

FINANCE COMMITTEE
Minutes – March 12, 2015

Call to Order. Vice Chair Kraft called the meeting of the Finance Committee to order at 5:30 P.M. on Thursday, March 12, 2015, in the Jury Deliberation Room Fourth Floor Rock County Courthouse East.

Committee Members Present. Supervisors Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: Supervisor Mawhinney.

Staff Members Present. Sue Balog, Assistant to Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Mickey Crittenden, IT Director; Jeff Kuglitsch, Corporation Counsel.

Others Present: None.

Approval of Agenda. Vice Chair Kraft said item 6.D.1. should be six Pre-approved Encumbrance Amendments for Developmental Disabilities and we are adding five Transfer Requests for Rock Haven. Supervisor Podzilni moved approval of the agenda with these changes, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – February 12, 2015 and February 19, 2015. Supervisor Beaver moved approval of the minutes of February 12, 2015 and February 19, 2015 as presented, second by Supervisor Fox. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Podzilni moved approval of per meeting allowances in the amount of \$13,181.53, second by Supervisor Beaver. ADOPTED.

Transfers and Appropriations.

Human Services

FROM

<u>Account #</u>	<u>Amount</u>
36-3664-0000-61100	\$21,348
YSC Regular Wages	
36-3664-0000-61400	\$ 1,633
YSC FICA	
36-3664-0000-61610	\$20,276
YSC Health Insurance	
36-3689-0000-61100	\$ 3,360
Crisis Regular Wages	

TO

<u>Account #</u>	<u>Amount</u>
36-3664-0000-62119	\$43,257
YSC Other Contracted Services	
36-3689-0000-62491	\$ 3,360
Crisis Software Maintenance	

Land Conservation

FROM

<u>Account #</u>	<u>Amount</u>
00-0000-0019-64903	\$ 2,964
Transfer Out	

TO

<u>Account #</u>	<u>Amount</u>
62-6300-0000-67161	\$ 2,964
Capital Assets	

Public Health Department**FROM**

<u>Account #</u>	<u>Amount</u>
31-3000-0000-64010	\$ 3,534
Laboratory Supplies	

TO

<u>Account #</u>	<u>Amount</u>
31-3000-0000-67130	\$ 3,534
Terminals/PC's	

Planning & Development**FROM**

<u>Account #</u>	<u>Amount</u>
64-6400-0000-61100	\$39,466
Planning Reg Wages	

TO

<u>Account #</u>	<u>Amount</u>
64-6420-0000-61100	\$ 1,316
Econ Dev Reg Wages	
64-6460-0000-68000	\$38,150
Hsng Cl Acct Cost Allocation	

Surveyor**FROM**

<u>Account #</u>	<u>Amount</u>
13-1730-0000-63100	\$ 2,283
Office Supplies	

TO

<u>Account #</u>	<u>Amount</u>
13-1730-0000-67160	\$ 2,283
Cap Assets \$500-\$4,999	

Rock Haven**FROM**

<u>Account #</u>	<u>Amount</u>
32-8000-9100-63111	\$ 8,900
Food Service Paper Products	
32-9000-9940-61710	\$ 2,000
Workers Compensation	
32-9000-9910-65109	\$ 3,525
Other Insurance	
32-8000-9200-65390	\$79,525
Other Rents & Leases	
32-7260-7400-62185	\$11,400
Occupational Therapy	
32-8000-9300-62163	\$10,525
Laundry Services	
32-8000-9300-62164	\$ 3,925
Disposal Services	

TO

<u>Account #</u>	<u>Amount</u>
32-8000-9300-63111	\$ 2,300
Env Serv Paper Products	
32-8000-8100-63109	\$ 1,500
Materials Other Supplies	
32-8000-8200-63109	\$ 1,600
Pharmacy Other Supplies	
32-8000-9200-63109	\$ 3,500
Maintenance Other Supplies	
32-9000-9940-61720	\$ 2,000
Unemployment Compensation	
32-9000-9910-65101	\$ 3,525
Insurance on Buildings	
32-9000-9920-62201	\$40,000
Electric	
32-8000-9200-62420	\$20,100
Machinery & Equip R&M	
32-8000-9200-62463	\$15,025
Fire Alarm System	
32-8000-9200-62470	\$ 4,400
Building Repair & Maint	
32-8000-8100-64000	\$11,400
Medical Supplies	
32-8000-9300-63404	\$10,525
Janitorial/Cleaning Supplies	
32-8000-8100-63104	\$ 2,725
Printing & Duplication	
32-8000-9550-64902	\$ 1,200

32-9000-9940-61610	\$118,350	Indirect Cost	
Health Insurance		32-8000-9500-62104	\$13,200
		Consulting Services	
		32-8000-9500-62109	\$16,500
		Personnel Services	
		32-8000-9500-62451	\$88,650
		Special Assessments	

Supervisor Fox moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills and Encumbrances - 2015

Finance Director	\$	700.00
Information Technology		5,446.03
IT Cross Charges		22,315.35
Elections Prog		2313.29
County Treasurer		11,820.77

Supervisor Fox moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills Over \$10,000

Henricksen	\$	11,659.18
Dungarvin Wisconsin LLC		10,659.10
Bob Barker Company Inc		13,828.05
Pictometry International Corp		16,036.75
Wisconsin Dept of Justice		11,586.00

Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Encumbrances Over \$10,000.

Ewald Automotive Group	\$24,722.00
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Supervisor Fox moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Pre-Approved Encumbrance Amendments.

Development Disabilities Board

Independent Disability Service-Fiscal Agent	\$	11,250.00
Creative Community Living Service Inc		30,144.00
REM Wisconsin III Inc.		106,100.00
Dungarvin Wisconsin LLC		635,122.00
REM Wisconsin II Inc.		171,367.00
REM Wisconsin Inc.		308,843.00

Supervisor Beaver moved approval of the above Pre-Approved Encumbrance Amendment for the Finance Committee, second by Supervisor Fox. ADOPTED.

Approval of Bills for Other Departments. None.

Adjournment. Supervisor Beaver moved adjournment at 5:39 P.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Tracey VanZandt
HR Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.