,403
Other Grants and Contracts			
Use of Funds			
30-3932-0000-62119			
Other Contracted Expenses	0	16,403	16,403

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee Endorsement

Rick Richard, Chair

Reviewed and approved on a vote of

Jeremy Zajac, Vice Chair

Mary Mawhinney, Chair

Edwin Nash

ADMINISTRATIVE NOTE:

Norvain Pleasant

Recommended.

Kathy Schulz



Josh Smith
County Administrator

FISCAL NOTE:

This resolution amends the Council on Aging's 2015 budget to match actual awards. The Mobility Manager Grant has a required match for 2015, which will come from the E&H Transportation Trust Fund. The current balance in the trust fund is \$155,289. No County matching funds are required for the other programs.


Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(1), Wis. Stats.


Jodi Timmerman
Deputy Corporation Counsel

EXECUTIVE SUMMARY

The Council on Aging budget is funded primarily with federal Older Americans Act and Department of Transportation revenues. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until the contract is received from the Greater Wisconsin Agency on Aging Resources, the area agency on aging, and the Wisconsin Department of Transportation.

This budget amendment provides small increases for Titles III-B (Supportive Services), III-C-1 (Congregate Meals), and III-C-2 (Home Delivered Meals). There are decreases in allocations for the National Services Incentive Program (NSIP), III-E (Family Caregiver Support Program). The federal Mobility Manager grant now has a required match. A transfer in from the E&H Transportation Trust Fund is being used to match the Mobility Manager grant. The Lighten Up! grant has been extended for another year.